

**Keizer Emergency Planning Committee Meeting
Minutes
May 28, 2002**

Attendance: John Teague, Jacque Moir, Ted Plumb, Bob Emmerich, Roger Williamson, Louis Neuman, Karen Monk, Krista Rowland, John Vanderzanden, Larry Morgan, Ray Hansen, Anne Rasmus, Jay Pringing (?), Mary Nathe

1. Called to order at 4:01 PM.
2. March 2002 minutes approved as written.
3. Roundtable:

Jacquie Moir advised of a City Council work session on July 8 at 5:30 PM. It was suggested that the Emergency Planning Committee (EPC: See number 4 below) and EVAK demonstrate to the Council what EPC and EVAK have done over the past year. Ray Hansen, Karen Monk, Jacque and John Teague will coordinate.

Bob Emmerich advised there is continued discussion regarding selling videos and kits of the sandbagging station. He also reminded the committee that CERT training starts Sept. 5 with 32 volunteers.

Jacquie Moir advised that IKE Media will host EPC or EVAK information on channel 23.

Roger Williamson said the local Red Cross chapter will be in its new building next month. He also advised that, along with his other duties, he is now the chair of VOAD.

Bob Emmerich recapped the recent EVAK drill and commented on the need for participants to review the procedures just before the exercise.

John Vanderzanden, Marion Co. EM, advised that Marion County is working to obtain a grant to develop a single emergency communication channel for all responding agencies. He is working on an emergency communication plan as part of that effort. He also recommended an Incident Command System (ICS) orientation be held for volunteers and staff.

Ray Hansen commented on the need to involve more city staff in drills. He remarked that 51 volunteers attended the recent drill and also noted that KARE participated in the parade and EVAK hosted a booth at the Iris Festival and at the Keizer Fire open house.

4. Name change. John Teague observed that the Emergency Operations Committee is referred to by five different titles in the paperwork and recommended it be changed to the

Keizer Emergency Planning Committee, thus also reducing confusion with "Emergency Operations Center." Approved.

5. EOP Subcommittee. John Teague suggested that a subcommittee be formed to review and update the Emergency Operations Plan. That subcommittee was developed and will meet at 9:00 AM on June 29 and July 27. Members are John Teague, Louis Neuman, Christa Rowland, John Vanderzanden, Mary Nathe, Larry Morgan, and Jacque Moir. It was suggested that Lorna Moore, Robin Gies and Rod Conway participate, too.

6. The meeting adjourned at 5:02 PM.