MINUTES

KEIZER URBAN RENEWAL AGENCY
Monday, June 2, 2003
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER

Chair Christopher called the regular meeting to order at 6:30 p.m. Roll Call was taken as follows:

Present:
Lore Christopher, Chair
Michel Gaynor
Charles E. Lee
Jacque Moir
Jim Taylor
Richard Walsh

Absent:
Judy Smith

Staff:
Chris Eppley, City Manager
Rob Kissler, Public Works Director
Dianne Hunt, Human Resources Officer
Susan Gahlsdorf, Finance Director
Cheryl Vafakos, Interim Planning Director
Tracy Davis, City Recorder

PUBLIC TESTIMONY

No members of the public were present to testify.

PUBLIC HEARING

a. 2003-2004 Urban Renewal Budget

Finance Director Susan Gahlsdorf presented the staff report for the 2003-2004 Urban Renewal Budget (attachment #1).

Chair Christopher opened a public hearing, and, noting there was no one who wished to testify, closed the public hearing.

<u>Jacque Moir moved to receive the Fiscal Year 2004 Keizer Urban Renewal Agency Budget, and to set adoption for the June 16, 203 agency meeting. Michel Gaynor seconded the motion.</u>

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, Moir, Taylor
and Walsh (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

ADMINISTRATIVE ACTION

a. RESOLUTION- Appropriation of Contingency for 2002-2003

Finance Director Gahlsdorf reviewed the staff report for the resolution for appropriation of contingency funds for 2002-2003 (attachment #2). She reported on items related to public works staff contracted to look into confirmed quantities and inspect a new water line project and a planning consultant to work on the Keizer Station plan, and reported that the resolution will cover those costs with contingency funds.

In response to questions from board members, City Manager Chris Eppley indicated that it would likely be impossible to recapture the costs, and noted that additional development assistance is necessary for the Keizer Station project.

Jacque Moir moved to adopt Resolution UR-2003 Resolution Transfer. Michel Gaynor seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, Moir, Taylor
and Walsh (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

CONSENT CALENDAR

a. Approval of the March 17, 2003 Urban Renewal Agency Minutes

Jacque Moir moved to approve the March 17, 2003 Urban Renewal Agency minutes (attachment #3). Richard Walsh seconded the motion.

The motion passed as follows:

AYES: Christopher, Gaynor, Lee, Moir and Walsh (5)
NAYS: None (0)
ABSTENTIONS: Taylor (1)
ABSENT: Smith (1)

b. Approval of the May 5, 2003 Urban Renewal Agency Minutes

Michel Gaynor noted that the name of Ray Kelly should be replaced with his name on the signature page of the May 5 Urban Renewal Agency minutes.

Jacque Moir moved to approve the March 17, 2003 Urban Renewal Agency minutes (attachment #4) with the changes outlined above. Michel Gaynor seconded the motion.

AYES: Christopher, Gaynor, Lee, Taylor and Walsh (5)
NAYS: None (0)
ABSTENTIONS: Moir (1)
ABSENT: Smith (1)

OTHER BUSINESS No other business was brought before the Agency.

AGENDA INPUT No discussion took place with regard to agenda input.

ADJOURNMENT The meeting was adjourned at 6:42 p.m.

Tracy L. Davis
Tracy L. Davis - City Recorder

APPROVED:
CHAIR:
Christopher
Lore Christopher

AGENCY MEMBERS:

(Absent) Judy K. Smith	Jacque Moir ~~ABSENT~~ Jacque Moir
Michel Gaynor	Charles E. Lee
Richard Walsh	James Taylor

corrected 1-20-04

Minutes approved:
January 20, 2004