



MINUTES KEIZER CITY COUNCIL

Monday, May 19, 2014
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Christopher called the meeting to order at 7:01pm. Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Joe Egli, Council President
Cathy Clark, Councilor
Marlene Quinn, Councilor
Jim Taylor, Councilor
Kim Freeman, Councilor

Absent:

Dennis Koho, Councilor
Sky Cater, Youth Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development
Bill Lawyer, Public Works
John Teague, Police Chief
Debbie Lockhart, Deputy City
Recorder

FLAG SALUTE

Mayor Christopher led the pledge of allegiance.

PUBLIC TESTIMONY

Kyle Juran, Keizer, reported that the Planning Commission had discussed the proposed land use fees and approved them as submitted by staff. Community Development Director Nate Brown added that re-evaluation of all fees was triggered when fees for the newly formed Cottage Cluster category were considered; staff adjusted the fees to more closely capture staffing costs. The fees will be on the next Council agenda.

PUBLIC HEARINGS

a. Caruso's Italian Café Liquor License – Change of Ownership/ Trade Name (Delaney Madison Grill)

City Manager Chris Eppley reported that an application was submitted for a Change of Ownership and Trade Name for the Liquor License for Caruso's Italian Café (to Delaney Madison Grill) located in Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department found the location of the establishment to be properly zoned and had no comment on the application. Staff recommends that following a public hearing, Council recommend approval of the application.

Mayor Christopher opened the Public Hearing.

Owner/Applicant James Marshall provided background information about himself and shared his plans for the establishment. The name is the

middle names of his 13-year old twin daughters.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council recommend approval of the application for Change of Ownership and Trade Name under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho (1)

**b. Porter's Pub
Liquor License
– Change of
Ownership**

City Manager Chris Eppley reported that an application was submitted for a Change of Ownership for the Liquor License for Porter's Pub, Keizer, Oregon. A public hearing was scheduled, notice published, necessary notification given, a background check was done, and Keizer Planning Department found the location of the establishment to be properly zoned and had no comment on the application. Staff recommends that following a public hearing, Council recommend approval of the application.

Mayor Christopher opened the Public Hearing.

Owner/Applicant Dennis Graue provided background information about himself, shared his plans for the establishment and voiced support for the OLCC "Responsible Vendor" Program.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council recommend approval of the application for a Change of Ownership under the guidelines as established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho (1)

**c. Keizer
Development
Code Text
Amendment**

Community Development Director Nate Brown provided history on the project and introduced Terry Cole with Oregon Department of Transportation who was attending to help with the process. He reviewed the three phases listed by priority noting that costs were 2010 dollars:

**Implementing
the Interchange
Area
Management
Plan (IAMP)**

- 1) Widening Lockhaven/Chemawa from Verda to Portland Road (\$40 million)
- 2) New lanes on I-5 and improved ramp spacing, new overcrossing at Tepper Road, and new connections to Tepper Overcrossing (\$80 million)
- 3) Added ramps to the Tepper Road overcrossing and improved ramps on the east side of the interchange. (\$20 million)

Mr. Cole explained that funding goes through the metropolitan planning organization in conjunction with SKATS. SKATS keeps two lists, one constrained and the other illustrative, with funding being a possibility for the constrained list. This project is not on either list but would start out on the illustrative list. ODOT does not expect funding for this project given the backlog of other projects but the IAMP should be valid until 2035 because of the recession. Adoption of the plan allows it to move forward in the political discussion through the MPO; it puts the project in line for funding.

Mayor Christopher opened the Public Hearing.

Mr. Brown indicated that the City has already started putting money aside for this project and that UGB expansion would affect River Road to a greater degree than the interchange which is why staff is applying for a grant to update the Transportation System Plan. Additional discussion took place regarding the mobility standard, adoption of the plan, funding, improvements not shown on the plan, and other interchanges on I-5 in need of improvement.

With no further testimony, Mayor Christopher closed the Public Hearing.

Councilor Egli moved that the Keizer City Council direct staff to prepare appropriate ordinances with findings to adopt the proposed revisions. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho (1)

**ADMINISTRATIVE
ACTION**

**a. RESOLUTION –
Authorizing City
Manager to Sign
Street Light
Conversion
Documents with
PGE and**

City Attorney Shannon Johnson reminded Council that this was addressed at a recent meeting and Council had directed staff to move forward. Public Works Director Bill Lawyer added that if the City does not participate in this change, the rates will increase. He added that if there are dark spots between the lights, additional poles will be added.

Councilor Egli moved to adopt a Resolution Authorizing City Manager to Sign Street Light Conversion Documents with PGE and Authorizing Disposition of Surplus Property. Councilor Clark seconded. Motion passed as follows:

**Authorizing
Disposition of
Surplus
Property**

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Koho (1)

**b. Construction
Schedule of the
Community
Build Play
Structure
Located at
Keizer Rapids
Park**

Mr. Johnson explained that with the expansion of the UGB to include the 57 acres at Keizer Rapids Park, the community build consideration of an alternative site, and the resultant need for a Parks Master Plan amendment, staff feels it would be appropriate to do a comprehensive Parks Master Plan for the park as a whole but this cannot be accomplished by the scheduled build date of September 17, 2014. Staff is requesting amendment of the previous motion changing the date from September 17, 2014 to June 10, 2015. The Parks Board and the Community Build Task Force have recommended the new build date.

Councilor Egli moved that the Keizer City Council amend the Community Build project construction date from September 17, 2014 to June 10, 2015. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Koho (1)

Mr. Lawyer added that the Parks Board had approved the recommended timeline for the Master Plan. Meetings are scheduled to be held at the Keizer Civic Center. Mayor Christopher urged that meetings be held at the Light of the Valley Church recreation hall, St. Edwards Church and McNary High School in order to reach a full spectrum of the community.

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing City Manager to Enter Into Intergovernmental Agreement with Salem-Keizer School District 24J (School Resource Officers)
- B. RESOLUTION – Authorizing City Manager to Enter Into Intergovernmental Agreement with State of Oregon Department of Public Safety Standards and Training
- C. Approval of May 5, 2014 Regular Session Minutes

Councilor Taylor pulled item A. Councilor Egli moved to adopt Items B and C of the Consent Calendar. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Koho (1)

Councilor Taylor asked if this was the same percentage the School District paid last year to which Mr. Eppeley replied in the affirmative. He

asked Mr. Eppley to find out when the District would be willing to pay their fair share.

Councilor Egli moved to adopt Item A of the Consent Calendar. Councilor Clark seconded. Motion passed as follows:

AYES: Christopher, Egli, Quinn, Freeman, Taylor and Clark (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho (1)

COMMITTEE REPORTS

- a. Proclamation – Sons of American Revolution Day** *Taken out of order.* Mayor Christopher read the document proclaiming April 30, 2014, Sons of the American Revolution Day. President of the Oregon Chapter, Johnny Alexander, thanked the Mayor on behalf of the 45 local members and the 145 Oregon members.
- b. Oath of Office – Keizer Police Reserve Jacob Colvin** *Taken out of order.* Chief Teague introduced the newest Reserve Police Officer, Jacob Colvin, who began the process 11 months ago attending the Mid-Valley Reserve Training Academy and graduating on Friday night. City Attorney Shannon Johnson swore him in.

OTHER COMMITTEE REPORTS

Councilor Clark announced that she had attended the Keizer United fundraiser, Raising the Bar for Oregon, and the Turnaround Awards event in which Samuel Partida from Claggett Creek, Jacqueline Ryder from Whitaker and Freddy Santiago from McNary were recognized.

Councilor Freeman thanked the volunteers who worked on the Iris Festival.

Councilor Egli reported that he had been busy with Iris Festival events; debriefing will take place with public safety, City staff, Lions Club and the Elks Club. He commended Bill Lawyer and Trevor Wenning for their assistance in the event and pointed out that there was one occurrence with about 20 Subaru's in the parade that were driving in a way to create a safety hazard. They were pulled from the parade without incident.

Councilor Quinn, reported that the Community Build Task Force moved the date of the build and Parks Advisory Board agreed to the timeline for the master plan.

Councilor Taylor reported that Keizer Points of Interest Committee and the Traffic Safety/Bikeways/Pedestrian Committee meetings were cancelled. He commended Councilor Egli for his role in the Iris Festival.

OTHER BUSINESS

Chief John Teague reported that it was a slow weekend.

Public Works Director Bill Lawyer announced the flag raising ceremony at Ryan J. Hill Memorial Park scheduled for Memorial Day at 10 a.m. This is put on by the American Legion Riders Chapter of Post 136 in Salem, Matthew Price. They built and donated the flagpoles. The Chemawa Road

project has been delayed due to a conflict with gas and power lines. Extra steps are being taken: staff will vacuum excavate every utility to make sure they are out of the way.

Deputy City Recorder Debbie Lockhart announced that there are openings on the Keizer Points of Interest Committee and the Keizer Festivals and Events Services Team; applications are available on the website.

Councilor Freeman questioned when the tour of vacant buildings would take place. Mayor Christopher responded that Christine Dieker with the Chamber was planning that; she would remind her.

WRITTEN COMMUNICATION None

AGENDA INPUT **June 2, 2014**

5:45 p.m. – Public Forum

- Parking Regulations – Allowance for Parking of Tow Truck in Residential Areas

6:45 p.m. – Urban Renewal Agency Meeting

- 2014-2015 Budget Public Hearing

7:00 p.m. – City Council Regular Session

- 2014-2015 City of Keizer Budget Public Hearing

June 9, 2014

5:45 p.m. – City Council Work Session

- Tour with Keizer Points of Interest Committee

June 16, 2014

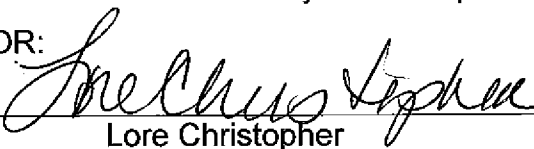
7:00 p.m. – City Council Regular Session

ADJOURNMENT

Councilors sang Happy Birthday to Councilor Taylor.

Mayor Christopher adjourned the meeting at 8:45 p.m.

MAYOR:


Lore Christopher

APPROVED:


Debbie Lockhart, Deputy City Recorder

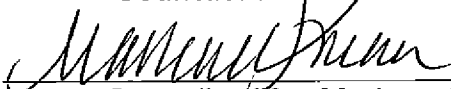
COUNCIL MEMBERS

absent

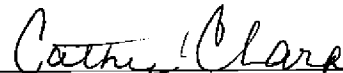
Councilor #1 – Dennis Koho



Councilor #2 – Kim Freeman



Councilor #3 – Marlene Quinn



Councilor #4 – Cathy Clark



Councilor #5 – Joe Egli



Councilor #6 – James Taylor

Minutes approved: June 16, 2014