



MINUTES
KEIZER CITY COUNCIL
Monday, July 1, 2013
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Joe Egli, Council President
Cathy Clark, Councilor
Dennis Koho, Councilor
Marlene Quinn, Councilor
Kim Freeman, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Marc Adams, Police Chief
Nate Brown, Community Development
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

Absent:

Jim Taylor, Councilor

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Brad Coy, Keizer, President of the Gubser Neighborhood Association, urged Council support of the expansion of the Gubser Neighborhood Association boundaries and the change of name to Greater Gubser Neighborhood Association. He provided information regarding the new boundary lines, the benefits of expansion, amended by-laws, and the new association logo. He also announced a neighborhood yard sale on July 20.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. Request for Waiver of Fees for Use of Keizer Rotary Amphitheatre for Movies in the Park

City Attorney Shannon Johnson explained that the City agreement with Keizer Rotary Amphitheater is only for concerts and live theater. Park regulations allow a special permit for this event but the question is the waiving of fees. Discussion then took place regarding payment of amphitheater fees.

Councilor Egli moved that the Keizer City Council waive the fees for use of the Keizer Rotary Amphitheatre for Movies in the Park. Motion died for lack of second.

b. Focal Point Signs

Community Development Director Nate Brown provided background information regarding allowing a temporary sign at the focal point. He explained that if a permanent structure was put in place, then temporary signage could be affixed without the need for a special permit but that policies should be put in place to govern the use of the structure. He reviewed the proposed policies and fielded questions regarding the policies, structures, sign code, and code enforcement.

Councilor Egli moved that Keizer City Council allow the dates requested by KRA.org plus an additional three for potential movies (total 15) for signage at the focal point and further direct staff to prepare a resolution to formally adopt a sign policy for ongoing use of the sign structure at the focal point. Councilor Clark seconded.

Councilor Clark clarified that the Keizer RiverFair is affiliated with the Making Keizer Better Foundation and not KRA.org and the HomeGrown Theater event is a 3-day event. Councilor Koho suggested that the roundabout might be another good location for this kind of signage.

Motion passed unanimously as follows:

AYES: Christopher, Egli, Koho, Quinn, Freeman and Clark (5)

NAYS: Koho (1)

ABSTENTIONS: None (0)

ABSENT: Taylor (1)

CONSENT CALENDAR

- A. RESOLUTION - Authorizing City Manager to Enter Into Street Sweeping Contract
- B. RESOLUTION – Authorizing the City Manager to Award and Enter Into an Agreement with Apply-A-Line, Inc. for Repainting of Pavement Legends
- C. RESOLUTION – Authorizing City Manager to Enter Into Lease Agreement with Ricoh USA Inc. for Police Department Copier
- D. RESOLUTION – Granting Step Increase to the City Attorney
- E. RESOLUTION – Authorizing City Manager to Execute Second Extension of City of Keizer Custodial Services Contract with Willamette Valley Rehabilitation Center, Inc.
- F. Approval of June 3, 2013 Regular Session Minutes
- G. Approval of June 10, 2013 Special Session Minutes

Items D, E, F and G were pulled from the Consent Calendar.

Councilor Egli moved for approval of Items A, B and C of the Consent Calendar. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Quinn, Freeman and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Taylor (1)

Item D: Mayor Christopher reported that Council had just completed the performance evaluation of the City Attorney and felt his performance was above expectation so they granted him a one-step increase.

Mayor Christopher moved to adopt a Resolution Granting a Step Increase to the City Attorney. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Quinn, Freeman and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Taylor (1)

Item E: Councilor Quinn expressed dissatisfaction with the custodial services in question and suggested that a performance review be done prior to approving the extension. Mr. Lawyer responded that staff had no complaints or compliments on the service. He also explained that the State requires the City to hire a "Qualified Rehab Facility".

Councilor Koho indicated that he represents the Oregon Rehabilitation Association and that this company may be a member of that association. This vote could appear to be a potential conflict of interest but he will still vote.

Mayor Christopher moved to adopt a Resolution Authorizing City Manager to Execute Second Extension of City of Keizer Custodial Services Contract with Willamette Valley Rehabilitation Center, Inc. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Freeman and Clark (5)

NAYS: Quinn (1)

ABSTENTIONS: None (0)

ABSENT: Taylor (1)

Councilor Clark suggested that a performance evaluation be done before the next extension.

Items F and G: Mayor Christopher moved to approve the June 3, 2013 Regular Session Minutes and the June 10, 2013 Special Session Minutes. Councilor Egli seconded. Motion passed as follows:

AYES: Christopher, Egli, Koho, Quinn and Clark (5)

NAYS: None (0)

ABSTENTIONS: Freeman (1)

ABSENT: Taylor (1)

COMMITTEE REPORTS

Councilor Egli reported that he had attended the SEDCOR luncheon where outstanding businesses were recognized.

Mayor Christopher reported that she had attended the Willamette Manor play structure ribbon cutting and the Transit Center Station dedication

and would be attending the upcoming Silverton Health groundbreaking and the Outback Steakhouse grand opening.

Councilor Clark announced that work continues on the third bridge crossing the Willamette and requested that a Work Session be held to review the latest option. Council agreed to meet on July 29. Ms. Clark reminded everyone of the upcoming Salem-Keizer Volcanoes event honoring military people and their families and noted that she would not be at the next Council meeting.

Councilor Koho announced that he had taken the position of President of West Coast Baseball League of Oregon, Washington and British Columbia.

**VOLUNTEER
COORDINATING
COMMITTEE
APPOINTMENTS**

Councilor Freeman appointed Trish Crenshaw to serve on the Volunteer Coordinating Committee.

Councilor Clark expressed appreciation for Kim Freeman who had previously served as her representative and appointed Erick Peterson.

OTHER BUSINESS

Bill Lawyer announced that the splash fountain is open and operating Wednesday through Sunday from 1 p.m. to 7 p.m. on days with temperatures over 75 degrees.

Mr. Brown announced that the permit has been issued for Ann Taylor Loft.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

July 8, 2013

5:45 p.m. – City Council Work Session

- Code Enforcement

July 15, 2013

7:00 p.m. – City Council Regular Session

August 5, 2013

7:00 p.m. – City Council Regular Session

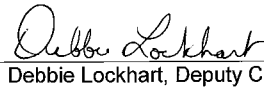
ADJOURNMENT

Mayor Christopher adjourned the meeting at 7:55 p.m.

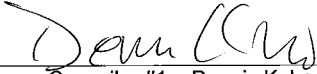
MAYOR:

APPROVED:

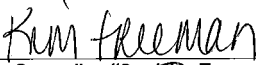

Lore Christopher


Debbie Lockhart, Deputy City Recorder

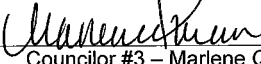
COUNCIL MEMBERS



Councilor #1 – Dennis Koho



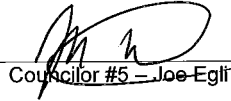
Councilor #2 – Kim Freeman



Councilor #3 – Marlene Quinn

Minutes approved: July 15, 2013

Councilor #4 – Cathy Clark



Councilor #5 – Joe Egli

~ Absent ~

Councilor #6 – James Taylor