



MINUTES
KEIZER CITY COUNCIL
Monday, May 17, 2021
Keizer Civic Center, Council Chambers
Keizer, Oregon

- CALL TO ORDER** Council President Smith called the meeting to order at 7:00 pm. Roll call was taken as follows:
- | | |
|----------------------------|------------------------------------|
| Present: | Staff: |
| Elizabeth Smith, Councilor | Tim Wood, City Manager Pro Tem |
| Roland Herrera, Councilor | /Finance Director |
| Daniel Kohler, Councilor | Shannon Johnson, City Attorney |
| Ross Day, Councilor | Bill Lawyer, Public Works Director |
| Kyle Juran, Councilor | John Teague, Police Chief |
| Laura Reid, Councilor | Shane Witham, Planning Director |
- Absent:** Tracy Davis, City Recorder
- Cathy Clark, Mayor
- FLAG SALUTE** Councilor Smith led the pledge of allegiance.
- SPECIAL ORDERS OF BUSINESS** None
- COMMITTEE REPORTS**
- a. Volunteer of the Quarter Award** Councilor Kohler introduced the nominees Tyler and Jessica Davidson and the First Ward of the Church of Jesus Christ of Latter-day Saints and described their service. Ms. Davidson and Bishop expressed their appreciation for the recognition and shared details of the service they had performed. Councilor Kohler presented the clocks and certificates.
- COMMITTEE REPORTS** *Clay Rushton*, Keizer, reported that the Parks Advisory Board had approved a proposal by the McNary Junior ROTC for an obstacle course at Keizer Rapids Park and approved historical park information to be included in the updated Parks Master Plan. He also shared information about Pickle Ball.
- PUBLIC COMMENT** *Cyndi Swaney*, Keizer, read a letter to Mayor Clark requesting that June 4th be declared National Gun Violence Awareness Day. She shared photographs of an event where her cousin was killed and asked everyone to wear orange on June 4 to show their support. Councilor Smith noted that she would forward this information to Mayor Clark and would wear orange on that day.

PUBLIC HEARING

a. 7-11 Store Liquor License – Change of Ownership

Councilor Smith opened the Public Hearing.

City Manager Pro Tem Tim Wood summarized the staff report.

With no further testimony Councilor Smith closed the public hearing.

Councilor Reid moved that the Keizer City Council recommend approval of the application for 7-11 Store Liquor License Change of Ownership under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

b. RESOLUTION - Exemption of Jack Street Phase 2 Storm Drain Repair Contract from Competitive Bidding and Awarding Contract to Michels Corporation

Councilor Smith opened the Public Hearing.

Public Works Director Bill Lawyer summarized his staff report.

With no further testimony Councilor Smith closed the public hearing.

Councilor Reid moved that the Keizer City Council approve a Resolution - Exemption of Jack Street Phase 2 Storm Drain Repair Contract from Competitive Bidding and Awarding Contract to Michels Corporation. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

c. Proposed Text Amendments to the Keizer Development Code to Clarify RCOD Parking Requirements/ Density Provisions for ADU Development/ Eliminating Infill Development Standards

Councilor Smith opened the Public Hearing.

Planning Director Shane Witham summarized his staff report.

With no further testimony Councilor Smith closed the public hearing.

Councilor Reid moved that the Keizer City Council direct staff to prepare an ordinance with findings to adopt the proposed revisions. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

- d. **RESOLUTION – Authorization for Supplemental Budget – Sewer Fund** *Councilor Smith opened the Public Hearing.*
City Manager Pro Tem/Finance Director Tim Wood summarized his staff report.
With no further testimony Councilor Smith closed the public hearing.
Councilor Reid moved that the Keizer City Council approve a Resolution - Authorization for Supplemental Budget – Sewer Fund. Councilor Kohler seconded. Motion passed as follows:
AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)
- RESOLUTION – Authorization for Supplemental Budget – Administrative Services** *Councilor Reid moved that the Keizer City Council approve a Resolution - Authorization for Supplemental Budget – Administrative Services. Councilor Kohler seconded. Motion passed as follows:*
AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)
- RESOLUTION – Authorization for Supplemental Budget – Park Services** *Councilor Reid moved that the Keizer City Council approve a Resolution - Authorization for Supplemental Budget – Park Services. Councilor Kohler seconded. Motion passed as follows:*
AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Clark (1)
- ADMINISTRATIVE ACTION**
a. **Possible Councilor Investigation** City Attorney Shannon Johnson summarized his staff report.
Councilor Reid moved that Keizer City Council accept the corrective action memorandum form in regards to Councilor Herrera. Councilor Kohler seconded. Motion passed as follows:
AYES: Reid, Smith, Kohler, Day and Juran (5)
NAYS: None (0)
ABSTENTIONS: Herrera (1)
ABSENT: Clark (1)
- b. **Southeast Keizer Neighborhood Association Annual Report** *Sherrie Gottfried, Keizer, gave the annual report for the Southeast Keizer Neighborhood Association in the absence of Chair Ken Gierloff. She distributed the newly developed brochure for the association and shared information regarding neighborhood cleanup, the association Facebook page, and area schools.*

Councilor Reid moved that the Keizer City Council accept the Southeast Keizer Neighborhood Association Annual Report and extend recognition for an additional year. Councilor Kohler seconded. Motion passed as follows:

AYES: Reid, Herrera, Smith, Kohler, Day and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

CONSENT CALENDAR

A. Approval of April 26, 2021 Work Session Minutes

B. Approval of May 3, 2021 Regular Session Minutes

A spelling correction was made on the April 26 Minutes.

Councilor Reid moved that the Keizer City Council approve the Consent Calendar as corrected. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Reid, Juran, Day, Herrera, Smith and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Clark (1)

OTHER BUSINESS

Public Works Director Bill Lawyer explained that he would be giving a report on the Pedestrian Safety Flag program after the Traffic Safety-Bikeways-Pedestrian Committee meets and makes a motion for a formal recommendation.

City Manager Pro Tem Tim Wood announced that the recruitment for an Interim City Manager closed today and several applications were received.

COUNCIL MEMBER REPORTS

Councilor Reid reported on the Commissioner Breakfast, the Mid-Valley Homeless Alliance Board and the Latino Scholarship event.

Councilor Herrera shared details about the Latino Scholarship event, reported on the Keizer United and the Oregon Latinex Leadership Round Table, announced upcoming meetings and urged everyone to vote.

Councilor Kohler reported on the Parks Board and Chamber meetings and the League of Oregon Cities training and announced upcoming meetings and events.

Councilor Day urged everyone to vote and encouraged everyone to attend the next Coffee with Cathy.

Councilor Smith expressed appreciation for Council teamwork and support.

**WRITTEN
COMMUNICATIONS**

Councilor Smith listed written testimony received: Rich Rodriguez - Prudent Steward of City and County Policies; Carol Doerfler - Gun Violence Awareness Day; Cara Fisher, Lynnette Graves and Tim Emmerich - Say No to the Salem Casino; and Cyndi Sweeny - June 4 Wear Orange Proclamation Request.

AGENDA INPUT

May 19, 2021, 6:00 p.m. - City Council/Planning Commission Work Session (Virtual)
May 24, 2021, 6:00 p.m. - City Council Work Session (Virtual)
June 7, 2021, 7:00 p.m. - City Council Regular Session
June 14, 2021, 7:00 p.m. - City Council Regular Session

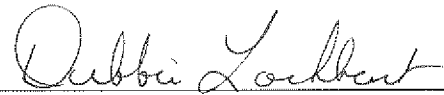
ADJOURNMENT

Councilor Smith adjourned the meeting at 8:12 p.m.

MAYOR:

APPROVED:

~ Absent ~
Cathy Clark

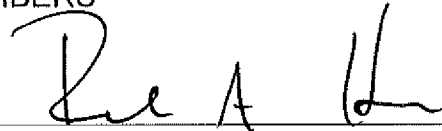


Debbie Lockhart, Deputy City Recorder

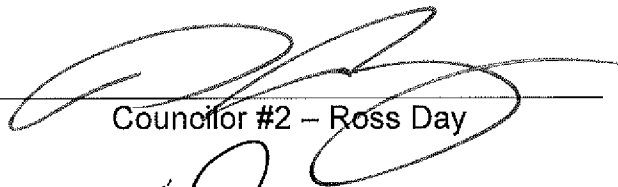
COUNCIL MEMBERS



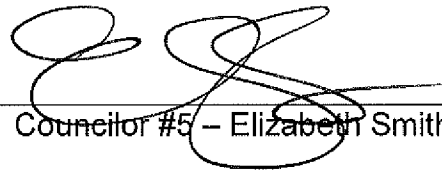
Councilor #1 – Laura Reid



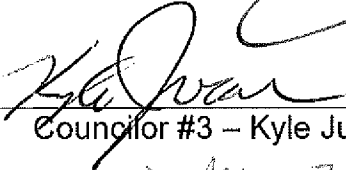
Councilor #4 – Roland Herrera



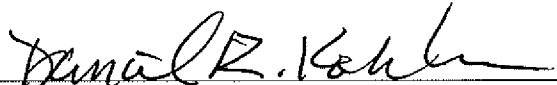
Councilor #2 – Ross Day



Councilor #5 – Elizabeth Smith



Councilor #3 – Kyle Juran



Councilor #6 – Daniel R. Kohler

Minutes approved: June 7, 2021