CITY COUNCIL AGENDA PACKET

MONDAY, JUNE 15th, 1998

• 7:00 P.M. CITY COUNCIL MEETING

Please contact Wally Mull, City Manager if you have any questions or need additional information regarding any of the staff reports or issues contained on the agenda.

CITY OF KEIZER MISSION STATEMENT

KEEP CITY GOVERNMENT COSTS AND SERVICES TO A MINIMUM BY PROVIDING CITY SERVICES TO THE COMMUNITY IN A COORDINATED, EFFICIENT AND LEAST COST FASHION

AGENDA

KEIZER CITY COUNCIL

Monday, June 15, 1998
7:00 p.m.
Robert L. Simon Council Chambers
Keizer City Hall, Keizer, Oregon 97303

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC TESTIMONY

   This time is provided for citizens to address the Council on matters not scheduled for public hearing or listed on the agenda.

4. COMMITTEE REPORTS

   a. Swearing In of Keizer Police Officer Tim Lathrop

   b. Claggett Creek Neighborhood Association Annual Report

   c. Council Liaison Reports
      - Parks Advisory Board – Councilor Miller
      - Planning Commission – Council President Keller

5. OTHER BUSINESS

   This time is provided to allow the Mayor, Council members or staff an opportunity to bring new or old matters before the Council which are not on tonight's agenda.

   a. New Business

   b. Old Business Report
      - Response to Robert Comstock issue

6. PUBLIC HEARINGS

   a. RESOLUTION – Forming Jacobe Estates Phase II Street Lighting District
      ORDINANCE – Spreading Assessments to Jacobe Estates Phase II Street Lighting District

   b. RESOLUTION – Adoption of Fiscal Year 1998-99 Budget, Making Appropriations and Certifying Permanent Tax Rate

c. ORDINANCE – Vacating a Portion of Appleblossom Avenue NE

7. ADMINISTRATIVE ACTION

8. CONSENT CALENDAR

a. RESOLUTION – Election to Receive State Shared Revenues

b. RESOLUTION - Certifying the City Provides Four or More Services

c. Approval of October 6, 1997 City Council Minutes

d. RESOLUTION – Authorizing City Manager to Enter Agreement for Slurry Seals for Certain Streets Within the City of Keizer

9. WRITTEN COMMUNICATIONS

To inform the Council of significant written communications and petitions.

10. AGENDA INPUT

June 22, 1998
7:00 p.m. Urban Renewal Agency Meeting
- 1998-99 Budget Public Hearing
- Adoption of Budget

July 6, 1998
7:00 p.m. City Council Meeting
- Floating Structure Ordinance
- Ordinance Amendment - Commercial Garbage Rate Definition Hearing
- Towing Agreements Public Hearing
- Master Sewer Plan Amendment – Acreage Fees
- Compensation Resolution Amendments

11. ADJOURN

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 390-3700 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 4a

SWEARING IN OF KEIZER POLICE OFFICER

COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER: 4a

TO: **MAYOR KOHO AND CITY COUNCIL MEMBERS**

THROUGH: **WALLY G. MULL**
CITY MANAGER

FROM: **CHIEF H. MARC ADAMS**
KEIZER POLICE DEPARTMENT

SUBJECT: **SWEARING IN OF POLICE**

ISSUE:

Shannon Johnson, City Attorney will be present to issue the oath of office to Keizer Police Officer Tim Lathrop.

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 4b

CLAGGETT CREEK NEIGHBORHOOD ASSOCIATION ANNUAL REPORT

CITY COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER: 4b

TO: MAYOR KOHO AND CITY COUNCIL MEMBERS

THROUGH: WALLY G. MULL
CITY MANAGER

FROM: TRACY L. DAVIS, CMC
CITY RECORDER

SUBJECT: CLAGGETT CREEK NEIGHBORHOOD ASSOCIATION ANNUAL REPORT

BACKGROUND:

In June, 1993 the City Council adopted Ordinance 93-257 outlining the purpose and guidelines for recognition of neighborhood associations. The Ordinance states in order to maintain recognition, the neighborhood association shall make an annual report to the City Council. On April 3, 1995 the City Council adopted Resolution 95-820 recognizing Claggett Creek Neighborhood Association.

President Cynthia Vannoy has requested time on this agenda to present the Claggett Creek Neighborhood Association's annual report.

RECOMMENDATION:

It is recommended the Council, by motion extend recognition to Claggett Creek Neighborhood Association for an additional year.

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 5b

OLD BUSINESS

KEIZER CITY ATTORNEY
MEMORANDUM

TO: MAYOR KOHO AND
CITY COUNCIL

FROM: E. SHANNON JOHNSON
CITY ATTORNEY

SUBJECT: ROBERT AND LYNETTE COMSTOCK (ZONING ORDINANCE VIOLATIONS)

DATE: JUNE 10, 1998

At the June 1, 1998 council meeting, Robert Comstock addressed the council explaining the citations he received. The City Manager asked me to prepare this report as I am the staff person most familiar with the situation.

The Comstocks have a truck operation in which Mr. Comstock hauls loads of gravel or asphalt, or other commercial loads. The truck is a full size tractor truck unit. The truck, and sometimes one or more commercial trailers were parked on the Comstocks' property. A complainant objected to this as both a violation of the zoning ordinance and a nuisance as the truck starts up very early in the morning and is left running idling for up to an hour. The engine noise literally causes the complainant's walls to vibrate. In addition, there is nuisance from the diesel fumes and the gravel and asphalt debris that are deposited and then cause problems from water runoff to the complainant's property.

For nearly one and a half years, the Community Development Department, and then our office tried to resolve the matter without issuing citations. After discussion and correspondence between the Community Development Department, the Comstocks and their attorney was unable to resolve the matter, I gave the Comstocks' attorney ten days notice that the City intended to issue citations in the matter. Such citations were issued in December 1997. The violations on the first citation were for having trucks in excess of one ton outside an enclosure, having more than one truck, and having vehicles that were not properly screened. The second citation issued at the same time was for conducting or maintaining a use (trucking business) not permitted in the RS zone.

At the council meeting, Mr. Comstock noted that the total maximum fines for both citations was $16,000.00. The maximum fine under the civil infraction ordinance is $500.00 per day per violation. I advised the Code Enforcement Officer that my practice is to cite violators for a series of days, such as ten to twenty days, so that the maximum possible fine is large enough to catch the attention of a violator. I did not anticipate the two citations being issued for a 16 day violation period, but I did direct the Code Enforcement Officer to issue the citations with those general guidelines. We would not recommend assessing the maximum fine should the matter go to court, and the largest fine that I am aware of charged by Municipal Court for civil infractions was about $2,500.00.

The Comstocks' attorney felt that the second citation (operation of the business) was not valid as his clients were only parking the vehicles there and that did not constitute a use. I felt that the Comstocks had to conduct the business somewhere, though an argument could be made that this kind of use did not occur at a specific location. The Comstocks admitted that they had no other specific location that they operated the trucks from. It appeared that the Comstocks' attorney did not want to argue that the use was a valid home occupation, because there was doubt that the Comstocks would meet the home occupation requirements.

The main issue was the screening of the vehicles, the enclosure of the trucks, and the number of trucks. Comstock agreed to restrict the property to one truck. However, their attorney argued that because the property had been rezoned from Urban Transition to RS approximately three years ago, he should not have to comply with the other RS standards after rezoning. The screening and one truck requirements are not restricted to RS zones, but the enclosure requirement does not apply in UT zones.

After further negotiations, the parties agreed to settle the matter by the defendants agreeing to keep the truck enclosed except for brief periods and the City would dismiss all citations.

If you have any questions regarding this matter, please contact me. Thank you.

ESJ/tmh
c: Gordon Hanna, Attorney

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 6a

JACOBE ESTATES STREET LIGHTING DISTRICT

COUNCIL MEETING: June 15, 1998

AGENDA ITEM NO:_____

TO: MAYOR KOHO AND CITY COUNCIL

FROM: WALLY G. MULL
CITY MANAGER

THROUGH: TRACY L. DAVIS, CMC
CITY RECORDER

SUBJECT: **PUBLIC HEARING - To consider remonstrances or objections to formation of the Jacobe Estates Phase II Street Lighting Local Improvement District and objections to an Ordinance spreading assessments to Jacobe Estates Phase II Street Lighting Local Improvement District**

ISSUE

1. Shall the City Council form the Jacobe Estates Phase II Street Lighting Local Improvement District after conducting a public hearing to receive objections or remonstrances to its formation?

2. Shall the City Council adopt an ordinance spreading assessments in the Jacobe Estates Phase II Street Lighting Local Improvement District after conducting a public hearing to receive written objections to the ordinance spreading those assessments to the district.

BACKGROUND

In March 1994, the Keizer City Council adopted Ordinance 94-278 relating to formation of street lighting local improvement districts within the City of Keizer.

On April 28, 1998, the developer of the Jacobe Estates Phase II filed a petition to form a street lighting local improvement district. In response to this petition, the City Council adopted Resolution R98-1035 on May 4, 1998 to initiate formation of a street lighting local improvement district and directing the City Engineer to make a survey and file a written report with the City Recorder. On June 1, 1998 the City Council approved the City Engineer's report and set a public hearing to consider remonstrances to the project and objections to proposed assessments. On June 8, 1998 notice of the public hearing and intention to form the district and assess for the lighting improvements, as required under Ordinance 94-278, were provided by mail to the property owners.

ANALYSIS

Included within the agenda packet is the proposed resolution forming the Jacobe Estates Phase II Street Lighting Local Improvement District and setting forth the time and manner of installing the street lights within that district. If the Council decides to form the street lighting district, the next step is to proceed with an ordinance spreading assessments.

Included within the agenda packet is the proposed ordinance to spread assessments to the properties benefited by the lighting district. The ordinance provides for first annual assessments and the procedure for determining second and future annual assessments. Following the City Council's adoption of the Ordinance spreading assessments, the City authorizes the appropriate utility company to install the poles and lights. Depending on the type of poles requested by the City, it takes the utility company from two to six months to have the lights on site and operational.

FISCAL IMPACT

The City initially pays the street lighting expense to the utility company as it is billed throughout the year. The operating cost of the lights is then billed to the property owners on an annual basis, thereby recovering the City's costs for bills paid throughout the year. In addition, the bills include the cost of the City Engineer's Report in the first year, and a 8.5% administrative charge in the first and subsequent years to recover the City's cost for administering the lighting districts. All funds are budgeted through the Utility Fund.

RECOMMENDATION

1. Open the public hearing to first consider oral objections and written remonstrances to formation of the Jacobe Estates Phase II Street Lighting Local Improvement District.

2. If valid remonstrances of the owners of two-thirds of the land to be specially assessed for the lighting district are presented to the Council at the public hearing, close the hearing and suspend formation of the district for six months.

3. Consider other objections to the formation of the district. The Council may suspend formation of the district without remonstrance of owners of two-thirds (2/3) of the land if the Council deems that action appropriate.

4. If valid remonstrances of the owners of two-thirds of the land to be specially assessed for the lighting district are not presented to the Council at the public hearing, or other valid objections to formation are not presented, then consider objections to the scope, design or equipment proposed for the district.

5. After consideration of objections of the plans for the district, and if it appears that the Council will form the district, Council should next consider written objections to the proposed assessments which were filed with the City.

6. Close the public hearing.

7. Consider adoption of the resolution officially forming the lighting district.

8. If council forms the district, consider adoption of the proposed assessment ordinance. Council may adopt, correct, modify or revise the assessment against each lot in the district according to special and peculiar benefits accruing to the lot.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R98-_____

FORMING THE JACOBE ESTATES PHASE II STREET LIGHTING

LOCAL IMPROVEMENT DISTRICT

WHEREAS, the City of Keizer has adopted a Resolution initiating the formation of Jacobe Estates Phase II Street Lighting Local Improvement District; and

WHEREAS, the City Council has adopted a Resolution approving the City Engineer's Report for Jacobe Estates Phase II Street Lighting Local Improvement District; and

WHEREAS, notice of public hearing to consider formation of street lighting district was mailed as required by Ordinance 94-278; and

WHEREAS, the City Council conducted a public hearing to receive objections and remonstrances to the formation of the street lighting district; NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that Jacobe Estates Phase II Street Lighting Local Improvement District is hereby formed, and that the street lights shall be installed within a reasonable time and in the manner set forth in the City Engineer's Report for Jacobe Estates Phase II Street Lighting Local Improvement District.

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

BILL NO._____ ORDINANCE NO. 98-_____

A BILL FOR

AN ORDINANCE SPREADING ASSESSMENTS TO JACOBE ESTATES PHASE II STREET LIGHTING LOCAL IMPROVEMENT DISTRICT

Section 1. FINDINGS. The City Council of the City of Keizer makes the following findings:

a. The City Council did heretofore declare its intention to install street lights to serve an area known as Jacobe Estates Phase II Street Lighting Local Improvement District which is described as follows:

> Jacobe Estates Phase II - Tax Lots 3500 through 5200 identified on the assessors map 6 3W 25CD in the City of Keizer, County of Marion, State of Oregon;

which includes the installation of four (4) -100-watt high pressure sodium luminaries mounted on four-foot long mast arms attached to 25-foot aluminum poles, located within the subject local improvement district, all in accordance with the City Engineer's Report for Jacobe Estates Phase II Street Lighting Local Improvement District.

b. The total initial cost of the Jacobe Estates Phase II Street Lighting Local Improvement District is $1125.90.

c. The per space/lot assessment formula was used for this district.

d. The improvements in the district have been or will be constructed as provided in the Engineer's Report.

e. Notice was duly mailed to the benefited property owners on June 8, 1998.

f. A meeting of the City Council was held at the time and place fixed by public notice for the purpose of considering any such written objections to the proposed assessments.

g. No written objections to the proposed assessments were filed.

h. The Council has considered the matter and determined that construction of said improvements was and is of material benefit to the City, and all the property to be assessed therefore will be specially benefited by the improvements in the amounts shown on the assessment roll.

NOW, THEREFORE, the City Council of the City of Keizer ordains as follows:

Section 2. ASSESSMENTS.

a. First Annual Assessment. It is hereby determined that the share of the cost of the improvements for the Jacobe Estates Phase II Street Lighting Local Improvement District for each parcel and property benefited thereby for the first annual assessment is the amount set opposite the description of each piece or parcel of land as described in Jacobe Estates Phase II Street Lighting District Assessment Roll as set forth in Exhibit "A" attached, and that each piece or parcel of land benefited by the improvements, to the full extent of the amount so set opposite such piece or parcel and that the respective amounts represent the proportionate benefits of said improvements to said respective parcels of property, and the Council does hereby declare that each of the parcels of property described in Jacobe Estates Phase II Street Lighting District Roll as set forth in Exhibit "A" attached is hereby assessed the first annual assessment amount set opposite each respective description.

i. Summary of first annual assessment costs for formation of the lighting district to serve the area known as "Jacobe Estates Phase II Street Lighting Local Improvement District":

4 - Poles and 100 Watt Luminaries	$805.44
Engineering Costs	$252.00
Administrative Fee @ 8.5%	$ 68.46
Total Assessments	$1125.90

ii. The Recorder of the City of Keizer is hereby directed to send a notice of first annual assessment to each owner of assessed property by mail within ten (10) days after this Ordinance levying the first annual installments is passed. The notice shall include information that an application to make installment payments may be filed with the City if the assessment is collected directly from the property owner and not pursuant to ORS 223.866.

b. Second and Subsequent Annual Assessments. After a municipal lighting district has been formed in accordance with City of Keizer Ordinance 94-278, the second and subsequent annual assessments shall be spread by Resolution which may include changes in the mode of collecting the assessment. The method of assessment and notification for subsequent annual assessments shall be determined in accordance with City of Keizer Ordinance 94-278.

c. Mode of Collecting Assessments. Assessments for Jacobe Estates Phase II Street Lighting Local Improvement District shall be collected pursuant to ORS 223.866.

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d. Lien on Property. The assessment shall be entered as a lien against the benefited property in the City Lien Docket.

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 6b

1998-99 CITY OF KEIZER BUDGET

CITY COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER: _____

TO: MAYOR KOHO AND COUNCIL MEMBERS

THROUGH: WALLY MULL
CITY MANAGER

FROM: SUSAN GAHLSDORF, CPA
FINANCE DIRECTOR

SUBJECT: RESOLUTION ADOPTING FICSAL YEAR 1998-99 BUDGET, MAKING APPROPRIATIONS AND CERTIFYING PERMANENT RATE

BACKGROUND:

The Budget Committee, comprised of the Council and seven citizens, reviewed the Manager Recommended Budget for Fiscal Year 1998-99. The attached document is the Budget Committee's approved budget for Council consideration.

Tonight is the public hearing giving citizens another opportunity to comment on the budget prior to Council adoption.

The Council has the authority to impose taxes, adjust resources, and adjust requirements by 1)reducing or eliminating any requirement or expenditure, 2) increasing expenditures by no more than $5,000 or 10% of the fund total (which ever is greater), or 3) increasing in expenditures by more than $5,000 or 10% of any fund, republishing the budget and holding a second public hearing before July 1. The budget must be adopted by June 30, 1998.

Since approval of the budget by the Committee, there have been a few issues and clarifications that have come to management's attention.

- On May 27, 1998, the Oregon Department of Revenue notified the City that our permanent rate had increased from $2.0806 to $2.0838 per $1,000 in assessed value. This is a one-time adjustment made by the Department of Revenue and, under current law, cannot be changed again. The adjusted rate will not effect 1997-98 property tax revenues. The $2.0838 adjusted rate is the City's permanent rate for all future years. The adjusted rate increases our 1998-99 Property Tax Revenue estimates from $2,002,806 to $2,005,887 over the Committee Approved budget. This is a $3,081 increase.

- The committee approved budget provides for $14,000 for MDT upgrades as requested in the Manager Recommended budget. Originally, this line item was requested because the units are approaching the end of their useful life and are not "year 2000 compliant." We have since learned that we need to defer purchasing this equipment until members of the Willamette Valley

Communications Center select the type and brand of equipment to be used. We have an opportunity next year to apply for a COPPS MORE grant that will pay for 75% of the MDT equipment, enabling us to replace all equipment at once. This savings comes at a perfect time because, with the approval of our "hiring" grant, we need approximately $14,000 for new portable radios (6 radios @ $2,300) not anticipated in the Committee approved budget.

- During the Budget Committee meetings, the CCTV Buy-In was discussed and the Committee voted to remove the costs from all funds. It appeared from the discussion this issue would be raised again when the Council adopts the budget. Therefore, staff have included, in the attached document, a calculation showing the effect the CCTV Buy-In has on the General Fund.

The attached budget document also includes a list of Budget Notes to clarify certain line items and funds within the City's budget.

FISCAL IMPACT:

The attached Approved Budget identifies the fiscal impact, by fund.

RECOMMENDATIONS:

We recommend that the City Council amend the Committee Approved budget as follows:

- Change Property tax revenues estimates in the General Fund from $2,002,806 to $2,005,887 to reflect the change in the City's permanent rate.
- Approve the $55,000 Levee Study in the Street Fund as an appropriation of Fuel Tax Revenues.
- Change the $14,000 MDT Upgraded line item to Portable Radios in the Revenue Sharing Fund.

We further recommend that the Council:

- Conduct the public hearing on the approved budget; and
- Adopt the attached resolution adopting the budget.

BUDGET NOTES

GENERAL FUND

Administration

Materials & Services

- Fire District - Hotel/Motel Tax. By Council resolution, 20% of Hotel/Motel tax revenues will go to the Keizer Fire District.
- Keizer Grant - The grant is 20% of the Hotel/Motel tax revenues.

Community Development

Intergovernmental Revenues/Materials & Services

- Transportation Grant - A one-time grant in which the proceeds are fully expended within the Contractual Services expenditure line item.

Police

Intergovernmental Revenues/Personal Services/Materials & Services

- Grants - The $180,000 COPPS grant is to be used to fund six new police officer positions. A $57,693 grant is to be used to fund a one-year Crime Data Analyst position (including benefits) and the Crime Prevention Program line item within Materials & Services.

Fines & Forfeits Revenues

- Collections - Past Due. The City has approximately $1,500,000 in past due fines and forfeits. The City is in the process of turning these receivables over to a collection agency. Under a contractual agreement, the City has agreed to pay 25% of the collected amounts to the collection agency.

Miscellaneous Revenues/Materials & Services

- DARE Donations - The DARE Donation expenditure line item is fully funded by DARE Donation revenues.
- K-9 Donations - The K-9 Donation expenditure line item is fully funded by K-9 Donation revenues.

Stadium Operations

Stadium Operations is an operating program within the General Fund. The Keizer/Salem Volcano Baseball Stadium project was funded by the Keizer Urban Renewal Agency, a separate legal entity from the City of Keizer. Construction costs and the related debt issuance are included in a separate document within the Urban Renewal Agency budget.

GNA GUBSER NEIGHBORHOOD ASSOCIATION

May 26, 1998

Wally Mull, City Manager
City of Keizer

Dear Wally,

The Gubser Neighborhood Association at its last meeting voted to support the continuance of CCTV broadcasts with only one person in opposition.

It was felt by the members present that it was one way of getting accurate information to the public. Most of our members have watched some of the Council meetings, if not the whole session. It is a source where they can view Council at their convenience and they can see for themselves exactly what took place.

We feel it is the best tool for getting important information to the public. The newsletters that were done in the past were okay, but the information was all ready OLD news by the time it was received.

We feel there is an added benefit with CCTV in the Keizer Forum and any other broadcast that is done in the community. We have some Keizer Youth involved in the program production with CCTV and feel this is also an important benefit that the service provides.

If you have any questions, please let me know.

Sincerely,

Wayne Trucke
President

CITY OF KEIZER, STATE OF OREGON

RESOLUTION R98-_____

ADOPTING THE FY'99 BUDGET, MAKING APPROPRIATIONS
AND CERTIFYING PERMANENT RATE

BE IT RESOLVED, that the City Council of the City of Keizer hereby adopts a budget for fiscal year 1998-99 in the sum of $13,991,596.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 1998, and for the purposes shown below are hereby appropriated as follows:

General Fund			
	Administration	$363,954	
	Parks	108,790	
	Community Development	227,436	
	Municipal Court	255,929	
	Police	3,213,976	
	Stadium Operations	34,268	
	Contingency	100,000	
	Transfers	5,687	
TOTAL GENERAL FUND			**4,310,040**
Revenue Sharing			
	Expenditures	116,000	
	Contingency	3,689	
TOTAL REVENUE SHARING			**119,689**
911 Communications			
	Expenditures	125,791	
	Contingency	192,825	
TOTAL 911 COMMUNICATIONS			**318,616**
Housing Services			
	Expenditures	51,307	
TOTAL HOUSING SERVICES			**51,307**
Crime Prevention			
	Expenditures	13,000	
TOTAL CRIME PREVENTION			**13,000**
Street	Expenditures	2,164,762	
	Transfers	145,000	
	Contingency	55,000	
TOTAL STREET			**2,364,762**

City Hall Facility			
	Expenditures	48,598	
TOTAL CITY HALL FACILITY			**48,598**
Parks Improvement			
	Expenditures	167,000	
	Contingency	305,689	
TOTAL PARKS IMPROVEMENT			**472,689**
Street Assessments			
	Transfers	75,571	
TOTAL STREET ASSESSMENTS			**75,571**
Utilities			
	Expenses	3,151,970	
	Contingency	38,462	
TOTAL STREET ASSESSMENTS			**3,190,431**
Water			
	Expenses	1,544,542	
	Debt Service	380,220	
	Transfers	100,000	
	Contingency	117,572	
TOTAL WATER			**2,142,334**
Water Facility Replacement			
	Expenses	498,067	
TOTAL WATER FACILITY REPLACEMENT			**498,067**
Utilities Assessment			
	Expenses	500	
	Debt Service	9,849	
TOTAL UTILITIES ASSESSMENT			**10,349**
Sewer Reserve			
	Expenses	376,143	
TOTAL SEWER RESERVE			**376,143**
TOTAL ALL FUNDS			**13,991,596**

BE IT FURTHER RESOLVED that the City Council of the City of Keizer hereby certifies the permanent property tax rate provided for in the adopted budget in the amount of $2.0838 per $1,000 of assessed value.

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

General Fund Summary

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 45,522	$ 67,363	$ 150,000	Net Working Capital	$ 687,310	$ 687,310	
1,561,992	1,790,446	1,888,880	Taxes	2,036,059	2,092,806	
777,911	861,822	840,957	Licenses & Fees	782,124	857,977	
286,662	349,622	374,967	Intergovernmental	578,877	578,877	
379,034	442,524	486,000	Fines & Forfeits	454,000	404,000	
68,904	76,411	103,890	Miscellaneous	145,950	145,950	
66,500	66,500	134,071	**TRANSFERS IN**	128,760	62,260	
$ 3,186,525	$ 3,654,688	$ 3,978,765	**TOTAL RESOURCES**	$ 4,813,080	$ 4,829,181	
			EXPENDITURES			
$ 2,063,303	$ 2,256,641	$ 2,474,219	Personal Services	$ 3,084,748	$ 3,080,931	
969,686	1,001,100	1,116,664	Materials & Services	1,242,876	1,115,647	
56,174	1,911	8,600	Capital Outlay	8,775	7,775	
$ 3,089,162	$ 3,259,652	$ 3,599,483	**TOTAL EXPENDITURES**	$ 4,336,400	$ 4,204,352	
$ 30,000	$ 16,300	$ 46,300	**TRANSFERS OUT**	$ 73,258	$ 5,687	
-	-	175,000	**CONTINGENCY**	100,000	100,000	
67,363	378,736	157,982	**ENDING FUND BALANCE**	303,422	519,141	
$ 3,186,525	$ 3,654,688	$ 3,978,765	**TOTAL GENERAL FUND**	$ 4,813,080	$ 4,829,181	

GENERAL FUND

General Support Resources

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
$ 45,522	$ 67,363	$ 150,000	Net Working Capital	$ 687,310	$ 687,310	
			LICENSES & FEES			
$ 117,965	$ 129,166	$ 125,000	Salem Electric	$ 127,500	$ 127,500	
217,157	252,043	259,604	PGE	247,230	247,230	
84,211	89,624	85,000	NWNG	75,905	75,905	
80,749	91,656	91,964	US West	93,450	93,450	
149,635	161,469	157,207	TCI	113,780	189,634	
40,955	44,268	44,728	Lorens Sanitation	45,179	45,179	
21,035	22,503	22,454	Valley Garbage	24,880	24,880	
-	-	-	Cell Tower	7,200	7,200	
-	-	-	Systems Development Admin Fee	2,000	2,000	
4,700	4,188	5,000	Licenses/Permits	5,000	5,000	
$ 716,407	$ 794,917	$ 790,957	Total Licenses & Fees	$ 742,124	$ 817,977	
			INTERGOVERNMENTAL			
$ 22,577	$ -	$ -	FEMA Reimbursement	$ -	$ -	
181,451	227,749	201,025	Liquor Tax	196,387	196,387	
81,830	74,544	71,249	Cigarette Tax	70,533	70,533	
$ 285,858	$ 302,293	$ 272,274	Total Intergovernmental	$ 266,920	$ 266,920	
			MISCELLANEOUS			
$ 15,090	$ 11,113	$ -	Rentals	$ 9,750	$ 9,750	
7,965	14,605	10,000	Interest	14,000	14,000	
39,980	44,593	22,000	Misc. Revenue	30,000	30,000	
$ 63,035	$ 70,311	$ 32,000	Total Miscellaneous	$ 53,750	$ 53,750	
			TRANSFERS			
$ -	$ -	$ -	From Urban Renewal	$ -	$ -	
-	-	-	From Street Assessment Fund	62,260	62,260	
66,500	66,500	66,500	From 911	66,500	-	
-	-	67,571	From Utility Fund	-	-	
$ 66,500	$ 66,500	$ 134,071	Total Transfers	$ 128,760	$ 62,260	
$ 1,177,322	$ 1,301,384	$ 1,379,302	TOTAL GENERAL SUPPORT RESOURCES	$ 1,878,864	$ 1,888,218	
			TAXES			
$ -	$ -	$ -	Hotel/Motel Tax	$ 50,000	$ 25,000	
58,504	70,436	65,589	Prior Year Taxes Due	65,000	65,000	
1,503,488	1,720,010	1,823,291	Tax Base	1,921,059	2,002,806	
$ 1,561,992	$ 1,790,446	$ 1,888,880	TOTAL TAXES	$ 2,036,059	$ 2,092,806	
$ 2,739,314	$ 3,091,830	$ 3,268,182	**TOTAL RESOURCES**	$ 3,914,923	$ 3,981,024	

GENERAL FUND

Administration

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 291,959	$ 344,445	$ 341,942	**GENERAL SUPPORT**	$ 453,209	$ 369,641	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 41,206	$ 53,360	$ 43,298	City Manager	$ 47,441	$ 41,214	
17,894	20,093	21,386	Human Resources Officer	29,611	29,583	
27,419	48,765	52,475	Administrative Support Staff	41,931	41,891	
20,462	19,838	22,031	Finance Director	12,736	11,567	
12,456	9,408	-	Facility Maintenance Worker	4,960	4,955	
554	260	500	Overtime	500	500	
15,828	16,818	17,229	Retirement	24,136	23,721	
13,497	14,990	14,615	Health & Dental Insurance	12,591	12,591	
1,764	2,240	2,018	Medicare	2,101	2,067	
190	211	269	Life Insurance	221	221	
1,240	1,480	1,896	Disability Insurance	1,861	1,759	
1,879	3,153	1,175	Workers Compensation	1,927	1,869	
-	-	-	Benefit Cash-Out	-	5,283	
2,678	2,727	8,500	Unemployment Insurance	1,500	1,500	
$ 157,067	$ 193,343	$ 185,392	TOTAL PERSONAL SERVICES	$ 181,518	$ 178,721	
			MATERIALS & SERVICES			
$ 10,291	$ 7,968	$ 10,000	Materials and Supplies	$ 11,000	$ 11,000	
3,496	3,482	5,000	Printing	3,500	3,500	
5,685	4,328	9,000	Postage	7,000	6,000	
13,751	14,173	14,500	Dues/Subscriptions/Memberships	16,000	16,000	
5,546	5,747	6,000	Training & Travel	6,000	6,000	
4,401	3,900	4,000	Equipment Maintenance	4,000	4,000	
5,071	3,921	5,500	Insurance	6,050	6,050	
5,768	7,280	6,000	Advertising	6,000	5,000	
29,631	32,493	35,000	Professional Services - Legal	50,000	50,000	
19,058	37,803	24,000	Contractual Services	19,000	19,000	
7,695	7,705	8,550	Audit	8,550	8,550	
8,002	5,882	7,000	Janitorial	8,000	8,000	
4,194	4,293	5,000	Utilities	5,000	5,000	
6,882	4,987	7,000	Telephone	7,840	7,840	
-	1,296	5,000	Neighborhood Association Expense	5,000	5,000	
2,948	2,538	2,000	Miscellaneous Expense	2,000	2,000	
-	750	1,500	Volunteer Recognition	1,500	1,500	
142	-	-	Flood Materials & Services	-	-	
2,331	2,556	1,500	Rental Property Expense	1,000	1,000	
-	-	-	CCTV Buy-In Fee	11,200	-	
-	-	-	Cable Regulatory Commission	-	-	
-	-	-	Computer Maintenance	1,518	1,518	
-	-	-	Fire District - Hotel/Motel Tax	10,000	5,000	
-	-	-	Keizer Promotion Grant	-	5,000	
-	-	-	Safety Committee	1,500	1,500	
$ 134,892	$ 151,102	$ 156,550	TOTAL MATERIALS & SERVICES	$ 191,658	$ 178,458	
			CAPITAL OUTLAY			
$ -	$ -	$ -	Office Furniture	$ 400	$ 400	
-	-	-	Software	6,375	6,375	
$ -	$ -	$ -	TOTAL CAPITAL OUTLAY	$ 6,775	$ 6,775	
			TRANSFERS			
$ -	$ -	$ -	To Utility Assessment Fund	$ 5,687	$ 5,687	
30,000	16,300	46,300	To Facilities Maintenance Fund	-	-	
-	-	-	To Utility Fund	67,571	-	
$ 30,000	$ 16,300	$ 46,300	TOTAL TRANSFERS	$ 73,258	$ 5,687	
$ 291,959	$ 344,445	$ 341,942	**TOTAL EXPENDITURES**	$ 453,209	$ 369,641	

GENERAL FUND

Parks

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
			MISCELLANEOUS			
$ 1,620	$ 840	$ 500	Parks Fees	$ 500	$ 500	
99,300	69,158	94,897	GENERAL SUPPORT	108,819	108,290	
$ 100,920	$ 69,998	$ 95,397	**TOTAL RESOURCES**	$ 109,319	$ 108,790	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 21,192	$ 4,665	$ 4,785	Municipal Utility Worker	$ 30,639	$ 30,610	
-	19,577	25,160	Parks Maintenance	-	-	
-	-	-	Administrative Support Staff	4,882	4,877	
555	1,024	8,000	Seasonal Help	10,000	10,000	
666	203	-	Overtime	1,000	500	
3,129	1,808	4,541	Retirement	5,927	5,921	
2,625	4,092	4,617	Health and Dental	6,516	6,516	
36	56	79	Life Insurance	90	90	
280	292	408	Disability Insurance	484	483	
328	387	550	Medicare	546	545	
325	379	757	Workers Compensation	501	513	
$ 29,136	$ 32,483	$ 48,897	TOTAL PERSONAL SERVICES	$ 60,584	$ 60,055	
			MATERIALS & SERVICES			
$ 10,186	$ 4,636	$ 8,000	Parks Materials & Supplies	$ 10,000	$ 10,000	
642	869	800	Office Materials & Supplies	800	800	
55,798	31,538	35,000	Contractual Services	35,000	35,000	
2,077	72	1,000	Legal Services	1,000	1,000	
110	140	200	Dues	300	300	
581	-	1,000	Travel & Training	1,000	1,000	
-	-	-	Computer Maintenance	135	135	
2,338	250	-	Professional Services	-	-	
52	10	500	Vehicle Maintenance	500	500	
$ 71,784	$ 37,515	$ 46,500	TOTAL MATERIALS & SERVICES	$ 48,735	$ 48,735	
$ 100,920	$ 69,998	$ 95,397	**TOTAL EXPENDITURES**	$ 109,319	$ 108,790	

GENERAL FUND

Community Development

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
			LICENSES & FEES			
$ 20,140	$ 28,145	$ 25,000	Planning Fees	$ 20,000	$ 20,000	
41,364	38,761	25,000	Building Fees	20,000	20,000	
$ 61,504	$ 66,906	$ 50,000	Total Licenses & Fees	$ 40,000	$ 40,000	
			INTERGOVERNMENTAL			
$ -	$ -	$ -	Transportation Grant	$ 34,264	$ 34,264	
-	-	5,000	LCDC Grant	-	-	
$ -	$ -	$ 5,000	Total Intergovernmental	$ 34,264	$ 34,264	
$ 61,504	$ 66,906	$ 128,410	TOTAL ACTIVITY GENERATED	$ 74,264	$ 74,264	
55,339	22,159	41,975	GENERAL SUPPORT	141,675	153,172	
$ 116,843	$ 89,064	$ 170,385	**TOTAL RESOURCES**	$ 215,939	$ 227,436	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 10,174	$ 7,124	$ 6,961	Community Development Director	$ -	$ -	
-	-	-	Senior Planner	20,146	20,127	
33,849	27,655	39,638	Associate Planner	25,125	33,467	
-	-	29,076	Code Enforcement/Zoning Technician	31,379	31,348	
4,848	-	-	Administrative Support Staff	4,882	4,877	
833	163	1,000	Overtime	1,000	1,000	
6,758	3,733	6,292	Retirement	13,748	15,157	
6,841	3,243	5,079	Health & Dental Insurance	11,591	12,983	
729	531	1,404	Medicare	1,253	1,381	
83	56	87	Life Insurance	176	194	
691	484	660	Disability Insurance	1,110	1,223	
725	196	488	Workers Compensation	1,150	1,299	
$ 65,531	$ 43,185	$ 90,685	TOTAL PERSONAL SERVICES	$ 111,560	$ 123,057	
			MATERIALS & SERVICES			
$ 1,710	$ 2,204	$ 2,000	Materials & Supplies	$ 3,000	$ 3,000	
4,081	5,513	4,000	Printing	4,000	4,000	
-	-	2,500	Legal Advertising	1,500	1,500	
50	869	500	Dues And Subscriptions	500	500	
2,740	1,246	2,500	Travel & Training	4,500	4,500	
14,477	21,809	28,800	Legal Services	28,800	28,800	
20,234	7,359	22,500	Contractual services	44,264	44,264	
4,208	4,823	5,400	Hearings Officer	5,400	5,400	
2,845	330	10,000	Building Administration Network	10,000	10,000	
-	-	-	Computer Maintenance	915	915	
967	1,726	1,500	Mapping Supplies & Services	1,500	1,500	
$ 51,312	$ 45,879	$ 79,700	TOTAL MATERIALS & SERVICES	$ 104,379	$ 104,379	
$ 116,843	$ 89,064	$ 170,385	**TOTAL EXPENDITURES**	$ 215,939	$ 227,436	

GENERAL FUND

City Recorder - Municipal Court

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 185,902	$ 207,151	$ 214,333	**GENERAL SUPPORT**	$ 268,602	$ 255,929	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 29,885	$ 31,161	$ 32,716	City Recorder	$ 39,330	$ 35,776	
24,163	25,269	35,100	Court Clerk	31,119	31,089	
-	-	-	Administrative Support Staff	26,250	26,225	
412	519	520	Overtime	520	520	
6,548	7,254	8,960	Retirement	16,373	16,358	
7,841	7,379	10,235	Health & Dental Insurance	13,294	13,294	
818	844	983	Medicare	1,486	1,485	
124	130	130	Life Insurance	194	194	
599	794	780	Disability Insurance	1,317	1,267	
-	-	-	Benefit Cash-Out	-	3,520	
780	553	-	Workers Compensation	1,364	1,346	
$ 71,170	$ 73,903	$ 89,424	TOTAL PERSONAL SERVICES	$ 131,248	$ 131,075	
			MATERIALS & SERVICES			
$ 1,776	$ 1,865	$ 1,950	Materials and Supplies	$ 2,100	$ 2,100	
2,541	3,115	2,575	Travel & Training	3,075	3,075	
4,796	-	-	Elections Expense	-	-	
18,610	21,254	24,375	Professional Services - Judge	24,375	24,375	
2,535	3,273	3,500	Professional Services - Legal	6,000	6,000	
225	319	329	Equipment Maintenance	350	350	
-	-	-	Computer Maintenance	1,454	1,454	
-	-	-	Collections Cost	12,500	12,500	
18,875	23,216	22,140	CC Assessments	21,000	18,000	
64,274	80,206	70,040	Unitary Assessment	66,500	57,000	
$ 113,632	$ 133,248	$ 124,909	TOTAL MATERIALS & SERVICES	$ 137,354	$ 124,854	
			CAPITAL OUTLAY			
$ 1,100	$ -	$ -	Office Furniture	$ -	$ -	
$ 1,100	$ -	$ -	TOTAL CAPITAL OUTLAY	$ -	$ -	
$ 185,902	$ 207,151	$ 214,333	**TOTAL EXPENDITURES**	$ 268,602	$ 255,929	

GENERAL FUND

Police

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
			INTERGOVERNMENTAL			
$ -	$ 40,000	$ 40,000	SRO Contract	$ 40,000	$ 40,000	
804	6,630	57,693	Grants	237,693	237,693	
-	322	-	Crime Prevention	-	-	
-	377	-	Police Testing	-	-	
$ 804	$ 47,329	$ 97,693	Total Intergovernmental	$ 277,693	$ 277,693	
			FINES & FORFEITS			
$ 344,322	$ 404,331	$ 400,000	Municipal Court Fines	$ 350,000	$ 300,000	
-	-	50,000	Collections - Past Due	50,000	50,000	
34,712	36,150	35,000	Impoundment Fees	52,000	52,000	
-	2,043	1,000	Civil Forfeitures	2,000	2,000	
$ 379,034	$ 442,524	$ 486,000	Total Fines & Forfeits	$ 454,000	$ 404,000	
			MISCELLANEOUS			
$ -	$ 5,260	$ -	Police Donations	$ -	$ -	
-	-	-	DARE Donations	7,500	7,500	
-	-	-	K-9 Donations	10,200	10,200	
4,249	-	2,000	Special Duty Officers	4,000	4,000	
$ 4,249	$ 5,260	$ 2,000	Total Miscellaneous	$ 21,700	$ 21,700	
$ 384,087	$ 495,112	$ 585,693	TOTAL ACTIVITY GENERATED	$ 753,393	$ 703,393	
2,009,452	2,053,881	2,154,220	GENERAL SUPPORT	2,574,928	2,510,583	
$ 2,393,539	$ 2,548,993	$ 2,739,913	**TOTAL RESOURCES**	$ 3,328,321	$ 3,213,976	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 66,236	$ 76,205	$ 70,441	Chief of Police	$ 73,465	$ 67,703	
224,030	240,141	241,436	Sergeants	278,968	262,530	
53,893	58,309	60,910	Lieutenants	128,893	118,964	
113,254	195,987	198,481	Detectives	213,299	213,299	
566,911	620,796	657,395	Officers	870,754	862,261	
80,720	48,483	47,762	Community Service Officers	50,852	50,852	
-	-	-	Community Services Coordinator	38,488	38,451	
-	-	23,881	Crime Data Analyst	25,164	25,164	
75,397	82,920	84,143	Police Support Specialists	137,939	137,939	
57,354	61,167	63,678	Administrative Assistant	36,033	35,998	
-	-	-	Facility Maintenance Worker	4,960	4,955	
108,275	97,090	80,000	Overtime	90,000	90,000	
199,194	223,364	258,933	Retirement	343,531	341,818	
131,114	134,366	159,509	Health & Dental Insurance	217,459	217,459	
2,550	2,645	2,738	Life Insurance	3,330	3,330	
15,793	17,256	20,743	Disability Insurance	25,309	24,607	
23,142	31,693	65,686	Workers Compensation	26,323	26,408	
20,595	22,080	22,085	Medicare	28,570	28,089	
-	-	-	Unemployment Insurance	1,500	1,500	
-	-	-	Benefit Cash-Out	-	31,694	
1,941	1,225	2,000	Reserve Officers	2,000	2,000	
$ 1,740,399	$ 1,913,727	$ 2,059,821	TOTAL PERSONAL SERVICES	$ 2,596,839	$ 2,585,024	

GENERAL FUND

Police

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			MATERIALS & SERVICES			
$ 16,021	$ 18,229	$ 16,000	Office Supplies	$ 16,000	$ 16,000	
28,121	24,274	25,000	Clothing	25,000	25,000	
4,540	4,768	4,000	DARE Program Supplies	7,500	7,500	
-	-	-	K-9 Supplies	10,200	10,200	
4,455	3,692	5,500	Printing	5,500	5,500	
4,750	4,640	6,000	Postage	7,500	7,500	
24,808	20,344	22,000	Travel and Training	22,000	22,000	
4,051	337	3,000	Tuition Reimbursement	3,000	3,000	
5,807	3,752	3,000	Testing	4,000	4,000	
23,444	41,484	15,000	Legal	15,000	15,000	
7,185	8,909	6,500	Janitorial	6,500	6,500	
10,374	13,624	10,500	Utilities	10,500	10,500	
20,355	16,825	17,400	Telephone	20,720	20,720	
34,736	33,095	35,000	Insurance	57,200	57,200	
2,440	1,446	2,000	Equipment Rental	2,000	2,000	
25,295	26,402	27,000	Gasoline	27,000	27,000	
35,634	49,552	40,000	Maintenance-Vehicles	25,000	25,000	
16,071	24,551	19,500	Maintenance-Equipment	19,500	19,500	
-	-	-	Computer Maintenance	23,692	23,692	
22,445	26,412	26,500	Operating Materials	25,000	25,000	
220,775	236,891	257,000	Salem Communications	272,000	170,470	
48,908	48,977	55,000	RAIN	55,000	55,000	
15,741	7,010	14,000	Investigations	14,000	14,000	
5,486	4,150	5,000	Crime Prevention	4,000	4,000	
-	-	26,170	Crime Prevention Program	26,170	26,170	
-		12,322	Law Enforcement Grant Program	-	-	
-	7,690	7,600	Vehicle Lease	15,000	15,000	
3,028	2,309	3,000	Miscellaneous	3,000	3,000	
6,556	-	-	Flood Materials & Services	-	-	
1,120	20	1,000	HEP-B Immunizations	1,000	1,000	
5,920	3,973	6,500	Community Policing	6,500	6,500	
$ 598,066	$ 633,355	$ 671,492	TOTAL MATERIALS AND SERVICES	$ 729,482	$ 627,953	
			CAPITAL OUTLAY			
$ 37,056	$ -	$ -	Patrol Vehicles	$ -	$ -	
1,600	-	-	Traffic Uniforms/Equipment	-	-	
2,493	1,416	2,100	Weapons	-	-	
3,136	495	6,500	Computer System Upgrades	-	-	
-	-	-	Protective Vests	1,000	1,000	
			Furniture	1,000		
10,789	-	-	Radios	-	-	
$ 55,074	$ 1,911	$ 8,600	TOTAL CAPITAL OUTLAY	$ 2,000	$ 1,000	
$ 2,393,539	$ 2,548,993	$ 2,739,913	**TOTAL EXPENDITURES**	$ 3,328,321	$ 3,213,976	

GENERAL FUND

Stadium Operations

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
			MISCELLANEOUS			
$ -	$ -	$ 63,390	Stadium Rent	$ 70,000	$ 70,000	
-	-	6,000	Team Property Tax Payment	-	-	
$ -	$ -	$ 69,390	**TOTAL RESOURCES**	$ 70,000	$ 70,000	
			EXPENDITURES			
			PERSONAL SERVICES			
$ -	$ -	$ -	Overtime	$ 3,000	$ 3,000	
			MATERIALS & SERVICES			
$ -	$ -	$ 26,513	Property Tax	$ 31,268	$ 31,268	
-	-	11,000	Operational Costs	-	-	
$ -	$ -	$ 37,513	TOTAL MATERIALS & SERVICES	$ 31,268	$ 31,268	
$ -	$ -	$ 37,513	**TOTAL EXPENDITURES**	$ 34,268	$ 34,268	
$ -	$ -	$ 31,877	**AVAILABLE FOR GENERAL SUPPORT**	$ 35,732	$ 35,732	
$ -	$ -	$ 69,390	**TOTAL EXPENDITURE & GENERAL SUPPORT**	$ 70,000	$ 70,000	

SPECIAL REVENUE FUND

Revenue Sharing

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 14,631	$ (23,839)	$ 36,909	Net Working Capital	$ 2,906	$ 2,906	
20	446	-	Interest	-	-	
16,250	-	-	Miscellaneous	-	-	
112,637	138,405	115,600	State Revenue Sharing	116,783	116,783	
$ 143,538	$ 115,012	$ 152,509	**TOTAL RESOURCES**	$ 119,689	$ 119,689	
			EXPENDITURES			
			CAPITAL OUTLAY			
$ -	$ -	$ -	Vehicle Equipment Replacement	$ 6,000	$ 6,000	
-	-	-	Weapons	5,000	5,000	
15,028	-	-	Video Cameras	-	-	
19,504	26,769	32,500	Patrol Vehicles	40,000	40,000	
46,896	21,699	3,000	Police Motorcycles/Equipment	15,000	-	
6,414	-	-	Detective Car	-	-	
16,549	-	-	Photo Imaging	-	-	
-	-	-	MDT Upgrade	14,000	14,000	
2,700	13,944	-	Radios	-	-	
-	-	-	Building Maintenance/Remodel	-	-	
25,006		-	Park Improvements	-	-	
-	7,393	-	Mower	-	-	
-	11,400	-	Copy Machines	-	-	
-	-	-	Furniture	5,000	6,000	
5,280	14,763	-	Computer Equipment	34,049	45,000	
$ 137,377	$ 95,968	$ 35,500	TOTAL CAPITAL OUTLAY	$ 119,049	$ 116,000	
			TRANSFERS			
$ 30,000	$ -	$ 100,000	Transfer to City Hall Facility Fund	$ -	$ -	
$ 167,377	$ 95,968	$ 135,500	TOTAL EXPENDITURES	$ 119,049	$ 116,000	
$ -	$ -	$ 17,009	Contingency	$ 639	$ 3,689	
$ (23,839)	$ 19,044	$ -	ENDING FUND BALANCE	$ -	$ -	
$ 143,538	$ 115,012	$ 152,509	**TOTAL EXPENDITURE & FUND BALANCE**	$ 119,689	$ 119,689	

SPECIAL REVENUE FUND

911 Communications

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 167,511	$ 162,954	$ 153,960	Net Working Capital	$ 203,790	$ 203,790	
8,662	9,366	7,000	Interest	7,000	7,000	
76,393	92,984	80,180	911 Excise Tax	107,826	107,826	
$ 252,566	$ 265,304	$ 241,140	**TOTAL RESOURCES**	$ 318,616	$ 318,616	
			EXPENDITURES			
			MATERIALS & SERVICES			
$ 19,112	$ 22,053	$ 20,045	DST. to 911 Agencies	$ 24,261	$ 24,261	
-	-	-	911 Calls	-	54,945	
-	-	-	Police Dispatch	-	46,585	
4,000	-	-	Contractual Services	-	-	
$ 23,112	$ 22,053	$ 20,045	TOTAL MATERIALS & SERVICES	$ 24,261	$ 125,791	
			TRANSFERS			
$ 66,500	$ 66,500	$ 66,500	Transfer to General Fund	$ 66,500	$ -	
$ 89,612	$ 88,553	$ 86,545	TOTAL EXPENDITURES	$ 90,761	$ 125,791	
$ -	$ -	$ -	Contingency	$ -	$ 192,825	
$ 162,954	$ 176,751	$ 154,595	ENDING FUND BALANCE	$ 227,855	$ -	
$ 252,566	$ 265,304	$ 241,140	**TOTAL EXPENDITURE & FUND BALANCE**	$ 318,616	$ 318,616	

SPECIAL REVENUE FUND

Housing Services

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ -	$ (310)	$ -	Net Working Capital	$ 11,307	$ 11,307	
261,407	52,212	-	Community Development Block Grant	-	-	
-	16,000	40,000	Loan Proceeds	40,000	40,000	
181	255	-	Interest Revenue	-	-	
$ 261,588	$ 68,157	$ 40,000	**TOTAL RESOURCES**	$ 51,307	$ 51,307	
			EXPENDITURES			
			MATERIALS & SERVICES			
$ 35,000	$ 5,076	$ 40,000	Contractual Services	$ -	$ -	
226,898	56,302	-	Housing Rehabilitation Services	51,307	51,307	
$ 261,898	$ 61,378	$ 40,000	TOTAL MATERIALS & SERVICES	$ 51,307	$ 51,307	
$ 261,898	$ 61,378	$ 40,000	TOTAL EXPENDITURES	$ 51,307	$ 51,307	
$ (310)	$ 6,779	$ -	ENDING FUND BALANCE	$ -	$ -	
$ 261,588	$ 68,157	$ 40,000	**TOTAL EXPENDITURE & FUND BALANCE**	$ 51,307	$ 51,307	

SPECIAL REVENUE FUND

Crime Prevention Grant

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ -	$ -	$ -	Net Working Capital	$ -	$ -	
-	199	-	Interest	-	-	
-	12,322	-	Police Grant	13,000	13,000	
$ -	$ 12,521	$ -	**TOTAL RESOURCES**	$ 13,000	$ 13,000	
			EXPENDITURES			
			Personal Services			
$ -	$ -	$ -	Overtime	$ -	$ 13,000	
			Capital Outlay			
$ -	$ -	$ -	Crime Prevention Equipment	$ 13,000	$ -	
$ -	$ -	$ -	TOTAL EXPENDITURES	$ 13,000	$ 13,000	
$ -	$ 12,521	$ -	ENDING FUND BALANCE	$ -	$ -	
$ -	$ 12,521	$ -	**TOTAL EXPENDITURE & FUND BALANCE**	$ 13,000	$ 13,000	

SPECIAL REVENUE FUND

Street Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 1,293,874	$ 1,470,290	$ 1,348,704	Net Working Capital	$ 1,061,471	$ 1,061,471	
1,182,929	1,180,649	1,311,390	State Fuels Tax	1,240,285	1,240,285	
72,707	56,238	70,000	Interest	40,000	40,000	
-	25,000	-	ODOT Bike Grant	-	-	
14,000	-	40,000	Developer Contributions	-	-	
10,588	24,099	20,000	Planning Construction Fees	20,000	20,000	
23,074	-	-	FEMA Reimbursement	-	-	
-	-	-	Orchard-Filmore Assessments	3,101	3,101	
-	-	-	Orchard-Filmore Assessment Interest	2,507	2,507	
2,120	4,599	1,000	Miscellaneous Revenue	-	-	
9,500	5,443	6,940	Transfer from Street Assessments	13,311	13,311	
$ 2,608,792	$ 2,766,318	$ 2,798,034	**TOTAL RESOURCES**	$ 2,380,675	$ 2,380,675	
			EXPENDITURES			
			PERSONAL SERVICES			
$ 10,121	$ 13,106	$ 10,635	City Manager	$ 11,652	$ 10,123	
33,180	34,514	34,942	Public Works Director	33,546	30,454	
-	-	-	Public Works Supervisor	17,212	17,195	
3,736	3,895	4,090	City Recorder	5,619	5,111	
5,162	3,597	5,412	Administrative Support Staff	10,654	10,644	
17,013	14,248	13,922	Community Development Director	-	-	
-	-	-	Senior Planner	4,477	4,473	
-	-	-	Finance Director	3,184	2,892	
35,417	21,337	25,160	Municipal Utility Worker	30,038	29,493	
			Maintenance Worker	4,960	4,955	
6,044	8,726	2,000	Overtime	4,500	4,500	
15,566	14,587	11,815	Retirement	21,211	21,092	
9,117	7,513	10,946	Health & Dental Insurance	14,625	14,625	
1,640	1,498	1,464	Medicare	1,865	1,855	
89	141	224	Life Insurance	208	208	
1,061	1,026	1,396	Disability Insurance	1,652	1,570	
-	-	-	Benefit Cash-Out	-	5,383	
1,498	1,296	1,654	Workers Compensation	1,711	1,668	
$ 139,644	$ 125,484	$ 123,660	TOTAL PERSONAL SERVICES	$ 167,114	$ 166,242	

SPECIAL REVENUE FUND

Street Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			MATERIALS & SERVICES			
$ 833	$ 333	$ 2,000	Office Supplies	$ 2,000	$ 2,000	
2,871	3,085	3,500	Dues/Subscriptions	2,500	2,500	
1,262	684	3,000	Travel	3,000	3,000	
2,285	5,701	5,000	Legal Services	5,000	5,000	
-	350	500	Contractual Services	500	500	
1,890	1,892	2,100	Audit	2,100	2,100	
-	-	3,000	Equipment Maintenance	3,000	3,000	
144	-	1,000	Janitorial	1,000	1,000	
29,557	15	5,000	Flood Materials & Services	-	-	
90	85	3,000	Office Equipment-Maintenance	3,000	3,000	
-	-	-	Computer Maintenance	1,448	1,448	
-	-	-	CCTV Buy-In Fee	11,200	-	
71,641	97,640	75,000	Engineering Services	75,000	75,000	
2,672	4,230	5,000	Insurance	4,730	4,730	
19,184	8,855	25,000	Sidewalk Maintenance	25,000	25,000	
139,941	99,716	125,000	Street Maintenance	125,000	125,000	
-	62,906	75,000	Storm Drain Maintenance	75,000	75,000	
44,203	51,764	50,000	Street Sweeping	50,000	50,000	
327,637	318,535	300,000	Street Resurfacing	300,000	300,000	
29,877	33,333	50,000	Street Light Utilities	50,000	50,000	
-	1,024	15,000	Traffic Light Utilities	15,000	15,000	
$ 674,087	$ 690,147	$ 748,100	TOTAL MATERIALS & SERVICES	$ 754,478	$ 743,278	
			CAPITAL OUTLAY			
$ 23,876	$ 59,234	$ 400,000	Bike Paths	$ 380,000	$ 380,000	
14,231	7,692	5,000	GIS System	3,000	3,000	
-	-	-	Keizer Levee Study	-	55,000	
-	-	-	Software	750	750	
-	-	-	Furniture	100	100	
1,297	566	3,500	Computer Equipment	1,780	1,392	
-	3,546	-	Copier	-	-	
25,914	-	15,000	Vehicle	40,000	40,000	
1,085	20,293	6,000	Equipment	-	-	
-	12,936	125,000	Signal	-	-	
121,333	873,062	555,000	Street Improvements	700,000	700,000	
137,035	107,718	75,000	Storm Drains	75,000	75,000	
$ 324,771	$ 1,085,047	$ 1,184,500	TOTAL CAPITAL OUTLAY	$ 1,200,630	$ 1,255,242	
			TRANSFERS			
$ -	$ -	$ 145,000	Transfer to Urban Renewal (Radiant - 1/2)	$ 145,000	$ 145,000	
$ 1,138,502	$ 1,900,678	$ 2,201,260	TOTAL EXPENDITURES	$ 2,267,222	$ 2,309,762	
-	-	50,000	Contingency	110,000	55,000	
$ 1,470,290	$ 865,640	$ 546,774	ENDING FUND BALANCE	$ 3,453	$ 15,913	
$ 2,608,792	$ 2,766,318	$ 2,798,034	**TOTAL EXPENDITURE & FUND BALANCE**	$ 2,380,675	$ 2,380,675	

CAPITAL PROJECTS FUND

City Hall Facility Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ (8,064)	$ 10,315	$ 41,600	Net Working Capital	$ 48,598	$ 48,598	
30,000	-	100,000	Transfer from Revenue Sharing	-	-	
30,000	16,300	-	Transfer from General Fund	-	-	
361	664	-	Interest	-	-	
$ 52,297	$ 27,279	$ 141,600	**TOTAL RESOURCES**	$ 48,598	$ 48,598	
			EXPENDITURES			
			CAPITAL OUTLAY			
$ -	$ -	$ -	EOC Generator	$ -	$ -	
41,982	9,723	110,000	Improvements	48,598	48,598	
$ 41,982	$ 9,723	$ 110,000	TOTAL EXPENDITURES	$ 48,598	$ 48,598	
$ -	$ -	$ 31,600	Contingency	$ -	$ -	
10,315	17,556	-	ENDING FUND BALANCE	0	0	
$ 52,297	$ 27,279	$ 141,600	**TOTAL EXPENDITURE & FUND BALANCE**	$ 48,598	$ 48,598	

CAPITAL PROJECTS FUND

Park Improvement Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 87,452	$ 101,280	$ 129,500	Net Working Capital	$ 372,689	$ 372,689	
149,680	142,400	127,500	Parks SDCs	90,000	90,000	
-	60,000	-	Developer Contributions	-	-	
2,680	12,208	8,000	Interest	10,000	10,000	
$ 239,812	$ 315,888	$ 265,000	**TOTAL RESOURCES**	$ 472,689	$ 472,689	
			EXPENDITURES			
			CAPITAL OUTLAY			
$ 138,532	$ 30,270	$ 70,000	Land Acquisition	$ 117,000	$ 117,000	
-	9,863	50,000	Improvements	50,000	50,000	
$ 138,532	$ 40,133	$ 120,000	TOTAL CAPITAL OUTLAY	$ 167,000	$ 167,000	
$ -	$ -	$ 145,000	Contingency	$ 305,689	$ 305,689	
$ 101,280	$ 275,755	$ -	ENDING FUND BALANCE	$ -	$ -	
$ 239,812	$ 315,888	$ 265,000	**TOTAL EXPENDITURE & FUND BALANCE**	$ 472,689	$ 472,689	

DEBT SERVICE FUND

Street Assessments

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 76,552	$ 73,360	$ 53,610	Net Working Capital	$ 75,571	$ 75,571	
			Keizer Heights LID			
6,687	3,019	300	Assessments	-	-	
600	101	317	Assessment	-	-	
			Orchard-Filmore			
4,220	6,722	3,959	Assessments	-	-	
2,276	2,028	2,981	Assessment Interest	-	-	
4,095	3,647	3,925	Interest	-	-	
-	19	-	Miscellaneous Revenue	-	-	
$ 94,430	$ 88,896	$ 65,092	**TOTAL RESOURCES**	$ 75,571	$ 75,571	
			EXPENDITURES			
			MATERIALS & SERVICES			
$ 370	$ 109	$ -	Contractual Services	$ -	$ -	
$ 370	$ 109	$ -	TOTAL MATERIALS & SERVICES	$ -	$ -	
			DEBT SERVICE			
			Keizer Heights			
$ 10,000	$ 15,000	$ -	Principal	$ -	$ -	
1,200	450	-	Interest	-	-	
$ 11,200	$ 15,450	$ -	TOTAL DEBT SERVICE	$ -	$ -	
			TRANSFERS			
$ 9,500	$ 5,443	$ 6,940	Transfer to Street Fund	$ 13,311	$ 13,311	
-	-	-	Transfer to General Fund	62,260	62,260	
$ 9,500	$ 5,443	$ 6,940	TOTAL TRANSFERS	$ 75,571	$ 75,571	
$ 21,070	$ 21,002	$ 6,940	TOTAL EXPENDITURES	$ 75,571	$ 75,571	
$ 73,360	$ 67,894	$ 58,152	ENDING FUND BALANCE	$ -	$ -	
$ 94,430	$ 88,896	$ 65,092	**TOTAL EXPENDITURE & FUND BALANCE**	$ 75,571	$ 75,571	

ENTERPRISE FUND

Utilities Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 11,506	$ 71,387	$ -	Net Working Capital	$ (55,879)	$ (55,879)	
-	130	-	Wheatland Sewer Assessment	-	-	
1,434	1,782	2,000	Planning/Construction Fees	2,000	2,000	
-	-	-	Sewer Billing Fee	12,280	99,576	
139,315	173,276	185,300	Sewer Administration Fee	163,469	163,469	
2,029,739	2,270,994	2,255,000	Salem Sewer Billing	2,724,477	2,724,477	
241,750	256,427	250,000	Lighting Districts	255,288	255,288	
$ 2,423,744	$ 2,773,996	$ 2,692,300	TOTAL	$ 3,101,635	$ 3,188,931	
			MISCELLANEOUS			
$ 256	$ 11	$ 500	Miscellaneous	$ -	$ -	
3,177	1,313	1,000	Interest	1,500	1,500	
-	220	-	Wheatland Interest	-	-	
$ 3,433	$ 1,543	$ 1,500	TOTAL MISCELLANEOUS	$ 1,500	$ 1,500	
			TRANSFERS			
$ -	$ -	$ -	Transfer From General Fund	$ 67,571	$ -	
$ 2,427,177	$ 2,775,539	$ 2,693,800	**TOTAL RESOURCES**	$ 3,170,706	$ 3,190,431	
			EXPENSES			
			PERSONAL SERVICES			
$ 5,060	$ 6,553	$ 5,317	City Manager	$ 5,826	$ 5,061	
16,590	17,257	17,471	Public Works Director	16,773	15,227	
3,736	3,895	4,090	City Recorder	5,619	5,111	
65	2,480	2,597	Finance Director	3,184	2,892	
6,838	7,124	6,961	Community Development Director	-	-	
-	-	-	Senior Planner	4,477	4,473	
10,736	11,445	10,652	Administrative Support Staff	55,251	55,198	
-	-	-	Overtime	1,000	1,000	
6,949	7,031	5,677	Retirement	15,832	15,767	
3,611	4,274	4,491	Health & Dental Insurance	12,516	12,516	
637	744	691	Medicare	1,401	1,395	
167	85	77	Life Insurance	174	174	
542	549	645	Disability Insurance	1,241	1,198	
606	535	630	Workers Compensation	1,285	1,272	
-	-	-	Benefit Cash-Out	-	2,830	
$ 55,537	$ 61,972	$ 59,299	TOTAL PERSONAL SERVICES	$ 124,579	$ 124,114	
			MATERIALS & SERVICES			
$ 308	$ 1,173	$ 1,200	Office Materials/Supplies	$ 1,200	$ 1,200	
1,000	9,030	10,000	Postage	10,000	10,000	
1,425	1,543	2,330	Dues/Subscriptions	1,000	1,000	
80	-	500	Travel & Training	500	500	
-	-	2,000	Advertising	1,000	1,000	
390	4,246	3,500	Legal Services	3,500	3,500	
5,470	1,688	18,000	Contractual services	1,200	1,200	
945	946	1,050	Audit	1,050	1,050	
31,812	24,748	25,000	Engineering Services	25,000	25,000	
603	756	700	Utilities	700	700	
459	512	900	Telephone	900	900	
11	12	500	Insurance	770	770	
224	2,500	2,500	Equipment Maintenance	1,000	1,000	
-	-	-	Computer Maintenance	1,545	1,545	
-	-	-	CCTV Buy-In Fee	11,200	-	
213,768	254,168	209,306	Lighting Costs	247,053	247,053	
1,995,164	2,259,074	2,255,000	Salem Sewer Payments	2,724,477	2,724,477	
$ 2,251,659	$ 2,560,396	$ 2,532,486	TOTAL MATERIALS & SERVICES	$ 3,032,095	$ 3,020,895	

ENTERPRISE FUND

Utilities Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			CAPITAL OUTLAY			
$ 4,003	$ 5,571	$ 5,000	GIS System	$ 3,000	$ 3,000	
543	-	-	Telephone System	-	-	
-	1,773	-	Copier	-	-	
-	-	-	Furniture	100	100	
-	-	-	Scanner	1,250	1,250	
-	6,033	5,000	Software	1,125	1,125	
648	503	5,000	Computer Equipment	1,899	1,485	
$ 5,194	$ 13,880	$ 15,000	TOTAL CAPITAL OUTLAY	$ 7,374	$ 6,960	
			DEBT SERVICE			
$ 40,000	$ 40,000	$ -	KSD Principal	$ -	$ -	
3,400	1,700	-	KSD Interest	-	-	
$ 43,400	$ 41,700	$ -	TOTAL DEBT SERVICE	$ -	$ -	
			TRANSFERS			
-	-	67,571	Transfer to General Fund	-	-	
$ -	$ -	$ 67,571	TOTAL TRANSFERS	$ -	$ -	
$ 2,355,790	$ 2,677,947	$ 2,674,356	TOTAL EXPENSES	$ 3,164,048	$ 3,151,970	
$ -	$ -	$ -	Contingency	$ -	$ 38,462	
71,387	97,592	19,444	RETAINED EARNINGS	6,658	-	
$ 2,427,177	$ 2,775,539	$ 2,693,800	**TOTAL EXPENSES & RETAINED EARNINGS**	$ 3,170,706	$ 3,190,431	

ENTERPRISE FUND

Water Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 69,717	$ 281,430	$ 118,317	Net Working Capital	$ 536,215	$ 536,215	
14,342	27,951	20,000	Planning & Construction Fees	15,000	15,000	
1,466,749	1,525,092	1,570,000	Water Sales	1,617,100	1,617,100	
99,840	86,572	60,000	Service Fees	60,000	60,000	
4,155	-	-	FEMA Revenue	-	-	
2,140	9,510	4,000	Interest	10,000	10,000	
-	14,935	-	Live Tap Reimbursement	5,000	5,000	
70,733	63,147	1,500	Other Income	1,500	1,500	
$ 1,727,676	$ 2,008,637	$ 1,773,817	**TOTAL RESOURCES**	$ 2,244,815	$ 2,244,815	
			EXPENSES			
			PERSONAL SERVICES			
$ 14,458	$ 18,723	$ 15,192	City Manager	$ 16,646	$ 14,461	
16,590	17,257	17,471	Public Works Director	16,773	15,227	
41,299	38,365	43,063	Public Works Superintendent	25,817	25,792	
16,930	10,686	10,442	Senior Planner	4,477	4,473	
217,014	225,644	243,123	Water Utility Maintenance	245,106	242,292	
25,513	22,317	25,348	Finance Director	28,657	26,025	
7,669	8,611	9,164	Human Resources Officer	12,690	12,678	
69,708	69,892	76,803	Administrative Support Staff	74,187	74,115	
5,229	5,114	7,000	Duty Pay	7,000	7,000	
17,918	16,360	22,500	Overtime/Vacation Pay	16,544	16,544	
56,454	55,896	58,230	Retirement	73,251	73,041	
54,624	52,915	54,569	Health & Dental Insurance	53,433	53,433	
6,356	6,448	6,388	Medicare	6,522	6,505	
863	860	936	Life Insurance	839	839	
5,394	5,190	6,000	Disability Insurance	5,778	5,651	
6,140	7,524	9,721	Workers Compensation	5,984	6,002	
-	-	-	Benefit Cash-Out	-	8,165	
2,677	1,256	-	Unemployment Insurance	1,500	1,500	
$ 564,836	$ 563,058	$ 605,950	TOTAL PERSONAL SERVICES	$ 595,204	$ 593,744	

ENTERPRISE FUND

Water Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			MATERIALS & SERVICES			
$ 9,035	$ 11,091	$ 13,000	Office Supplies	$ 13,000	$ 13,000	
24,432	14,463	15,000	Postage & Printing	15,000	15,000	
9,788	4,181	7,000	Rock & Backfill	7,000	7,000	
1,672	1,546	3,000	Concrete	4,000	4,000	
8,445	10,948	16,000	Paving	16,000	16,000	
-	8,614	8,000	Polyphosphate	32,000	32,000	
1,740	9,316	12,000	Floride	12,000	12,000	
5,216	6,823	9,099	Dues & Subscriptions	9,100	9,100	
8,887	10,592	14,000	Travel & Training	14,000	14,000	
365	180	1,000	Advertising	1,000	1,000	
1,473	2,872	2,000	Legal Services	3,000	3,000	
7,682	24,400	18,000	Engineering Services	25,000	25,000	
11,518	7,902	15,000	Contractual Services	18,200	18,200	
2,700	2,704	3,000	Audit	3,000	3,000	
1,959	958	3,000	Flagging	3,000	3,000	
4,687	6,385	4,500	Janitorial	4,500	4,500	
6,400	168	2,000	Laundry	-	-	
-	2,172	3,000	Clothing	3,000	3,000	
25,570	27,855	25,000	Telephone	28,763	28,763	
3,255	68	9,500	Telemetry	9,500	9,500	
4,983	5,472	5,000	Natural Gas	5,000	5,000	
100,359	104,772	110,000	Electricity	123,200	123,200	
4,126	3,312	5,000	Diesel Fuel	9,500	9,500	
30,773	26,350	32,000	Insurance	38,500	38,500	
5,463	6,759	7,000	Gasoline	7,000	7,000	
23,119	30,102	30,000	Op Mat/Supply-New Service	30,000	30,000	
12,000	18,232	17,000	Office Equipment Maintenance	10,000	10,000	
-	-	-	Computer Maintenance	3,715	3,715	
11,840	10,624	13,000	Vehicle Maintenance	13,000	13,000	
37,298	30,562	30,000	Plant Maintenance	30,000	30,000	
15,080	4,517	15,000	Pumphouse Maintenance	15,000	15,000	
25,899	24,320	25,000	Pump Maintenance	25,000	25,000	
3,816	3,816	4,500	Well Property Lease	4,500	4,500	
33,301	8,309	50,000	Lab Tests	37,000	37,000	
960	-	-	Hepatitis B Immunizations	-	-	
13	-	-	Flood Materials	-	-	
-	-	-	CCTV Buy-In Fee	11,200	-	
-	-	-	Watermains	200,000	200,000	
491	538	1,000	Miscellaneous	100	100	
$ 444,345	$ 430,923	$ 527,599	TOTAL MATERIALS & SERVICES	$ 783,779	$ 772,578	

ENTERPRISE FUND

Water Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			CAPITAL OUTLAY			
$ -	$ 9,923	$ 5,000	Software	$ 4,500	$ 4,500	
-	-	-	Scanner	1,250	1,250	
-	-	-	Furniture	900	900	
1,550	-	-	Telephone System	-	-	
20,556	-	35,000	Water Meters	35,000	35,000	
-	16,810	20,000	Public Works Vehicle	40,000	40,000	
12,868	28,974	10,000	Large Meter Replacement	-	-	
-	-	-	Itron System Upgrade	25,000	25,000	
21,543	18,322	20,000	Water Pump	10,000	10,000	
-	-	36,000	Auxiliary Water Garage	55,000	55,000	
1,853	3,048	3,000	Computer System Upgrade	4,565	3,570	
-	5,065	-	Copier	-	-	
-	-	-	Keizer Levee Study	55,000	-	
-	21,143	8,800	Field Equipment	-	-	
-	-	-	Maps	3,000	3,000	
$ 58,370	$ 103,285	$ 137,800	TOTAL CAPITAL OUTLAY	$ 234,215	$ 178,220	
			DEBT SERVICE			
$ 270,000	$ 290,000	$ 305,000	Bond Principal-6/3/1991 Issue	$ 320,000	$ 320,000	
108,695	93,845	77,605	Bond Interest-6/3/1991 Issue	60,220	60,220	
$ 378,695	$ 383,845	$ 382,605	TOTAL DEBT SERVICE	$ 380,220	$ 380,220	
			TRANSFERS			
-	-	-	Transfer to Water Facility Replacement Reserve	-	100,000	
$ -	$ -	$ -	TOTAL TRANSFERS	$ -	$ 100,000	
$ 1,446,246	$ 1,481,110	$ 1,703,954	TOTAL EXPENSES	$ 2,043,417	$ 2,024,762	
$ -	$ -	$ 50,000	Contingency	$ 50,000	$ 117,572	
$ 281,430	$ 527,527	$ 69,863	RETAINED EARNINGS	$ 201,398	$ 102,481	
$ 1,727,676	$ 2,008,637	$ 1,773,817	**TOTAL EXPENSES & RETAINED EARNINGS**	$ 2,244,815	$ 2,244,815	

ENTERPRISE FUND

Water Facility Replacement Reserve

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 463,967	$ 596,496	$ 424,200	Net Working Capital	$ 207,067	$ 207,067	
138,759	117,786	114,750	Systems Development Fees	90,000	90,000	
-	-	-	Transfer from Water Fund	-	100,000	
-	-	-	Oversized Reimbursement Fees	-	100,000	
33,943	36,508	1,500	Interest	1,000	1,000	
$ 636,669	$ 750,790	$ 540,450	**TOTAL RESOURCES**	$ 298,067	$ 498,067	
			EXPENSES			
			CAPITAL OUTLAY			
$ -	$ 320,107	$ -	Meadows Well	$ -	$ -	
31,350	-	350,000	Reservoir	298,067	298,067	
-	-	75,000	Land Acquisition	-	-	
-	-	-	Repayment for Oversized Watermains	-	200,000	
8,823	-	-	Flouride Injector	-	-	
$ 40,173	$ 320,107	$ 425,000	TOTAL EXPENSES	$ 298,067	$ 498,067	
$ 596,496	$ 430,683	$ 115,450	RETAINED EARNINGS	$ (0)	$ (0)	
$ 636,669	$ 750,790	$ 540,450	**TOTAL EXPENSES & RETAINED EARNINGS**	$ 298,067	$ 498,067	

ENTERPRISE FUND

Utilities Assessment Fund

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
			Oakwood Sewer District			
$ 36,399	$ (1,584)	$ 23,995	Working Capital Carryforward	$ (4,468)	$ (4,468)	
4,641	4,700	4,641	Sewer Assessments	4,641	4,641	
5,722	5,228	4,980	Assessment Interest	4,489	4,489	
-	68	-	Miscellaneous Revenue	-	-	
$ 46,762	$ 8,412	$ 33,616	TOTAL	$ 4,662	$ 4,662	
			Lower Labish Sewer District			
$ -	$ -	$ 22,619	Working Capital Carryforward	$ -	$ -	
			TRANSFERS			
-	-	-	From General Fund	5,687	5,687	
$ 46,762	$ 8,412	$ 56,235	**TOTAL RESOURCES**	$ 10,349	$ 10,349	
			EXPENSES			
			MATERIALS & SERVICES			
$ 546	$ 747	$ 500	Contractual Services	$ 500	$ 500	
$ 546	$ 747	$ 500	TOTAL MATERIALS & SERVICES	$ 500	$ 500	
			DEBT SERVICE			
			Bond Principal			
$ 5,000	$ 5,000	$ 5,000	Oakwood Sewer 11/1/88	$ 5,000	$ 5,000	
35,000	-	-	Lower Labish	-	-	
$ 40,000	$ 5,000	$ 5,000	TOTAL PRINCIPAL	$ 5,000	$ 5,000	
			Bond Interest			
$ 6,330	$ 5,845	$ 5,350	Oakwood Sewer 11/1/88	$ 4,849	$ 4,849	
1,470	-	-	Lower Labish 8/1/88	-	-	
$ 7,800	$ 5,845	$ 5,350	TOTAL BOND INTEREST	$ 4,849	$ 4,849	
			Bond Reserve			
$ -	$ -	$ 22,766	Oakwood Sewer	$ -	$ -	
-	-	22,619	Lower Labish Sewer	-	-	
$ -	$ -	$ 45,385	TOTAL BOND RESERVE	$ -	$ -	
$ 47,800	$ 10,845	$ 55,735	TOTAL DEBT SERVICE	$ 9,849	$ 9,849	
$ 48,346	$ 11,592	$ 56,235	TOTAL EXPENSES	$ 10,349	$ 10,349	
$ (1,584)	$ (3,180)	$ -	RETAINED EARNINGS	$ (0)	$ (0)	
$ 46,762	$ 8,412	$ 56,235	TOTAL EXPENSES & RETAINED EARNINGS	$ 10,349	$ 10,349	

ENTERPRISE FUND

Sewer Reserve

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ -	$ -	$ -	Net Working Capital	$ 178,143	$ 178,143	
-	-	50,000	Systems Dev'l. Fees	198,000	198,000	
-	-	1,000	Earnings from Investments	-	-	
$ -	$ -	$ 51,000	**TOTAL RESOURCES**	$ 376,143	$ 376,143	
			EXPENSES			
			CAPITAL OUTLAY			
$ -	$ -	$ 51,000	Sewer Line Extensions	$ 376,143	$ 376,143	
$ -	$ -	$ 51,000	TOTAL EXPENSES	$ 376,143	$ 376,143	
$ -	$ -	$ -	RETAINED EARNINGS	$ -	$ -	
$ -	$ -	$ 51,000	**TOTAL EXPENSES & RETAINED EARNINGS**	$ 376,143	$ 376,143	

General Fund Summary

INCLUDES CCTV BUY IN COSTS

Actual 1995-96	Actual 1996-97	Adopted 1997-98		Manager Recommended	Committee Approved	Council Adopted
			RESOURCES			
$ 45,522	$ 67,363	$ 150,000	Net Working Capital	$ 687,310	$ 687,310	
1,561,992	1,790,446	1,888,880	Taxes	2,036,059	2,092,806	
777,911	861,822	840,957	Licenses & Fees	782,124	857,977	
286,662	349,622	374,967	Intergovernmental	578,877	578,877	
379,034	442,524	486,000	Fines & Forfeits	454,000	404,000	
68,904	76,411	103,890	Miscellaneous	145,950	145,950	
66,500	66,500	134,071	**TRANSFERS IN**	128,760	62,260	
$ 3,186,525	$ 3,654,688	$ 3,978,765	**TOTAL RESOURCES**	$ 4,813,080	$ 4,829,181	
			EXPENDITURES			
$ 2,063,303	$ 2,256,641	$ 2,474,219	Personal Services	$ 3,084,748	$ 3,080,931	
969,686	1,001,100	1,116,664	Materials & Services	1,242,876	1,202,700	
56,174	1,911	8,600	Capital Outlay	8,775	7,775	
$ 3,089,162	$ 3,259,652	$ 3,599,483	**TOTAL EXPENDITURES**	$ 4,336,400	$ 4,291,406	
$ 30,000	$ 16,300	$ 46,300	**TRANSFERS OUT**	$ 73,258	$ 5,687	
-	-	175,000	**CONTINGENCY**	100,000	100,000	
67,363	378,736	157,982	**ENDING FUND BALANCE**	303,422	432,088	
$ 3,186,525	$ 3,654,688	$ 3,978,765	**TOTAL GENERAL FUND**	$ 4,813,080	$ 4,829,181	

GNA GUBSER NEIGHBORHOOD ASSOCIATION

May 26, 1998

Wally Mull, City Manager
City of Keizer

Dear Wally,

The Gubser Neighborhood Association at its last meeting voted to support the continuance of CCTV broadcasts with only one person in opposition.

It was felt by the members present that it was one way of getting accurate information to the public. Most of our members have watched some of the Council meetings, if not the whole session. It is a source where they can view Council at their convenience and they can see for themselves exactly what took place.

We feel it is the best tool for getting important information to the public. The newsletters that were done in the past were okay, but the information was all ready OLD news by the time it was received.

We feel there is an added benefit with CCTV in the Keizer Forum and any other broadcast that is done in the community. We have some Keizer Youth involved in the program production with CCTV and feel this is also an important benefit that the service provides.

If you have any questions, please let me know.

Sincerely,

Wayne Trucke
President

City of Keizer, Oregon

AGENDA ITEM 6c

June 15, 1998

VACATING A PORTION OF APPLEBLOSSOM AVENUE NE

COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER:_____

TO: MAYOR AND CITY COUNCIL

THROUGH: WALLY G. MULL
CITY MANAGER

FROM: TRACY L. DAVIS, CMC
CITY RECORDER

SUBJECT: VACATION OF PUBLIC RIGHT OF WAY
PORTION OF OLD WHEATLAND ROAD/RIVER ROAD
INTERSECTION

ISSUE:

At the City Council meeting of May 4, 1998, the Keizer City Council initiated the vacating of an alley-way on the south side of Appleblossom Avenue NE, Keizer. The vacation was requested by Robert and Judy Mitchell, owners of the adjacent property. The vacation process requires a notice of public hearing be posted on the property and published in the newspaper for two consecutive weeks. These notices were posted and published accordingly. In addition, notice was posted on the property as required under ORS 271.080(2).

Bill Peterson, City Engineer has prepared the attached staff report and recommends the vacation of this alley way be approved.

RECOMMENDATION:

The staff recommends that the City Council open the public hearing, receive testimony, close the hearing and adopt an ordinance vacating a portion of Appleblossom Avenue NE, Keizer.

City of Keizer

Phone: 390-3700 • Fax: 393-9347
930 Chemawa Rd. N.E. • P.O. Box 21000 • Keizer, Oregon 97307-1000

Administration • Public Works • Community Development • Municipal Court • Police (business only) Phone 503.390.3713 Fax 503.390.8295

CITY COUNCIL MEETING:_____
AGENDA ITEM NUMBER:_____

TO: **MAYOR KOHO AND CITY COUNCIL MEMBERS**

FROM: **WILLIAM I. PETERSON, P.E. - CITY ENGINEER**

THROUGH: **WALLY MULL -CITY MANAGER**

SUBJECT: **VACATION OF RIGHT OF WAY SOUTH OF APPLEBLOSSOM AVENUE APPROXIMATELY 350 FEET EAST OF RIVER ROAD N.**

ISSUE:

Shall the City of Keizer vacate a portion of right of way south of Apple Blossom Ave.

BACKGROUND:

The 20 foot wide by 112.60 feet in length strip of land being requested for vacation was created at the time of platting many years ago. The Department of Public Works is not aware of any current public use or future public use of the subject property. The utility companies have been notified of the Public Hearing.

Prior to completion of vacation of the right of way to the adjoining property, the City will need to make a determination as to the zoning of each strip of land. A zone change may be necessary for one of the resulting strips.

CONCLUSION:

The right of way proposed for vacation is not necessary for access to the adjoining property nor is it necessary for use by the City of Keizer. After a finding by the City Council that no other utility providers within the city have need for the existing right of way, the vacation is acceptable to the Department of Public Works.

RECOMMENDATION:

Approve the vacation request subject to a finding that no other utility providers require the existing right of way.

NOTICE OF PUBLIC HEARING

PUBLIC HEARING
VACATION OF A PORTION OF APPLEBLOSSOM AVENUE

NOTICE is hereby given that the City Council of the City of Keizer will hold a public hearing to consider the vacation of a portion of Appleblossom Avenue NE, Keizer, Oregon. The requested parcel is described as an alley-way, 20 feet-wide by 112.60 feet-deep, located between lots #17 and #18 of Town and County Subdivision, on the south side of Appleblossom Avenue NE, Keizer, Oregon. The petition was filed by Robert W. and Judy A. Mitchell, abutting property owners, on April 16, 1998. A map showing this parcel may be obtained at Keizer City Hall.

The hearing shall be held on Monday, June 15, 1998 at 7:00 p.m. at the Robert L. Simon Council Chambers, Keizer City Hall, 930 Chemawa Road NE, Keizer, Oregon.

Anyone wishing to make comment on this matter may provide testimony at the hearing or submit written response to the City Recorder no later than 5:00 p.m. on June 15, 1998. Responses may be delivered to Keizer City Hall or mailed to Tracy L. Davis, City Recorder, P.O. Box 21000, Keizer, Oregon 97307.

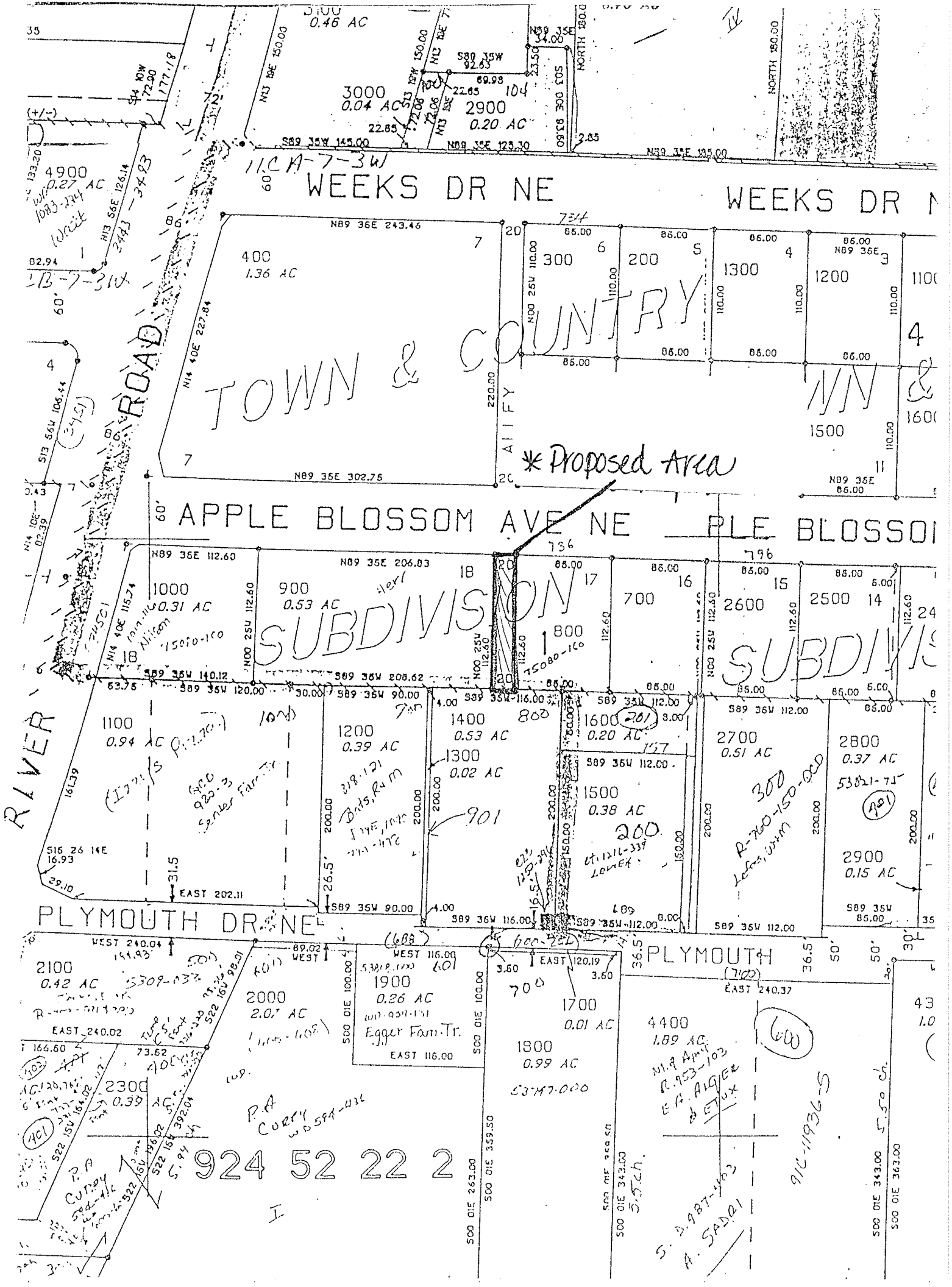
The location of the hearing is accessible to the disabled. Please contact the City Recorder at 390-3700, extension 108 at least 48 hours prior to the hearing if you will need any special accommodations to attend or participate in the hearing.

If you have any questions, please contact Tracy L. Davis, City Recorder at 390-3700, extension 108.

Dated this 27th day of May, 1998.

Tracy L. Davis, CMC
City Recorder

Publish in June 1st and June 8th editions of the Statesman Journal



WEEKS DR NE
WEEKS DR N
TOWN & COUNTRY
ALLEY
* Proposed Area
APPLE BLOSSOM AVE NE
PLE BLOSSOM
SUBDIVISION
SUBDIVIS
RIVER ROAD
PLYMOUTH DR NE
PLYMOUTH
924 52 22 2

BILL NO. _____ A BILL FOR ORDINANCE NO. 98-_____

AN ORDINANCE TO VACATE A PORTION OF APPLEBLOSSOM AVENUE NE, IN THE CITY OF KEIZER, STATE OF OREGON

The City of Keizer ordains as follows:

Section 1 - Public Hearing. The City Council opened a public hearing on the above matter on the 15th day of June, 1998. At that time, the question to vacate and any objections or remonstrances were heard. The time for filing objections or remonstrances has fully expired.

Section 2 - Notice of Street Vacation. The City Council determines that the required legal notice has been published in the City official newspaper once each week for two consecutive weeks prior to the date of the hearing; and the legal notice was posted at or near each end of the proposed vacated street in at least two conspicuous places in the proposed vacation area within five days of the first publication notice. Further, the Council determines that the posting of notice was completed and the first publication of notice appeared at least 14 days prior to the hearing.

Section 3 - Consent of Real Property Owners. The City Council determines that the proposed vacation will not substantially affect the market value of the abutting property. Further, the City Council determines that the City has not received written objections from owners of a majority of the area affected, computed on the basis provided in ORS 271.080.

Section 4 - Public Interest Served. The Council determines that the public interest is served and not prejudiced by the proposed vacation.

Section 5 - Land Use Considerations. The Council determines that the proposed vacation would not constitute a significant impact on present or future land uses.

Section 6 - Vacation. The Council ordains that the parcel described as:

an alley-way, measuring 20 feet wide by 112.60 feet deep, located between lots #17 and #18 of the Town and Country Subdivision, located on the south side of Appleblossom Avenue NE, in the city of Keizer, County of Marion, State of Oregon

be vacated.

Section 7. - Conditions of Vacation. Nothing contained herein shall cause or require the removal or abandonment of any sewer, water line, conduit of any kind, wires or poles which are now installed in said street and used or intended to be used for any public service, and owned or used by any public or private utility, and the right is hereby reserved to maintain and continue to repair, reconstruct, renew, replace, rebuild or enlarge any and all such facilities.

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

CITY COUNCIL, CITY OF KEIZER
STATE OF OREGON

IN THE MATTER OF THE VACATION OF:)
AN ALLEY BETWEEN)
LOT #17 AND LOT #18) PETITION TO VACATE
OF THE TOWN AND)
COUNTRY SUBDIVISION)

NAMES AND ADDRESSES OF PETITIONERS:

ROBERT W. & JUDY A. MITCHELL
1590 N. KINGS VALLEY HWY
DALLAS, OR 97338

WE, the above listed petitioners, petition the City Council of the City of Keizer, State of Oregon to vacate:

THE ALLEY BETWEEN LOTS #17 & #18 OF THE TOWN & COUNTRY SUBDIVISION ON THE SOUTH SIDE OF APPLEBLOSSOM AVE. N.E. KEIZER, OR. more particularly described as follows:

A PARCEL SET ASIDE AND ESTABLISHED AS AN ALLEY WITHIN THE TOWN & COUNTRY SUBDIVISION IN 1957.

PETITIONERS ALLEGE AS FOLLOWS:

Section 1: It is proposed that property to be vacated is to be used as follows:

IT IS PROPOSED THAT THIS PROPERTY BE EQUALLY DIVIDED BETWEEN LOT #17 A RESIDENTAL LOT AND LOT #18 A COMMERCIAL LOT

Section 2: The reason for the requested vacation is:

ITS INITIAL INTENT WHEN PLATED IN 1957 WAS TO BE USED AS A DEVELOPABLE ALLEY. THERE HAS BEEN DEVELOPMENT OR EASEMENT FOR UTILITIES OR VEHICLE ACCESS. SPECIFIC USEFULLNESS TO THE PUBLID INTEREST APPEARS VERY LIMITED.

Section 3: The names and addresses of all persons owning any real property **abutting** either side of the street proposed to be vacated:

ROBERT W. & JUDY A. MUTCHELL — 1590 N. KINGS VALLEY HWY, DALLAS, OR 97338

RAYMOND JR & CELIA S. FISK — 736 APPLEBLOSSOM AVE N.E., KEIZER, OR 97303

DONALD L. REPPLINGER — 5770 RED PRAIRIE RD., SHERIDAN, OR 97378

(Attach abutting property owners consent forms to petition as exhibit "A")

Section 4: The names and addresses of all persons owning property in the area of real property affected by the proposed vacation: (ORS 271.080(2) states... land lying on either side of the street or portion thereof proposed to be vacated and extending laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the land for a like lateral distance on either side of the street for 400 feet along its course

beyond each terminus of the part proposed to be vacated.)

SEE LIST EXHIBIT "C"

(Attach affected property owners consent forms to petition as exhibit "B")

Section 5 No portion of the proposed vacation is situated outside the city limits of Keizer.

PETITIONERS request a hearing before the City Council on this matter.

DATED this 10th day of April, 1998.

Robert W. Mitchell

Judith A. Mitchell

PETITIONERS SIGNATURES

STATE OF OREGON)
) ss.
County of Marion)

On this 10th day of April, 1998, before me appeared personally the above named

Robert W Mitchell

Judith A Mitchell

known to me to be the individuals listed as petitioners above and executed the above petition freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal.

Sheila R Schwartz

Notary Public for Oregon
My commission expires: 10-20-2001

OFFICIAL SEAL
SHEILA R. SCHWARTZ
NOTARY PUBLIC-OREGON
COMMISSION NO. 305957
MY COMMISSION EXPIRES OCTOBER 20, 2001

EXHIBIT "A" - 1

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Robert W. & Judy A. Mitchell* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

600 Block of Apple Blossom Ave. NE, Keizer, OR

and is legally described as:

Township 7 S, Range 3 W, Map # 7 3W 11CB, Tax Lot 900

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Robert W Mitchell
Judy A. Mitchell

STATE OF OREGON)
)ss.
County of POLK)

On this 4th day of FEBRUARY, 1998 personally appeared the above named persons known to me to be the identical individuals described above and who executed the within instrument and acknowledged to be that they executed the same freely and voluntarily.

Notary Public for Oregon
My Commission expires: 10-02-2000

OFFICIAL SEAL
RICHARD S. HOFFMAN
NOTARY PUBLIC-OREGON
COMMISSION NO. 058158
MY COMMISSION EXPIRES OCTOBER 2, 2000

EXHIBIT "A" - 2

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Raymond Jr. & Celia S. Fisk* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

736 Apple Blossom Ave. NE, Keizer, OR

and is legally described as:

Township 7 S, Range 3 W, Map # 7 3W 11CB, Tax Lot 800

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Raymond Fisk Jr.
Celia S. Fisk

***

STATE OF OREGON)
)ss.
County of Marion)

On this 9th day of March, 1998 personally appeared the above named persons known to me to be the identical individuals described above and who executed the within instrument and acknowledged to be that they executed the same freely and voluntarily.

OFFICIAL SEAL
JUDY LUNDY
NOTARY PUBLIC - OREGON
COMMISSION NO.A035050
MY COMMISSION EXPIRES JUNE 26, 1998

Judy Lundy
Notary Public for Oregon
My Commission expires: June 26, 1998

*** We signed the above CONSENT FORM with the understanding that there will be no building within 16 ft. of my home. We will not be responsible for any late or back taxes, liens or loans.

EXHIBIT "A" -3

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, Donald L. Repplinger
am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

641 Plymouth Dr. NE, Salem, OR

and is legally described as:

Township 7 S, Range 3 W, Map # 7 3W 11CB, Tax Lot 1400

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Donald L Repplinger

STATE OF OREGON)
)ss.
County of Yamhill)

On this 16 day of December, 1997 personally appeared the above named persons known to me to be the identical individuals described above and who executed the within instrument and acknowledged to be that they executed the same freely and voluntarily.

Opal M Hamilton
Notary Public for Oregon
My Commission expires: July 4, 1998

OFFICIAL SEAL
OPAL M HAMILTON
NOTARY PUBLIC - OREGON
COMMISSION NO. 036022
MY COMMISSION EXPIRES JULY 4, 1998

EXHIBIT "B" - 1

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Donald L. Lebold* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

3500 River Rd. N., Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 400

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Donald L Lebold

11/21/97
Date

EXHIBIT "B" - 2

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Richard L. Dominick* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

766 Apple Blossom NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 700

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Richard L Dominick

12-10-97
Date

EXHIBIT "B" - 3

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Florence G. Avery* _____
am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

734 Weeks Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 300

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Florence G. Avery, Trustee

December 19, 1997
Date

EXHIBIT "B" - 4

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, Dennis C. & Susan Cox Dennis C. Cox Susan L. Cox am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

764 Weeks Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 200

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Dennis C. Cox

Susan L. Cox

12-2-97

Date

EXHIBIT "B" - 5

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Laurel Park Associates* ___
am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

700-800 600 Block of Weeks Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11BD, Tax Lot 5800

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

partner
Laurel Park Associates

11/21/97
Date

EXHIBIT "B" -6

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Harry L. & Nora M. Nelson* _____ am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

600 Block of Weeks Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11BC, Tax Lot 3000

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Harry L Nelson

Nora M. Nelson

12-12-97

Date

EXHIBIT "B" - 7

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Rodney & Wilma Senter*_____
am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

3400 River Road N., Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11BC, Tax Lot 1100

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Rodney D Senter

Wilma Senter

3-25-98

Date

EXHIBIT "B" - 8

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Arline Adamson* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

700 Plymouth Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 1800

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Arline Adamson

12/20/97

Date

EXHIBIT "B" – 9

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, *Wayne H. & Margarit G. LeFors* am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

771 Plymouth Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CA, Tax Lot 2700

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

Wayne H. LeFors

Margarit G. LeFors

11/28/97

Date

EXHIBIT "B" - 10

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Richard A. & Iva Curry*_____ am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

600 Plymouth Dr. NE, Salem, OR

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3 W 11CB, Tax Lot 2000

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

24 NOVEMBER 1997

Date

CONSENT FORM FOR OWNERS OF REAL PROPERTY AFFECTED BY PROPOSED STREET VACATION

1. The area of the proposed street vacation involved in this matter is located on

The alley between Lots #17 & #18 of Town & Country Subdivision, on the south side of Apple Blossom Ave., Keizer, OR.

This area is legally described as set forth in the attached Exhibit "A".

2. I/We, ___ *Salar & Silvia Dragos* _____
am/are the record titled owner(s) of real property which abuts the proposed street vacation or is located within the affected area of the proposed street vacation as defined by ORS 271.080(2).

3. My/Our property is located at:

760 Plymouth Dr NE, Salem, OR 97303

and is legally described as (list lot and block, subdivision or tax account number):

Township 7 S Range 3 W, Map # 7 3W 11CA, Tax Lot 04400

4. I/We freely and voluntarily consent to the proposed street vacation as described in paragraph 1.

_____

_____

4·15·98

Date

	First Name	Last Name	Address 1	City	State	Zip Coc
1	Donald L.	Lebold	3500 River Rd. N.	Salem,	OR	97303
2	Richard L.	Dominick	766 Appleblossom NE	Salem	OR	97303
3	Richard J.	Polley	737 Appleblossom NE	Salem,	OR	97303
4	Malcolm J.	Elstad	767 Appleblossom	Keizer	OR	97303
5	Florence G.	Avery	835 Fran St. SE	Salem,	OR	97306
6	Dennis C. & Susan	Cox	764 Weeks Dr. NE	Salem,	OR	97303
7	Merritt #1 Inc.		P.O. Box 2099	Salem,	OR	97308
8	Laurel Park Associates		475 Cottage St. NE #210	Salem,	OR	97301
9	Harry L. & Norma M.	Nelson	3530 River Rd.	Keizer,	OR	97303
10	Patricia I.	Gravetter	595 Weeks Dr. NE	Salem,	OR	97303
11	Rodney & Wilma	Senter	15178 Union School Rd. NE	Woodburn,	OR	97071
12	Richard & Michel	Bats	10746 Steinkamp Rd. SE	Aumsville,	OR	97325
13	Susan K.	Ramsdell	757 Plymouth Dr. NE	Salem,	OR	97303
14	LaBanna M.	Egger	688 Plymouth Dr. NE	Salem,	OR	97303
15	Arline	Adamson	1330 Rafael Ave. N.	Salem,	OR	97303
16	Salar & Silvia	Dragos	10949 SE Pardee	Portland,	OR	97266
17	Wayne H. & Margarit G.	LeFors	5871 Midway Dr.	Huntington Beach,	CA	92648
18	Thomas H. & Cecelia S.	Walker	796 Appleblossom Dr. NE	Keizer,	OR	97303
19	Arthur A. & Lillian	French	797 Appleblossom Dr. NE	Salem,	OR	97303
20	William G. & Cheryl J.	Swanson	794 Weeks Dr. NE	Salem,	OR	97303
21	Richard A. & Iva	Curry	600 Plymouth Dr. NE	Salem,	OR	97303
22	Taistoa	Pesola	809 70th Ave. SE	Salem,	OR	97301
23	%Karen Dewolf					

EXHIBIT "C"

City of Keizer, Oregon

June 15, 1998

AGENDA ITEM 8a

RESOLUTION – ELECTION TO RECEIVE STATE SHARED REVENUE

COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER: _____

TO: MAYOR KOHO AND CITY COUNCIL MEMBERS

FROM: WALLY G. MULL
CITY MANAGER

SUBJECT: CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING

ISSUE:

State Revenue Sharing Law, ORS 221.770 requires cities to pass a Resolution each year stating they want to receive state revenue sharing money. The law also requires the City to certify the public hearings for the budget were held. The adoption of this Resolution will accomplish both of these items.

RECOMMENDATION:

It is recommended the Council adopt the Resolution declaring the City's election to receive state revenue sharing and certify the dates of the budget public hearings.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R98____

DECLARING THE CITY'S ELECTION TO RECEIVE

STATE REVENUES

The City Council of the City of Keizer resolves as follows:

Pursuant to ORS 221.770, The City Council of the City of Keizer hereby elects to receive state revenues for fiscal year 1997-98.

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

I certify that a public hearing before the Budget Committee was held on May 7, 1998 and a public hearing before the City Council was held on June 15, 1998, giving citizens opportunity to comment on use of State Revenue Sharing.

_____
City Recorder

City of Keizer, Oregon

AGENDA ITEM 8b

June 15, 1998

RESOLUTION – CERTIFYING THE CITY PROVIDES FOUR OR MORE SERVICES

COUNCIL MEETING: June 15, 1998

AGENDA ITEM NUMBER: _____

TO: MAYOR KOHO AND CITY COUNCIL MEMBERS

FROM: WALLY G. MULL
CITY MANAGER

SUBJECT: CERTIFYING THE CITY PROVIDES FOUR OR MORE MUNICIPAL SERVICES

ISSUE:

The law provides that a city located within a county having more than 100,000 inhabitants must provide four or more municipal services to be eligible to receive state-shared revenue.

RECOMMENDATION:

It is recommended the Council adopt the Resolution certifying the City of Keizer provides four or more municipal services.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R98____

CERTIFYING THAT THE CITY OF KEIZER PROVIDES FOUR OR MORE MUNICIPAL SERVICES

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1) Police protection

2) Fire protection

3) Street construction, maintenance and lighting

4) Sanitary sewer

5) Storm sewers

6) Planning, zoning and subdivision control

7) One or more utility service

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760; NOW THEREFORE,

/////

/////

BE IT RESOLVED that the City of Keizer hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

1) Police protection

2) Street construction, maintenance and lighting

3) Planning, zoning and subdivision control

4) One or more utility services

PASSED this _____ day of _____, 1998.

SIGNED this _____ day of _____, 1998.

_____
Mayor

_____
City Recorder

City of Keizer, Oregon

AGENDA ITEM 8c

June 15, 1998

APPROVAL OF OCTOBER 6, 1997 CITY COUNCIL MINUTES

MINUTES
KEIZER CITY COUNCIL
Monday, October 6, 1997
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Koho called the regular meeting to order at 7:08 p.m. Roll Call was taken as follows:

Present:
Dennis Koho, Mayor
Carl Beach, Councilor
Jim Keller, Councilor
Jerry McGee Councilor
Garry Whalen, Councilor (left at 9:38 p.m.)
Dawn Meier, Councilor

Absent
Al Miller, Councilor

Staff:
Wally Mull, City Manager
John Morgan, Community Development Director
Shannon Johnson, City Attorney
Diane Suek, Administrative Assistant-Personnel Officer
Susan Gahlsdorf, Finance Officer
Pat Bowe, Police Lieutenant/Acting Police Chief
Tracy Davis, City Recorder

PUBLIC TESTIMONY

Presenting testimony to the Council was:

Bob Ohrn, 7950 Timothy Lane NE, Keizer, Vice Chair of the Clear Lake Neighborhood Association, reported that he and Chair Jim Warner were now aware of the need to submit an annual report to the City Council. At last week's KNAG meeting he agreed to help bring the neighborhood association into compliance with the City ordinance. Mr. Ohrn requested that Council allow the neighborhood association another month to hold a meeting, elect new officers, and prepare their annual report for submittal to the Council.

The Council agreed by consensus to allow the Clear Lake Neighborhood association an additional month to submit their annual report.

There was no other public testimony to come before the Council.

COMMITTEE REPORTS

Marion County Gas Tax - Bob Hansen, Marion County Public Works Director, made a presentation to the Council on five upcoming measures placed on the November ballot by Marion County.

With regard to the proposed transportation package, Mr. Hansen noted that Marion County is acting in unison with several other counties who are submitting similar transportation-related proposals to the voters in their counties. He talked about the projected annual cost to the average citizen, and the financial benefits to Keizer and the other cities within the county, as well as to Marion County.

Mr. Hansen briefly commented on the other measures including a proposed tax on aggregate, and a proposed transient occupancy tax for the unincorporated areas of Marion County.

Mr. Hansen responded to questions from the Council as to justification for the proposed taxes. The Council debated with Mr. Hansen the need for additional funding for roads in Keizer.

Mayor Koho thanked Mr. Hansen for his presentation.

Planning Commission - Councilor Keller had been unable to attend the Planning Commission meeting. He deferred to Community Development Director Morgan to give the report.

Mr. Morgan reported that a special meeting of the Planning Commission last Wednesday night was devoted to further review of the proposed Development Code. The Commission addressed issues raised in the public hearing process. The Commission's will make recommendations on the disputed issues when the draft Code is submitted to the City Council.

Traffic Safety Commission - Mayor Koho read the goals developed by the Traffic Safety Commission at their last meeting. He deferred to Traffic Safety Commission Chair Mike Kirby who wished to report to the Council.

Mr. Kirby was pleased to report that the Commission again had full membership, and had elected a Vice Chair. He related concerns and solicited information from staff about projects the Commission has worked on including the Ridge Drive speed humps, and the Commission's vision clearance proposal.

Mr. Mull provided information on how and when the Ridge Drive Speed humps will be reconfigured to match more closely what was originally proposed by the Traffic Safety Commission. Mr. Kirby talked about the Commission's current efforts to come up with criteria for the installation of traffic calming devices.

With regard to the vision clearance proposal, Mr. Kirby stressed the Commission's primary interest in seeing regulations in place to deal with existing hazards, not just new development. The Commission was also concerned that its full proposal was not being advanced to the Council. City Attorney Johnson commented on the advisability of addressing vision clearance triangle requirements as part of the Development Code. Portions of the proposal dealing with tree trimming could be addressed separately.

Community Policing Committee - Councilor Meier noted that minutes of all three district Community Policing meetings, and minutes of the main Community Policing meeting were provided to the Council. She briefly reported on a presentation made at the last main meeting by the Marion County District Attorney, and a resolution that will be submitted to the City Council on October 20. A proposed prostitution ordinance will be discussed at the next main meeting.

River Road Redevelopment Board - Councilor Beach anticipated that at its next meeting the Urban Renewal Agency would consider a resolution renaming R3B the Keizer Urban Renewal Board (KURB).

Councilor Beach reported on project updates given by staff at the September R3B meeting including street lighting at the new Walgreen's store, Lockhaven/River Road landscaping, the Chemawa Activity Center development, the Iris Lane project, and the UNOCAL property at the SW corner of River and Chemawa.

Councilor Beach also mentioned the Board's interest in seeing something done about the fencing around the site

formerly occupied by the Fortune Cookie restaurant. City Attorney Johnson responded to questions from Mayor Koho about actions the City might take to get the fencing removed.

Councilor Beach brought up one final issue--the banner program proposal worked on by Board Member Goesch and the Chamber of Commerce. Because many issues dealing with storage, maintenance, and changeover were still unresolved, the banner program was tabled by R3B.

Councilor Meier expressed disappointment with the landscaping improvements done by Walgreen's at the NW corner of River and Chemawa.

OTHER BUSINESS

Councilor McGee expressed appreciation to staff for the additional informational material now being put in Council boxes. He specifically mentioned a rainfall report and a report on current litigation.

Councilor Meier, also on the subject of written correspondence sent on to Council separate from agenda material, questioned whether a process was in place to identify what correspondence is part of the record. She specifically mentioned receiving from the Fire District a letter concerning the hotel/motel tax. Mayor Koho pointed out the difference between the two terms "as part of the record" and "in the record." He noted that only correspondence received relative to an open public hearing would be a part of an official record. He pointed out that Council receives numerous communications in many different forms including written, verbal, and now, electronic. He believed it would be unreasonable to include everything in the record (the minutes).

Mayor Koho noted that he intended to bring up the Fire District's letter at the appropriate time tonight. Councilor Keller commented that he was under the assumption that the letter was directed to Mr. Morgan on staff, who would compile information on the issue and bring a full report to Council. Mr. Morgan acknowledged that he received a copy of the letter.

After further discussion, Mr. Mull indicated that he would continue to forward the informational material to all members of the Council. In the event he receives a request for a particular correspondence to be included in the record,

he will be sure that it makes it to a Council meeting to be read into the record. Mayor Koho believed Mr. Mull's suggestion, coupled with staff's review of incoming material, would bring to the record correspondence meriting public review.

City Manager Mull commented on staffing changes now in process. He introduced Keizer's new Finance Director Susan Gahlsdorf, and noted the appointment of Rob Kissler as Acting Public Works Director for the six month's Mr. Mull will serve as City Manager. Additionally, two new Public Works employees are on board, and a part-time Municipal Court Clerk , a Utility Billing Clerk, and a Code Enforcement Officer have been hired.

Police Lieutenant Bowe gave an update on recent arrests connected with a 7-11 Store shooting, a sexual assault on a 17-year old, and a stabbing at the Town and Country Bowl.

Personnel Officer Diane Suek outlined the process for hiring a new police chief. Of the thirty-nine applicants, six will participate in the final interview process. An announcement is anticipated around the first of December, with the new chief coming on board in January, 1998.

Councilor Whalen asked the status of the property sale at Trail and Manzanita. Mr. Morgan advised that when given the City's final offer, Mr. VanCleave, the property owner, withdrew his offer.

Councilor Whalen asked if any public feedback was received regarding the change in traffic flow eastbound on Lockhaven at River Road. Mr. Mull had received none.

PUBLIC HEARINGS

ORDINANCE - Amendment to Zoning Ordinance to Add Conditional Use for Child Foster Homes for up to Ten Children

Mayor Koho opened the public hearing.

Community Development Director Morgan brought to recollection a presentation to the Council about six weeks ago made by Jim Seymour of Catholic Community Services. Mr. Seymour had come to make the Council aware of a potential project in the community that would involve a child foster home for eight children. Because the proposed home didn't meet current zoning standards, Mr. Seymour had asked Council to work towards some resolution of the zoning impasse.

Mr. Morgan recalled Council's direction to the Planning

Commission to consider the proposal and consider initiating an amendment to the Zoning Ordinance. Subsequently, the Planning Commission, by motion, recommended an amendment to the Development Code which would add as a conditional use in the Single Family Zone a child foster home for five to ten children, appropriately accredited by the Council on Accreditation for Child and Family Programs.

Mr. Morgan described the conditional use process which would allow for notification to surrounding properties plus the neighborhood association, and opportunity for public comment on any application. He advanced staff's recommendation that, if approved, the change also be extended to the Urban Transition Zone, opening the market to some of the larger homes on larger lots which are found within the UT zoned areas.

Staff recommended that Council conduct and close the public hearing, and then consider adoption an ordinance amending the Zoning Ordinance to allow child foster homes (six to ten children) as a conditionally permitted use in the RS Zone and UT Zone.

Presenting testimony to the Council were:

Jim Seymour, Catholic Community Services, 124 Glynbrook, Keizer, introduced Karen Keller, Chairperson for Keizer United, and Lt. Mark Caillier with the Salem Police Department and a resident of Keizer. He noted that they would be testifying along with him as proponents of the proposed ordinance change. He named the issues that each speaker would address. Mr. Seymour circulated amongst the Council a brochure on the home, and a copy of their budget.

Community Development Director Morgan, for clarification, pointed out that hearing is on a code amendment, not on a specific proposal. Mr. Seymour's proposal would be an example of something that could happen--the amendment, if adopted, would be applicable throughout the City.

Mr. Seymour provided background relative to the reasons for the proposal, and why Catholic Community Services proposed to operate the home. He talked about the great need in the State for stable foster care, and specifically, the need in Keizer. The proposed facility would be just for Keizer's children. He believed that other communities would follow suit.

Mr. Seymour shared information on the budget, emphasizing that theirs was not a money-making situation. He spoke about Larry Tokarski, a donor who has pledged that the funds will be available. With Mr. Tokarski's backing, and the desire to provide a stable home situation for Keizer's kids in need, Catholic Community Services was proposing to move forward with the project. The reason for proposing that eight children be allowed in a single home was to ensure that a facility could serve two families at a time without splitting-up siblings.

Karen Keller, 700 Dietz Avenue NE, Keizer, a Keizer United board member, explained that Keizer United is Keizer's Community Progress Team. Their volunteer group, in existence for two years now, is committed to strengthening families and building community. Ms. Keller noted that she and her husband have lived in Keizer for 19 years and are raising two children in the community. She talked about the value of providing a stable environment for children, and called upon the Council to support the proposed ordinance change that would allow plans for the proposed worthwhile project to proceed. Ms. Keller asked that everyone in the audience who supported the project stand. Many did so.

Lt. Mark Caillier, 1388 Marigold Street NE, Keizer, gave his perspective as a police officer working with youth. He talked about the great need, and the limited number of foster homes now available. He believed the proposed ordinance would allow for accredited and certified foster care to provide a stable home for kids in need. Also, that the review process would allow for community input on any specific proposal. He urged that Council take all this into consideration in their deliberations.

Mayor Koho allowed for questions from the Council.

Mr. Seymour responded to questions about population statistics relative to the number of Keizer kids that might be served. He was confident that the estimated 20 to 25 Keizer cases was accurate. He also acknowledged that the proposed facility was anticipated as long-term care for children whose parents were not likely to reclaim them. When asked about fire-safety provisions, Mr. Seymour noted that accreditation standards require that the home be certified by the fire marshal. Mr. Morgan added information about fire safety compliance for new construction, and

Councilor McGee commented on County occupancy requirements for existing properties.

Mr. Seymour responded to questions about how the proposed foster home would be different from those now in existence. He explained how the foster care parents might change over time, but the children would remain in the home, be allowed to stay with their siblings, and thus continue in their school and community activities. He noted that the community home parents would be a married couple caring for up to eight children at any given time, resulting in a maximum of ten people living in the home. Additionally a 40-hour a week staff member will provide assistance and support to the parents. Mr. Seymour talked about how the home would be maintained and cared for to make it fit in with other homes in the neighborhood. He answered questions about accreditation square footage per person requirements.

Councilor Meier had serious concerns about the proposed ordinance provision for up to ten kids in the home. She noted that six bedrooms would be required for the twelve occupants. Mr. Morgan explained that the Planning Commission, after considering the proposed eight maximum and the possibility for other applications, initiated the amendment with ten children as the maximum number allowed.

Notwithstanding the Planning Commission's recommendation, there was talk by other members of the Council about amending the ordinance to allow eight children. Councilor McGee recalled the State Legislature fighting hard for the five cap. He felt a more appropriate approach would be to have two homes, each with a five-child maximum. Mr. Seymour pointed out that Salem, as well as some other cities, allows more than five with a conditional use permit. Mayor Koho noted that Keizer now allows the homes, but not in the proposed zone designations.

At Councilor Meier's request, Mr. Morgan explained the conditional use appeal process. He acknowledged that although the notification area covers all properties within 250 feet of the land use, a greater number could be specified. However, he commented on the Planning Commission's strengthening of noticing requirements, and discouraged Council from making a change. Councilor Meier indicated that she would like to see it 500 feet.

Mr. Seymour responded to questions about homes now operated by Catholic Community Services. He stressed that they are seen as a responsible, good neighbor. He responded to questions about their national accreditation.

Mayor Koho noted that many others had signed the public hearing sign-up sheet. He suspected that many had signed just to show support, however, he now allowed opportunity for anyone else wishing to testify.

Richard Schmidt, 512 Wayne Drive N, Keizer, stated his credentials as a 12-year resident of Keizer, a former member of the Marion County Planning Commission, and board member from time-to-time over the last 30 years of both the Catholic Community Services Foundation and the Service Organization. Mr. Schmidt emphasized that the proposed facility would be a family home, not a group home as he suspected many believe. He spoke in support of the ten-child maximum, and stressed the need for such facilities in Keizer.

Norman Ford, 4293 47th Avenue NE, Salem, a member of the Friendship and Support Organization, agreed that the ideal figure is five children per home. He, however, pointed out how the system currently operates in contradiction to the ideal, often putting more than five kids in a five-bed certified foster home because of the lack of available care facilities. He saw the key to addressing the problem as having resources to match the need. He urged that Council look at the issue and do the conditional use until a balance is met.

Linary Kingdon, 212 Triple Tree Circle N, Keizer, expressed support for the proposed ordinance as a good solution to a problem she had experienced first hand. She related her feelings coming from a family of six children who were split up with four going to one family, and two to another. She pointed out that many families do well with eight to ten children, and that the proposed ordinance was a good solution to splitting up siblings.

On a related subject, Ms. Kingdon urged everyone to attend a meeting organized by Marion County and Keizer United, on October 16 at 6:00 p.m., to address issues related to troubled youth in Keizer.

Jerry Watson, 1237 Manzanita Way NE, Keizer, urged the Council to carefully weigh all the implications of the

proposed zone change. He agreed that a need existed in the community, and he did not doubt the good intentions of Catholic Community Services nor the reasonableness of the accreditation standards. He, however, offered three reasons why the proposal might not be a good idea--the first being that it changes the reasonable expectations of the general public. He brought up the political debate that occurred at the State level when the maximum number per home was set at five, and talked about a family's expectation when moving into a single-family residential neighborhood. He also felt the conditional use process left little opportunity for effective opposition from neighboring property owners.

Secondly, Mr. Watson believed the proposal would deal unequally with segments of the public--that it would never apply equally across the community. Although theoretically applicable to all, in his opinion, the proposed conditional use would almost certainly be confined to areas of the community without restrictive covenants that would prohibit them. Thus, homes would likely be located in older and often less affluent neighborhoods.

Mayor Koho disagreed, noting that a group home is located in his neighborhood.

Third, Mr. Watson believed that the conditional use might not be capable of effectively limiting the users to the type of foster care facility proposed by Catholic Community Services. He noted that once a conditional use is added to the Zoning Ordinance, neither staff, nor the City Council is free to refuse the conditional use so long as it can be appropriately conditioned. Mr. Watson listed criteria for a conditional use determination. He believed that one of the criteria allowed opportunity for controversy. Mr. Watson posed several questions about possible legal challenges that might result from denial of a conditional use application.

Mr. Watson encouraged the Council to ask planning and legal staff the following questions: (a) Under the definition of Child Foster Care Homes, could homes serving a different kind of clientele than contemplated by Catholic Community Services (and probably the Council) be allowed; (b) Can legal counsel give assurances that "similar" conditional uses, i.e., other kinds of group homes, might not have to be granted, on the basis that there is no reasonable distinction between them; (c) Can legal counsel give assurances that the children to be served by any proposed

child foster home would be children from the Keizer Community; and (d) Would group homes of this size be allowed in single family residential areas of Salem under the Salem zoning ordinance, or in other Oregon communities.

Mr. Watson indicated his reluctance to oppose such a good cause, but stressed the importance of considering the impact upon other people in the community. He noted that zones other than the Single-Family Residential and Urban Transition are available to fill the group-home need, and suggested that Council consider very carefully altering Keizer's code from the statute-required five.

There was no further testimony to come before the Council. Mayor Koho closed the public hearing.

Mayor Koho moved a bill for an Ordinance Amending the Keizer Zoning Ordinance at Chapter 23 and Chapter 36 to Allow Child Foster Homes (Six to Ten Children) as a Conditionally Permitted Use in the RS Zone and UT Zone, Amending Ordinance No. 87-0878 **and changing all references to ten children to eight**. Council President Keller seconded the Motion.

Councilor McGee stated that he would like to have seen the issue referred to KNAG. He indicated that he had heard no compelling reason for a single home to accommodate up to ten children rather than two homes that would each serve five. He applauded the efforts of Catholic Community Services, but encouraged them to proceed with the accepted standard.

Councilor Beach preferred the amendment to allow a maximum of eight rather than the ten in the proposal, however, he believed former Mr. Watson had raised some valid questions that needed to be addressed.

Councilor Keller appreciated all the information provided by Catholic Community Services, and indicated support for the program and the concept of keeping siblings together. He, however, agreed with having staff bring back answers to the questions brought up by Mr. Watson.

Councilor Meier acknowledged the merits of the foster care program and keeping siblings together. However, she would not be supporting the proposed change to the Single Family Residential Zone. She believed that the opportunity for group homes now existed in other zones in Keizer.

Councilor Whalen indicated that he came to the meeting prepared to support the proposal with some modifications. He still supported the concept, but, after hearing all the testimony, he believed some significant issues needed to be addressed. He suggested that rather than voting on the motion at this time, it be withdrawn to allow staff and legal council opportunity to research and answer some of the questions raised.

Noting Council's division on the issue, Mayor Koho commented on the options available to the Council: passing on first reading; tabling for two weeks; and defeating the motion. He indicated his strong support for the proposal and his willingness to work with the group to make it happen.

The Council agreed by unanimous consent to hold the motion over until the November 2, 1997 meeting.

The Council requested that staff report back on issues raised during the public testimony portion of the hearing.

Bonneville Street Vacation

Mayor Koho opened the public hearing.

Community Development Director Morgan noted that the City Council initiated the proposed vacation of Bonneville Street to eliminate some ancient right-of-way between Claggett Creek and Verda Lane, immediately northwest of Salem Parkway.

After confirming with Mr. Morgan that due to a noticing issue, the Council could not act on the proposed vacation before October 20, Mayor Koho directed that the staff report be submitted at that time.

There was no testimony to come before the Council.

Mayor Koho continued the public hearing until Monday, October 20, 1997 at 7:00 p.m.

(Councilor Whalen left the meeting at 9:38 p.m.)

ADMINISTRATIVE ACTION

Community Development Director Morgan brought to recollection the recently adopted zoning amendments for the siting of cellular towers. He noted that the proposed

Resolution Authorizing City Manager to Enter Agreement for Telecommunication Facility

tower installation on City Hall property next to the Police Department is in keeping with the emphasis to locate towers in areas other than on River Road and deep within residential neighborhoods.

Mr. Morgan outlined the terms of the lease agreement with Western Wireless Company and responded to questions about zoning provisions for wireless communication facilities, and revenue the City will derive from the lease.

Mayor Koho moved a Resolution Authorizing the City Manager to Sign Site Lease Agreement with Western PCS I Corporation for Lease of City Property for Wireless Communication Facility. Councilor Beach seconded the Motion.

The Motion passed with the following vote:

AYES: Beach, Keller, Koho, McGee, and Meier (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Miller and Whalen (2)

CONSENT CALENDAR

a. RESOLUTION - Authorizing City Manager to Enter Agreement for Vehicle Maintenance

b. RESOLUTION - Check Signers

c. Approval of May 29, 1997 City Council Special Session Minutes

d. Approval of June 23, 1997 City Council Special Session Minutes

e. Approval of July 14, 1997 City Council Special Session Minutes

f. Approval of August 11, 1997 City Council Special Session Minutes

g. Approval of September 3, 1997 City Council Special Session Minutes

Mayor Koho pointed out that Item "a" should specify that the agreement be signed by the Mayor rather than the City Manager.

Council President Keller pulled item "a" from the Consent Calendar.

Mayor Koho moved for approval of the remaining items on the Consent Calendar. Councilor Meier seconded the Motion.

The Motion passed with the following vote:

AYES: Beach, Keller, Koho, McGee, and Meier (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Miller and Whalen (2)

With regard to Item A, Councilor Keller asked if the City went through a bidding process with local vendors. He indicated his preference to keep the business in Keizer. City Manager Mull indicated that the bid process was not used. He explained how work has been done in the past. getting quotes from local business for major work, and doing oil changes, etc. in-house. He pointed out the advantages of using the County and the anticipated cost-savings.

Councilor Meier moved a Resolution Authorizing the Mayor to Sign an Intergovernmental Agreement with Marion County for Vehicle Fleet Maintenance. Councilor McGee seconded the motion.

The Motion passed with the following vote:

AYES: Beach, Keller, Koho, McGee, and Meier (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Miller and Whalen (2)

WRITTEN COMMUNICATIONS

Mayor Koho noted the receipt of a letter from the Keizer Fire District in regards to the Hotel/Motel Tax issue.

AGENDA INPUT

OCTOBER 13, 1997
5:30 P.M. City Council Work Session

OCTOBER 20, 1997
7:00 P.M. City Council Meeting

- **Hotel/Motel Tax**

- **Baseball Revenue/Expense Report**
- **Community Policing Resolution**
- **CDBG Housing Program Refinance Policy**

NOVEMBER 3, 1997
7:00 P.M. City Council Meeting

Mayor Koho announced that the October 13, 1997 work session would be canceled.

ADJOURNMENT

The meeting was adjourned at 9:48 p.m.

_____
Tracy L. Davis
City Recorder

APPROVED:
MAYOR:

_____
Dennis Koho

COUNCIL MEMBERS:

_____	_____
Councilor #1 - Garry Whalen	Councilor #4 - Carl Beach
_____	_____(absent)_____
Councilor #2 - Dawn Meier	Councilor #5 - Al Miller
_____	_____
Councilor #3 - Jim Keller	Councilor #6 - Jerry McGee

Minutes approved:

_____

City of Keizer, Oregon

AGENDA ITEM 8d

June 15, 1998

RESOLUTION – AUTHORIZING CITY MANAGER TO ENTER AGREEMENT FOR SLURRY SEALS FOR CERTAIN STREETS WITHIN THE CITY OF KEIZER

COUNCIL MEETING:_____

AGENDA ITEM NUMBER:_____

TO: **MAYOR KOHO AND CITY COUNCIL MEMBERS**

THROUGH: **WALLY MULL**
CITY MANAGER

FROM: **ROB KISSLER** Rob
DIRECTOR OF PUBLIC WORKS

SUBJECT: **ANNUAL STREET MAINTENANCE**

BACKGROUND:

The City's Public Works Department Street Division has an annual street pavement maintenance program contracted through Marion County Public Works. This as part of that program, we have selected several neighborhood streets to be slurry sealed.

Slurry seal is a process that will seal moisture out of the sub grade add wear surface and prolong the life of a structurally sound street approximately seven years. No more than three applications of slurry seal product can be used an our existing streets. Five years ago, the Street Division tried the slurry seal process on selected streets. Those streets show very little wear and the seal is in tacked.

Slurry seal is a cost effective tool to extend the life of average or better neighborhood roads. The cost of resurfacing our roads with slurry seal is less than asphalt, allowing additional road miles to be maintained within the existing budget.

FISCAL IMPACT:

Funding for this project has been budgeted in the 97/98 street fund resurfacing line item.

RECOMMENDATION:

It is recommended the Council adopt the attached Resolution directing staff to enter into an agreement with California Pavement Maintenance Company through Marion County Public Works to slurry seal various city streets for a cost of $ 80,363.43.

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R98-_____

AUTHORIZING THE CITY MANAGER TO ENTER AN AGREEMENT FOR SLURRY SEALS ON VARIOUS STREETS WITHIN THE CITY OF KEIZER

WHEREAS, the City of Keizer has an annual pavement management maintenance program contracted through Marion County;

WHEREAS, as part of this program, several streets within various neighborhoods in the city of Keizer have been selected to be slurry sealed;

WHEREAS, Marion County has awarded a bid to California Pavement Management Company to apply the slurry seals on these various streets at a cost of $80,363.43. NOW THEREFORE

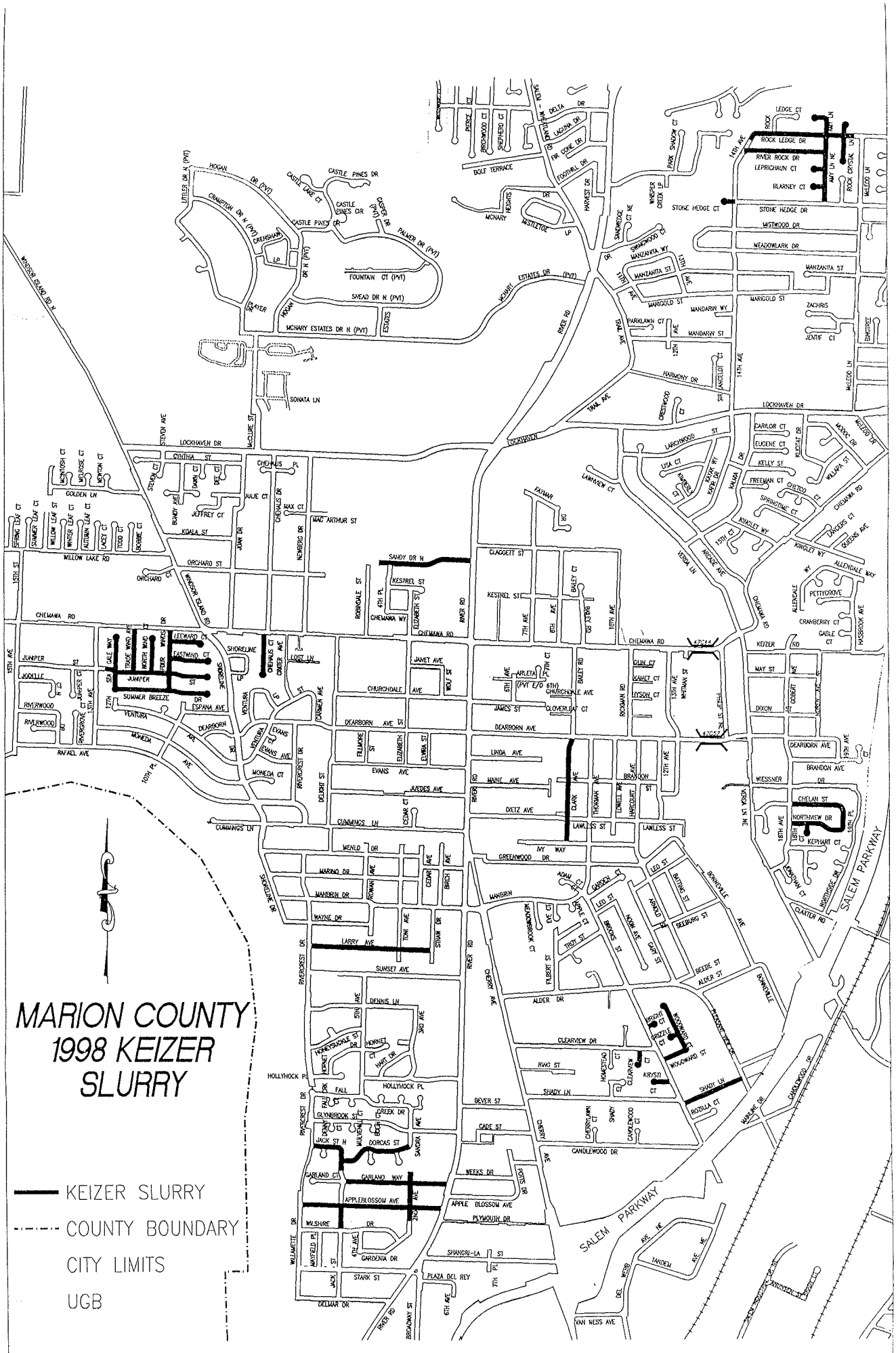
BE IT RESOLVED by the City Council of the City of Keizer that the City Manager is hereby authorized to enter into an agreement with California Pavement Maintenance Company through Marion County Public Works to slurry seal various streets within the city of Keizer for a cost of $80,363.43.

PASSED this ____ day of _____, 1998.

SIGNED this ____ day of _____ , 1998.

_____
Mayor

_____
City Recorder


MARION COUNTY
1998 KEIZER
SLURRY
KEIZER SLURRY
COUNTY BOUNDARY
CITY LIMITS
UGB
SALEM PARKWAY
RIVER RD
CHEMAWA RD
LOCKHAVEN DR
WINDSOR ISLAND RD N
MCNARY ESTATES DR N (PVT)
SONATA LN
CHURCHDALE AVE
DEARBORN AVE
EVANS AVE
JUNIPER ST
WILLOW LAKE RD
ORCHARD ST
SUNSET AVE
CLEARVIEW DR
CANDLEWOOD DR
SALEM PARKWAY
VAN NESS AVE