



MINUTES
KEIZER CITY COUNCIL
Monday, June 18, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Laura Reid, Councilor
Bruce Anderson, Councilor

Absent:

Roland Herrera, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development
Bill Lawyer, Public Works
John Teague, Police Chief
Tim Wood, Finance
Machell DePina, Human Resources
Tracy Davis, City Recorder

FLAG SALUTE Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS None

**PUBLIC
TESTIMONY**

Colleen Bush, Keizer, Board member of Salem Keizer Transit District, invited Council to the Chamber Greeters event celebrating the 5-year anniversary of the Keizer Transit Facility.

Rhonda Rich, Keizer, expressed fear for people living and playing near the river because the shooting across the river continues. She reported that recently a bullet nearly killed a resident in her home. She added that signs have not proven to be effective and admonished Councilors as elected officials to remedy this situation.

Mayor Clark agreed that this issue needed to be remedied and that the gun range owner is aware of the problem but has chosen not to take steps to solve the situation. She read several letters relating to this issue, reviewed the numerous contacts that have been made to various officials in an effort to stop the shooting, and added that some arrests have been made.

City Manager Chris Eppley noted that it is difficult for City of Keizer officials to take action because the property is not in the City's jurisdiction but if citizens continue to bring this to the attention of County and State representatives, it may create enough pressure to force the property

owner to stop the shooting.

Police Chief John Teague explained that the Police Department can only enforce the laws. The leverage that is available is civil and that is between the homeowner and the landowner. He suggested that perhaps West Keizer Neighborhood Association can join forces with the homeowner to make something happen but as far as criminal law is concerned, there is nothing Keizer Police or Polk County Sherriff can do.

Carol Doerfler, Keizer, President of the West Keizer Neighborhood Association, read a letter that was sent to the Keizertimes regarding the shootings, thanked Council for their continued efforts, and indicated that the WKNA will continue to pursue a solution to this problem.

Sherrie Gottfried, Keizer, referred to a handout she had distributed regarding revenue lost by the Grass Hut during the Iris Festival because the road was closed to through traffic. She expressed the opinion that the barricade was a safety hazard and questioned why there was no parking for the handicapped. Mayor Clark indicated that this information would be forwarded to the Council Liaison for the Chamber, Roland Herrera, and to Sgt. Wenning.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

- a. RESOLUTION – Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities** City Attorney Shannon Johnson summarized his staff report providing details about the Intergovernmental Agreement with Salem and the resulting pass-through account.
- Councilor Parsons moved that the Keizer City Council adopt a Resolution Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing Resolution R2017-2791. Councilor Freeman seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Anderson and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)
- b. RESOLUTION – Authorization For Supplemental Budget – Transfer Of Appropriations Within The Administrative Services Fund From General Administration** Finance Director Tim Wood summarized his staff report explaining that this is to pay an unemployment claim for a former utility billing employee.
- Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorization For Supplemental Budget – Transfer Of Appropriations Within The Administrative Services Fund From General Administration To Finance – Utility Billing. Councilor Freeman seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Anderson and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

- c. RESOLUTION – Authorizing the City Manager and Chief of Police to Sign 2018-2021 Collective Bargaining Agreement With Keizer Police Association**
- Mr. Johnson summarized his staff report, thanked the Human Resources Department, the Labor Attorney and Police staff for their efforts, and corrected scriveners errors on Pages 48 and 37.
- Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing the City Manager and Chief of Police to Sign 2018-2021 Collective Bargaining Agreement With Keizer Police Association as amended. Councilor Freeman seconded. Motion passed as follows:
- AYES: Clark, Reid, Freeman, Parsons, Anderson and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)
- d. RESOLUTION – Authorizing the City Manager and Public Works Director to Sign 2018-2021 Collective Bargaining Agreement With Laborers International Union of North America, Oregon Southern Idaho District Council Local 73: *Postponed to July 2 Council meeting to allow Union to ratify.***

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing the City Manager to Enter Into a Field Maintenance Agreement for Farm Land Located at 1590 Chemawa Road North, Keizer, Oregon with Scenic Valley Farms LLC
- B. RESOLUTION – Certification of Delinquent Sewer Accounts
- C. RESOLUTION – Authorizing the City Manager to Enter Into Street Sweeping Contract
- D. RESOLUTION – Authorizing the City Manager to Enter Into Intergovernmental Agreement with Salem-Keizer School District 24J (School Resource Officers)
- E. RESOLUTION – Adopting the Housing and Community Development Action Plan – One Year Use of Funds – Salem and Keizer 2018/2019 and 2014, 2015, 2016, and 2017 CDBG and Home Program Amendment #1
- F. RESOLUTION – Regarding Evaluation of City Manager
- G. RESOLUTION – Regarding Evaluation of City Attorney
- H. RESOLUTION - Authorizing the City Manager to Award and Enter Into an Agreement with Ffosil Contracting and Management for Construction of Keizer Rapids Park Restroom Facilities
- I. Approval of June 4, 2018 City Council Regular Session Minutes

Mayor Clark pulled item A of the Consent Calendar.

Councilor Parsons moved for approval of items B through I of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Anderson and Ryan (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Herrera (1)

COUNCIL LIAISON REPORTS

Mayor Clark asked Mr. Lawyer to provide more information on Item A. Mr. Lawyer explained that the farmer will plant fescue grass seed in late summer and harvest annually for the life of the agreement. Mayor Clark suggested that a sign be posted so that people/animals do not run through the cultivated field.

Councilor Parsons moved for approval of item A of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Reid, Freeman, Parsons, Anderson and Ryan (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Herrera (1)

Councilor Anderson reported on the Keizer Chamber Board meeting and announced the Keizer Network of Women (KNOW) fundraising event on September 20.

Councilor Parsons reported on the Personnel Policy Committee meeting, the Planning Commission work session, and the Marion County Commissioners breakfast and announced that the Greater Gubser Neighborhood Association would not meet until September.

Councilor Reid congratulated area graduates, reported on the Planning Commission work session, Traffic Safety/Bikeways/Pedestrian Committee and Keizer United meetings and announced upcoming CERT training, Serve-Fest, Fun Run to raise money for Special Olympics, and the Keizer Heritage Foundation annual meeting.

Councilor Freeman noted that she had attended the Personnel Policy Committee meeting, the Planning Commission work session and the Marion County Commissioners breakfast and announced the upcoming Volunteer Coordinating Committee meeting and Cummings School cleanup sponsored by West Keizer Neighborhood Association.

Councilor Ryan announced that she had attended the Planning Commission work session and the meeting to bring air service to the Salem-Keizer area.

Mayor Clark reported on Council of Governments Budget Committee Executive Board, Mid-Willamette Area Commission on Transportation, Personnel Policy Committee, Salem Air Service, and Parks Board meetings. She also announced upcoming Council of Governments Board, Women in Construction, and the Mid-Willamette Homeless Initiative Steering Committee meetings.

OTHER BUSINESS

City Manager Chris Eppley referred to a handout from the League of Oregon Cities which asked members to choose four topics for the League to focus on. He noted that he had provided suggestions but asked that Councilors review, mark four, and return sheets to him for tallying and submission. Mayor Clark provided additional information.

Public Works Director Bill Lawyer provided updates on the Meadows play structure, the bridge on Dearborn, the Salem water situation, and the splash fountain schedule.

Community Development Director Nate Brown thanked everyone for participating in the recent planning workshop and provided additional information regarding the planned process. He also reported on a recent meeting of the Marion County Economic Development Advisory Board meeting noting that the Oregon Garden debt is almost paid so additional resources will be available.

WRITTEN COMMUNICATIONS

Mayor Clark read an email from Betty Hart thanking Council for attending the Keizer Fire anniversary celebration and thanked the person who had left her the book Dream Teams: Working Together Without Falling Apart.

AGENDA INPUT

July 2, 2018: 7:00 p.m. City Council Regular Session

July 9, 2018: 5:45 p.m. – City Council Work Session

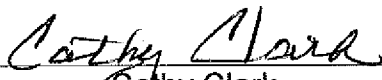
July 16, 2018: 7:00 p.m. City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:20 p.m.

MAYOR:

APPROVED:


Cathy Clark

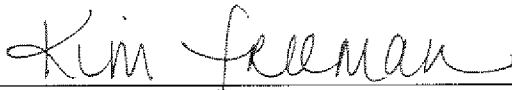


Debbie Lockhart, Deputy City Recorder

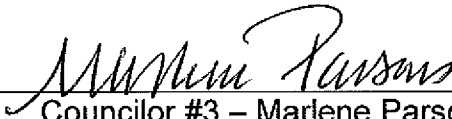
COUNCIL MEMBERS



Councilor #1 – Laura Reid



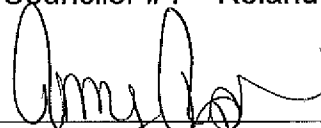
Councilor #2 – Kim Freeman



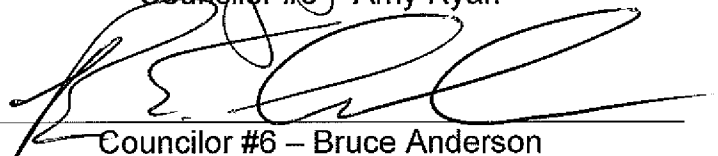
Councilor #3 – Marlene Parsons

~ Absent ~

Councilor #4 – Roland Herrera



Councilor #5 – Amy Ryan



Councilor #6 – Bruce Anderson

Minutes approved: July 2, 2018