



MINUTES
KEIZER CITY COUNCIL
Monday, June 20, 2011
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Pro Tem Taylor called the meeting to order at 7:13 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Council President
(present via phone until 7:53 pm)
Jim Taylor, Councilor
Joe Egli, Councilor
David McKane, Councilor
Brandon Smith, Councilor
Youth Councilor Hugo Nicolas

Absent:

Lore Christopher, Mayor
Mark Caillier, Councilor

Staff:

Chris Eppley, City Manager
Rob Kissler, Public Works Director
Nate Brown, Community Development
Director
Kevin Watson, Assistant to the City
Manager
Marc Adams, Police Chief
Susan Gahlsdorf, Finance Director
Tim Wood, Assistant Controller
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Pro Tem Taylor led the pledge of allegiance.

**PUBLIC
TESTIMONY**

Clint Holland, Keizer, representing the Parks Advisory Board, reported that the Board had discussed buying/renting a wood chipper to dispose of debris after park clean-up days and developing a parking lot on the north end of the Buccholz property at Keizer Rapids Park. He added that the Board had passed a motion recommending that Council direct staff to bring Keizer Rapids Park into the Urban Growth Boundary and that Jason Bruster would be serving as liaison to Capitol City Disc Golf. Mr. Holland then reviewed work done at the amphitheater and dog park.

PUBLIC HEARING

**a. Liquor License
– Change of
Ownership –
The Dugout
Sports Bar and
Grill (formerly
On the Roc's**

City Manager Chris Eppley reported that an application was submitted for Change of Ownership and a Full On Premises Sales Liquor License for The Dugout Sports Bar and Grill formerly On The Roc's, in Keizer, Oregon. As required by ordinance, a public hearing was scheduled, notice published, necessary notification given, and a background check was done. Keizer Planning Department has indicated that the location of the establishment is properly zoned and has no comment on the application. Staff recommends that following a public hearing, Council recommend approval of the application.

Bar and Grill)

Mayor Pro Tem Taylor opened the Public Hearing.

Owner Bridgette Buchholz provided details regarding the new establishment and noted that they would be involved with the Responsible Vendor Program.

With no further testimony, Mayor Pro Tem Taylor closed the Public Hearing.

Councilor Smith moved that the Keizer City Council recommend approval of the application for a Change of Ownership and for a Full On Premises Sales Liquor License for The Dugout Sports Bar and Grill, formerly On The Roc's, under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Egli seconded. Motion passed as follows:

AYES: Taylor, Clark, Egli, Smith and McKane (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher and Caillier (2)

b. Keizer Development Code Text Amendment for Section 2.203 – Permitted Uses Generally (Urban Chickens)

Community Development Director Nate Brown explained that Council initiated this amendment; it has been approved by the Planning Commission with a recommendation for specific conditions. He reviewed the conditions and responded to questions regarding the permit process noting that permitting was intended to be informational but would be enforced and that chicken owners who did not take out a permit would be subject to fines set out for violations of the Development Code. Mr. Brown then fielded questions regarding the Planning Commission recommendation of a sunset clause, complaints, enforcement and fines for non-compliance.

Mayor Pro Tem Taylor opened the Public Hearing.

Barbara Palermo, Salem, spoke in favor of the amendment and explained that she had led the campaign in Salem to legalize backyard chickens and has hosted workshops on how to keep chickens safe and build coops. She asked the audience to raise their hands if they were in favor of allowing backyard chickens. Many did so. Councilor McKane asked how many in the audience were from Keizer and again many raised their hands.

Scott Mack, Keizer, voiced support for allowing backyard chickens but requested that the allowable number be increased.

Carol Doerfler, Keizer, encouraged the Council to approve the Urban Chicken Text Amendment noting that the soft sound of clucking chickens was preferable to the shrill barking of dogs.

With no further testimony, Mayor Pro Tem Taylor closed the Public Hearing.

Councilor Smith moved to direct staff to prepare an Ordinance with findings to adopt the proposed revisions to Section 2.203 Urban Chickens removing the three-year sunset clause. Councilor Egli seconded.

Mr. Brown noted that the sunset clause is not included in the specific language, but Council could add it. He then fielded questions regarding the coop location requirements.

Motion passed as follows:

AYES: Clark, Egli and Smith (3)

NAYS: McKane, and Taylor (2)

ABSTENTIONS: None (0)

ABSENT: Christopher and Caillier (2)

(Councilor Clark ended her phone connection at this time.)

ADMINISTRATIVE ACTION

a. City of Keizer On-Line Bill Pay Presentation

Assistant Controller, Tim Wood, provided a status update on the short-term Council goal of On-line Bill Pay noting that although it is a good idea, it is probably not going to happen in the short term. He explained that

- The typical payment method is checks; 19% of the checks received are e-checks and trends indicate it would be reasonable to expect that number to double in the future.
- Credit card transactions are the most expensive form of bill pay; the City does not charge a surcharge to offset the credit card fees but there are options that can be explored to avoid this charge.
- The current software program being used by Utility Billing does not support the features necessary for on-line bill pay; he is working with a software vendor to develop a program that would allow the full service option but it would probably cost \$8-10,000 in initial startup and modification fees with an on-going expense of several thousand dollars per year in addition to transaction fees already being paid.

Mr. Wood concluded his report with the recommendation that, until a full service option can be offered, nothing be done at this time. He added that currently customers can set up automatic bill pay with an automatic debit to their checking account or to their credit card or they can initiate the payment through their own financial institution. Councilor McKane strongly urged the City to move away from the use of credit cards. Finance Director Gahlsdorf explained that the credit card expense is passed along equally to all customers through the administrative fee. It was noted that if the majority of customers paid with checks it would reduce administrative costs.

**b. ORDINANCE –
Amending
Keizer
Development
Code Regarding
Section 2.104,
Section 2.431,
Section 3.101,
and Section
3.202 Amending
Ordinance No.
98-389**

Nate Brown explained that this was the ordinance that Council had directed staff to prepare that would establish memory care as a conditional use in the RM zone.

Councilor Smith moved to adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.104 (Medium Density Residential), Section 2.431 (Nursing and Residential Care Facilities), Section 3.101 (Summary of Application Types), and Section 3.202 (General Procedures – Types 1, 11 and 111 Actions); Amending Ordinance No. 98-389. Councilor McKane seconded. Motion passed as follows:

AYES: Egli, Smith, McKane, Taylor (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher, Caillier and Clark (3)

**CONSENT
CALENDAR**

- A. RESOLUTION – Expenditure Authorization for Art Walk, Elections, Focal Point, Parks, and Facility Maintenance – Amending R2011-2134
- B. RESOLUTION – Authorizing City Manager to Award and Enter Into An Agreement with Valley Credit Service, Inc. for Collection Service for the City of Keizer
- C. RESOLUTION – Authorizing City Manager to Enter Agreement with Auto Leasing Specialists, LLC for Keizer Police Vehicles
- D. RESOLUTION – Authorizing City Manager to Execute City of Keizer Street and Right of Way Landscape Maintenance Services Contract with Shangri-La Corp. All Seasons Ground Care
- E. Suspend Fees Associated with Good Vibrations Event
- F. Approval of May 16, 2011 Regular Session Minutes

Item B was pulled.

Councilor Smith moved that Keizer City Council approve items A, C, D, E and F of the Consent Calendar. Councilor McKane seconded. Motion passed as follows:

AYES: Taylor, Egli, Smith and McKane (4)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Christopher, Caillier and Clark (3)

Councilor Smith requested explanation of the amended agreement which was received at the meeting. Mr. Wood pointed out a correction in Section D on page 3, showing a 40% collection fee for out-of-state collections (25% base + 15%).

Councilor Smith moved to approve Item B of the Consent Calendar as amended. Councilor Egli seconded. Motion passed as follows:

AYES: Taylor, Egli, Smith and McKane (4)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Christopher, Caillier and Clark (3)

COMMITTEE REPORTS

Councilor McKane announced that the Traffic Safety and Planning Commission meetings for June were cancelled. He noted that the Good Vibrations Task Force was working behind the scenes to help Roadshows, Inc. firm up events for the Good Vibrations Motorcycle Rally and invited Sherrie Gottfried to provide an update.

Sherrie Gottfried, Salem, reported that the four-day event would take place primarily in Keizer with day trips to surrounding communities. She listed specific planned events including the vendor village, events sponsored by various businesses, live music, fireworks, meals and concerts. Discussion then took place regarding an admission fee at the gate of Volcano Stadium, the \$1500 charge for using the stadium and donating the \$1500 fee to a charity. Councilor McKane asked Mr. Eppley to speak with the owners of the stadium regarding waiving the \$1500 fee and find out if any fee collected could be donated to a charity.

Councilor Egli announced the time and dates for the Keizer Chamber of Commerce Economic & Development and Government Affairs and Keizer Urban Renewal Board meetings.

OTHER BUSINESS

Mr. Brown updated Council on the Abby's and the Evans & River Road projects. He added that a letter had been received from the Marine Board indicating that staff is recommending the entire project for the boat ramp be funded at the requested level. The City has a 25% match on the million dollar project and will work towards getting donations to reduce the cost of the match. He added that it is anticipated that the construction drawings will be done in February or March and construction would take place July through September 2012.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

July 5, 2011 (Tuesday)

- 7:00 p.m. - City Council Regular Session
 - Cancelled

July 11, 2011

- 7:00 p.m. City Council Regular Session
 - Public Hearing – Hornet Court Sidewalk Project LID

July 18, 2011

- 7:00 p.m. – City Council Regular Session
 - Cancelled

August 1, 2011

- 7:00 p.m. City Council Regular Session

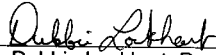
ADJOURNMENT Mayor ProTem Taylor adjourned the meeting at 8:28 p.m.

MAYOR:

APPROVED:

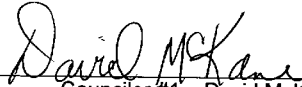
~ Absent ~

Lore Christopher

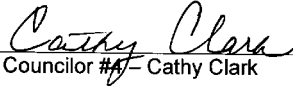


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

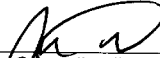


Councilor #1 – David McKane



Councilor #4 – Cathy Clark

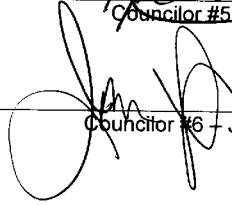
Councilor #2 – Brandon Smith



Councilor #5 – Joe Egli

~ Absent ~

Councilor #3 – Mark Caillier



Councilor #6 – James Taylor

Minutes approved:

August 1, 2011