

KEIZER EMERGENCY MANAGEMENT

EVAK Subcommittee May 20, 2008 Meeting Minutes

The meeting was called to order at 1905 hours, Keizer City Hall Council Chambers, by Chairman Ray Hansen (raywanh@comcast.net). In attendance: New Keizer Emergency Manager-Kevin Watson (watsonk@keizer.org), Captain John Teague- Outgoing Emergency Manager (teaguej@keizer.org), Officer Carrie Meier- Assist. Emergency Manager (meiere@keizer.org), Red Vanis (redvanis@msn.com), Bob Emmerich (robojax@comcast.net), Ron Freshour (rbfreshour@comcast.net), Donna Pence (pence48@aol.com), City Councilor Brandon Smith (brasmib@comcast.net), Don and Pauline Kloft (pdqmax@aol.com), City Councilor Jacques Moir (moirsdn@aol.com), Anne Rasmus (rasmusanne@aol.com) and guest, Mark Caillier (markcaillier@comcast.com).

1. **Introductions** of those attending, including Kevin Watson. Kevin is our new Emergency Manager who will learn more about our group and procedures with the help of Capt. John Teague, the Outgoing Emergency Manager. Kevin is the Assistant to our City Manager, has lived in Dallas, Oregon, was a manager for Reno, Nevada, and has earned a Public Administration Degree. While in Dallas, he was involved in their EOC.

Our group would like to thank Captain Teague for his commitment and organizational skills and all that he has brought to EVAK & Emergency Management. Any continued involvement is appreciated.

2. **Minutes** from the February 25, 2008 meeting were approved.

3. **Newsletter:** Ray announced that the next newsletter is due in August. Send any information to Linda Doerfler, whose email is linderlou21@hotmail.com.

4. **EPC (Emergency Procedures Committee):** John Teague said rewriting of the Emergency Operations Plan is in process, which will mirror the Federal Plan. A special grant of \$10,000 was received to do this.

5. **Procedures:** (a.) KARES procedures have been included into EEVES with recent updates. (b.) A trailer was just purchased, for use as a Command Center should we lose access to our Command Center during an emergency. Also, this trailer can be used by the police as a Rehab. Center if needed. Should the Fire Dept. get rid of their (old) trailer, we could store ours in their bay. Then, they would have an updated trailer for use. (c.) Until the new City Hall/Police Dept. complex is completed, the EOC will be located in the Fire Dept.'s meeting room. During a May 3rd practice drill, we determined that all of the Emerg. Management equipment would fit into space allowed for a Command Center there.

6. **Marion County Citizen Corps:** It was reported that this group will establish relationships throughout Marion County and share ideas.

7-10. Calendar/Training/Phone Tree/EVAK Lists: (6-5-08 updated from Ray Hansen)

- ◆ August 19: 7 p.m. - EVAK Coordinators/Core Group meeting
- ◆ September 10: 7 p.m. - New Volunteer Orientation
- ◆ September 13: 9 a.m. - Table Top Exercise for Information/Assistance Groups
- ◆ October 4: 9 a.m. - Table Top Exercise for EOC Planning/Logistics Groups
- ◆ November 18: 7 p.m. - EVAK Coordinators/Core Group meeting
- ◆ November 20: County-wide Earthquake Drill. EVAK will run through training drills before this county-wide drill. **NOTE: Normally training is on a Saturday and this is on a Thursday.**

- Updates for the Phone Tree and EVAK Group Info. were updated and handed out at this meeting.

11. I.D. Badges: John Teague said that new I.D. badges will be ready after June 3rd. The “green” on the badge indicates EVAK. Also, there are different marks on these badges to indicate CERT or KARES, etc. Please let him know if there are any mistakes or problems with your badge, so it can be corrected.

12. Roundtable:

- Jacque Moir reminded us that August 9 is the opening celebration of Keizer Rapids Park.

The meeting was adjourned 1958 hours. Minutes taken by Anne Rasmus, Secretary.

**Next meeting – August 19, 7 p.m. at Council Chambers.
Mark your calendar!**