

Personnel Policy Committee

Date: June 1, 2017 **Time Called to Order:** 6:17 pm

Committee Member		Present	Absent	Staff:		Present	Absent
Cathy Clark	Mayor	X		Machell DePina	Human Resources	X	
Kim Freeman	Councilor	X		Kristen Brokaw	Human Resources	X	
Marlene Parsons	Councilor	X					

Agenda Item	Introduced	Reviewed	Discussed	Action Taken
-------------	------------	----------	-----------	--------------

Approval of Minutes		X	X	Approved w/no changes.
---------------------	--	---	---	------------------------

Review of Quarterly Report Memo	X	X	X	HR Director DePina walked the committee through key sections of the memo and attachments and responded to questions. The review included summary information on draft recommendations resulting from the Unrepresented Salary Survey. PPC members confirmed agreement with the draft recommendations and supported presentation to Council at the 2 nd meeting in June. HR Director DePina also shared the City's plan to review Comp COLAs annually as a part of preparation for the budget process to help ensure awareness of position in the market.
---------------------------------	---	---	---	---

Other Business

Event Center Support			X	PPC members expressed their interest in the potential of using TOT revenue to support the potential establishment of the position previously identified for Citizen Info/Engagement to allow us to go beyond what the current staff are able to accomplish in these areas. This interest was shared with the City Manager following the meeting.
Kudos			X	PPC members shared that Officer Jefferson & his K9 were "Fab" at the Crown the Hound event.

Next Meeting: August 3, 2017 **Adjourn:** 7:23 pm **Minutes Approved:** 8/03/2017