

**Keizer Emergency Management
Emergency Planning Committee Minutes
Tuesday, June 25, 2002**

1. CALL TO ORDER:

The meeting was called to order at 1604 hours.

2. ATTENDENCE:

Present: John Teague, Larry Morgan, Warren Perkins, Louis Neuman, Mike Dye, Mary Nathe, John Vanderzander, Jacque Moir, Bob Emmerich, Rod Conway, Ray Hansen, Ann Rasmus, Robin Barney (Keizer Chamber).

3. ROUNDTABLE:

Larry Morgan had questions regarding meeting attendance and who should be attending. Teague advised some are designated to attend but have not been. Said this would be addressed during the Op Plan revision sub-committee on June 29.

John Vanderzander stressed the need for a solid understanding of ICS by the responders and those staffing the EOC. Expressed need to develop training. Teague concurred such was needed for staff and suggested a short, few hours long course for familiarity, then hands-on during exercises.

Bob Emmerich suggested Sept. 19, Thursday, as a date for EOC training with the staff. Teague said he would try to arrange that with the City Manager. Emmerich then suggested a more-inclusive exercise in November.

Robin Barney, from the Keizer Chamber of Commerce, asked if the committee could mentor a student from McNary HS. Emmerich suggested two students, a junior and a senior, in order to provide some continuity from year-to-year. This would be for the school years, Sept. through June. With that timeline, the discussion was tabled until the next meeting.

Jacque Moir advised that the budget was approved as requested. Teague advised that amount was about \$5500 to include publishing the revised EOP.

Bob Emmerich asked about federal monies. John Vanderzander said monies are out there and are trickling down but have not yet been made available. John Teague said OEM advised seed money will come first. That money will be allocated for the purpose of planning how to use larger amounts that will follow. He said OEM noted that such money comes with strict strings attached.

Ray Hansen advised that EVAK and KARE are going to participate in the city 20- year celebration on July 20.

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OEMA Workshop 2002. Teague advised the conference will be held in Eugene August 19-22. Three people expressed interest in attending.

EOP Subcommittee. The subcommittee will meet the following Saturday, June 29, to be updating and revising the EOP.

4. ADJOURNED:

The meeting was adjourned at 1706 hours.

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