



MINUTES
KEIZER CITY COUNCIL
Monday, July 2, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor
Roland Herrera, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
John Teague, Police Chief
Tim Wood, Finance
Tracy Davis, City Recorder

FLAG SALUTE Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

**COMMITTEE
REPORTS**

City Manager Chris Eppley read his staff report. Councilor Freeman provided additional information.

**a. Appointments
to Various
Committees**

Councilor Parsons moved that the Keizer City Council accept the recommendations of the Volunteer Coordinating Committee: Kim Steen, position 3, Keizer Public Arts Commission; Sherrie Gottfried, position 2, Keizer Festival Advisory Board; Bob Busch and Jennifer Thomas, positions 3 and 4 respectively, Keizer Points of Interest Committee; Anne Farris, City Council Youth Councilor and Sydney Snapp, Youth Committee Liaison, Keizer Public Arts Commission. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**PUBLIC
TESTIMONY**

Ken Gierloff, Keizer, representing the Southeast Keizer Neighborhood Association (SEKNA), announced the upcoming meeting and plans for National Night Out and pointed out an on-going problem related to the nuisance code. He provided details regarding the problem and asked that Council find a solution.

Community Development Director, Nate Brown, explained that some of the problems are very complex and the department does not have adequate tools to deal with chronic properties. Over 31 ordinances address the problems; staff would like to explore the development of different options that would be more streamlined and less cumbersome. He added that more effective code enforcement might require more resources. Mr. Eppley added that Ben Crosby, the Code Enforcement Officer, spends half of his time working on police issues and is very effective, but his time is limited and more resources might mean additional code enforcement staff. Chief Teague voiced support of the Code Enforcement Officer noting that he tackles and solves a lot of crime problems for the City. Mayor Clark noted that as population increases the need is greater. She urged staff to keep Council informed as to staffing required to maintain an appropriate level of service.

Darrell Richardson, Keizer, inquired as to the status of the ordinance prohibiting smoking in parks. Mayor Clark urged him to stay for the rest of the meeting when it would be addressed.

Testimony taken at end of meeting: Colleen Busch, Transit District Board, reported that the District is considering donation of a bus for use as a mobile hygiene unit in partnership with United Way and South Salem High School. The District will also continue its partnership with United Way by providing bus passes to member agencies.

PUBLIC HEARINGS

a. Keizer Development Code Text Amendment (Section 2.127 (Historic Resources) and Sections 1.200; 2.123; 2.408; 2.431; 2.432, 3.101; 3.112; and 3.202

Mayor Clark opened the Public Hearing.

Nate Brown summarized his staff report noting that this action is not in response to any specific input or direction but is simply in response to changing legislation.

Hearing no public testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council direct staff to prepare an ordinance with findings to adopt the proposed revisions. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

a. Keizer Little League Update

Finance Director Tim Wood explained that additional time was needed to complete the review of the Keizer Little League financial information. He noted that he expected to have a full report by the next Council meeting.

b. ORDINANCE – Establishing Keizer Parks

Shannon Johnson apologized for the delay and explained the process that brought about the changes in the Parks Regulations. He then reviewed the changes and directed attention to his staff report which

**Regulations;
(Repealing
Ordinance No.
2010-618 and
Ordinance No.
2013-679)**

highlighted the changes. Lengthy discussion took place regarding reservations, violations, enforcement and fines.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Establishing Keizer Parks Regulations; (Repealing Ordinance No. 2010-618 and Ordinance No. 2013-679). Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION –
Establishing
Keizer Park Use
Fees;
Repealing
R2010-2006, R-
2012-2229.1,
and R2015-2619**

Shannon Johnson summarized his staff report. Mayor Clark urged that the Parks Advisory Board work with the Festival Advisory Board to determine which areas should be reservable.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Establishing Keizer Park Use Fees; Repealing R2010-2006, R-2012-2229.1, and R2015-2619. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the City Manager to Purchase Four Ford K8B Explorer 4WD Base Vehicles for Police Department; Repeal of R2018-2863 and R2018-2870
- b. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicle)
- c. RESOLUTION – Authorizing City Manager to Sign Second Amendment and First Extension of City of Keizer Custodial Services Contract with Willamette Valley Rehabilitation Center, Inc.
- d. RESOLUTION – Declaring the City's Intent to Initiate a Street Lighting Local Improvement District (Summerview Estates) and Directing the City Engineer to Make a Survey and File a Written Report with the City Recorder
- e. Approval of June 13, 2018 Work Session Minutes
- f. Approval of June 13, 2018 Special Session Minutes
- g. Approval of June 18, 2018 City Council Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Anderson, Herrera and Ryan (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**COUNCIL
LIAISON
REPORTS**

Councilor Anderson announced the upcoming Chamber Board and Stormwater Advisory Committee meetings.

Councilor Herrera thanked those who covered for him while he was incapacitated and announced that he would be attending the Peoples' Representative Council in Woodburn on July 21. He also announced that former City Manager Wally Mull passed away this past week and expressed condolences to his family.

Councilor Parsons announced the upcoming Volcanoes game, cancellation of the Marion County Commissioners Breakfast and the Traffic Safety/Bikeways/Pedestrian Committee meeting.

Councilor Reid reported on the Keizer Heritage Foundation meeting and the community dinner, and announced the upcoming Southeast Keizer Neighborhood Association (SEKNA) meeting and Shakespeare in the Park.

Councilor Freeman announced upcoming Planning Commission and Stormwater Advisory Committee meetings. She urged everyone to be careful while driving, watch for pedestrians and cyclists, and not to leave anyone in cars during the summer heat.

Councilor Ryan announced the summer concert series at Keizer Rapids Park and congratulated the Beavers.

Mayor Clark reviewed meetings/events she had attended including the Council of Governments, the Women in Construction dinner, the stick pickup at Keizer Rapids Park, and Salem-Keizer Area Transit Study meeting. She also announced Keizer Rotary Amphitheater concerts, the Marion County Fair, and the League of Oregon Cities Conference.

**OTHER
BUSINESS**

Chief Teague announced that 4 of 5 officers hired are graduating next Friday. National Night Out is the first Tuesday in August. Information is available on the website.

**WRITTEN
COMMUNICATIONS**

Mayor Clark read a letter from the Willamette Falls Locks Commission inviting people to a meeting July 18.

AGENDA INPUT

July 9, 2018: 5:45 p.m. – City Council Work Session

July 16, 2018: 7:00 p.m. City Council Regular Session

August 6, 2018: 7:00 p.m. City Council Regular Session

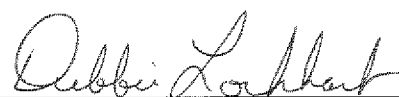
ADJOURNMENT

Mayor Clark adjourned the meeting at 8:22 p.m.

MAYOR:

APPROVED:

Cathy Clark

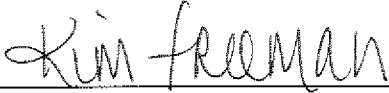


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS



Councilor #1 – Laura Reid



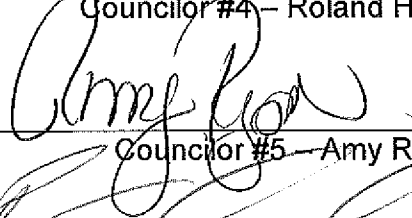
Councilor #2 – Kim Freeman



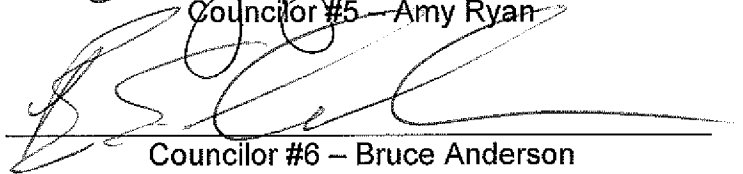
Councilor #3 – Marlene Parsons



Councilor #4 – Roland Herrera



Councilor #5 – Amy Ryan



Councilor #6 – Bruce Anderson

Minutes approved: July 16, 2018