

Meeting Minutes – K.A.R.E.S.

June 5, 2007

Meeting start time: 7:06 PM

Meeting end time: 8:34 PM

Attendees: Karen Bracken, Carol Doerfler, Ray Hansen, Elaine Smith, Nancy Vanis, Dorothy Woodbury

Absent: Kathy Rice, Mary Ann Sangster

Leave of Absence: Carol Beckham, Diane Johnson, Cathy Roberts

Announcements:

- No KARES meetings during July or August

June 23, 2007 – EVAK training session (9:00 am – Keizer Police Auditorium)

July / August – no KARES meetings

September 4, 2007 – KARES meeting

September 8, 2007 – Tentative date for KARES garage sale

September, 2007 – tentative date for next KARES newsletter

October 10, 2007 (Wednesday) – KARES meeting. Please note the change of day for this one meeting only!

October, 2007 – Keizer Fire Department Open House

November 11, 12, 2007 – Willamette Valley Kennel Club Dog Show in Salem

November, 2007 – possible drill with EVAK (no date set yet)

Old Business:

1. Goals

- Carol
 - Resource book – Carol D. continues to make progress.
 - Found several animal rescue groups in the area that will be added to resource book:
 - Horse rescue – Amity
 - Tiny Treasures – Salem (toy dogs)
 - Walston Farms – Scio (herding dogs)
 - Pit Bull rescue
 - Lab rescue – NW Salem

2. New Member Recruitment – Carol has sent out packets to the 14 individuals who signed up at the Iris Festival booth. Six of those people are interested in fostering.

3. Backup MOUS

- Fences – On hold until Fall. Most of these companies are extremely busy this time of year, so Dorothy will wait until Fall to start contacting them again.
- Set up sites:
 - Carol has received updated MOU from fairgrounds. Nancy will send copy of updated agreement back to fairgrounds for their records and will provide copies of the fairgrounds map to all KARES Core Group Members for their Procedure Manual.
- Generator – on hold
- Tents – on hold

- Pet groomers – on hold
4. Procedure updates – Several documents/procedures are nearly completed. Nancy will bring updated copies for distribution to Core Group at the September meeting.
 5. Newsletter
 - Karen Bracken will write next newsletter (target date is September).
 - Please submit any articles for the newsletter to Karen, at least 2 to 3 weeks before Sept.
 - We will need additional articles for the paper, so if you have any ideas – please let Carol know.
 6. Iris Festival
 - Next year, Carol and Ray will try to take Iris Festival application in to see if we can request booth location reserved for our group instead of having a booth assigned
 6. Yard Sale
 - Tentative date has been set – September 8th at Dorothy Woodbury's house.

New Business:

1. EVAK drill
 - Will be on June 23rd at 9:00 am (police auditorium). There are plans to have a repeat of this session on September 15th for those who cannot attend the June 23rd drill. Please contact Ray Hansen for details.
 - It will be mostly a presentation type of event.
 - The first part (approximately 30 minutes) will be to do a quick Convergent Volunteer drill
 - Then everyone will break up into small groups and rotate through presentations of what each group within EVAK does (Assistance, Information, EEVS, KARES, EOC)
2. EARS workshop in Northwest Region – potential NW location is Spokane Washington (on website 6/12/07). This is a tentative location at this time.
3. October KARES meeting – will be on a **WEDNESDAY** this month only.
4. Marion County Fair – KARES may try to hand out brochures.
5. Funds received from Kennel Club – what do we want to do with the money?
 - Carol suggested purchasing a microchip scanner that will scan for both types of chips.
 - Another recommendation is to get Carol an updated laptop to be used for KARES.

Member reports:

- Events (Cathy/Dorothy):
 - Dorothy took information table to Copper Creek. No one wanted pet ID photos. She did sell 6 door stickers.
 - Iris Festival
 - Mayors Walk – we will be doing this again next year.
 - Street Fair
 - ♦ There were 53 entries in the 'guessing' contest. Actual count of items in container was 418.
 - ♦ Coloring sheets went ok. Will probably continue to have these at certain functions.
 - ♦ Pet Photo ID – nobody wanted one. Dorothy will return un-opened film, and we will use up what we have in other ways.
 - Swap meet at Volcano Stadium
 - ♦ Carol and Dorothy will contact them to determine a day when KARES can set up an information table.

- Everything Pawsible
 - ◆ Dorothy set up information table at the Marion County Dog Adoption event. It went well.
- Foster Program (Kathy R/Mary Ann):
 - Carol will send the names of the 6 individuals who are interested in fostering to Mary Ann.
- MOUS/database updates (Nancy):
 - MOUS – No activity
 - Database - Updated database list, but received new list from Iris Festival. Nancy will update the roster list and have it available to distribute to Core Group at September meeting.
- Treasurer (Elaine):
 - No changes in balances for this month (same as May totals):
 - City Account, current balance – \$1,561.07
 - Petty Cash Account, current balance – \$82.78

Round Table discussion

- Carol
 - Discussion of what is included in the information packets that are sent to people interested in joining KARES:
 - KARES brochure
 - Carol's business card
 - Copy of Purpose, Duties and Responsibilities document
 - Copy of previous KARES newsletter
- Elaine
 - All receipts must be signed by individual before submitting them to Elaine for reimbursements.

Form reviews:

- No forms reviewed at this meeting.

Next meeting: September 4th *No KARES meetings will be held in July or August*******

Action Items

- Nancy
 - Make copy of updated MOU for fairgrounds and mail back to them.
 - Make copies of fairgrounds map for all Core Group members to be distributed at the September meeting.
 - Make copies of all updated KARES documents and procedures to be distributed at the September meeting.
- Carol
 - Send names of people who are interested in fostering (from Iris Festival booth) to Mary Ann for follow up.