Emergency Management Operations Committee Meeting
Minutes
Thursday, May 25, 2000

1. Attendance:
The meeting was called to order at 4:05 p.m.

The following members were present: Lt. Mark Miranda, Jacque Moir, Karen Monk, Rod Conway, Joel Stein, Dan Blevens, Ted Plumb, Jeff Kresner, Louis Neuman and Cindy Perry

2. Minutes Review/Approval
Councilor Moir moved for approval of the April 27, 2000 meeting minutes as amended. Ted Plumb seconded the motion and carried, all present voting aye.

3. Incident Review
Lt. Miranda reported on May 9th during a windstorm that a tree was toppled onto Dearborn Street.

No other incidents were reported.

4. Volunteer Organization
Mr. Plumb reported that eight applications were received through the booth at the Iris Festival. The group discussed keeping count of visitors and better signage for next year's event.

Fire Marshall Stein noted that Fire Prevention week was October 9th. He suggested that the group contact Jim Trett regarding setting up a booth during this open house.

Mr. Plumb indicated that E.V.A.K.'s web page was almost complete and would be turned over to the City soon for posting and maintenance. He also shared the dates of the next orientation meetings would take place on June 15th at 7:00 p.m. and June 17th at 10:00 a.m.

5. New ID Badges
Mr. Plumb shared that the ID badges were complete and are available at the front desk at City Hall. Lt. Miranda would be sending a letter to volunteers making them aware of where they could pick up their ID badges.

6. Public Works Update
No information was supplied in the absence of Public Works Director, Rob Kissler.

7. Emergency Ordinance
A copy of the draft ordinance was passed around for the Committee to review.

FMAGIC

8. Manual Review

➢ **2(h) Reporting, State of Emergency**

It was the consensus of the Committee to add the *Fire District Chief* to page one under Reporting. To remove from page three under *Initial Damage Assessment*, number two and to change the word "command" to *"operation"* under number one. Also on page four to add an additional line that included EVAK Volunteers.

➢ **2(I) Recovery**

It was the consensus of the Committee to add to page one a reference to chapter six. On page 2(b) number three to add the word "tracking"

The Committee discussed the Red Cross DWI (Disaster Welfare Inquiry Form).

9. Roundtable

Councilor Moir summarized the Budget Committee meeting process and some of their final recommendations including the City exiting their contract with CCTV and the possibility of increasing Emergency Management Funding to $10,000. She stated that the process would be for this information to go before the City Council for final approval.

Mr. Blevens noted he had attended a VOAD meeting and shared that Keizer's Emergency Management Group was the most organized in the state.

Mr. Kresner noted that Red Cross was in the process of selling their building with plans of relocating to a larger building next year. He noted a *"Green Alert"* for blood donations and urged people to come forward and make donations.

Mr. Conway reported that the Fire District was still working on providing CERT classes and he would supply more information next month.

Lt. Miranda reported that he had attended the Capital Area Emergency Managers Committee Meeting and a discussion of Tri-Met buses being sold to Cherriots was brought about. Lt. Miranda indicated the possibility of the City being able to purchase/lease one of these buses and offered to provide additional information, as it became available.

10. Next Meeting, June 22, 2000 at 4:00 p.m.

The meeting was adjourned at 5:00 p.m.