



**MINUTES
KEIZER CITY COUNCIL**

Monday, July 6, 2015

**Keizer Civic Center, Council Chambers
Keizer, Oregon**

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Dennis Koho, Council President
Marlene Parsons, Councilor
Roland Herrera, Councilor
Amy Ripp, Councilor
Brandon Smith, Councilor
Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Nate Brown, Community Development
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

None

**PUBLIC
TESTIMONY**

None

**PUBLIC
HEARINGS**

**a. Liquor License
Change of
Ownership/
Name (The Pub
to Full Monty's
Burger Bistro)**

City Manager Chris Eppley reported that an application was submitted for a Change of Ownership from Dennis Ekstrom and Peter Keller, owners of Full Monty's Burger Bistro, Keizer, Oregon. A background check was done and calls for service are within the city recommended standards. Staff recommends that Council review the application and forward a recommendation to the OLCC for approval.

Mayor Clark opened the Public Hearing.

Peter Keller, Vancouver, Washington, provided background information about himself and Mr. Ekstrom, indicated he was familiar with the Responsible Vendor program, and stated that the plan is for the Bistro to be a family friendly, food-based establishment.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Koho moved that the Keizer City Council recommend approval of the application for a change of ownership under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer. This recommendation shall then be forwarded to the Oregon Liquor Control Commission for final approval. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION – Forming Misty Meadows Street Lighting Local Improvement District

City Manager, Chris Eppley, provided the history of the formation of this Street Lighting Local Improvement District and noted that the Public Hearing was to consider remonstrances to the project and objections to proposed assessments. Staff recommendation is that City Council open a Public Hearing to consider oral objections and written remonstrances to the formation of Misty Meadows Street Lighting Local Improvement District and if there are no objections, close the public hearing and consider adoption of the resolution forming the district and the proposed assessment ordinance.

Mayor Clark opened the Public Hearing. Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Koho moved that the Keizer City Council adopt a Resolution Forming Misty Meadows Street Lighting Local Improvement District. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ORDINANCE – Spreading Assessments to Misty Meadows Street Lighting Local Improvement District

Councilor Koho moved that the Keizer City Council adopt a Bill for an Ordinance Spreading Assessments to Misty Meadows Street Lighting Local Improvement District. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. RESOLUTION – Forming Northfield Estates Street

City Manager, Chris Eppley, noted that this action for Northfield Estates Street Lighting Local Improvement District was the same as that taken above.

Mayor Clark opened the Public Hearing. Hearing no testimony, Mayor

Lighting Local Improvement District

Clark closed the Public Hearing.

Councilor Koho moved that the Keizer City Council adopt a Resolution Forming Northfield Estates Street Lighting Local Improvement District. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ORDINANCE – Spreading Assessments to Northfield Estates Street Lighting Local Improvement District

Councilor Koho moved that the Keizer City Council adopt a Bill for an Ordinance Spreading Assessments to Northfield Estates Street Lighting Local Improvement District. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

a. RESOLUTION – Authorizing the City Manager to Enter Agreement to Connect to Public Water System and Covenants Running with the Land with Jonna A. Martin and Leanne D. Martin (Clear Lake Road)

Public Works Director Bill Lawyer reported that Keizer water rules generally require a property owner to extend the water main the entire frontage of their property before being allowed to connect to City water. However, in this case the water line in the area of 1620 Clear Lake Road comes from the west and ends at the west boundary of the Martin property and the property to the east is outside the City limits and the Urban Growth Boundary. It is unlikely that the water main will be needed at any time in the near future. Staff therefore believes that a waiver of the water rules is appropriate in this situation. Mr. Lawyer reviewed details of the signed agreement and indicated that the Martins are willing to sign the Trust Deed should Council approve the action.

Councilor Koho moved that the Keizer City Council adopt a Resolution Authorizing the City Manager to Enter Agreement to Connect to Public Water System and Covenants Running with the Land with Jonna A. Martin and Leanne D. Martin (Clear Lake Road). Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Award and Enter Into an Agreement with Roy Houck Construction LLC for Annual Street Resurfacing Project (2015)
- b. Approval of June 15, 2015 Regular Session Minutes

Councilor Koho moved to approve the Consent Calendar. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Freeman, Smith, Ripp and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera reported that he had attended the National Association of Latino Elected Officials convention in Las Vegas which was outstanding. He also recently hosted the Volcanoes baseball players for Mexican dinner at his house.

Councilor Parsons announced the upcoming Community Build Task Force meeting and the Commissioners Breakfast.

Councilor Koho announced the opening of the Marion County Fair.

Councilor Ripp announced that the Keizer Chamber is changing Presidents and Board at the upcoming luncheon.

Councilor Smith announced the upcoming Planning Commission meeting.

Councilor Freeman announced that the West Keizer Neighborhood Association had recently participated in the street cleanup of Chemawa from Keizer Rapids Park to River.

Mayor Clark announced various meetings and events including the Keizer Heritage Foundation annual meeting, summer story time and art display, the Keizer Rotary Amphitheatre concert series, Strategic Economic Development Corporation luncheon, and the Keizer Economic Development Commission meeting. She also praised the new city website.

OTHER BUSINESS

Chief Teague announced that two employees will be getting awards for 15 and 20 years of service and that the legislative session ended with the far left and far right meeting on a lot of issues and making a lot of common sense decisions regarding law enforcement.

City Manager Chris Eppley announced that Tim Wood was the main person involved in spearheading the website; he would be the contact person for more information.

Mayor Clark thanked Mr. Wood and reported that a citizen had called her and commended Code Enforcement Officer, Ben Crosby.

Councilor Koho suggested that John Morgan be invited to a Council Work Session to talk about some of the ideas that started out with the original urban renewal project and may have been overlooked. Mayor Clark suggested that he might be invited to partner with the Keizer Economic Development Commission and then meet with Council.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

July 13, 2015

5:45 p.m. – City Council Work Session – Cancelled

July 20, 2015

7:00 p.m. – City Council Regular Session

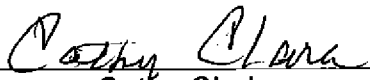
August 3, 2015

7:00 p.m. – City Council Regular Session

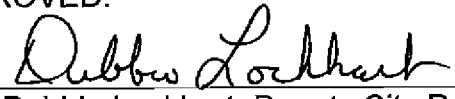
ADJOURNMENT

Mayor Clark adjourned the meeting at 7:31 p.m.

MAYOR:


Cathy Clark

APPROVED:



Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Dennis Koho

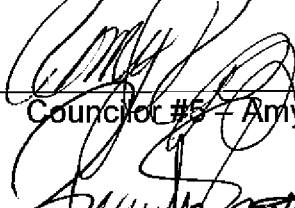


Councilor #2 – Kim Freeman



Councilor #3 – Marlene Parsons

Councilor #4 – Roland Herrera



Councilor #5 – Amy Ripp

Councilor #6 – Brandon Smith

Minutes approved: July 20, 2015