



MINUTES
KEIZER CITY COUNCIL WORK SESSION
Monday, June 10, 2019
Keizer Civic Center, Council Chambers
Keizer, Oregon

**CALL TO
ORDER**

Mayor Clark called the meeting to order at 6:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Kim Freeman, Councilor
Marlene Parsons, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Dan Kohler, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Recorder
Nate Brown, Community
Development
Shane Witham, Senior Planner
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

DISCUSSION

**a. Sidewalk/
Right of Way
Obstruction
Issues**

Mayor Clark explained that this work session was scheduled because over the years Councilors have received numerous complaints about sidewalk obstructions and everyone needs to know what the City Code says and discuss steps, if any, that Council would like to take in order to keep sidewalk obstructions at a minimum.

Community Development Director Nate Brown explained that this is a long standing issue that all communities deal with. Other cities did not respond to Keizer's requests for information on how they handle this. He explained that it is important to be sensitive to the issue, and there are many neighborhoods where basketball hoops are a welcomed. He summarized his staff report and reviewed the handout he had provided which listed some of the policies that staff feels need to be addressed:

1. Complaint based enforcement
2. Revise the ROW ordinance to include all obstructions and give authority to the City to either remove, cite or both (Code Enforcement to act in partnership with other departments).
3. On unimproved ROW would be a case-by-case basis, written permission required for such things as gardens or other minor improvements.
4. Create an allowance for basketball hoops/standards that are actively in

use as long as they:

- Are not on any part of an improved sidewalk
- Do not obstruct any lane of vehicle/bicycle travel
- Are located only on local streets - not arterials/collector streets
- Participants must yield ROW at all times

5. RV cords allowed:

- 72 hours
- ¾" max height (would exclude hoses)
- Cones or other alerts for pedestrians
- Strip protectors

6. Parking ordinance allows up to 20 days of RV parking on a public street with permit from PD (Potential conflict with 72-hour cord/hose across sidewalk)

7. Must agree with the allowance of garbage cans as stated in the franchise ordinance.

Discussion then took place regarding moving hoops when they are not in use, allowing children to play, RVs blocking sidewalks, stormwater blockage, hindrance to street sweeping, allowing basketball hoops that are 'actively in use', RV parking violations, parking related to in-home businesses, parking zones, disposing of basketball hoops, citations, tools necessary to adequately enforce the City Code, and ADA compliance.

Mayor Clark summarized that

- Sidewalks are for people to walk on from point A to point B without obstruction. Code Enforcement needs a tool to make that possible. *It was consensus of Council that this needs to be addressed.*
- Vegetation and overhanging bushes need to be addressed. The online reporting tool works well for this.
- Strip protectors on cords crossing sidewalks to RVs need to be added to the regulations to prevent pedestrian tripping hazards. *It was consensus of Council that this needs to be addressed.*
- Language needs to be included in the ordinance that ensures that anything installed in the strip between the street and the sidewalk does not obstruct vision. *It was consensus of Council that this needs to be addressed.*

Additional discussion took place regarding user friendly rules, educating the public, using park basketball hoops instead of the ones at home, and giving staff the necessary tools to enforce the Code.

Finally, Mr. Brown reviewed the numbered list. Council agreed that staff should follow up with items 1-5 and 7, and #6 should be addressed when discussing the parking ordinance.

ADJOURNMENT Mayor Clark adjourned the meeting at 7:15 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Roland Herrera

Councilor #4 – Roland Herrera

Kim Freeman

Councilor #2 – Kim Freeman

Elizabeth Smith

Councilor #5 – Elizabeth Smith

Marlene Parsons

Councilor #3 – Marlene Parsons

Daniel R. Kohler

Councilor #6 – Daniel R. Kohler

Minutes approved: July 1, 2019