MINUTES
KEIZER CITY COUNCIL
Monday, May 21, 2018
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:
Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Laura Reid, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Youth Councilor Samuel Hernandez

Staff:
Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
Lance Inman, Police Department
Tim Wood, Finance Director
Debbie Lockhart, Deputy City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. 2017-2018 City of Keizer Youth Councilor Recognition

Youth Councilor Sam Hernandez reviewed his accomplishments for the year and shared what he learned while serving as Youth Councilor. He added that he will be attending Pomona College on a scholarship in the fall and intends to study international relations, go on to law school and eventually become a U.S. Senator. All Councilors and City Manager Chris Eppley commended Mr. Hernandez. Mayor Clark read the Certificate of Appreciation and presented him with a greeting card and a gift card.

Councilor Herrera introduced Crystal Llanos, one of the students recognized in the recent Latino scholarship event. She shared her accomplishments for the year and added that she will be valedictorian at graduation and going to Stanford University to study bio-medical engineering with the final goal of opening up a healthcare organization that provides more economical healthcare technology to minorities. In closing she urged others to set their goals and achieve them and hoped that she would be an inspiration to them.

COMMITTEE REPORTS

Dylan Juran, Keizer, reported that the Parks Board at their last meeting had focused on reviewing the updated Parks regulations and specifically

concentrated on the use of drones in parks. When the Board has approved the final version, it will be forwarded to Council. He also provided information about park maintenance.

Matt Lawyer, Keizer, reported that the Planning Commission had attended the River Road Revitalization project meeting in April and in May worked on the Historical Overlay Zone in the Development Code. The Commission passed the amendment with minor changes focusing on homeowner rights. It will come to Council at a future meeting.

PUBLIC TESTIMONY

Mark Caillier, Keizer, along with Public Works Director, Bill Lawyer, announced that a tentative agreement was reached with a farmer who is willing to farm the former filbert orchard land at Keizer Rapids Park so the burning can take place under the agricultural permit. The window is until June 15. They asked for Council approval to proceed.

Councilor Parsons moved to suspend the rules to take up this matter. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Councilor Parsons moved to authorize staff to proceed with the burning of the trees in the old filbert orchard at Keizer Rapids Park. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. Request for Allowance of Additional Concerts at Keizer Rotary Amphitheatre

City Attorney Shannon Johnson summarized information in his staff report. Discussion followed regarding reservations, approval of bands, camping regulations, making a permanent change to the agreement, sharing the amphitheater amenity, keeping it open to the public for their use, the impact of additional concerts on the amphitheater facility, and the possibility that KRA will approach the City for monetary assistance.

Councilor Parsons moved to allow the additional events to be added to the free concert series and require only the application fee and deposit for the events. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

CONSENT CALENDAR

a. Approval of May 7, 2018 City Council Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Freeman, Reid, Ryan, Anderson and Herrera (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Ryan reported that she had attended the Fire District Mother's Day breakfast and thanked Councilor Reid for attending the Keizer Public Arts Commission meeting.

Councilor Freeman thanked everyone who helped with the Iris Festival, and Councilor Herrera and Pastor Dominguez for the Latino Scholarship Recognition event. She reported that she had attended the Fire District 70th Anniversary event, Stormwater and Planning Commission meetings and that the West Keizer Neighborhood Association would not be meeting again until this fall. She also announced vacancies on various City committees.

Councilor Reid voiced appreciation for the recent Latino Scholarship Recognition event and reported that the Public Arts Commission had reviewed a request for proposals for carving of the Cultural History Poles in front of the Civic Center. She announced that she had attended the Keizer Community Band concert, the McNary Drama Department play, the Iris Parade and was a guest speaker at the AVID group at McNary.

Councilor Parsons noted that she had been to all the events that had already been reviewed and was also a speaker at the AVID group. She added that this year Councilors decorated their own float and all road together in the Iris Parade.

Councilor Herrera announced that he, too, had attended the same events. He thanked the Latino Action Committee and all the Councilors who attended the Latino Scholarship Recognition event and praised the Chamber for the Iris Festival Sponsorship lunch, dinner and parade.

Councilor Anderson announced that he had attended the same events and explained that he had missed the parade because he had to attend a rotary conference. The guest speaker was Stacy Allison, the first American woman to summit Mount Everest, and she was an inspirational speaker. He announced that he would miss the June 4 meeting.

Mayor Clark provided information regarding the Café Yumm ribbon cutting, the Career Technical Educational Center signing night, the Mid-Willamette Valley Homeless Initiative Steering Committee, the St. Monica's home dedication, Raising the Bar Salem-Keizer Coalition for Equality, Marion Polk Medical Society dinner, Pet Parade, and Lemonade Day, and announced upcoming meetings/events: Salem-Keizer Area

Transportation Study, Turnaround luncheon, Shangri-La Food Truck Frenzy, Youth Challenge, What's Next Workshop, and Coffee with Cathy. She also thanked families of folks who have served in the armed forces.

OTHER BUSINESS

Public Works Director Bill Lawyer provided an update of the Meadows Park play structure project and the Dearborn bridge project.

Community Development Director Nate Brown provided an update and shared future plans related to the education outreach grant.

City Attorney Shannon Johnson explained that the Keizer Little League is having difficulty providing the requested financial information due to incomplete record keeping. Keizer's Finance Director, Tim Wood, is going to work with the KLL Secretary/Treasurer to develop a better spread sheet but it will not be complete by June 4. KLL has requested that they be allowed to present the information to Council in July instead of June. Council agreed by consensus to allow KLL until the first meeting in July to compile the information.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

June 4, 2018: 7:00 p.m. City Council Regular Session

June 11, 2018: 5:45 p.m. – City Council Work Session

June 18, 2018: 7:00 p.m. City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:24 p.m.

MAYOR:

Cathy Clark

Cathy Clark

APPROVED:

Debbie Lockhart

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved: June 4, 2018