

M I N U T E S

KEIZER CITY COUNCIL

Thursday, June 28, 1990

Robert L. Simon Council Chambers
Keizer City Hall

CALL TO ORDER Mayor Orcutt called the special session to order at 8 a.m. Roll call was taken as follows:

Present: Andrew J. Orcutt, Mayor
Yvonne Fischer, Councilor
Mike Hart, Councilor
Bob Newton, Councilor
Bob Pritchard, Councilor

Absent: Phil Bay, Councilor
Joe Van Meter, Councilor

Staff: Donald H. Otterman, City Manager
Wally Mull, Public Works Director
John Lien, City Attorney
Sue Darby, City Recorder

PUBLIC
COMMENTS

There were no public comments offered to the City Council.

TRANSFERRING
APPROPRIA-
TIONS

Mr. Otterman stated that at the end of the fiscal year there is the need to make some adjustments to the budget to cover overages that have occurred during the year. He explained that there is an overage in the General Fund and one in the Water Fund as shown in the proposed resolution transferring appropriations.

Councilor Hart moved for passage of a resolution transferring appropriations. Councilor Pritchard seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

JUNE 26
ELECTION
RESULTS

Mr. Otterman noted that the June 26 election resulted in "yes" votes totaling 53.67% and "no" votes totaling 46.33%. This compares with the May 15 election with 40.81% in "yes" votes and 59.19% in "no votes". There were 960 more votes in the June election than in the May election. Fifty-two percent of Keizer's registered voters voted in the June election.

ADOPTING
1990-91
BUDGET

Mr. Otterman explained that the budget before the Council for adoption is the same document approved by the Budget Committee and the City Council; no changes have been made.

Councilor Hart moved for passage of a resolution adopting the budget. Councilor Fischer seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

MAKING
APPROPRIA-
TIONS

Councilor Pritchard moved for passage of a resolution making appropriations. Councilor Fischer seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

LEVYING
AD VALOREM
TAXES

Councilor Pritchard moved for passage of a resolution levying ad valorem taxes. Councilor Fischer seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

1990-91
INSURANCE
COVERAGES

Mr. Otterman reported that two proposals have been received for the City's general liability, auto liability and physical damage, property, and umbrella insurance coverages for 1990-91. One quote, from City/County Insurance Services (CCIS) was for a total premium of \$49,297. The second quote, from a group of four carriers, was for a total premium of \$48,471. Mr. Otterman recommended the approval of the Northland/Zurich/Kemper/United Pacific policies for 1990-91 because of the better coverage at a lower premium. The City's insurance agent, Joe Phillippay from Sedgwick James, concurred in the recommendation.

Councilor Hart moved for approval of general liability insurance offered by CCIS. Following further discussion, Councilor Hart withdrew his motion.

Councilor Newton moved for approval of general liability, auto liability and physical damage, property and umbrella insurance coverages from Northland/Zurich/Kemper/United Pacific for 1990-91. Councilor Fischer seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

1990-91
WORKERS
COMPENSATION
COVERAGE

Mr. Otterman explained that two carriers have submitted quotations for the City's workers compensation coverage for 1990-91. He reported that the maximum the City may have to pay through SAIF would be between \$51,000 and \$67,000, depending on the type of policy chosen. The maximum for the CCIS policy is \$49,000. If the City is able to control its losses again this year, as it has in the past, the CCIS policy could be reduced to as low as \$31,000, resulting in a savings of \$15,000 to \$20,000 to the City.

Mr. Phillippay stated that the CCIS policy tends to reward to a greater extent than the SAIF policy for a good loss experience rating generated by the City over the last couple of years.

Responding to a question from Councilor Hart, Mr. Phillippay stated that the loss experience is rated by using experience from the first three years out of the last four years. He indicated that because of police activity, many carriers will not write coverage for cities. This is the reason for only two quotations being submitted. He explained that even if the City experienced a 100% loss ratio, the CCIS policy would still have an edge over the SAIF guaranteed plan with respect to premium amounts. If the loss ratio goes greatly increases, the maximum CCIS premium would be about \$49,000. The first \$15,000 of this amount is held by the City to pay initial claims. Once that amount has been exhausted, the insurance kicks in. This, he indicated, can save the City money if the \$15,000 is not exhausted.

Councilor Pritchard moved for approval of the CCIS policy and approval of a resolution regarding workers compensation group self-insurance. Councilor Fischer seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

MARION COUNTY
COMMUNITY
DEVELOPMENT
CONTRACT

Mr. Otterman explained that Marion County has provided planning and zoning services for the City of Keizer on an annual basis. The cost to enter into the contract for 1990-91 will increase from \$18,000 to \$20,000. This increase, he explained, is because of the City's adoption of a sign code and the additional staff time necessary to administer that document. In addition, Marion County will be hiring a zoning enforcement officer and a portion of this individual's time will be devoted to Keizer.

Mr. Otterman stated that \$25,000 has been budgeted, with the excess \$5,000 for additional projects throughout the year.

Councilor Fischer moved for approval of a resolution providing for an intergovernmental agreement with Marion County for planning administration and building inspection services and establishing a fee schedule for land use applications. Councilor Pritchard seconded the motion. The motion was approved by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

WATER RATE
INCREASE

Mr. Mull explained that in 1986 a City Council subcommittee reviewed and approved a water rate structure of 8% annual adjustments for five years in order to retire the water bonds and to pay for replacement of steel pipes. The Pacific Economica study had recommended an increase of 10.9%.

Responding to a question from Councilor Newton, Mr. Mull stated that after this year, one-half of the bonds will be paid, with another 10 years before they are retired. Also, the water rate structure will be reassessed after five years. He indicated that the rates have been on track for the past five years.

Councilor Newton moved for passage of an ordinance setting water rates. Councilor Pritchard seconded the motion. The motion was

unanimously passed on first reading by the following vote:

AYES: Orcutt, Fischer, Hart, Newton, Pritchard
(5)

NAYS: None (0)

ABSENT: Bay, Van Meter (2)

OTHER
BUSINESS

Community
Development
Director
Recruitment

Responding to a question from Mayor Orcutt, Mr. Otterman explained that he is developing the recruitment process for the Community Development Director at this time. He expects to have the specifications completed by the Council's second meeting in July. He anticipates a 30 day recruitment period, hopefully having the person on staff by mid-September.

Police
Officer
Vacancy

In response to a question from Councilor Hart, Mr. Otterman stated that there is one vacant police officer position in the Police Department which was left vacant by Officer Stai. There have been no other resignations of which he is aware.

1990-91
Street
Resurfacing
Program

With respect to the street resurfacing program, Mr. Mull indicated that Marion County will soon be advertising for bids on those streets selected by a Keizer subcommittee for resurfacing in 1990-91. The subcommittee, comprised of members of the City Council, the City Engineer, and the Public Works Director, selected street projects totaling \$260,000, although the County was recommending projects costing \$2.6 million. Mr. Mull indicated that the cost of paving material will probably come in significantly lower than previously estimated.

Lockhaven
Repairs

Mr. Mull also reported that there are additional soft spots appearing on Lockhaven Drive. These spots will be repaired, but the repaving will not be done until next year. This, he explained, will hopefully allow all the soft spots to occur prior to resurfacing. The repairs are expected to occur soon after July 1.

Trail Avenue
Project

Councilor Newton asked about the Trail Avenue project. Mr. Mull stated that the realignment is out for bid at this time, with the opening to be held July 9. Bids are also out for the Trail Avenue traffic signal. The sewer line is also being done at this time. Mr. Mull said that City Engineer Bill Peterson will have the plans available on Monday night for the Council's review.

River Road
Repairs

Mr. Mull also reported that River Road between Lockhaven and McNary Estates Drive is cracking. In order to prevent further damage, the cracks will be sealed this year which will extend the need for resurfacing until next year. At Councilor Hart's suggestion, Mr. Mull said it may be possible to use any possible excess funds from the street resurfacing program to make the repairs this year.

Comprehensive
Plan

In response to a question from Councilor Pritchard, Mr. Otterman explained that he has discussed the possibility of an LCDC mediator becoming involved in the comprehensive plan issue. He anticipates the time frame to be toward the end of July when these discussions take place. In the meantime, LCDC is looking at possible changes in State law to address the situation of four jurisdictions under one comprehensive plan.

Dike Issue

Councilor Pritchard asked for an update on the dike issue. Mr. Mull reported that he has scheduled a meeting with FEMA on Tuesday and a meeting with the Corps two weeks from Tuesday. The City may have insurance to cover the cost if repairs to the dike are necessary. Mr. Otterman interjected that FEMA and the Corps have been working together relatively well. At this time, the City is under no time constraints with FEMA with respect to flood rates.

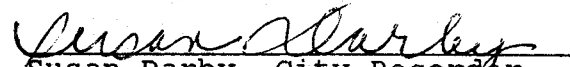
June 26
Levy

Councilor Newton thanked members of the citizen committee who worked hard in getting the June 26 levy passed, and also the people of Keizer for passing the ballot measure.

ADJOURNMENT

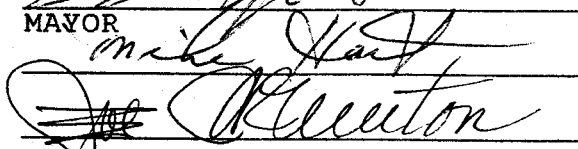
The Council meeting adjourned at 8:34 p.m.

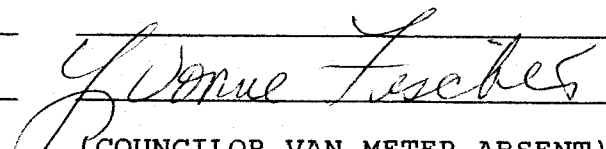
Respectfully submitted,


Susan Darby, City Recorder

APPROVED:


MAYOR


(COUNCILOR BAY ABSENT)


(COUNCILOR VAN METER ABSENT)