

KEIZER EMERGENCY MANAGEMENT

EVAK Subcommittee May 26, 2009 Meeting Minutes

The meeting was called to order at 1904 hours, Keizer City Hall Council Chambers, by Chairman Ray Hansen (raywanh@comcast.net). In attendance: Keizer Emergency Manager - Kevin Watson (watsonk@keizer.org), Mike Dye (Dye1680@netzero.com), Donna Pence (pence48@aol.com), Bob Emmerich (robojax@comcast.net), Karen Monk (dar-kar_5@msn.com), Carol Doerfler (Kares97303@comcast.net), Red Vanis (redvanis@msn.com), Michael Moser (westtec@aol.com), Bud Littleton (bnlittleton@comcast.net), Julio Najera (julionajerajr@yahoo.ca), Lue Garren, Nathan McClenney (ottlaw2005@hotmail.com), Ray Thomas (toneout_34@yahoo.com), Arlene Santana, Bonnie Dunn, Jacque Moir (moirsden@aol.com), Mark Caillier (markcaillier@comcast.net), Paul Pfnister (nwbpl@msn.com), Linda Doerfler (linderlou21@hotmail.com), Tammy Ovard (jeantotes@yahoo.com), Ron Freshour (rbfreshour@comcast.net), and Anne Rasmus (rasmusanne@aol.com).

1. **Introductions** of those in attendance. We met in the new City Hall/Police complex, which has separate space for Emerg Mgmt/EVAK now.
2. **Minutes** from the February 24, 2009 meeting were approved.
3. **City Council Report:** Mark Caillier, Councilor, said they went over the budget which will go to City Council for approval June 18th. EVAK money allowed in the budget was upgraded to \$8,000 for the year. EVAK needs to keep track of items for input to the 2010-2011 budget.
4. **Newsletter:** Linda Doerfler said the next newsletter will be in August, so it was agreed that information should be given to her by July 24. (Send info to her email linderlou21@hotmail.com).
5. **EPC (Keizer Emergency Planning Committee):** Kevin Watson reported that the training on April 28th was somewhat coordinated with the County to test ham radios. Also, they discovered EVAK quirks such as signage in the new building, which will be figured out. This time, City Staff was involved in the drill and had positive comments on continued involvement.

Kevin told us the Emergency Management Ordinance was updated and has passed, allowing the City Manager and Emergency Manager to put a "plan" into action in case of an emergency. This authority allows the City Mgr. and Emer. Mgr. to make necessary changes when needed too.
6. **ARES (Amateur Radio Emergency Services):** This is an area that is expanding with an increase of ham radio operators. David Moir and Jarit Pitochelli are the EVAK coordinators.
7. **EEVS (Emergency Evacuation Vehicle System):** Paul Pfnister told us that EEVS was involved in the Iris Festival transporting the VIP's and also as a shuttle service. They will be involved in the August 8 Riverfair too.
8. **Fall Training:** September, October, November training dates will be decided later, so that City Staff can be included. Training will occur on weekdays to support their work schedules.
9. **Phone Tree and Core Group lists** were updated last week by the assigned Group Coordinators, asking each Core Group member for any telephone or email changes.

10. CERT (Community Emergency Response Teams)/MC4 (Marion County Citizen Corps: Council, Fire, Police, Neighborhood Watch): Stephanie Cooke emailed information: **a.** Keizer CERT participated in the Iris Festival and Run with good results. **b.** At the June 1 City Hall Open House, CERT and MC4 will have information tables. **c.** On June 27, both CERT and MC4 are participating in the Amateur Radio Relay League Field Day 11 am – 3 pm at Brooks Antique Powerland. The public is invited to try the ham radios available. **d.** MC4 Volunteer Saturday Market will be on August 22, 10am – 4pm at Keizer Station, providing information about disaster preparedness. **e.** On Sept. 3, 7 pm, another CERT class series begins at the Keizer Fire Community Room. The cost is \$60 but you will receive a total equipment value of over \$125. Early sign-ups are advised during normal business hours (390-9111).

11. KARES (Keizer Animal Rescue Emergency Sheltering): Carol Doerfler reported: **a.** They took part in the Mayor's Walk during the Iris parade. **b.** They participated in the April 28 drill. **c.** A Garage Sale Fundraiser will take place on July 18 at Dorothy Woodbury's (420 Churchdale N). **d.** The Volunteer Saturday Market has started and is located at Keizer Station this year. **e.** Recently, she updated the list of animal shelters available during emergencies, which is very encouraging. **f.** KARES will not meet July or August, but will continue the first Tuesday of each month, in Sept., at City Hall, 7 p.m. Also, Carol wondered if her 120 volunteers could receive notices by postcard, as before. It was felt that she should email the volunteers instead, which would be more cost effective.

12. EOC/Assistance Group: Mike Dye and Kevin Watson will set up the new EOC after June 1. Also, Karen Monk and Kevin Watson will contact Rob Kissler, City Public Works Manager, as to the kinds of EOC/EVAK training that City employees will need.

13. Volunteer Coordinators: Bob Emmerich and Ted Plumb will be the Volunteer Desk Coordinators. Per Bob, this position will help EEVS, Assistance or other groups by being "the contact" for information, instead of going through 5 or 6 other volunteers. This will make the lines of communication more efficient.

14. August 22: The "10 Year" Recognition Picnic is being planned by Jacque Moir and her committee. All EVAK volunteers are invited. Jacque will contact places for food. Depending on cost, she would like to have fresh fruit. Also, Bob Emmerich has researched to find key people and events to be remembered.

Roundtable:

- ◆ **Red Vanis** announced that he is now the Red Cross Liaison for Keizer EOC. Also, he told us that only one radio frequency will be used during an emergency which will help communication.
- ◆ **June 1 – Open House** for the new City Hall/Police Dept. 5 p.m. – 8 p.m. Ribbon cutting 6 p.m.
- ◆ **August 8 – Riverfair** at Keizer Rapids Park, 10 a.m. – 4 p.m. EVAK, KARES, and others will have information booths. Volunteers needed - contact Jacque Moir (moisden@aol.com) or Ray Hansen (raywanh@comcast.net). Non-profits and vendors: contact Lyndon Zaitz at [Keizertimes \(503\) 390-1051](mailto:Keizertimes@5033901051).
- ◆ **August 18** – 7 pm next EVAK Coordinators/Core Group meeting at City Hall, updates/activities.
- ◆ **August 22** – 4 -7 pm "10 Year" Recognition Picnic for EVAK, 4 p.m., at City Hall.

The meeting was adjourned. Minutes taken by Anne Rasmus, Secretary.

**NEXT MEETING – August 18, 7 p.m. at new City Hall.
Mark your calendar!**