



MINUTES
KEIZER CITY COUNCIL
Monday, July 3, 2023
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:04 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Robert Husseman, Councilor
Soraida Cross, Councilor

Staff:

Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tracy Davis, City Recorder
Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Volunteer of the
Quarter Award**

BJ Toewe and John Goodyear were presented the volunteer of the quarter award by the mayor. Both were recognized for their volunteer work related to the Keizer Community Library. They have been great library resources and created opportunities for Keizer literacy for personal pleasure and professional development.

Toewe spoke about moving the library into a public status for the Keizer community, that it has been an honor to work with the volunteers, and her aspirations were that the library would become a full library.

Goodyear spoke about being so close to having a public library with the help of the community.

**PUBLIC
COMMENTS**

Mayor Clark acknowledged the record receipt of written comments from *Barbara Minor*, representative of the Community Library and *Rhonda Rich*, representative of the West Keizer Neighborhood Association.

Barbara Minor, Keizer, briefed the Council about the summer program at the Keizer Community Library's patio weekly. This is a good, family event. They have more than 100 kids signed up for a summer book club, and they added 90 early reader books.

Rhonda Rich, president of West Keizer Neighborhood Association; Mayor Clark; Councilors Cross, Duran, Starr, Kohler, Husseman, and Reid; and *Cory* with the Chamber of Commerce expressed their

appreciation of *Tracy Davis*. This is the last Council Meeting with her as the City Recorder before retirement. Tracy has always been there for them by making sure everything is perfect and delivered with a smile. Tracy has a gift of hospitality with how warm and welcoming she is with the community in order for people to feel like they are at home here. Mayor Clark said that we will have a plaque designated for Tracy on a community center bench.

Bill Creitzer, Keizer resident, voiced concern about an apartment complex. He commented on safety concerns near the roundabout. Mr. Lawyer commented that the northern entrance was for emergency only use and will be gated.

Cory with the Chamber of Commerce spoke about concerts in the park this summer, which will be coordinated by the Chamber. There will also be music for the Keizer Festival.

PUBLIC HEARING

a. RESOLUTION – Adopting Land Use Fees relating to Partitions and Subdivisions; Repealing Resolution R2016-2678

Mayor Clark opened the Public Hearing.

Planning Director Shane Witham summarized the staff report.

Tammy Kuhns asked if this will affect existing lots or just new lots. Mr. Witham said that fees are from property owner and are paid at the time of the application and initial processing. The fees do not apply to the existing mobile home parks and applications, unless they want to have improvements to the land.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Starr moved that the Keizer City Council adopt a Resolution adopting land use fees, relating to partitions and subdivisions; repealing Resolution R2016-2678. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

PUBLIC HEARING

a. RESOLUTION – Adopting Land Use and Sign Permit Fees unrelated to Partitions and Subdivisions; Repealing Resolution R2016- 2693

Mayor Clark opened the Public Hearing.

Planning Director Shane Witham summarized the staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Starr moved that the Keizer City Council adopt a Resolution adopting land use and sign permit fees, unrelated to partitions and subdivisions; repealing Resolution R2016-2693. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

PUBLIC HEARING

**a. ORDINANCE –
Declaring a Lien
Against
Property
Located at 1551
Sieburg Street
Northeast,
Keizer, Oregon.**

Mayor Clark opened the Public Hearing.

Planning Director Shane Witham summarized his staff report.

With no further testimony, Mayor Clark closed the public hearing.

Councilor Starr moved that the Keizer City Council adopt A Bill for an Ordinance to Declare a Lien Against Property Located at 1551 Sieburg Street Northeast and Declare an Emergency. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**b. ORDINANCE –
Amending
Ordinance No.
2020-812
(Prohibiting
Camping On
Sidewalks,
Public AND
Public Rights-
Of-Way);
Declaring an
Emergency**

City Attorney Shannon Johnson summarized this issue and explained that the ordinance did not pass unanimously at the previous meeting, which required a second reading. This is a second reading that highlights the right-of-way use. Discussion ensued on 1,000 versus 500 feet minimum.

Mayor Clark stated that the ultimate goal for people in the community and people experiencing homelessness is to provide safe, secure, and humane spaces.

Councilor Starr moved that the Keizer City Council adopt a Bill for an Ordinance Amending Ordinance No. 2020-812 (Prohibiting Camping On Sidewalks, Public Property and Public Rights-of-Way) as amended by the reading; Declaring an Emergency. Upon second reading. Councilor Reid seconded.

Councilor Cross offered a friendly amendment to change Section C from 100 feet to 1,000 feet of any school or daycare facility which was not accepted by Councilor Starr.

Councilor Cross moved to amend Section C from 100 feet to 1,000 feet of any school or daycare facility. Motion dies for lack of second.

Original motion passed as follows:

AYES: Clark, Reid, Husseman, Kohler, Starr and Juran (6)

NAYS: Cross (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. ORDINANCE –
Amending
Ordinance**

City Attorney Shannon Johnson summarized her staff report and highlights additional hours for professional use and red flag warnings.

Councilor Starr moved that the Keizer City Council adopt a Bill for an

Relating to the Regulation of Fireworks Within the City of Keizer (Amending Ordinance No. 2022-851); Declaring an Emergency

Ordinance Amending Ordinance No. 2022-851 (Regulation of Fireworks Within the City of Keizer) as amended by the reading; Declaring an Emergency. Councilor Reid seconded.

Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. Community Center Fee Waiver – Boy Scouts of America – Ed Harris Memorial Trade-O-Ree

Assistant City Manager Tim Wood summarized his staff report.

Councilor Kohler, represented himself as Keizer resident, provided testimony on the Ed Harris Memorial from being on the committee for 15 years. They are willing to pay for staff. He asked for fees to be waived to allow for more kids to go to camp.

Councilor Starr moved that the Keizer City Council approve the requested waiver of the Community Center Facility Use Fees of \$2,600 including the Refundable Deposit of \$1,150 but charge \$355 for staffing costs for the October 6th and 7th Ed Harris Memorial Trade-O-Ree. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Husseman, Cross, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: Kohler (1)

ABSENT: None (0)

e. Fee Waiver for Keizer Chamber Of Commerce Concert In The Park

Assistant City Manager Tim Wood summarized his staff report.

Councilor Starr moved that the Keizer City Council adopt a fee waiver for Keizer Chamber of Commerce Concert In The Park. Councilor Husseman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager and Chief of Police to sign Peer Court Intergovernmental Agreement.

Mayor Clark asked if there was a budget item and if it was funded outside the City of Keizer.

Mayor Clark noted that it was inaccurate and asked that it be removed for the future. She further noted for the record that the reference Keizer community should be for the city of Keizer.

Councilor Starr moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION – Authorization of the Finance Director to sign Amendment No. 1 to Coronavirus State Fiscal Recovery Fund Grant Agreement 8015 (Meadows Pump Station and CASA Support).

c. Approval of June 20, 2023 Regular Session Minutes

Councilor Starr moved to adopt items b and c. Seconded by Councilor Husseman.

Councilor Starr moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS Councilor Reid asked about changing the name by adding the word “silly” to the Rosa Lee’s [“Silly”] Cows. Will return to the Council with a Resolution. Council agreed by consensus.

STAFF UPDATES Police Chief Teague stated that they have only had a few complaints related to fireworks. Blast camp is happening again. Peer court is a diversion court that is for which young people who have committed a low-level, first time crime. They are accountable to their peers; it is a very effective program, and it helps them not end up with a record. It is exceptionally worthwhile.

Mayor Clark thanked the Police Department for their announcements on social media about the rules around the legal use of fireworks.

COUNCIL MEMBER REPORTS

Councilor Cross reported on several meetings that she attended and includes YMCA, SEDCOR, Rotary, St. Paul Rodeo, etc.

Councilor Juran attended the GAC and Keizer Fire Department, and Sheriff Cast’s retirement celebration and his 21 years as a police officer. She spoke on the City of Salem payroll tax and thinks it would be good for everyone to get involved regarding the 8% tax.

Councilor Starr spoke about the community dinner and Rotary installation dinner.

highly parcelized. The zoning is primarily mixed-use with 1.5 acres of Commercial retail. There was a Master Plan approval, LUBA remand, reconsideration, and a Master Plan Amendment. It was noted that a traffic signal would be required at McLeod and Chemawa Road. Mr. Witham shared some of the challenges with the development of Area C.

Area D – Commerce Center (15.7) is jointly-owned by the Confederated Tribes of Grand Ronde and Siletz. A Master Plan had been approved and amended. The Zoning is Industrial Business Park, which is partially developed and is in the process of being further developed in the near future.

OTHER

Mayor Clark recognized City Recorder Davis for her 32 years of service to the City.

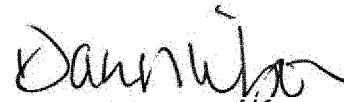
ADJOURN

Mayor Clark adjourned the meeting at 7:10 p.m.

MAYOR:


Cathy Clark

APPROVED:


Dawn Wilson, Deputy City Recorder

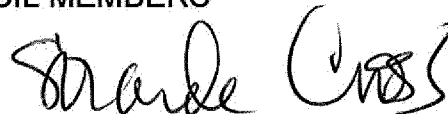
COUNCIL MEMBERS

-- absent --

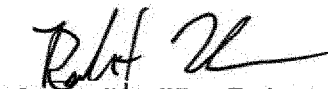
Councilor #1 – Laura Reid


Councilor #2 – Shaney Starr


Councilor #3 – Kyle Juran



Councilor #4 – Soraida Cross


Councilor #5 – Robert Husseman


Councilor #6 – Daniel R. Kohler

Minutes approved: 07/17/2023