

KEIZER PLANNING COMMISSION

WORK SESSION

MINUTES

Tuesday, June 15, 1999

7:00 PM

Keizer City Hall - Council Chambers

1. CALL TO ORDER

Chair Wolf called the work session to order at 6:07 p.m.

2. ROLL CALL

The following members were present: Bill Wolf, Bruce Anderson, Dick Inman, Dan Nelson and Jere Clancy (arrived at 6:30 p.m.)

Absent members: Manny Martinez and June Abbott

Also present were: Senior Planner ~ Amy Drought, Council Liaison ~ Garry Whalen, City Engineer ~ Preston Van Meter, Wayne Rickert ~ COG, DJ Hefferman ~ ODOT, and City Recorder ~ Cindy Perry

3. WORK SESSION ~ Transportation System Plan (Goals and Policies)

Ms. Drought explained the goal for the evening was to complete the review process of the Goals and Policies portion of the TSP. She introduced Wayne Rickert from COG and DJ Hefferman from ODOT who would help in the facilitation of the plan and explain requirements. Ms. Drought indicated that they would also be reviewing Capital Improvement Projects (CPI) as listed in the TSP and that City Engineer, Preston Van Meter could answer questions.

Transportation System Management

Ms. Drought explained that in this portion of the TSP access management issues are a large portion of this section. River Road had been of major concern regarding access management and Ms. Drought indicated that KURB had discussed the possibility of developing an Access Management Ordinance in the creation of standards for access management on River Road.

Mr. Rickert clarified that every city over 25,000 in population is required to have a Transportation System Management Plan.

Mr. Rickert reviewed the objectives and policies of this portion of the TSP.

There was a lengthy discussion regarding Objective three and access management. It was staff's opinion that access management should be addressed under a separate document once the TSP is completed.

Mr. Hefferman suggested that a basic access management plan be compiled with the implementation piece under the Comprehensive Plan stating that the access management plan would be implemented with a list of things to be completed and to include a date for completion. He went on to explain that a refinement plan with a specific access management plan for the River Road corridor using Urban Renewal funds and to establish that as a project in the CIP (Capital Improvement Plan).

Responding to questions Mr. Hefferman indicated that specific standards for access management should be listed in the road standards to allow staff to supervise developments.

Mr. Van Meter indicated that there were no guidelines in the road standards pertaining to access management.

Responding to questions Ms. Drought shared that road standards can be adopted as part of the Development Code or design guidelines which the public works department could use. She explained due to the time frame for completion of the project the development of standards would be difficult. Mr. Rickert felt by using some of the suggested language might be helpful in satisfying requirements.

Mr. Clancy arrived at 6:30 p.m.

After further discussion it was the consensus of the Commission to have Mr. Rickert put together some policies to bring back for the Commission to review.

Parking Management

Mr. Hefferman explained this portion of the TSP is an MPO (Metropolitan Planning Organization) whichSizer falls into these guidelines. He shared that the objective of this portion of the TSP is to limit on street parking and decrease commercial parking over a period of time.

Responding to questions on the affect of commercial parking Mr. Hefferman indicated under the current rule the goal would be to reduce the total number of parking spaces by 10% over a certain period of time. He then stated in order to do this an inventory would need to be in place. He felt the adoption of a policy and development regulation approach to parking management would be in order or an inventory of parking would need to take place. He also suggested policy language attached to the rule stating the city affirms the objectives of the Transportation Planning Rule, referencing the Development Code.

Ms. Drought explained that many of the TPI Goals are addressed in the Development Code and urged the highlighting of these be listed in Parking Management.

Bike/Pedestrian ~ Public Transportation Systems

Ms. Drought shared that she felt these goals and policies had been reviewed in previous meetings, but indicated that the Finance portion should be reviewed by staff before the Planning Commission makes any assessment.

Responding to questions regarding previous discussions of a green way multi-use path along Claggett Creek Ms. Drought felt the Planning Commission could make this a goal under the pedestrian and bicycle elements of the TSP.

It was the consensus of the Commission to make this an objective under goal one of the Bicycle/Pedestrian element of the plan.

Capital Improvement Project List

Ms. Drought noted that this is a 20-year plan of projects that staff feels need to take place to meet the goals in the TSP. She explained that the highlighted projects are part of the five-year capital improvement plan and are what is felt to be the highest of priority for completion.

Mr. Van Meter explained the process for the 20-year plan and how the elements would fit into the Bicycle and Transportation System Plan and the key areas subject to major improvements. He requested feedback from the Commission.

There was discussion of criteria for a project and how decisions are made. It was the consensus of the Commission to request standards and criteria for the selection of projects from the staff.

Mr. Van Meter and Councilor Whalen left at 7:45 p.m.

Mr. Hefferman suggested that possibly a reference could be made in the CIP stating that recommendations would be coordinated with the Public Works Department in order for utility cuts, road and utility improvements to be done at the same time to maximize the work.

Responding to questions Mr. Hefferman indicated that the Access Management Plan should be included as a project in the CIP.

After discussion Ms. Drought shared she would speak with the City Manager to get the Council's input for the need of a joint work session between the Planning Commission and the Council. Ms. Drought indicated she would report back to the Commission at the next meeting.

Ms. Drought indicated that a final draft of the TSP would be presented at the next meeting of the Planning Commission.

4. Regular Meeting - July 14, 1999 at 7:00 PM

5. ADJOURN

Chair Wolf adjourned the meeting at 8:25 p.m.