



MINUTES
KEIZER CITY COUNCIL
Monday, May 20, 2013
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Joe Egli, Council President
Cathy Clark, Councilor
Dennis Koho, Councilor
Marlene Quinn, Councilor
Jim Taylor, Councilor
One Position Vacant

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development Director
Marc Adams, Police Chief
Wanda Blaylock, Police Admin

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY None

**PUBLIC
HEARINGS**

**a. Pastabilities –
The Healthy
Dish Liquor
License
Application**

City Manager Chris Eppley reported that an application was submitted for an Off-Premises Sales Liquor License for Pastabilities – The Healthy Dish, located in Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department finds the location of the establishment to be properly zoned and has no comment on the application. Staff recommends that following a public hearing, Council recommend approval of the application.

Councilor Egli moved that the Keizer City Council recommend approval of the application for an Off-Premises Sales liquor license for Pastabilities – The Healthy Dish under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Clark seconded.

Councilor Taylor indicated that he would not support this because the applicant failed to appear.

Motion passed as follows:

AYES: Christopher, Egli, Quinn and Clark (4)

NAYS: Koho and Taylor (2)

ABSTENTIONS: None (0)

ABSENT: One Position Vacant (1)

**b. Housing Needs
Analysis (HNA)
and Economic
Opportunities
Analysis (EOA)**

Community Development Director Nate Brown explained that this effort is part of the Periodic Review process which is mandated by the State. He reviewed efforts made since 2008 including receipt of a grant, development of the Keizer Compass, participation in development of a regional EOA and HNA, adoption of a population forecast, and work with the consultants and a task force to develop the EOA and HNA specific to Keizer. He explained that staff is planning on the hearing being continued so that all issues can be addressed and also to comply with legal notice requirements. He also provided a detailed explanation regarding the Buildable Lands Inventory (BLI).

Mayor Christopher opened the Public Hearing.

Jerry Johnson and Brendan Buckley of Johnson & Reid showed a PowerPoint presentation reviewing the methodology used to determine the findings. They focused on Goal 9, Goal 10, the Buildable Lands Inventory and the process for possible revision of Comp Plan goals and policies that come out of the analysis.

Discussion then took place regarding the need for additional schools and growth options.

Mike Erdman, Keizer, voiced concern regarding the limited allowance of land provided for schools in the methodology noting that 12,000 projected new people would require 4 new schools. He added that the capacity of the Gervis school district should be taken into account and concluded that if more schools are required, it stands to reason that the land needed to build them would come from the supply allotted to residential construction which will in turn limit the land available for future housing needs. He requested that a process be put in place for flexibility in expansion to allow for additional schools.

Discussion then took place regarding school land, exception lands, school placement, possible conversion of employment lands or agricultural lands, and dealing with more than one school district.

With no further testimony, Mayor Christopher continued the Public Hearing to June 3, 2013.

**ADMINISTRATIVE
ACTION**

**a. City Council
Position
Number Two**

City Attorney Shannon Johnson reminded Council that Councilor LeDuc had resigned and Council has accepted the resignation and declared the position vacant. Staff is in the process of announcing the opening and inviting letters of interest and resumes. He informed Council that they needed to determine how long of a presentation from candidates they wanted to allow, the order of the candidates, if candidates would be

Appointment Process

allowed to hear other candidates' testimony, and whether or not to allow questions.

Mayor Christopher moved that five minutes be allowed for candidate presentation, the order of the candidate presentation will be chosen by lot, the candidates be asked to sequester themselves, and there are no questions. Councilor Egli seconded.

Councilor Clark offered a friendly amendment that candidates be given written questions in advance. Mayor Christopher did not accept the amendment.

Councilor Clark moved that the motion be amended to indicate that candidates would be given three written questions in advance. Councilor Taylor seconded.

Councilor Clark explained that this would give candidates an opportunity to state their views on issues that would be important to the public. Questions would be determined by a group of three councilors working on them in advance.

Following further discussion Councilor Clark withdrew her motion. Councilor Taylor withdrew his second.

Councilor Koho offered a friendly amendment to the main motion to allow each councilor to submit one written question, in advance, to the candidates for their consideration in making their statement. Mayor Christopher and Councilor Egli accepted the friendly amendment.

Mr. Johnson clarified that each of the six councilors are allowed to submit a written question to be submitted by the June 3 Council meeting.

Mayor Christopher restated the motion: That five minutes be allowed for candidate presentation, the order of the candidates' presentation will be chosen by lot, the candidates be asked to sequester themselves, and that each Councilor may or may not submit one question to the City Attorney no later than June 3 at noon that the candidates can choose to address or to not address. Motion passed as follows:

AYES: Christopher, Egli, Koho, Quinn, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: One Position Vacant (1)

CONSENT CALENDAR

- a. RESOLUTION ~ Authorizing the City Manager to Sign Building Permit Agreement
- b. Approval of April 15, 2013 Regular Session Minutes

Mr. Johnson pointed out that the agreement needed to be voted on separately because the signature block page was different from that in the packet. The agreement is unchanged.

Councilor Egli moved for approval of the April 15, 2013 Regular Session Minutes. Councilor Clark seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Koho, Quinn, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: One Position Vacant (1)

Councilor Egli moved to adopt a Resolution Authorizing the City Manager to Sign Building Permit Agreement as amended. Councilor Clark seconded. Motion passed unanimously as follows:

AYES: Christopher, Egli, Koho, Quinn, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: One Position Vacant (1)

Mr. Coonrod was not in attendance so the proclamation was not read.

COMMITTEE REPORTS

a. Proclamation – Volunteer Recognition for Randy Coonrod - KPIC

OTHER COMMITTEE REPORTS

Councilor Taylor announced upcoming Keizer Points of Interest Committee and Traffic Safety/Bikeways/Pedestrian Committee meetings.

Councilor Quinn announced that West Keizer Neighborhood Association and the Parks Advisory Board are planning a ribbon cutting ceremony for the new play structure at Willamette Manor Park. The Board is also exploring options to increase funding to Keizer parks. Ms. Quinn also reported that the Committee for Joint Community Forces is circulating a "covenant" to bring attention to what is being done to support veterans.

Councilor Egli reported that the Iris Festival went well and almost 1,000 people participated in the run. He thanked Randy Miller and the Keizer Rotary for helping with the "Pride, Spirit and Volunteerism" sign.

Mayor Christopher announced that the second community garden has opened. Family Building Blocks and Marion/Polk Food Share put together a neighborhood party to celebrate the opening. They hope to make the party a monthly event to build neighborhood bonds.

Councilor Clark reported that she had attended the Turnaround Achievement Awards luncheon where 22 young people were honored; she will be attending the upcoming Region 2 Area Commissions on Transportation meeting. She also congratulated and thanked Keizer Parks Superintendent Terry Witham who will be retiring at the end of the

month and announced that the Keizer Sunday Market will open on Sunday, June 2. It will operate from 10 a.m. to 2 p.m. every Sunday until Labor Day.

Councilor Koho reported that he had attended the last Iris Festival planning meeting.

OTHER BUSINESS Police Chief Marc Adams announced that Recruit Andy Phelps graduated from the Police Academy and won an award for the highest GPA; over 80 people attended the Police Open House; the department has officially begun the process to become an accredited police department. He thanked Salem and Marion County for their assistance in the Iris Festival.

Community Development Director Nate Brown reported that it was suggested that the Council hold a work session to review the proposed new routes and that Planning Commission review them as well. He suggested that a combined meeting be scheduled in June. Councilor Taylor added that Cherriots had given a presentation at the Traffic Safety/Bikeways/Pedestrian Committee meeting and members voiced support for the route that goes through the Gubser neighborhood.

Councilor Taylor announced that tonight his granddaughter, Britney Cooper (8 years old) caught her first fly ball in her Keizer Little League game.

WRITTEN COMMUNICATIONS Mayor Christopher read an email from Crystal Bolner congratulating the city on all that has been accomplished including the new city hall, Keizer Station and Keizer Rapids Park.

AGENDA INPUT **June 3, 2013**
7:00 p.m. – City Council Regular Session

June 10, 2013
5:45 p.m. – City Council Work Session

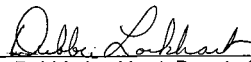
June 17, 2013
7:00 p.m. – City Council Regular Session

ADJOURNMENT Mayor Christopher adjourned the meeting at 8:53 p.m.

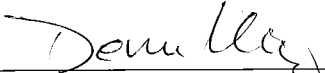
MAYOR:


Lore Christopher

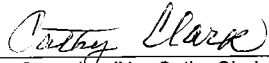
APPROVED:


Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

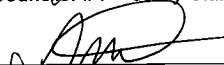


Councilor #1 – Dennis Kotto



Councilor #4 – Cathy Clark

Councilor #2 – Vacant


Councilor #5 – Joe Egli



Councilor #3 – Marlene Quinn


Councilor #6 – James Taylor

Minutes approved: June 17, 2013