



MINUTES
KEIZER BUDGET COMMITTEE WORK SESSION
May 24, 2006
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon

CALL TO ORDER Meeting was called to order at 5:50 pm. Roll call was taken as follows:

Present:

Donna Bradley
James Bradshaw
Lore Christopher, Mayor
Terry Gordon
Jim Gores
Stephen Johnston
Charles Lee, Councilor (left @ 6:35)
Nick Marshall
David McKane, Councilor
Cathy Clark
Troy Nichols, Councilor
Jim Taylor, Councilor (left @ 6:15)
Richard Walsh, Councilor

Staff:

Chris Eppley, City Manager
Susan Gahlsdorf, Finance Director
Tracy Davis, City Recorder
Dianne Hunt, Human Resources
Director
Rob Kissler, Director of Public Works
John Teague, Police Department
Bill Lawyer, Public Works Department

Absent:

Jacque Moir, Councilor

Public Testimony None

**Capital Projects
Funds**

Review began on page 95, Transportation Improvement Fund. Rob Kissler noted that this was a relatively new fund related to the Transportation SDC fund. No improvements are proposed however funds are put in contingency. The fund consists of Working Capital Carryover, System Development Fees and the money in contingency. Discussion followed regarding the types of projects that would fall under this fund.

Review continued focusing on the Park Improvement Fund (Pages 95-97) with Mr. Kissler reviewing changes and fielding questions regarding the Parks Master Plan update. Discussion continued at length regarding projects, Parks SDCs, staffing and funding.

Enterprise Funds

Chris Eppley then reviewed the City Hall Facility Fund which included replacement of the police auditorium roof and remodeling of the lobby of City Hall in order to provide privacy and better serve the public. Mr. Eppley responded to questions from committee members regarding the improvements.

Finance Director Susan Gahlsdorf explained that the Sewer Fund is primarily a pass-through fund, and the City of Keizer has an agreement with the City of Salem to provide the billing function for sewer services. She pointed out that this year's budget raises the sewer administration fee from \$4.50 to \$4.85 and fielded questions.

Public Works Director, Rob Kissler, reviewed the Water Fund budget explaining the derivation of funds, staffing and the cost of service analysis. Bill Lawyer reviewed accomplishments and future goals. Discussion then took place regarding fluoridation of the water, well usage and the elevated storage tank at Keizer Station.

Mr. Lawyer then reviewed the Water Facility Replacement Fund stating that this is the Department's project fund, used to track capital improvement projects. He explained where the funds come from and reviewed completed and proposed projects. Rob Kissler explained the three revenue streams and the carryover in detail.

Susan Gahlsdorf reviewed the Street Lighting District Fund explaining that the three year assessment can be removed this coming year and reviewed various line items.

Rob Kissler reviewed the Sewer Reserve Fund explaining some background information and reviewing the intergovernmental agreement with Salem. He pointed out that this fund is used to pay for improvements and that revenue generated from this fund is similar to an SDC.

Cathy Clark moved to approve the City of Keizer Budget for fiscal year 2006-2007 as amended by the Budget Committee. Terry Gordon seconded. Motion passed as follows:

AYES: Clark, Bradley, Bradshaw, Christopher, Gordon, Gores, Johnston, McKane, Marshall, Walsh and Nichols (11)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Taylor, Lee and Moir (3)

Cathy Clark moved to impose the full permanent rate of \$2.0838 per 1,000 on the tax rolls of the City of Keizer. Councilor Walsh seconded. Motion passed as follows:

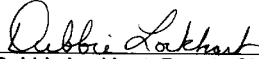
AYES: Clark, Bradley, Bradshaw, Christopher, Gordon, Gores, Johnston, McKane, Marshall, Walsh and Nichols (11)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Lee, Moir and Taylor (3)

ADJOURNMENT Meeting was adjourned at 7:00 p.m.



Debbie Lockhart, Deputy City Recorder

BUDGET COMMITTEE CHAIR



Approved: _____

5-22-07