

MINUTES
KEIZER CITY COUNCIL
Tuesday, July 5, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Daniel Kohler, Councilor
Roland Herrera, Councilor
Kyle Juran, Councilor
Shaney Starr, Councilor
Elizabeth Smith, Councilor
Laura Reid, Councilor

Staff:

Adam Brown, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

- a. **Volunteer of the Quarter Award – Joy St. Peter** Mayor Clark introduced Joy St. Peter and read the nomination submitted by Garry Whalen. Ms. St. Peter expressed gratitude for this recognition and shared details about the Joys of Living program.
- b. **Youth Volunteer Award – Miranda Coleman** Mayor Clark introduced Miranda Coleman and read the nomination submitted by Matt Lawyer. Ms. Coleman thanked everyone for the recognition and the opportunity to serve and expressed excitement for the future.

COMMITTEE REPORTS

None

- PUBLIC COMMENT** Mayor Clark acknowledged receipt of an email from Matthew Stalheim regarding poison hemlock at Wallace House Park island and Don Kowalski regarding illegal fireworks.

Corri Falardeau, Keizer Chamber of Commerce, shared plans about KeizerFEST at Keizer Rapids Park and requested that Council approve the temporary use permit and associated signage allowance.

- PUBLIC HEARING** None

ADMINISTRATIVE ACTION

a. RESOLUTION – Authorizing Temporary Use and Signs Subject to Conditions for KeizerFest 2022

City Attorney Shannon Johnson summarized his staff report and fielded questions regarding fees and rules being waived, and allowing smoking. Ms. Falardeau and Bob Shackelford with the Chamber also fielded questions regarding security, site improvements, and partnerships with the Fire District and CERT.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing Temporary Use and Signs Subject to Conditions for KeizerFEST 2022. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Smith moved that the Keizer City Council direct staff to prepare a limited amendment to the Park Regulations to allow smoking in certain parks under a 'special permit'. Councilor Kohler seconded.

Mayor Clark offered a friendly amendment to include 'vaping'. Councilors Smith and Kohler accepted the amendment.

Discussion followed regarding setting a precedent, containing the activity, avoiding littering the streets and neighborhoods, and prohibition of smoking for the concerts in the park.

Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION – Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors

City Attorney Shannon Johnson read his staff report.

Councilor Smith moved that the Keizer City Council adopt a Resolution Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. Library Issue

City Manager Adam Brown shared a slide presentation regarding library service levels and related costs/fees. He explained that currently governmental services rating is very low so it might not be a good time to ask voters for funding.

Councilor Smith moved that the Keizer City Council not put the matter on

the November 2022 ballot and direct staff to review the library matter further and report back when they have additional information. Councilor Starr seconded.

Discussion took place regarding funding the library, grant writing, ARPA funds and revisiting this in two years

Motion passed as follows:

AYES: Clark, Herrera, Smith, Kohler, Starr and Juran (6)

NAYS: Reid (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. Purchase of
Sculpture –
Cold, Wet Eagle**

Mr. Johnson summarized his staff report, fielded questions regarding the possible donation from Block Corporation to partially fund the purchase and explained that the budget is for \$15,000 but staff intends to follow up on the donation opportunity. Finance Director Tim Wood explained that if a donation is received, \$5,000 would go back to the ARPA funds.

Discussion followed regarding joint ownership and insurance. Councilor Juran indicated that he felt the City should only contribute \$10,000 and rely on donations for the remainder.

Councilor Smith moved that the Keizer City Council approve the purchase of the sculpture entitled 'Cold, Wet Eagle' for \$15,000. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, and Starr (6)

NAYS: Juran (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

**e. Oregon
Psilocybin
Service Act**

Mr. Johnson summarized his staff report and fielded questions regarding taxes, elections, and regulations.

Councilor Smith moved that the Keizer City Council direct City Attorney to prepare appropriate documentation to put the question of whether to ban Psilocybin Service Centers, the manufacture of Psilocybin products, and related activities to the voters of the city of Keizer. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**f. Opioids Multi-
District
Litigation**

Mr. Johnson summarized his staff report noting that some of the funds would be used for police overdose training and prevention programs.

Councilor Smith moved that the Keizer City Council direct staff to give notice to directly receive funds from the national opiate settlement.

Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**g. Request for
Community
Center Fee
Waiver – League
of Oregon Cities**

City Recorder Tracy Davis summarized her staff report and fielded questions regarding past LOC events.

Councilor Smith moved that the Keizer City Council approve a waiver of the rental fee and refundable deposit but charge \$375 for staffing costs for the League of Oregon Cities Elected Officials training and social event on January 26, 2023. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- A. RESOLUTION – Approving the City Engineer's Report; Declaring the City's Intent to Form Orchard Street Partition Street Lighting Local Improvement District; Providing Notice and Setting Hearing
- B. Approval of June 13, 2022 Work Session Minutes
- C. Approval of June 21, 2022 Regular Session Minutes

Councilor Reid pulled item C.

Councilor Smith moved for approval of items A and B of the Consent Calendar. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Herrera, Reid, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Smith moved for approval of item C of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Herrera, Smith, Kohler and Juran (7)

NAYS: None (0)

ABSTENTIONS: Reid (1)

ABSENT: None (0)

**OTHER BUSINESS/
STAFF UPDATES**

**a. City of Keizer
Emergency
Management**

City Manager Adam Brown pointed out that the recent pandemic was a good reminder of the importance of being prepared for major emergencies. He noted that almost all Department Heads have NCIS training but everyone is responsible for being prepared. He provided details of current preparedness and the Marion County Emergency Management Plan, suggested that Public Works remain the primary

Update

leadership in an emergency situation and noted that efforts to address details would continue. Discussion followed regarding involving the Fire Districts.

Chief Teague explained that the use of illegal fireworks is largely an unsolvable problem everywhere. He suggested that perhaps a work group be formed to address what can be done and to provide education. Councilor Starr expressed dismay at the lack of respect for the law that was shown by Keizer residents over the July 4th holiday.

Public Works Director Bill Lawyer announced that the Shade Sails will be installed on the 12th and the Big Toy will open on the 15th. Picnic shelters will hopefully be complete before then.

Councilor Kohler suggested that Council discuss the possibility of giving \$60,000 ARPA funds to the Keizer Community Library and give an additional \$15,000 for a grant writer so that they can learn to be self-sustaining and not dependent upon the City for funding. Following discussion Council agreed by consensus to direct staff come back with recommended options for \$60,000 in operating funds and additionally up to \$15,000 to use for grant writing and to consult with the Keizer Community Library in development of this recommendation.

COUNCIL MEMBER REPORTS

Councilor Kohler reported on the Salem Hospital Ribbon Cutting event and announced that Council was scheduled to serve at the next Community Dinner.

Councilor Reid announced the Keizer Heritage Foundation Volunteer appreciation event and the Home Grown Theater Birthday Celebration.

Councilor Herrera reported on Marion County Executive Committee and Kennedy Family Neighborhood Council meetings and the National Association of Latino Elected and Appointed Officials Conference and expressed condolences to the family of Mary Lynn Morgan who recently passed away.

Mayor Clark reported on meetings for the Homeless Alliance and the Women's caucus panel of Mayors, read a letter from the American Legion praising City Manager Adam Brown for his recent participation in a conference at Western Oregon State University and announced volunteer openings on City committees, Marion County Fair, various meetings and events and birthdays of Tracy Davis and Shannon Johnson.

AGENDA INPUT

July 11, 2022 – 6:00 pm - City Council Work Session - Cancelled
July 18, 2022 – 7:00 pm - City Council Regular Session
August 1, 2022 – 7:00 pm - City Council Regular Session
August 8, 2022 – 6:00 pm – City Council Work Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:14 p.m.

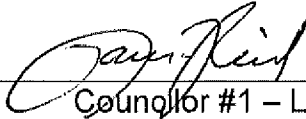
MAYOR:

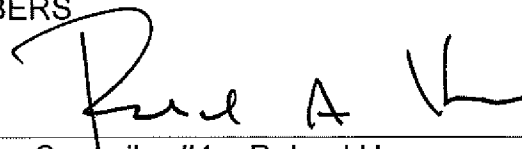

Cathy Clark

APPROVED:


Debbie Lockhart, Deputy City Recorder

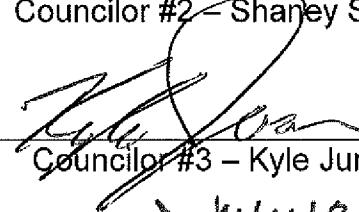
COUNCIL MEMBERS

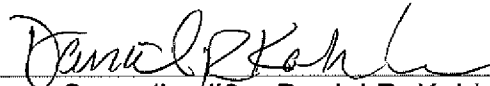

Councilor #1 – Laura Reid


Councilor #4 – Roland Herrera


Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith


Councilor #3 – Kyle Juran


Councilor #6 – Daniel R. Kohler

Minutes approved: July 18, 2022