



MINUTES
KEIZER CITY COUNCIL
Monday, July 2, 2012
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 p.m. Roll call was taken as follows:

Present:

Lore Christopher, Mayor
Cathy Clark, Council President
Jim Taylor, Councilor
Brandon Smith, Councilor
Joe Egli, Councilor
Mark Caillier, Councilor
David McKane, Councilor

Staff:

Chris Eppley, City Manager
Nate Brown, Community
Development Director
Bill Lawyer, Public Works Director
Chief Adams, Police
Susan Gahlsdorf, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

**PUBLIC
TESTIMONY**

Jerry McGee, Keizer, explained the policy regarding Councilor decorum or dignity, noting that the policy dictates that a Councilor should refrain from activities that would be viewed as undignified or bring regrets to the office. He stressed that it is not the person but the office and urged citizen support. Dr. McGee and Councilor Clark then provided information regarding the geo-cache coins minted to commemorate the 200th year of the Wallace House and the 30th year of the City of Keizer.

Stan Hoisington, Keizer, announced that one out of ten children had become victims of identity theft and suggested that children's social security numbers be monitored continually and unauthorized use be reported. He left a brochure about his company Legal Shield's "Safeguard for Minors".

PUBLIC HEARING

None

**ADMINISTRATIVE
ACTION**

**a. ORDINANCE ~
Amending
Procedure for
Equitable**

Finance Director Susan Gahlsdorf explained the process for allocating costs for a local improvement district and pointed out the recommended changes.

Councilor Clark moved that the Keizer City Council adopt an Ordinance Amending Procedure for Equitable Apportionment for Local Improvement Assessments – Amending Ordinance No. 92-244. Councilor Taylor

**Apportionment
for Local
Improvement
Assessments**

seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**RESOLUTION ~
Setting Appli-
cation Fee for
Apportionment
of Local
Improvement
District
Assessments**

Councilor Clark moved that the Keizer City Council adopt a Resolution Setting Application Fee for Apportionment of Local Improvement District Assessments. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION ~
Authorizing a
Financing
Agreement
Committing the
City's Full Faith
and Credit for
the Civic
Center Line of
Credit**

Finance Director Gahlsdorf explained that this line of credit is the same line of credit that was considered at the Urban Renewal Agency meeting held prior to the Council meeting. The City is involved because Bank of America has asked for the full faith and credit of the City. She assured everyone that this puts the City at no more risk than it is already because the LID assessment is backed by the full faith and credit of the City. Existing funds will be used to pay the LID debt which has a higher interest rate than the line of credit.

Councilor Clark moved that the Keizer City Council adopt a Resolution Authorizing a Financing Agreement Committing the City's Full Faith and Credit for the Civic Center Line of Credit. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION ~ Authorizing Public Works Director to Enter Into Agreement with Pacific INT-R-TEK for Pipe Cleaning and Television Inspection
- b. RESOLUTION ~ Establishing the Traffic Safety/Bikeways/Pedestrian Committee – Repealing R2003-1403 and R2007-1779
- c. RESOLUTION ~ Authorization to Appropriate Excess Expenditures for Park Bark Chips
- d. RESOLUTION ~ Granting Step Increase to the City Manager
- e. RESOLUTION ~ Granting Step Increase to the City Attorney

Councilor Clark pulled Item B from the Consent Calendar.

Councilor Clark moved that the Keizer City Council adopt Items A, C, D and E of the Consent Calendar. Councilor Taylor seconded. Motion

passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Regarding Item B, Councilor Clark noted that the Traffic Safety Commission had passed a motion to make the Fire District member of the Commission a voting member as it is on the current Commission. Councilor Taylor noted that Councilor McKane had asked him to serve as Council liaison on this committee and he was willing to do so; Councilor Clark had agreed to fill in when he was not available. Mayor Christopher indicated she was in favor of this arrangement.

Councilor Clark moved to approve Item B of the Consent Calendar amended to include the Keizer Fire District member as a voting member in the Commission membership. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**COMMITTEE
REPORTS**
**a. Appointment
to the Keizer
Events and
Festivals
(K-FEST)
Committee**

Councilor Clark reported that there was a vacancy on the Keizer Events and Festivals Team (K-FEST). Notice of the vacancy was published and the Volunteer Coordinating Committee unanimously recommended Jodi McBride to fill Position #5, a two-year term, position expiring May 2014.

Councilor Clark moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint Jodi McBride to position number 5 on the Keizer Events and Festivals Team (K-FEST), to serve a two-year term ending May 2014. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. Appointment to
the Keizer
Planning
Commission**

Councilor Clark reported that there was a vacancy on the Planning Commission. Notice of the vacancy was published and the Volunteer Coordinating Committee unanimously recommended Hersch Sangster to serve the remainder of the term and the subsequent term expiring September 2015.

Councilor Clark moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint Hersch Sangster to position #7 on the Planning Commission to serve the

remainder of the term and the subsequent term expiring September 2015. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. Appointment to the Keizer Parks Advisory Board

Councilor Clark reported that there was a vacancy on the Parks Advisory Board. Notice of the vacancy was published and the Volunteer Coordinating Committee unanimously recommended David Loudon to fill the vacancy.

Councilor Clark moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint David Loudon to position #5 on the Parks & Recreation Advisory Board to serve a 3-year term, expiring December 2014. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. PROCLAMATION Accessibility Awareness Month

Taken out of order. Mayor Christopher read a proclamation for Accessibility Awareness Month. Charles Keen, Salem, explained that the proclamation is not meant to reach only City government, but government as a whole and state, local and non-profit organizations that serve disabled individuals in the community.

Councilor Smith announced the date and time for the next Parks Advisory Board meeting.

Councilor Taylor reported that he and Richard Walsh took Statesman Journal reporter Perez on a trip down the Willamette River informing her of the history of Keizer Rapids Park and the Willamette River Trail.

Councilor Clark announced upcoming events including the Sustainability Summit, Commissioner Breakfast, and the Marion County Fair. She reviewed issues discussed at the Community Transit Task Force meeting and congratulated Councilor Smith on his new grandchild.

Councilor Egli reported on his recent meeting with Marion County Fire and urged Councilors who had not taken their emergency management training to do so.

Councilor Caillier announced the cancellation of the July Claggett Creek Watershed Council meeting, and requested responses by July 15 from Councilors on the draft Council Rules and Procedures.

Councilor McKane reported that he had attended a meeting at the Kroc center in which routes for children traveling to and from the facility were discussed. He announced the upcoming Planning Commission meeting and thanked Councilor Clark for attending the Traffic Safety Commission meeting in his absence.

OTHER BUSINESS

a. New Business or Old Business Issues

Chief Adams announced that August 7 is National Night Out, stated that after 25 years of service Officer Brian Hunter was retiring, and commended Keizer Police for their recent bank robber apprehension.

Finance Director Susan Gahlsdorf announced that Karen Hillier in Utility Billing had resigned due to personal reasons. She hopes to fill the position quickly so that everyone is ready for the system conversion scheduled for this fall.

Community Development Director Nate Brown announced that the Planning Commission will review the text amendment necessitated by the adoption of the Interchange Area Management Plan.

Councilor Egli indicated that Keizer Homegrown Theater has requested the Wednesday and Thursday prior to their scheduled performance at the amphitheater for additional performances. Following discussion, Council agreed by consensus to give the group a "soft" reservation to use it on Wednesday and Thursday. If someone else wants to rent, then Home Grown Theater will have the right to come up with the money for the rental fee.

WRITTEN COMMUNICATIONS

Councilor Clark announced that the Keizer Rotary Amphitheater summer concert series is now posted on the City website. The first is on June 30.

AGENDA INPUT

July 9, 2012

5:45 p.m. – City Council Work Session (Cancelled)

July 16, 2012

7:00 p.m. – City Council Meeting

August 6, 2012

7:00 p.m. – City Council Meeting

ADJOURNMENT

With no further business, the meeting adjourned at 7:48 p.m.

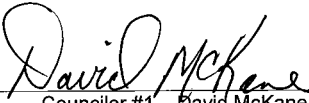
MAYOR:


Lore Christopher

APPROVED:


Debbie Lockhart, Deputy City Recorder

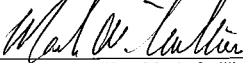
COUNCIL MEMBERS



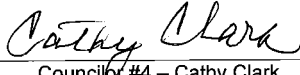
Councilor #1 – David McKane



Councilor #2 – Brandon Smith

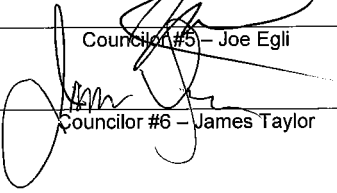


Councilor #3 – Mark Caillier



Councilor #4 – Cathy Clark


Councilor #5 – Joe Egli


Councilor #6 – James Taylor

Minutes approved:

