

**CITY OF KEIZER
TRAFFIC SAFETY COMMISSION
KEIZER CITY HALL LIBRARY
JUNE 25, 1998**

1. CALL TO ORDER

The meeting was called to order by Chair Kirby at 7:02 p.m.

2. ROLL CALL

The following members were present: Mike Kirby, Ernie Smyres, Al Kramer, and Fred George. Mariella Dibble and Randy Jackson were excused.

Also present were: Staff Liaison Sgt. John Teague, and Recording Secretary Nona Oxe'. Council Liaison Dennis Koho was out of town.

3. REVIEW/APPROVE MINUTES - MAY 28, 1998

The minutes were approved as submitted.

(Later in the meeting under "Staff Liaison Report" a typographical error on page 5 of the minutes was noticed with regard to a stated dollar amount. The secretary acknowledged that she would make the correction on the original minutes to indicate \$12,000 rather than \$1,200.)

4. APPEARANCE OF INTERESTED CITIZENS

No one came forward to present any issues to the Commission.

5. REPORT FROM CHAIR

Mr. Kirby reported that he and Community Policing Chair Craig Campbell met to discuss the vacant position on the Traffic Safety Commission that must be filled by a member of the Community Policing Committee. Mr. Kirby informed Mr. Campbell of Mr. George's interest in becoming a member of Community Policing, thereby fulfilling the requirement. Mr. Campbell indicated that he would talk to the City Manager about expanding the main committee, but also informed Mr. Kirby that a current member may be interested in serving on the Traffic Safety Commission. Mr. Campbell indicated that he would contact Mr. Kirby after talking with City Manager Mull. Mr. Kirby hoped to have a full commission by next month.

After having read the minutes of last month's meeting, Randy Jackson called Mr. Kirby to indicate his interest in participating on the subcommittee that will address traffic safety issues, particularly traffic calming measures. Mr. Kirby noted that the traffic safety subcommittee currently has three members assigned to it; Mr. Smyres, Mr. Kramer and himself. Whereas, the education subcommittee has only two; Mr. George and Ms. Dibble. Mr. George pointed out that another member will soon be on board and his/her assignment can offset the imbalance between the two subcommittees.

6. SUBCOMMITTEE REPORTS

There were no subcommittee reports.

7. BIKEWAY COMMITTEE REPORT

No one from the Bikeway Committee was in attendance.

8. DISCUSSION

CAC Update

Mr. Kirby was unable to attend the last Salem Neighborhood Traffic Management Plan CAC meeting. Mr. George went in his place.

Mr. George commented on issues discussed at the CAC meeting. Of particular interest to him was a discussion about temporary traffic calming devices. He recalled the Traffic Safety Commission's discussion last month about possibly using temporary stop signs to slow down the traffic on Chehalis. It was pointed out at the CAC meeting that temporary traffic calming devices are not taken as seriously and have a 50% failure rate. Mr. George also found interesting a discussion about street designations. Interest was expressed in adding to the current layers; arterial, collector, and local, another layer with the designation "neighborhood street." It would further break down the street designation to indicate the likelihood for only residential traffic. Overall, Mr. George was very impressed with the CAC planning process. He encouraged other Traffic Safety Commission members to attend a future meeting.

Mr. Kirby encouraged Traffic Safety Commission members to attend the next two CAC meetings. On July 15, the committee will take on Task 2 of the Work Program which is "identification of neighborhood traffic mitigation measures." Task 3, "development of criteria for use of measures," will be on the CAC agenda for August 19.

Grant Application

Mr. Kirby recalled the assignment to Commission members to come back this month with ideas for a mini-grant application. He reminded them that the deadline for submittal is August 7. The maximum grant amount is \$4,000. Mr. Kirby confirmed with Sgt. Teague that the Police Department also plans to submit a DUII mini-grant application.

A discussion followed to identify a project that would address some of the concerns that have been brought before the Commission. Interest was expressed in hearing more about the traffic data trailer unit being tried out by the Police Department on McLeod Lane. Sgt. Teague pointed out that the cost for the unit is much greater than the mini-grant maximum; about \$12,000. Last month's minutes erroneously stated \$1,200. The recording secretary will correct the typographical error.

Because speeding seemed to be the primary concern of citizens who had appeared before the Commission, there was considerable interest in hand-held radar equipment that could be made available to monitor traffic in speeding problem areas. Other suggestions were funding for media promotion of traffic safety, a traffic counter, and a bicycle helmet distribution program for kids who can't afford helmets. The Traffic Safety Commission's effort with regard to vision clearance was also mentioned as a subject for education through the media. It was pointed out that the City's new contract with CCTV allows for presentations by groups in the City. Sgt. Teague commented on the Police Department's use of high school students to produce media presentations.

With regard to cost figures, Sgt. Teague suspected that a hand-held radar gun would cost less than \$2,000. The other programs suggested could be adjusted to meet available funding.

After discussion, it was the consensus of the Commission to pursue the full \$4,000 grant, focusing first on the hand-held radar equipment and then on some other program. Mr. George believed it would be appropriate to delay a vision clearance education program until the City has a vision clearance program established.

Mr. Kirby moved that the Traffic Safety Commission submit a Community Small Projects Mini-grant application totaling \$4,000 for one hand-held radar gun, and then having identified a sum through the grant application for the radar gun, the balance of the \$4,000 be applied for youth bicycle helmets and education. Mr. Kramer seconded the motion.

Mr. George asked if his understanding was correct, that there would be no cost to the City if the Commission were to go through the school for help in preparing a media presentation. Sgt. Teague was unsure, but believed that if there was a cost, it would be minimal. Mr. George reiterated that he would like to wait to do vision clearance education.

The motion carried unanimously by those members present.

The Commission indicated support for the Police Department to pursue a DUII mini-grant. Mr. Kirby will meet with Sgt. Teague to work on the Community Small Projects Mini-grant application and the Police Department's DUII grant application. They will pursue the necessary documentation from the Mayor supporting the funding requests.

Ratify Goals and Objectives

A copy of the preliminary list of goals and objectives was distributed with the agenda packets. In looking over the list, Mr. George suggested that the identified objectives not be absolutes, but general possibilities.

The Commission reviewed the objectives as to the likelihood they could be accomplished over the next year. It was pointed out that many of the identified objectives are already being pursued. However, the general feeling was that the list was somewhat aggressive and the expectation that everything on the list could be accomplished was unrealistic. It was suggested that rather than calling them objectives, they be looked at as a list of ideas to work from. The preference was to continue listing the overall goals on the back of the agenda, but to use the list of objectives as an internal document to aid the Commission in planning its activities.

Mr. George moved to ratify the five goals established by the Traffic Safety Commission. Mr. Kirby seconded the motion. The motion carried unanimously by those members present.

Sgt. Teague indicated that he would like to somehow participate in reviewing Goal 5, "Develop Criteria for Establishing Traffic Calming Devices." Mr. Kirby suggested that he attend the Salem CAC meeting when they discuss Task 3.

Vision Clearance

City Planner Amy Drought had provided a handout of the newly adopted Keizer Zoning Ordinance provisions for vision clearance.

Mr. Smyres indicated his disappointment that two complaints he submitted to staff two weeks ago had not yet been corrected. One was an overhanging vine on Chemawa, and the other, tree branches obscuring a stop sign on Dearborn. Mr. Smyres had also talked with Valley Garbage about problems they are having with low tree limbs since implementing the automated garbage pickup. They indicated that Verda Lane is one of the worst problem areas.

Mr. Smyres strongly disagreed with the recently adopted provisions for measuring the vision clearance areas for driveways and alleys. He believed using edge of pavement rather than property line as the initial point of measurement caused the vision clearance area to be nonexistent in some cases. He displayed a drawing he prepared using the new dimensions and pointed out how vision clearance would not be achieved under the new provisions.

Since last month, Mr. Smyres and Mr. George had met and discussed the Traffic Safety Commission's vision clearance proposal as to how it relates to the City's current provisions for both new development and existing development. With regard to existing development, Mr. George indicated that he was unable to apply the proposal developed by Mr. Smyres to any ordinances currently in effect in Keizer. He believed Keizer had no vision clearance provisions in effect to correct hazards on existing development.

Mr. Kirby posed the idea of applying the new Development Code provisions to all properties in Keizer. Mr. George was unsure if the new Development Code provisions would address every

existing situation, but felt it might be a step in right direction. Mr. Smyres pointed out that existing code Section 95.332 dealing with trees in the public right-of-way is not being enforced by the City. Mr. Kirby recalled previous discussion of sending out a flyer that shows the required vision clearance distances at driveways, above streets and above sidewalks. He was disappointed that Mr. George and Mr. Smyres, in their research, had found only tree trimming requirements. He had envisioned sending out a flyer to allow opportunity for voluntary compliance.

The Commission further discussed the possibility of sending a recommendation to Council that the new Development Code vision clearance provisions be applied to existing properties as well as new development. Mr. Kirby recalled Mayor Koho's comments that any proposal affecting existing development would require neighborhood association, and other public involvement. Some preference was indicated for starting at "square one" with the original Traffic Safety Commission proposal.

Mr. Smyres indicated that he and Mr. George would meet with City Planner Amy Drought to look over the existing ordinances prior to the next Traffic Safety Commission meeting. And, that they would invite her to next month's meeting to discuss alternatives.

9. STAFF LIAISON REPORT

Sgt. Teague directed attention to the material he mailed to Commission members. It consisted of the *Consolidated monthly report for May 1998, May 1998 Traffic Statistics, Accident/Incidents Report*, and a memorandum from Traffic Engineer Dick Woelk to Public Works Director Kissler, addressing the issue of the Traffic Safety Commission's proposal for a four-way stop at Chehalis. Also included was a letter from ACTS Oregon relative to proposed policy changes for school zones together with a survey to be completed by the Commission.

Sgt. Teague responded to questions about the traffic data reports. He reported that Chief Adams has set January 1 as the date to bring the traffic enforcement team fully back on line.

With regard to Traffic Engineer Woelk's memo, Mr. Kirby had sent an e-mail to Mr. and Mrs. Eby to inform them of Mr. Woelk's opposition to the proposed four-way stop. Mr. George pointed out that the problem is still there. Rather than abandoning the issue, he suggested looking at other alternatives; possibly making it another pilot project. He saw it as an opportunity to consider using something from the "tool box" outlined in Salem's CAC material.

Sgt. Teague solicited input from the Commission on how to respond to the ACTS Oregon survey on school zone policy changes. He will return the survey with the Commission's comments.

10. COUNCIL LIAISON REPORT

In Mayor Koho's absence, there was no report.

11. OTHER/NEW BUSINESS

Parades/Events Ordinance

Mr. Smyres recalled that in August of 1997, the Planning Commission began work on a project to come up with a proposal for a permit process for parades and events. Information compiled by the Commission was submitted to then staff liaison Miranda. Mr. Smyres questioned the status of the project. Sgt. Teague confirmed that a folder with the drafts from Commission members was given to him by Lieutenant Miranda. He will bring the material to next month's meeting.

Keizer Transportation Planning Workshop

Mr. Kirby was unable to attend the transportation planning workshop hosted by the Keizer Planning Commission, but the remaining five members of the Traffic Safety Commission attended.

Mr. George reported that he found the COG (Mid-Willamette Valley Council of Governments) presentation and the ensuing discussion very informative. He had some concern that the TSP (Transportation System Plan) might seek to define the application of traffic calming devices and thereby usurp the work currently underway by the Traffic Safety Commission. He encouraged other Commissioners to stay on top of the issue, and to attend any future Keizer transportation planning meetings.

Sgt. Teague responded to questions about the stadium traffic plan.

12. ADJOURNMENT

NEXT REGULAR MEETING - JULY 23, 1998

The meeting was adjourned by Chair Kirby at 9:20 p.m.