



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, October 8, 2024
Keizer Civic Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Gwen Carr
Michael Pantalone
Bob Shackelford
Jill Gust

Youth Liaison Present:

Liam Stitt

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder

Council Liaison Present:

Councilor Kyle Juran

Absent:

Clay Rushton
Tanya Hamilton
David Loudon

2. APPROVAL OF MINUTES

- a. August Minutes** Lisa Cejka moved for approval of the August 2024 Minutes. Mike Pantalone seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Gust, Shackelford, and Lawyer in favor with Rushton, Hamilton, and Loudon absent.

3. APPEARANCE OF INTERESTED CITIZENS

- a. Proposed Keizer Public Art Policy Submitted by Tammy Kunz - GNEKNA** Tammy Saldivar, Keizer, provided some insight on the creation of a policy to reduce graffiti by having murals added to the parks and simply wanted the Parks and Recreation Advisory Board to know about it. Lisa Cejka asked the Planning Director Shane Witham about the codes if property owners wanted to paint something on their fences that faced a park. Mr. Witham said that it can't be a sign or advertisement. Other than that, homeowners could paint whatever they wanted. Chair Lawyer requested that the neighborhood

associations be involved in the conversations.

Tammy Saldivar, Traffic Safety, Bikeways and Pedestrian Committee Chair, asked about the parking issue at the Keizer Little League Parks when the fields are being used. Parks Director Robert Johnson suggested placing this topic on an upcoming Agenda for discussion because this has been an issue for many years. This Committee would like to know more detailed issues with the parking, such as traffic impact studies or police response information, in order to apply for a grant to correct the parking issue.

Hans Schneider, Keizer, suggested putting a time limit on the amount of play, numbering the pickleball courts one thru six, and installing a sign about no rollerblading or skateboarding on the courts. He also suggested limiting the play to one hour and that there could be beginner and intermediate courts. He felt that there shouldn't be any scheduling at the beginning and that the players would stop playing as a courtesy if there were others waiting to play. Carolyn and Phil Lackaff supported Mr. Schneider in his comments.

Joe Van Meter and John Robbins, Keizer, shared that they have about 150 people play pickleball with them. They would like to have some bleachers on the gravel side for observers of events and that the City could host tournaments. They want to keep the great relationship with the players of the various skill levels.

Mr. Johnson clarified that the rules included in the packet were examples to start the discussion on what Keizer wants. Mr. Robbins wants simple rules posted and likes West Linn's rules. He agrees with Mr. Schneider that the one-hour rule was important. The one hour would start when the game starts. There's no shade for that facility so they need some shade and suggested using the shade sails. He suggested allowing use of the Play Time Scheduler app but not for reserving the pickleball courts.

Chair Lawyer suggested that they apply for a parks grant for matching funds to purchase and install some bleachers and a pavilion for shade. Chair Lawyer suggested having additional, collective dialogue with the interested parties to create pickleball rules at the March meeting. Chair Lawyer suggested that Mr. Johnson craft the rules to protect the City's assets and include the one-hour rule. Mr. Van Meter highly recommended identifying the various levels of players to the courts and number the courts. There should be another discussion in a few months with some recommendations to establish more permanent facility rules. Mr. Johnson confirmed that donations and labor can count as the park's matching grant.

Cheryl Robbins, Keizer, asked about a date to open the courts. Mr. Johnson shared that the contractor asked for another extension to October 18th for the courts to be finished. The completion date would be posted on the City's website.

4. NEW/OLD BUSINESS

a. Parks Reports:

Mike Pantalone ~ *Northview and Country Glen*

Mike Pantalone reported that *Northview* looked good | *Country Glen* looked great and there wasn't any graffiti. There was a mole or gopher problem.

Clay Rushton ~ *Bair and Chalmer-Jones*

Bob Shackelford reported that *Meadows* looked awesome | *Bob Newton* looked great, and the alleyway on the West side was power-washed.

Bob Shackelford ~ *Meadows and Bob Newton*

Chair Matt Lawyer reported that *Ben Miller* has some trash since school started and using the parks | *Mike Whittam* had a lot of use.

Chair Matt Lawyer ~ *Ben Miller and Mike Whittam*

Lisa Cejka reported that *Keizer Rapids Park* was the most wonderful park.

All ~ *Keizer Rapids Park*

5. STAFF REPORT

a. **TURF FIELDS UPDATE**

Parks Director Robert Johnson shared that the turf fields grand opening was on October 1st and there was activity on the fields before the ribbon cutting. Folks were encouraged to visit keizerfields.org to make reservations.

The concrete slab surfacing should be done by Friday if weather allows and then some posts need top casts. Some wind, mesh-netting would also be added around the court.

The bump spots for tires were added.

Liam Stitt shared that the Traffic Safety, Bikeways and Pedestrian Committee offered to provide some bike racks for the parks. Mr. Johnson had some bike racks that can be installed in the parks, but there needs to be volunteers to install the racks.

6. COUNCIL LIAISON REPORT

Councilor Juran commented on the grant funding for the pavilion and preliminary work was needed for the Master Plan. Discussion on the Master Plan piece would be at an upcoming meeting.

7. OTHER BUSINESS

Chair Lawyer expressed appreciation for the world class facility with the ribbon cutting for the artificial turf fields that Mr. Johnson, Mr. Lawyer, and their staff's work to make this happen.

Chair Lawyer appreciated the Council adopting the resolution to support the grant funding for the Gold Star Monument and provided a draft flyer as part of the fundraising donations.

Chair Lawyer commented that on September 7th, there was a massive project at Wallace House Park. They had about 150 volunteers clean-up the

park, and the park was now a cherished gem.

Lisa Cejka shared that the gentleman who previously brought up the fact that a definition was needed for small dogs needs to go to Council. Discussion ensued on enforcement being needed if additional rules should be created. Should this continue to be an issue, this could be discussed in the future.

**a. Keizer Rapids
Park ~ New
Pickleball Court
Rules**

**b. 2025 Parks Board
Meetings:**

- 1) There is a
Budget
Committee
meeting on May
13th - move the
meeting to May
6th or May 27th or
cancel it?**
- 2) Cancel the
Sept. 9th meeting
because of the
Parks Tour on
Sept.8th?**
- 3) Nov. 11th is a
holiday - move the
meeting to Nov.
18th or cancel it?**

There was a consensus to cancel the May, September, and November meetings in 2025. If there was a parks grant that needs approval in May of 2025, the Deputy City Recorder would notify the Chair to see about scheduling a May meeting.

Jill Gust would observe when Lisa Cejka reports to Council on October 21st.

8. ADJOURNMENT Meeting adjourned: 7:41 p.m.

Minutes approved: _____

"Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury."