



**MINUTES**  
**KEIZER BUDGET COMMITTEE WORK SESSION**  
**May 17, 2005**  
**Keizer City Hall**  
**Robert L. Simon Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER** Meeting was called to order by Chair Richard Walsh at 5:34 pm.

**Present:**

James Bradshaw  
Terry Gordon  
Cathy Clark  
Sheila Martinak  
Nick Marshall  
Lore Christopher, Mayor  
David McKane, Councilor  
Chuck Lee, Councilor  
Jacque Moir, Councilor  
Troy Nichols, Councilor  
Richard Walsh, Councilor  
Jim Taylor, Councilor  
Delilah Calhoun, Youth Councilor

**Staff:**

Chris Eppley, City Manager  
Susan Gahlsdorf, Finance Director  
Tracy Davis, City Recorder  
Dianne Hunt, Human Resources Director  
Nate Brown, Community Development Director  
Rob Kissler, Public Works Director  
Marc Adams, Police Chief  
Bill Lawyer, Public Works

**Absent:**

Art Bobrowitz  
Mark Caillier

**Public Testimony** Chuck Lee noted that he hoped for continued support of the "No Meth Task Force" and if he requested this support from Council it would be contingent upon the full participation of the other four jurisdictions and with the understand that this would be the last time the funds would be granted. He concluded that there was no formal request from the task force at this time so budgeting the amount would be inappropriate. Discussion followed regarding police endorsement.

**Enterprise Funds** Discussion began with the sewer fund and moved to the water fund, wrapping up with the street lighting district. Items discussed were: the Salem sewer rates, sewer ending fund balance, past and proposed water projects, staffing changes (replacement of seasonals with FTEs), new water filtering systems, the Stormwater Management Plan, Clean Water Act and Safe Drinking Water Act, monitoring requirements, gasoline costs, replacement of vehicles, contract meter reading and improvements to the Public Works facility. Explanations followed on street lighting districts and the sewer reserve fund.

Lengthy discussion took place regarding the increased staffing requested.

Lore Christopher moved to reduce the amount of the FTE in the Water Department from 2 to 1 but leave the 2 seasonals and then bring on a second FTE incrementally to keep in line with the motto "Keep city government costs and services to a minimum by providing city services to the community in a coordinated, efficient and least costly fashion". There was no second. Motion died.

Richard Walsh moved for approval the City of Keizer Budget for Fiscal Year 05-06 as amended by the Budget Committee. Charles Lee seconded. Motion passed unanimously by all members present. (Bradshaw, Gordon, Clark, Martinak, Marshall, Lee, Walsh, Christopher, Moir, McKane, Nichols and Taylor)

Richard Walsh moved to impose the full permanent tax rate of \$2.0838 per 1,000 on the tax rolls of the City of Keizer. Cathy Clark seconded. Motion passed unanimously by all members present. (Bradshaw, Gordon, Clark, Martinak, Marshall, Lee, Walsh, Christopher, Moir, McKane, Nichols and Taylor)

## **Urban Renewal**

City Manager Chris Eppley presented a brief, low-tech explanation of urban renewal and explained that the maximum indebtedness has been reached which effects funding available to accomplish projects. Discussion followed regarding amending the Urban Renewal District. Mr. Eppley noted that a motion has already been made to amend the district. Richard Walsh pointed out the omission on page 17 of the goal to continue exploration of a second LID for the sports center area and requested that it be added. Rob Kissler noted that because the projects listed were basically to take place in the coming fiscal year, it might be more appropriate to add the LID item as a budget note.

Richard Walsh moved to add a bullet saying "Continue development of the recreational LID plan. Jim Taylor seconded.

Discussion took place regarding the River Road Renaissance projects. It was noted that the dollar amounts were very general because the process has just begun. Troy Nichols pointed out that the Urban Renewal Agency has not made a decision to use Urban Renewal Funds to accomplish any of the projects River Road Renaissance projects so inclusion in the budget document would be inappropriate.

Chris Eppley explained that this budget is in relation to the existing Urban Renewal Plan and the bullet being suggested is in relation to

an amended plan that does not yet exist.

Richard Walsh withdrew his motion. Jim Taylor withdrew his second.

Committee reviewed the budget page by page with Chris Eppley and Susan Gahlsdorf fielding questions and offering explanations of various line items.

Richard Walsh moved to place the amount on 20, Ending Fund Balance, into contingency in the full amount of \$2,882,000. Chuck Lee seconded. Motion passed unanimously by all members present. (Bradshaw, Gordon, Clark, Martinak, Marshall, Lee, Walsh, Christopher, Moir, McKane, Nichols and Taylor)

**Motion to  
Approve Urban  
Renewal Budget**

Councilor Walsh moved to approve the Urban Renewal Budget for fiscal year 2005-2006 as amended by the Budget Committee. Jim Taylor seconded. Motion passed unanimously by all members present. (Bradshaw, Gordon, Clark, Martinak, Marshall, Lee, Walsh, Christopher, Moir, McKane, Nichols and Taylor)


**Motion to  
Approve Tax  
Increment  
Revenue**

Councilor Walsh moved to Receive the Full Tax Increment Revenue for the Urban Renewal District for Fiscal Year 05-06 with No Revenues to be Received from a Special Levy. Troy Nichols seconded. Motion passed unanimously by all members present. (Bradshaw, Gordon, Clark, Martinak, Marshall, Lee, Walsh, Christopher, Moir, McKane, Nichols and Taylor)

**ADJOURNMENT** Meeting was adjourned at 7:31 p.m.

  
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Debbie Lockhart, Deputy City Recorder

**BUDGET COMMITTEE CHAIR**

  
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Approved  
May 22, 2006