MINUTES
CITY OF KEIZER
TRAFFIC SAFETY COMMISSION
KEIZER CITY HALL LIBRARY
MAY 18, 1995

1, CALL TO ORDER

The meeting was called to order by Chair VanMeter at 7:30 p.m.

2. ROLL CALL

The following members were present: Gregory McLeod, and Heather VanMeter. Doug Davis was excused due to another commitment.

Also present were: Council Liaison Jerry McGee, and Recording Secretary Nona Oxe'. Staff Liaison Sgt. Barker was unable to attend due to work scheduling.

Because a quorum was not present, Chair VanMeter appointed Mr. McLeod and herself as a sub-committee to informally discuss the items on the agenda.

3. REVIEW/APPROVE MINUTES (April 20, 1995)

The minutes were approved as submitted.

4. IRIS FESTIVAL

a. Information Flyer

Ms. VanMeter advised that she had not had an opportunity to draft a flyer to distribute at the Iris Festival. She was unsure whether Mr. Davis had developed on the computer a design/format for a flyer. She indicated that she will try to have a flyer ready for distribution at the first bicycle rodeo. Although several bicycle and traffic safety publications have been received from the State, there are not enough flyers on hand to distribute to the public at an Iris Festival booth. Ms. VanMeter will pursue getting State-published bicycle safety flyers for distribution at bicycle rodeos.

b. Update on Activities

Ms. VanMeter called attention to a memorandum from Sgt. Barker providing updates on Police bicycle program activities. He reported that Officers Prall and Inman will be in bicycle uniform

and patrolling at the Iris Festival Friday night, May 19. They will both be riding in the parade on Saturday, May 20, and patrolling the festival grounds again that night.

5. BICYCLE OFFICER PROGRAM/BICYCLE RODEO UPDATE

Sgt. Barker reported in his memorandum that the first scheduled bike rodeo is Saturday, June 17 at Day Spring Church. He noted that the Fire Department is interested in working with the Police Department on the bike rodeos.

Sgt. Barker also advised that the bicycle survey letter has been sent to the Keizer elementary schools. He hopes to have results back by the June meeting.

6. REPORTS FROM COMMISSION MEMBERS REGARDING SOLICITATIONS FOR BICYCLE SAFETY PROGRAM

Mr. McLeod reported that he has an application for funding from the International Brotherhood of Electrical Workers. He will attach a copy of the solicitation letter when he submits the application. He noted that his wife is no longer with Coldwell Banker, so he will not be contacting them for a donation. Ms. VanMeter indicated that she will pursue a contribution through a contact at Coldwell Banker.

Ms. Van Meter reported that she sent out letters to the Keizer Rotary and Chamber of Commerce. She has not yet received word back from either of them. Mr. Davis had advised her that he sent a letter to the Keizer Eagles, with no response to date.

There was discussion regarding other businesses that might be contacted. Ms. VanMeter reminded everyone to keep track of the time spent on the bicycle safety program, and to submit the information to Sgt. Barker.

In Sgt. Barker's memorandum he noted that the $75 contribution from the Keizer Elks was placed in the "Bicycle Safety" fund at City Hall.

7. OTHER BUSINESS

Councilor McGee reported that Mr. Davis gave testimony before the City Council supporting a request for a four-way stop at Parkmeadow Drive and Meadowglen. Council approved the request. Councilor McGee suggested that in the future it would be appropriate that such requests be reviewed by the Traffic Safety Commission, and then submitted to the City Council with a recommendation from the Commission.

Noting the lack of a quorum, Ms. VanMeter asked if a change in the meeting date should be considered. It was pointed out that in June the Volunteer Committee will be replacing the two members who resigned. It was agreed to discuss the meeting date and time at the June meeting.

Councilor McGee suggested scheduling a meeting at a bike rodeo in lieu of the regular monthly meeting. Ms. VanMeter felt that it might be possible to work it into the schedule for July. She pointed out that the hours spent helping at a bike rodeo could go toward the matching funds requirement of the bicycle grant. She indicated that she would put it on the next agenda for discussion.

8. ADJOURNMENT/NEXT MEETING JUNE 15, 1995

Ms. VanMeter noted that the next agenda will include for discussion a change in the meeting date and time, review of an information flyer, and the possibility of participating in a bicycle rodeo in lieu of a regular meeting.

The next regular meeting is June 15, 1995 at 7:30 p.m. There being no further business to come before the Commission, the meeting was adjourned by Chair VanMeter at 7:45 p.m.