

**MINUTES
CITY OF KEIZER
TRAFFIC SAFETY COMMISSION
KEIZER CITY HALL LIBRARY
JUNE 26, 1997**

1. CALL TO ORDER

The meeting was called to order by Chair Kirby at 7:05 p.m.

2. ROLL CALL

The following members were present: Mike Kirby, Ernest Smyres, and Fred George.

Also present were: City Planner Amy Drought, Police Officer Lance Inman, and Recording Secretary Nona Oxe'.

3. REVIEW/APPROVE MINUTES - May 22, 1997

The minutes were approved as submitted.

4. APPEARANCE OF INTERESTED CITIZENS

Maiella Dibble, 751 Chemawa Road NE, was present as an observer. Ms. Dibble has submitted an application for appointment to the Traffic Safety Commission. She wished to learn more about the Commission's current activities, in the event she is appointed to fill one of the vacancies.

5. REPORT FROM CHAIR

RIDGE DRIVE SPEED HUMPS

Mr. Kirby reported that the *Statesman Journal*, today, carried an article about the newly-installed speed humps on Ridge Drive in the area of the Keizer Little League Field and Kennedy Elementary School. The newspaper was called because some residents in the area became aware of the plan to install humps only after they were installed. Mr. Kirby had talked to the reporter, and also to a citizen who objected to the speed humps.

Mr. Kirby noted that in talking with the paper he relayed concerns about speed and safety that resulted in the humps being installed. The article spoke to the issue of Ridge Drive

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being a model project, looking at the possibility of similar measures being taken in other problem areas in the City. Public Works Director Mull was quoted as saying that at the end of the summer, staff would report on the effectiveness of the humps.

Officer Inman commented that the Police Department had received complaints that people are avoiding the speed humps and driving in the bike path. He felt that the Police Department would know more about the effectiveness of the humps in another 30 days.

Mr. Smyres had driven over the humps at 15, 20, and 25 MPH. He could not envision anyone driving in excess of 25 MPH, and felt that the humps would do a good job in lowering the speed. He, however, was unsure of the impact on emergency vehicle response time.

BICYCLE PLANNING WORKSHOP

Mr. Kirby attended the bicycle planning workshop hosted by the Keizer Planning Commission on June 4. Assistant Planner Shannon Hondl from the Mid-Willamette Valley Council of Governments led the discussion and received input that will help in drafting the City's transportation plan.

Mr. Kirby reported on issues that were discussed at the workshop including current deficiencies and proposed bikeway improvements intended to make bicycle transportation safer, and all areas more accessible. He noted that members of the Keizer Bikeways Committee, and other affected groups in the City, commented on areas of concern and what improvements they would like to see.

Ms. Drought was asked when more would be known about the transportation plan. She was unsure about the scheduling, but suspected that there would be at least one additional public meeting before any type of draft would go to the Planning Commission.

As a side note, Mr. Smyres called attention to a memorandum Sgt. Miranda sent out to all Traffic Safety Commission members. In the memo, Sgt. Miranda responded to Mr. Smyres' question about a proposed sidewalk on Chemawa east of River Road. Sgt. Miranda noted that no new sidewalks are planned for Chemawa Road at this time. However, there are improvements pending to add bicycle lanes from River Road to Verda Lane. Mr. Kirby submitted a copy of Sgt. Miranda's June 4 memo for the record.

6. SUBCOMMITTEE REPORTS

GRANT PROGRAM IMPLEMENTATION - FUND RAISING EFFORT - Mr. Kirby

Mr. Kirby displayed an enlarged photocopy of the slide proposed for screening at the Keizer theater. The graphic depicts a family of four on bicycles (a small child in a carrier seat), all wearing helmets. The caption is "Set an example for your kids - Always wear your helmet!" Mr. Kirby's family posed for the slide which was produced by L Grafix. It was taken at a location in Keizer just east of Claggett Park. L Grafix's cost to produce the graphic is \$442.50. With the Commission's approval, Mr. Kirby indicated that he would move forward with implementing the theater screening.

Mr. Kirby reviewed the projects proposed in the grant application. He also talked about the amount of the original grant, donations to date, matching funds still needed, and funds available after paying for the graphic. He noted that with the grant period ending September 30, not enough time remained to pursue all the projects mentioned in the grant.

Mr. George suggested the possibility of running the photo graphic in the *Keizertimes*, *Statesman Journal*, or both, instead of doing a mailer with the water/sewer billings. Mr. Kirby suspected that the grant administrator would allow that flexibility. Mr. George indicated that he could also put the picture on the web page. He felt that repetitiously using the same graphic would strengthen the message. Mr. Kirby indicated that he would pursue the idea with ACTS, and find out the costs of the newspaper ads.

A discussion followed regarding whether or not to pursue a cable TV PSA. Officer Inman stated that the cost for a 30-second PSA is about \$600. He noted that it would have to be a video film production, and there is a waiting period for showing. It was agreed that Mr. Kirby should look into the possibility of a cable TV PSA. If the cost, timing and production make it impractical, it was the consensus of the Commission to proceed with the theater announcement, and newspaper ads. It was felt that running the ad on more than one occasion would make it even more effective.

The Commission discussed pursuing the balance of the matching funds required by the grant. Mr. Kirby noted that Sgt. Miranda has names of business people in the community to contact for additional donations, but had not had time to contact them. He indicated that he would obtain the list and divide the names amongst the Commission members to make contact. \$250 is still needed.

VISION CLEARANCE PROPOSAL/ORDINANCE REVISIONS DRAFT - Mr. Smyres

Commission members were provided with copies of the draft vision clearance revisions prepared by City Planner Amy Drought. They also received copies of the City's Civil Infraction Ordinance which establishes a procedure for enforcement of certain City ordinances.

Mr. Smyres was pleased with the body of the ordinance draft, but disagreed with staff's recommendation to substitute a reference to the City's Civil Infraction Ordinance for the proposed enforcement sections.

City Planner Drought reported that she reviewed the Traffic Safety Commission's proposal, and talked with Community Development Director Morgan and Public Works Director Mull about the proposed revisions. As is the case with any ordinance, the main concern was that the ordinance be enforceable. Because the City currently has a civil infraction ordinance, Mr. Morgan strongly felt that the appropriate approach would be to make reference to the infraction ordinance to allow for consistency in the enforcement procedures. Ms. Drought, however, agreed that language could be added to make it explicit that the provisions would be enforced.

Ms. Drought noted that the only other proposed change was with regard to the section dealing with diseased trees and shrubs. Staff recommended that the proposed section be added under Planting and Maintenance in the proposed Land Development Code. Mr. Smyres did not object to that change.

Mr. Smyres noted that the City's Civil Infraction Ordinance has been in effect since 1986, but enforcement of current provisions hasn't been pursued. Ms. Drought commented on the City's lack of staffing. She noted that a code enforcement officer is proposed in next year's budget. With public education, and someone to enforce the code, she felt that the vision clearance ordinance would be an effective tool.

Ms. Drought responded to questions about the draft. She confirmed that the Land Development Code can be applied to existing property as well as redevelopment and new development. In reviewing the Traffic Safety Commission's proposed revisions, it was felt that they would most appropriately apply as a replacement for the current regulations dealing with vision hazards and vision clearance. She acknowledged, however, that she could carry forward a recommendation from the Traffic Safety Commission for adoption of the ordinance, including the originally-proposed enforcement sections, as a stand-alone ordinance.

The Commission further discussed the issue of enforcement. Mr. George felt that regardless of which enforcement provisions were included, there should be a provision in the ordinance that any infraction revenue should go to the street maintenance fund, as was specified in the Traffic Safety Commission proposal. If the Commission's proposed enforcement provisions were preferred, Mr. Smyres suggested that "Director of Public Works" be substituted for "Parks Director," as the person responsible for enforcement.

Because the majority of the Commission had not had opportunity to thoroughly review the City's Civil Infraction Ordinance, Mr. Kirby called for a brief recess to allow them opportunity to read the document.

The Commission recessed at 7:47 p.m. and reconvened at 7:52 p.m.

After having read the City's Civil Infraction Ordinance, it was the consensus of the Commission to have Ms. Drought present the draft as a stand-alone ordinance, with the Traffic Safety Commission's proposed enforcement sections included. It was felt that the procedures provided for in the City's Civil Infraction Ordinance were too complicated and would take much too long to effectively enforce the vision clearance provisions.

The Commission also agreed on the substitution of Director of Public Works for Parks Director in the enforcement sections. The Commission agreed to delete from the draft subsection 17.18.1 (d) dealing with the trimming of newly-planted trees. And, to add to subsection 2.312.09 (yet unnumbered) the word "inside" just before "edge of the sidewalk or curb . . ."

Ms. Drought acknowledged that she would present the Traffic Safety Commission's recommendation, along with the recommendation from staff, at the July 9 Planning Commission continued public hearing. The Commissioners agreed to be present at the meeting to support their recommendation.

Mr. George stated that once regulations are approved, the Traffic Safety Commission would like to be a part of the citizen education process.

TRAFFIC SAFETY COMMISSION WEB SITE - Mr. George

Mr. George reported that he made the suggested changes to the web page. He had yet to get it to Mayor Koho to put on the City's web site. Mr. Kirby confirmed he accessed the web page, and thought everything looked good. Mr. George will talk to Mayor Koho about maintenance of the page to update information.

7. BIKEWAY COMMITTEE REPORT

Tillman Bennett, representing the Bikeway Committee, was present as an observer, but had nothing to report. He had missed the last Bikeway Committee meeting, and was unsure whether the issue of combining committees had been discussed.

8. STAFF LIAISON REPORT

Sgt. Miranda was unable to attend the meeting, however, he had provided copies of the 1997 Accident Log, the June 4, 1997 ACTS Safety Report, June 1997 *Highway Headlines*, May 1997 *Traffic Safety Notes*, and June 6, 1997 letter from ACTS Oregon with Draft 1997-98 Program Plan attached. Mr. Kirby also submitted for the record a

copy of a June 4 memorandum from Sgt. Miranda, responding to issues brought up by the Commission at the last meeting. Sgt. Miranda had sent the memo to all Commission members.

The Commission discussed the information provided in the accident report. Mr. Smyres noted that Sgt. Miranda provided him with the information in advance to use in updating the pin map. He noted that the map is now up to date, with 63 accidents posted. The Commission discussed areas where there seemed to be trends. Officer Inman added that the majority of citations are issued for following too close.

Mr. Smyres voiced concerns about school bus violations at Chemawa and River Road. He wondered if the Traffic Safety Commission should do something through the newspaper to remind drivers of the regulations that require stopping for school buses. Mr. Kirby recalled that the Commission had put an article in the paper last year. He felt that it might be appropriate to run it again about the time school starts. Officer Inman noted that the fine for a school bus violation is \$285. He responded to questions from Mr. Smyres about district boundaries that might be outlined on the map.

As a side note, Mr. Kirby advised that he went on a ride-along on a Saturday evening several weeks ago. He was amazed that only two Keizer officers were patrolling on Saturday night. Officer Inman confirmed that the average is three officers, still below what one might expect.

9. COUNCIL LIAISON REPORT

In Council Liaison Koho's absence, there was no report.

10. OTHER/NEW BUSINESS

Mr. Kirby brought up the subject of Commission vacancies. He reported that the Volunteer Coordinating Committee had not yet submitted recommendations to the City Council. The Committee will meet again on July 22, and hopefully come up with recommended appointees to fill the two vacancies. The Committee has applications from people who are interested in participating on the Traffic Safety Commission.

Mr. Smyres brought up the issue of Lockhaven Drive gridlock caused by the stadium traffic. Officer Inman answered questions about the traffic pattern.

The Commission discussed some of the legislation commented on in the ACTS newsletter.

Maiella Dibble advised that she could make available information regarding ADA requirements for the blind. She indicated that she would like to see the issue placed on a future agenda. Mr. Smyres pointed out that Sgt. Miranda had commented on the issue in

his memo. Sgt. Miranda had advised that audible signals would be installed at River Road and Claggett, and indicated that there might be more in the near future. Mr. Kirby encouraged Ms. Dibble to bring forward any material that she had.

11. ADJOURNMENT

NEXT REGULAR MEETING JULY 24, 1997

Mr. Kirby advised that the recording secretary would not be present at next month's meeting. He also noted that some of the City's boards and commissions either consolidate meetings in the summer, or cancel one meeting to allow for vacations. He questioned whether the Commission wished to meet in July, or possibly consolidate the July and August meetings and meet on a specified date. He noted that if the Commission chose to meet in July, the secretary would make the recording equipment available, and then transcribe the minutes from a tape of the meeting.

After discussion, it was decided that the Commission would meet on July 24, as scheduled, in order to consider the Planning Commission's response to the proposed vision clearance ordinance prior to submittal of the issue to the City Council.

The meeting was adjourned by Chair Kirby at 8:40 p.m.