Keizer Urban Renewal Board Minutes
Tuesday, June 24, 2009 @ 5:30 p.m.
Keizer City Hall

1. **CALL TO ORDER**
   Chair Rich Duncan called the meeting to order at 5:30 p.m.

2. **ROLL CALL**

   Present:
   Rich Duncan, Chair
   Greg McLeod, Vice Chair
   Robert Hendricks
   Erick Peterson (Arrived 5:48)
   James Hauge
   Doug Schneider, Planning Commission Representative
   Bob Stai, KPIC Representative
   Brandon Smith, Council Liaison

   Absent:
   A.J. Nash
   One Position Vacant

   Staff Present:
   Nate Brown, Community Development Director
   Sam Litke, Senior Planner
   Debbie Lockhart, Deputy City Recorder

3. **APPROVAL OF MINUTES** ~ Doug Schneider moved to approve the May 2009 Minutes. Robert Hendricks seconded. The motion passed as follows: Duncan, McLeod, Hendricks and Schneider in favor, Hauge and Stai abstaining, Nash and Peterson absent at time of vote and one position vacant.

4. **APPEARANCE OF INTERESTED CITIZENS** ~ None

5. **OLD/NEW BUSINESS**

   Town & Country Improvements Design Grant Request: Mardi Smith from Town & Country reported that they are seeking funding for the design portion at this time. She indicated that they wish to do the project in two phases. They are prepared to complete the sidewalk and landscaping improvements at this time but are seeking funding through a grant from Marion County Economic Development for the façade improvements and therefore want to postpone KURB involvement in that portion of the project until they have more concrete figures. Community Development Director Nate Brown indicated that staff feels there is a commitment from Town & Country to accomplish this improvement. Lengthy discussion then took place regarding grant criteria and funding the bidding and construction phases with several alternatives being proposed.

   Greg McLeod moved to delete the bidding and construction phase on both the parking lot and building façade remodel; fund 100% of the Architectural Design

Phase, Architectural Construction Phase, Landscape Design Allowance and 50% of the Building Façade Remodel Design Phase and Construction Documents Phase for a total of $8,528.00. Doug Schneider seconded. The motion passed as follows: Duncan, McLeod, Hendricks, Hauge, Stai and Schneider in favor, Peterson abstaining (potential conflict of interest), Nash absent and one position vacant.

Copeland Property Street Frontage Grant Request: Mr. Brown reported that Mr. McCarter had agreed to allow two Skyrocket Oak trees to be planted on his property; one at the corner and the other at the south end of the property. Mr. Brown explained that work is still being done relating to the parking lot and drainage but he felt optimistic about the project.

Sonic Update: Mr. Brown reported that the landscaping and sidewalk portion of the project should begin soon. The owners are committed to opening the first week in July. The landscaping people have been fired so the owners are looking for someone else. Mr. Brown noted that they have been given a dollar amount based on the plan and the City is holding them to that plan and dollar amount. Senior Planner Sam Litke added that Sonic would like to put up pictures of older cars or historical pictures of Keizer as artwork. He encouraged Board members to consider resources for the photographs and give him the information to forward to the owners.

River Road Renaissance Update: Mr. Brown reported that the committee selected six possible sites and members were charged with the task of checking each site and narrowing the selection down to four for placement of artwork.

6. **ADJOURN** ~ Meeting adjourned at 6:41 p.m.

Next meeting: July 22, 2009
Civic Center

Approved: 7-22-09