

Emergency Operations Committee Meeting
Minutes
Thursday, June 22, 2000
City Hall Conference Room

1. Attendance:

The following members were present: Rod Conway, Joel Stein, Jacque Moir, Ted Plumb, Bob Emmerich, Ray Hansen, John Dan, Barbara Dan, Karen Monk, Anne Rasmus, Louis Neuman, Bruce Visser, Ken Gierloff, Rob Kissler and Cindy Perry

2. Minutes Review/Approval: The minutes of May 25, 2000 were approved as written.

The agenda was reorganized to allow Mr. Kissler to provide his public works update.

3. Public Works Update:

Public Works Director, Rob Kissler supplied an update on property acquired by the City along Labish Ditch in the Hidden Creek Subdivision. He noted that three properties were acquired as part of the flood mitigation process in the area.

Mr. Kissler reported that the River Road overlay would take place in late July with completion in early September.

Mr. Kissler went on to explain the SKPAC process and the concerns that Keizer had with the SWMP. He indicated that Keizer, Salem and Marion County were working on a process to alleviate concerns pertaining to this program.

The River Wall project was in the ending phase of the City acquiring property for construction of the River Wall. Mr. Kissler shared that the project should begin in mid-July with a completion date of October 1, 2000.

Mr. Kissler reported that the school dedications were moving forward. He answered questions regarding the under grounding of electrical lines in the area of the schools.

Mr. Gierloff expressed interest if the Army Corp of Engineers would be re-evaluating the flood heights of the dams that were discussed by Jim Hinds during the Emergency Management meeting in March. Mr. Visser indicated that he felt this was something that would have to be initiated by the Army Corp of Engineers, but he agreed to follow up with them.

4. Incident Review:

No major incidents were reported.

5. Hazard Information:

This information was supplied with the agenda and reviewed by the Committee.

6. Volunteer Organization:

Mr. Emmerich shared that volunteer training took place on June 15th and June 17th of which 16 volunteers attended. Information Group Leader-Christie Hittle offered her services to contact the remaining volunteers who had not attended a volunteer training. The next volunteer training would take place on Thursday, October 12th at 7:00 p.m. and Saturday, October 14th at 10:00 a.m.

Mr. Emmerich reported that the next emergency exercise would take place on Saturday, July 29th at 10:00 a.m. This will be an earthquake scenario. Mr. Plumb and Mr. Emmerich would be contacting those volunteers who would be participating in the exercise.

In Lt. Miranda's absence Mr. Emmerich recommended that the remainder of the volunteer badges be mailed. He indicated only two of them had been picked up and it would cost .55 cents per badge to mail. He agreed to follow up with Lt. Miranda upon his return.

Mr. Emmerich noted a reorganization of duties within the EOC, as the part-time staff person was not part of the adopted City Budget.

7. CERT:

Mr. Conway reported that the CERT training would be delayed until September due to the shortage of staff within the Fire Department at this time.

8. LEPC Grant (Local Emergency Planning Committee)

Mr. Visser noted this was a grant consisting of federal funds and tied to HAZMAT issues. He was unsure of the total amount of the grant but would review this further to see if this was something Keizer could be part of.

9. Manual Review

• Section 1-Administrative Overview

The Committee reviewed this section and Mr. Plumb provided written changes. The Committee reviewed Mr. Plumb's suggested changes, making a few minor suggestions of their own, which would be provided to Lt. Miranda.

It was suggested to allow for completion of the Administrative Overview that this information be brought back before the Committee as an agenda item in the near future. Mr. Conway agreed to pass this information on to Lt. Miranda.

10. Roundtable

Mr. Conway noted a WILCARE meeting on Friday, June 23, 2000 at 1:00 p.m. Ms. Monk offered to attend this meeting in Mr. Conway's place.

Councilor Moir shared that Mr. Emmerich and Mr. Plumb would be speaking at the Oregon Emergency Management meeting on August 21, 2000.

Councilor Moir noted that the budget process for 2000-2001 was complete with the Emergency Management Budget being raised from \$5,000.00 to \$10,000.00.

Mr. Emmerich reported that the EVAK sub-committee meetings had been changed to quarterly.

Mr. Visser shared on Saturday, June 23rd a practice drill of a bus being turned over would take place. He noted this drill would include accident victims as part of the process.

11. Next Meeting July 27, 2000 at 4:00 p.m.

The meeting was adjourned at 5:05 p.m.