



MINUTES KEIZER CITY COUNCIL

Monday, June 5, 2017

**Keizer Civic Center, Council Chambers
Keizer, Oregon**

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Laura Reid, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor

Absent:

Giancarlo Marcelo, Youth Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tim Wood, Finance Director
Machell DePina, Human Resources
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS None

PUBLIC TESTIMONY None

PUBLIC HEARINGS *Mayor Clark opened the Public Hearing.*

a. Odd Moe's Pizza Liquor License Application

City Manager Chris Eppley reported that an application was submitted for a new Liquor License for Odd Moe's Pizza in Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department found the location of the establishment to be properly zoned and had no comment on the application. Staff recommends that following a public hearing, Council recommend approval of the application.

Eric Burge, owner of Odd Moe's, explained that the license would allow for liquor to be sold inside the store and to be delivered to residents with food orders. Drivers will be required to check ID and adhere to a strict process to ensure that minors are not receiving the alcohol.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council recommend approval of the application for a liquor license for Odd Moe's Pizza under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION
– Declaring the
City's Election
to Receive
State Revenues**

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood explained that Oregon law requires cities to annually pass a resolution requesting State revenue sharing money. Currently the City receives \$325,000 per year in shared revenue. He added that in addition to requesting the money, the City has to certify that it provides at least four municipal types of services which it does.

Hearing no testimony Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Declaring the City's Election to Receive State Revenues. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**RESOLUTION –
Certifying that
the City of
Keizer Provides
Four or More
Municipal
Services**

Councilor Parsons moved that the Keizer City Council adopt a Resolution Certifying that the City of Keizer Provides Four or More Municipal Services. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION
– Amending the
Stormwater
Utility Fee;
Amending
R2014-2504;**

Mayor Clark opened the Public Hearing.

Mr. Wood reminded Council that this was discussed in the Long Range Planning meeting in April and the Budget Committee meeting in May. Staff recommends a \$.55 per ESU rate increase for the Stormwater Fund.

Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution

**Repealing
R2016-2690**

Amending the Stormwater Utility Fee; Amending Resolution R2014-2504; Repealing R2016-2690. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. ORDINANCE – *Mayor Clark opened the Public Hearing.*

**Setting Water
Rates (2018);
Repealing
Ordinance No.
2016-756**

Mr. Wood reminded Council that this was discussed in the Long Range Planning meeting in April and a Budget Committee meeting in May. Staff recommends a 4% rate increase for the water system.

Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Setting Water Rates (2018); Repealing Ordinance No. 2016-756. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**e. RESOLUTION
– Certification
of Lighting
District
Assessments**

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood explained that the City is required to certify the assessments to Marion County so that the assessments can be placed on the property tax statements. The assessments are less than last year because administrative costs have gone down.

Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution - Certification of Lighting District Assessments. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**f. RESOLUTION
– Adopting the
FY17-18
Budget, Making
Appropriations
and Imposing**

Mayor Clark opened the Public Hearing.

Mr. Wood presented the Budget Committee adopted Budget for fiscal year 2017-18.

Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Adopting the FY17-18 Budget, Making Appropriations and Imposing and

**and
Categorizing
Taxes**

Categorizing Taxes. Councilor Freeman seconded.

Councilor Ryan stated that due to her concerns regarding the amount of money that the City is sharing with the Chamber of Commerce she would oppose adoption of this budget.

Motion passed as follows:

AYES: Clark, Reid, Parsons, Freeman, Herrera and Anderson (6)

NAYS: Ryan (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

**a. Consortium
Cooperation
Agreement and
Intergovernmental
Agreement;
and 2015-2019
Consolidated
Plan; and 2017-
2018 Annual
Action Plan**

Taken out of order.

Kristin Retherford, City of Salem, Urban Development Director, presented the renewal of the Home Consortium Agreement noting that Salem is an Entitlement City which allows more federal funds to come into the area. The agreement enables the City to receive a greater allocation of funds. She provided details regarding grant timelines, funding and awards, the action plan, and public outreach. She then displayed and narrated a slide presentation which explained the 2017-2018 Annual Action Plan and she shared information about funding and the organizations that receive it.

**b. RESOLUTION –
Certification of
Delinquent
Sewer
Accounts**

Mr. Wood explained that this is the annual certification of the delinquent 'sewer only' accounts. The delinquent amounts will be added to Marion County property tax statements.

Councilor Parsons moved that Keizer City Council adopt a Resolution – Certification of Delinquent Sewer Accounts. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. ORDINANCE –
Repealing
Ordinance No.
94-307 and
Ordinance No.
2016-752;
Declaring an
Emergency**

City Attorney Shannon Johnson reminded Council that they had directed staff to come back with this ordinance.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Repealing Ordinance No. 94-307 (Requiring Vehicles for Hire to be Licensed; Establishing Regulations) and Ordinance No. 2016-752 (Amending Ordinance No. 94-307); Declaring an Emergency. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

RESOLUTION – Repealing R2016-2667 – Councilor Parsons moved that the Keizer City Council adopt a Resolution Repealing R2016-2667 (Establishing License Fees for Operator of Vehicle for Hire and Driver of a Vehicle for Hire). Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. Keizer Station
Area B Master
Plan
Amendment**

Community Development Director Nate Brown provided information regarding a proposed movie theater on Area B West at Keizer Station between McLeod Lane and Keizer Station Boulevard. He explained that the proposed plan is slightly different than the approved Master Plan. Staff is recommending, for reasons detailed in his staff report, that Council move forward with the Master Plan amendment rather than beginning the process at the Planning Commission level. He explained that to alleviate parking concerns the seating in the theater has been reduced from 800 to 500.

Councilor Parsons moved to direct staff to refer the Area B Master Plan amendment directly to the City Council. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the City Manager to Sign an Agreement with Ross Recreation Equipment Co., Inc. for Keizer Rapids Park Surfacing Project
- b. RESOLUTION – Authorizing City Manager to Sign Contract with Schneider Water Services for Removal and Abandonment of Lauderback Well
- c. RESOLUTION – Authorizing the City Manager to Award and Enter into an Agreement with Knife River Construction – Northwest for Asphalt Pathways at Keizer Rapids Park 2017
- d. RESOLUTION – Authorizing the City Manager to Award and Enter into an Agreement with Roy Houck Construction LLC for Annual Street Resurfacing Project (2017)
- e. Approval of May 8, 2017 Special Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Freeman, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Anderson reported that he would be attending the Keizer Chamber Board meeting and that schools are in the midst of their concert seasons.

Councilor Herrera thanked everyone who helped with the Iris Festival and Dorothy and Chris from the Police Department for their assistance at the recent Kennedy Academy of Leadership Club (KAL Club) event, and the Keizer Little League volunteers who painted the soccer field at Keizer Elementary. He also reported on the Career Technical Education Center Advisory Board meeting and announced that Austin Bibens-Dierkx from Keizer had his major league baseball debut on May 17 pitching for the Texas Rangers.

Councilor Parsons reported on meeting/events she had attended including Personnel Policy Committee, Eclipse event planning, and the McNary Booster Club auction. Upcoming meetings/events include the Commissioners Breakfast, the Special Session to consider funding for police, and Planning Commission.

Councilor Reid reviewed various senior events and musical events, praised the McNary Senior Class and the Keizer Community Band, and announced upcoming concerts and graduation.

Councilor Freeman thanked everyone who made Iris Festival possible, and announced the upcoming Traffic Safety/Bicycle/Pedestrian Committee and Volunteer Coordinating Committee meetings, graduation and the Marion County Commissioner Breakfast.

Councilor Ryan praised everyone who participated in the Iris Festival, announced the upcoming Keizer United meeting and reported on the Art Commission meeting.

Mayor Clark thanked everyone who filled in for her while she was away, praised the Iris Festival and thanked veterans who participated in the event and served the country. She reported on Congestion Management Air Quality work, thanked Mike Jaffe for his dedication, and reported that the consensus reached will now be forwarded to the Oregon Transportation Commission. She also reported that Representative Bill Post would be planting a donated redwood seedling at Meadows Park on Saturday and Volcanoes opening night would be June 15.

OTHER BUSINESS

Chris Eppley announced that some high school seniors who received scholarships attended the last Rotary meeting and shared their plans for the future. He expressed admiration for them stating that they were amazing. He also asked Councilors to review the draft of the Council work plan and send him comments so that he can finalize it.

Chief Teague reported that a number of cars had been broken into recently; cars that were clean and empty were passed by. He urged everyone not to leave items in their cars, reminded everyone of the upcoming Special Session Council Meeting and announced that Blast Camp is full.

**WRITTEN
COMMUNICATIONS**

Mayor Clark shared a publication she had received on the Mid-Valley History Tour which includes several sites in Keizer, directed attention to the Stormwater Newsletter, shared a letter from the American Cancer Society about the upcoming Relay for Life and read a letter into the record from a couple of teachers regarding the inclusivity resolution. She added that she would like to pursue moving forward with a proposal for a task force or work group to address broad diversity in the community as part of the Council goal of community engagement. Mayor Clark also urged Councilors to deliver their City Manager/City Attorney evaluations to Human Resources.

AGENDA INPUT

June 12, 2017

6:00 p.m. – City Council Special Session

- Public Forum - Keizer Police Public Safety Fee

June 19, 2017

7:00 p.m. City Council Regular Session

July 3, 2017

7:00 p.m. City Council Regular Session

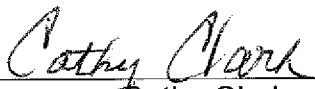
July 10, 2017

5:45 p.m. – City Council Work Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:31 p.m.

MAYOR:


Cathy Clark

APPROVED:



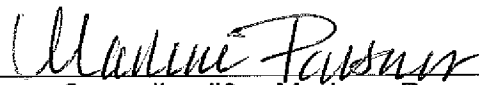
Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid



Councilor #2 – Kim Freeman

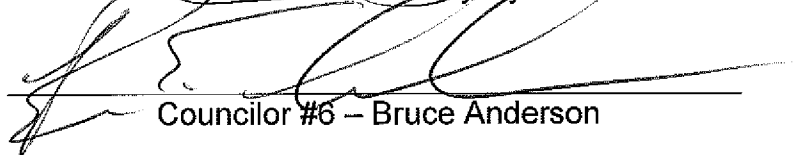


Councilor #3 – Marlene Parsons

Councilor #4 – Roland Herrera



Councilor #5 – Amy Ryan



Councilor #6 – Bruce Anderson

Minutes approved: _____