

Emergency Planning Committee Minutes
Tuesday June 24, 2003
4:00 p.m. Police Auditorium

1. CALL TO ORDER:

The meeting was called to order at 4:05 p.m.

2. ROLL CALL:

The following members were present: Sgt. John Teague, Ray Hansen, Roger Williamson, Larry Morgan, Karen Monk, Mary Nathe, Mike Dye, Greg Frank, Rod Conway, Krista Rowland, Councilor Jacque Moir, and City Recorder Tracy Davis

3. APPROVAL OF MINUTES:

The minutes of March 25, 2003 were approved as written.

4. QUAKE X '03 REVIEW:

Sgt. Teague reviewed the Quake X '03 drill that took place on April 2nd. He noted that the exercise went well at both the City Hall side as well as the Emergency Operations Center. The coordination between the City staff members and the EVAK members continues to improve. He believes the City staff is prepared to move to the next level of preparedness. Some of the issues identified after the last exercise were improved upon during this practice session.

Councilor Moir noted the coordination in the Emergency Operation Center continues to improve. She pointed out with each agency having a scribe, it assisted in the coordinated effort. Ray Hansen noted this would be a continuing learning process for the EVAK volunteers. Sgt. Teague suggested hourly conferences or briefings would be important for the volunteers. Overall the exercise was a success.

5. EVAK RESTRUCTURING:

Ray Hansen briefed the Committee on the restructuring of the EVAK sub-committee. He indicated a core group of volunteers were being relied upon heavily and it was suggested additional cross training opportunities be provided. This would allow creation of a "go-to" list of individuals to be called upon when needed. In addition, Mr. Hansen discussed a combined training effort for all groups. EVAK members will continue to discuss the restructuring and would provide further reports at upcoming meetings.

Sgt. Teague indicated that the Emergency Planning Committee will no longer be directly involved with the CERT training program.

6. FY 2003 DHS, HOMELAND SECURITY GRANT EXERCISES:

Sgt. Teague informed the Committee that the State of Oregon has applied for a grant under the Homeland Security Program. Funds from this grant will be used to prepare a three-year plan to address security issues. Sgt. Teague indicated the City would work with Marion County on the development of a plan for this area.

7. EOP SECTION ONE REVIEW

Sgt. Teague lead the review of Section 1 – Administrative Overview – of the Emergency Operations Plan. Changes were outlined as follows:

Section 1 – IV – Policy Statements – B – 13... shall read – “The City of Keizer will develop and establish a hazard mitigation plan in cooperation with Marion County, when possible, give consideration to the possibilities for hazard mitigation when reviewing and adopting regulations and ordinances. In addition, the City will provide public education to assist the citizens in reducing the exposure to hazards.

Section 1 – IV – Policy Statements – B – 14 – Add Health Epidemic as a Type of Hazard with the Lead Agency being Marion County Public Health Department

8. ROUNDTABLE AND NEW BUSINESS

Councilor Moir reported on the 2003 Emergency Management Conference held in April at Hood River. The conference was not topic specific, however covered several different emergency management points of interest. She attended sessions on the Cascade Mountain Volcano threat, Public Health Preparedness, and the National Communication System Program. She felt the information was informative, however due to the absence of the Oregon Emergency Management group, the conference lost some of the intensity. Next year, the conference will be held in Eugene. The City of Keizer's EVAK program is being presented as a role model for other cities to follow.

Rod Conway, Keizer Fire District announced that they have received a \$3500 grant from the Federal Emergency Management Agency for alternative radio types. These funds will be used to purchase radios for the CERT team. In addition, Mr. Conway announced the upcoming CERT training would be held at the regional training facility in Brooks.

Ray Hansen pointed out members of the EVAK group are scheduled to meet with neighbors in the Terrace Green area. He would also like to meet with other neighborhood associations within the City.

Roger Williamson noted there would be a HAM radio contest this weekend at Willamette Mission Park.

Krista Rowland updated the Committee on the work being done by Marion County on the Mass Fatality Plan. In addition, Marion County Emergency Operations staff will be staffing a booth at the Marion County Fair in July.

Councilor Moir suggested nominating Louis Neuman for the Volunteer of the Quarter award for his work on the Emergency Planning Committee and EVAK. Nominations should be forwarded to the Volunteer Coordinating Committee for consideration.

Sgt. Teague announced the next meeting of the Emergency Planning Committee would be held on Tuesday, September 23, 2003 at 3:30 p.m. This is a change in time from 3:30 to 4:00 p.m.

9. ADJOURNMENT

The meeting was adjourned at 5:10 p.m.