



MINUTES
KEIZER CITY COUNCIL
Monday, June 15, 2009
Keizer City Hall Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the regular meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jim Taylor, Council President
Richard Walsh, Councilor
David McKane, Councilor
Brandon Smith, Councilor
Cathy Clark, Councilor
Mark Caillier, Councilor

Staff:

Shannon Johnson, City Attorney
Chris Eppley, City Manager
Kevin Watson, Assistant to the City Manager
Rob Kissler, Public Works
Nate Brown, Community Development
Marc Adams, Chief of Police
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Susan Gahlsdorf introduced Tim Wood, who will be serving as the City's first Assistant Controller.

Cari Bucholz, Keizer, Treasurer of Keizer Little League, shared League concerns regarding safety, lack of cooperation from the KYSA management team, overlapping scheduling and delayed games, inequity of charges and obstruction of volunteer efforts. She then provided clarification and fielded questions. Council addressed some issues, expressed interest into further investigation and urged the organizations to meet for an "end of season debriefing" to work out their differences and develop recommendations and to develop a grievance procedure that could be used during the season.

Paul Dunbar, Manager of the Keizer Station Farmer's Market, posed questions to the Council regarding the permitting process for an event lasting from mid-June to mid-October. Community Development Director Nate Brown explained that a Temporary Use Permit (90-day permit) had been filed one week prior to opening but that Mr. Dunbar was asking for some predictability beyond the 90 days and this would be a Special Event Permit granted by Council. Council agreed by consensus to begin the process to extend the date of the Farmers Market to October 1. Mr. Brown explained that the Special Event permit is for a specific event rather than a time period but the ordinance gives Council the

authorization to create the time period. He voiced concern, however, that appropriate conditions be included in the permit such as support facilities, etc., adding that he would work with Mr. Dunbar on that.

PUBLIC HEARING
a. RESOLUTION ~
Adopting FY
2009-2010 City of
Keizer Budget,
Making
Appropriations
and Imposing
Taxes

Finance Director Susan Gahlsdorf summarized actions and deliberations of the Budget Committee which culminated in the Committee Approved Budget being presented to Council for adoption. She reviewed the adjustments allowed by Oregon law adding that the budget must be approved by June 30, 2009. She then reviewed adjustments to the committee approved budget identified by staff, fielded questions and provided additional clarification.

Mayor Christopher opened the Public Hearing.

Michelle Husseman, Keizer, POWER Program coordinator at Whiteaker, distributed written information regarding the program and enrollment, explained the activities and benefits of the program, encouraged community involvement and fielded questions regarding both the program and funding.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Taylor moved to approve a Resolution Adopting FY 2009-2010 City of Keizer Budget, Making Appropriations and Imposing and Categorizing Taxes. Councilor Clark seconded.

Councilor Clark offered a friendly amendment to increase the funding to the POWER Program from \$3,000 to \$4,000 and make a similar adjustment in the contingency line item. Councilor Taylor accepted the friendly amendment.

Motion (including amendment) passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE
ACTION

a. RESOLUTION ~
Authorization for
Appropriation
Transfer

Ms. Gahlsdorf reviewed various reasons for transfer of funds allowed by Oregon law and the proposed expenditures and fielded questions.

Councilor Taylor moved to approve a Resolution Authorizing Appropriation Transfer. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION ~
Authorization for
Mayor to Sign

City Attorney Shannon Johnson directed attention to the spreadsheet showing the formula used to determine the allocation and distribution of funds noting that this amount will change yearly based on the Willamette

**Interagency
Agreement for
Distribution of
9-1-1- Tax
Revenues**

Valley Communication Center adopted budget and the proportion of calls.

Councilor Taylor moved to approve a Resolution Authorizing the Mayor to Sign an Interagency Agreement for Distribution of 9-1-1 Tax Revenues. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION ~
Authorization for
Inter Fund
Borrowing**

Finance Director Susan Gahlsdorf explained that this action was for paying the cost of the contracted Events Coordinator, furnishings and a dance floor for the new Community Center. She added that staff anticipated repaying this loan over the next two years and reviewed the fiscal impact.

Councilor Taylor moved to approve a Resolution Authorizing Inter Fund Loan to the General Fund and the Storm Water Fund from the Transportation Improvement Fund. Councilor Smith seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Walsh moved to direct staff to bring back a resolution exempting water charges for government uses by the City of Keizer and for other uses pursuant to memorandums of understanding between City of Keizer and other governmental agencies that serve Keizer residents. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. Neighborhood
Association
Expense**

Finance Director Susan Gahlsdorf referred Council to a request from Gubser Neighborhood Association requesting that the City broaden its definition of allowable expenditures to include "reward" programs and "refreshments". She explained that historically reimbursements have been for mailing and distribution costs to notify residents of association meetings and activities but there has been no formal determination of allowable expenditures. She noted that this would not have a fiscal impact on the City and recommended that Council pass a motion formally defining use of the fund. Discussion then took place regarding the possibility of neighborhood associations soliciting donations and engaging area businesses and the importance of maintaining funds for communication and mailing needs.

Councilor McKane moved to direct that monies allocated for neighborhood associations be used 90% for communication and 10% for recognition. Councilor Callier seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**e. Response to
Marion County
Population
Projections**

Community Development Director Nate Brown reviewed the background of this issue and recommended that Council direct the Mayor to send a request to Marion County increasing the projected high range of population forecast to 57,481. He added that the DLCD has requested that the County not adopt a "range" but adopt a specific number. Mr. Brown noted, however, that the range will provide more options for area cities. Lengthy discussion followed.

Councilor Walsh moved to direct the Mayor to send the attached request to Marion County increasing the projected high population forecast to 57,481. Councilor Taylor seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- A. RESOLUTION – Declaring the City’s Election to Receive State Shared Revenues**
- RESOLUTION – Certifying the City of Keizer Provides Four or More Services**
- B. Change of Ownership – Ringo’s Tavern Liquor License**
- C. Change of Privilege – Good Times Liquor License**
- D. RESOLUTION – Initiating New Day Subdivision Street Lighting District**
- E. Authorization to Apply for and Accept Justice Assistant Grant Funds**
- F. Authorization to Apply for and Accept Justice Assistant Grant Funds for FY 2009 Local Solicitation**
- G. Approval of May 4, 2009 Regular Session Minutes**

Councilor Taylor moved for approval of the Consent Calendar. Councilor Clark seconded. Motion passed unanimously as follows:

AYES: Christopher, Walsh, Smith, McKane, Caillier, Taylor and Clark (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COMMITTEE REPORTS

a. PROCLAMATION Mark Meidema

Mayor Christopher read a proclamation honoring Mark Meidema after serving 18 years with the Fire District and serving as President, Vice President, Treasurer and Secretary and being instrumental in building the Keizer Fire station. The proclamation expressed appreciation to Mr. Meidema for his distinguished service on the Board.

b. Abbie McKenzie Essay

Taken out of Order. Mayor Christopher introduced Keizer resident, Abbie McKenzie, a student at Englewood Elementary School who wrote an essay on how the internet could better serve communities. She competed with 3500 other students and won \$500 for her college fund and a \$125 Olive Garden gift certificate. Eight-year-old Ms. McKenzie then read her essay. Mayor Christopher then presented her with a \$25 gift card from Borders.

Regarding the Grand Opening of the Civic Center, Mayor Christopher thanked Tracy Davis, Kevin Watson, Elizabeth Sagmiller, Machell DePina, Cathy Lennox, Bruce Anderson with Northwest Natural Gas, José and John Troncoso, Dennis & Diane Scott at Keizer Florist, Group MacKenzie, Emerick Construction and TetraTech.

Councilor Clark reported that:

- Iris Festival Council met for debriefing on June 3. The report has been turned in, sponsorships were down somewhat but revenues for some events increased.
- McNary Seniors graduated on June 12
- City and Fire luncheon was held recently which provided opportunity for discussion of various shared issues.
- West Keizer Neighborhood Association had their final meeting of the year.
- Neighborhood Watch will be the first Tuesday in August.
- She will be attending the Chemawa Interchange Area Management Plan stakeholders group meeting to review details of alternatives for congestion management.
- K-23 Advisory Board will be meeting June 22. She urged citizens to watch Channel 23 television.

Councilor McKane reminded everyone of upcoming Parks Advisory Board and Traffic Safety Commission meetings.

Councilor Caillier announced meeting details for Mid-Willamette Valley Watershed Alliance, Claggett Creek Watershed Council and Planning Commission. He added that Newton Park Neighborhood Association will meet at Bob Newton Park August 4 for National Night Out, and a 10-year recognition event for EVAK participants will be held on August 22.

Councilor Taylor reported that Mr. Brown would be reporting on the River Road Renaissance Committee meeting.

Councilor Walsh reviewed planned activities for the sesquicentennial baton transfer on July 27 and reported that a presentation will be coming to Council on July 20 regarding the Keizer Compass (Visioning).

**OTHER
BUSINESS
a. New Business or
Old Business
Issues**

Councilor Smith announced the upcoming Keizer Urban Renewal Board meeting and also urged everyone to check out the YouTube channel "Keizer Ch-23" to view some great Keizer videos.

Captain Kuhns, Keizer Police Department:

- Thanked Susan Gahlsdorf for her help on the Budget this year. He noted that she worked long hours and was helpful in determining cuts that had to be made in the budget.
- Reported that 160 applications were received in response to the police officer recruitment. He thanked Machell DePina, Cathy Lennox and Paula Collins for their hard work in this endeavor.
- Commended the School Resource Unit and Sgt. Lance Inman for their efforts in alleviating graffiti from the community. Three arrests have been made and one individual charged with 92 counts of criminal mischief.
- Saturday, June 6, 2009, there were very few traffic problems at Volcano Stadium when the McNary Celtics baseball team won the Class 6A baseball championship over Roseburg.

Parks Superintendent, Bill Lawyer, reported that the Keizer Rapids Park trail paving, Wheatland paving and the waterline project have been completed.

Community Development Director, Nate Brown, reported that the River Road Renaissance Advisory Committee discussed placement of four additional pieces of art along River Road. Decisions will be made soon.

City Attorney Shannon Johnson reminded Council that he and Legal Assistant Tammie Harms would be moving to the Keizer Civic Center on June 22.

City Recorder, Tracy Davis, thanked Sgt. Lance Inman for his coordinating efforts on the Police side of the open house and reported that there are openings on the Planning Commission and the Stormwater Advisory Committee.

Assistant to the City Manager, Kevin Watson, reported that a group would be working at Keizer Rapids Park on the 20th and 27th to develop a disc golf course. They will be working with D.J. Hatfield who is earning his Eagle badge.

Machell DePina thanked Council members and staff who worked in the Keizer Iris Festival booth.

Mayor Christopher announced that

- The McNary baseball team would be at the July 6 Council meeting to receive formal congratulations.

- She met with the CEO of PGE who held their Economic Development forum at the community center and will be partnering with the City to host the Marion County Economic Summit to explore ways to position all cities to accept new business by unifying the process.

**WRITTEN
COMMUNICATIONS**

None

AGENDA INPUT

July 6, 2009

7:00 p.m. City Council Meeting

July 13, 2009

5:45 p.m. – City Council Work Session

- o KROC Center Tour

July 20, 2009

7:00 p.m. City Council Meeting

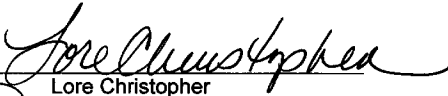
- o Keizer Compass Visioning Presentation

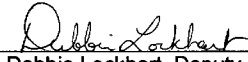
ADJOURNMENT

Mayor Christopher adjourned the meeting at 9:07 p.m.

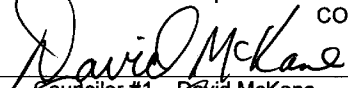
APPROVED:

MAYOR:

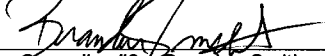

Lore Christopher

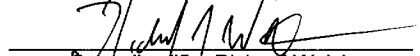

Debbie Lockhart, Deputy City Recorder

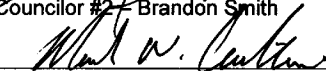
COUNCIL MEMBERS

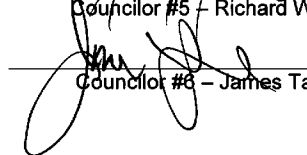

Councilor #1 – David McKane


Councilor #4 – Cathy Clark


Councilor #2 – Brandon Smith


Councilor #5 – Richard Walsh


Councilor #3 – Mark Caillier


Councilor #6 – James Taylor

Minutes approved:

July 20, 2009