



**MINUTES
KEIZER CITY COUNCIL
Monday, May 17, 2004
Keizer City Hall
Robert L. Simon Council Chambers
Keizer, Oregon**

CALL TO ORDER Mayor Christopher called the regular meeting to order at 7:15 pm.
Roll Call was taken as follows:

Present:

Lore Christopher, Mayor
Jacque Moir, Council President
Judy K. Smith, Councilor
Richard Walsh, Councilor
Chuck Lee, Councilor
Michel Gaynor, Councilor
Jim Taylor, Councilor
Crisel Perez, Youth Councilor (arrived 7:15)

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Dianne Hunt, Human Resources
Rob Kissler, Public Works
Nate Brown, Community Development Director
Chief Marc Adams, Police Department
Tracy Davis, City Recorder

FLAG SALUTE Mayor Lore Christopher led the flag salute.

**PUBLIC
TESTIMONY**

Jerry McGee, 1030 Ridgepoint Drive, Chair of the Keizer Points of Interest Committee, presented a proposed design of the Keizer Point of Interest signs logo for Council approval. He explained that these signs would be used at city entrances with another sign below stating "The Youngest City in Oregon". Other signs will vary as to content and placement. All council members commended Mr. McGee on the design of the signs. Responding to questioning regarding funding, Mr. McGee explained that the committee will be approaching various sources for donations.

PUBLIC HEARING
a. RESOLUTION –
Forming
Windsor Woods
Phase II Street
Lighting District

City Manager Chris Eppley reported that the developer had filed a petition to form a street lighting local improvement district. In response to the petition the City Council adopted a resolution to initiate formation of the district and directed the City Engineer to make a survey and file a written report with the City Recorder which was completed and approved by Council. A public hearing was set and notice requirements met. Staff recommendation is to open a public hearing to consider objections, close the public hearing and consider adoption of the resolution officially forming the street lighting local improvement district; if approved, consider adoption of the proposed assessment ordinance.

Mayor Christopher opened a public hearing, and upon noting that there was no one wishing to testify, closed the public hearing.

Councilor Moir moved to approve Resolution R2004 Forming Windsor Woods Phase II Street Lighting Local Improvement District. Councilor Smith seconded.

Motion passed unanimously as follows:

AYES: Christopher, Gaynor, Smith, Moir, Taylor, Lee and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ORDINANCE –
Spreading
Assessments to
Windsor Woods
Phase II Street
Lighting District

Councilor Moir moved to Adopt a Bill for an Ordinance Spreading Assessments to Windsor Woods Phase II Street Lighting Local Improvement District. Councilor Gaynor seconded.

Motion passed unanimously as follows:

AYES: Christopher, Gaynor, Smith, Moir, Taylor, Lee and Walsh (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COMMITTEE
REPORTS

a. Approval of
Design for
Keizer Point of
Interest Signs

City Manager Chris Eppley reported that Council previously heard the report from Jerry McGee. The Points of Interest Committee is requesting approval from Council of the proposed logo with any recommended changes.

Councilor Taylor moved to approve the proposed logo with the recommendation that the lettering be in Celtic Blue if there is no opposition from the KPIC. Councilor Moir seconded.

Councilor Walsh stated that he was in favor of the signs, but felt he would like to see some other options. Councilor Lee agreed with

Councilor Walsh. Mayor Christopher stated that the proposed design is the exact design as on the Councilor badges and she supported it. Councilors Taylor and Smith echoed Mayor Christopher's thought.

Motion passed as follows:

AYES: Christopher, Gaynor, Smith, Moir, Taylor and Lee (6)

NAYS: Walsh (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

OTHER BUSINESS

No Meth in My Neighborhood ~ Councilor Lee reported that he had been asked to serve on the Executive Committee of the Task Force, which is made up of citizens in the Salem-Keizer school district, and the hope is to give the mission more focus. The group will be meeting regularly with the emphasis directed in two areas: (1) anti identity theft initiative, and (2) neighborhood activities. He encouraged anyone interested in becoming involved to call him at home or at City Hall.

Mayor Christopher added that this is the focus of Community Oriented Policing as well. The hope of this committee is that Keizer will become a model city and organizations are encouraged to participate by asking for ID. She added that Captain Kuhns has stated that if all vendors would ask for ID, identity theft could be eliminated.

Councilor Walsh reported that:

Mid-Willamette Area Commission on Transportation (MWACT)

met and voted on items reported last time. The City of Keizer had no projects submitted for this vote, but the ones that the City supported ended up on a list on 20 in the positions of 3, 5 and 7.

Budget Committee ~ The General Fund Budget was approved and recommended with no increase in property tax rate. He congratulated Susan Gahlsdorf and Chris Eppley for their hard work.

RIVERR Task Force ~ The Mid-Willamette River Connection group is meeting to float down the Willamette ending the trip at Mission Park.

Peer Court Update ~ Councilor Smith reported that work continues on the peer court issue. A \$5,000 grant has been received from Keizer United which is being supported by Salem-Keizer Together, McNary High School, and many people from the County. As part of the matching grant, \$5,000 must be contributed to receive the funding. She encouraged anyone interested in participating to contact her or Captain Kuhns. The hope is to get the Peer Court established by September 1.

Mayor Christopher reported:

City Manager Performance Review Process for 2004 ~ A new form has been completed and will be sent out via e-mail. She requested that they be returned by May 30 so that she can compile them and schedule the review for some time in June.

Mayor's Association Newsletter ~ Mayor McCord from Independence has selected the City of Keizer to be featured in the Oregon Mayor's Association Newsletter that goes out to all the mayors in the State of Oregon. Chris Eppley has authored a 4-paragraph article and when it goes out she will bring a copy to Council. Chris Eppley volunteered to e-mail members copies as well.

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corrected
6-21-04
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Iris Festival Week ~ Activities were reviewed. All Keizer citizens are encouraged to attend. The theme is "Family, Flowers and Fun."

City Manager Chris Eppley reminded Council that he had been directed to produce an RFQ for a consultant to work on the Transportation System Development Charge. Staff has solicited for those and received several back. Two councilors need to be on the committee to review them. Mayor Christopher appointed Councilors Smith and Walsh.

Chief Adams reminded everyone that because of the Iris Festival, River Road would be closed all morning. Two officers have received training from the Drug Enforcement Administration Academy for meth lab training and two more are scheduled. This is a federal program which trains in investigation and dismantling working meth labs.

Dianne Hunt reported that the upcoming Personnel Policy Committee meeting had a full agenda. The exact time of the meeting would be scheduled after Council meeting. Additionally, quotes from insurance carriers and different plans are being reviewed. Annual Performance Evaluations are being worked on for completion by July 1.

Rob Kissler reported that River Road, Chemawa and Lockhaven are being re-striped by Marion County. The process for overlay on local streets and some collectors is underway.

In the Water Division, the Reitz Well is close to being on line. It is hoped that it will be in service next week. The next step will be to look at the Bair Park tank with the hope of having it under construction around March 2005.

DEQ has scheduled a Public Hearing at Marion County on July 12 to review the NPDS Phase II Stormwater Management Program forwarded to them. This will be in conjunction with the plans from Marion County and the City of Turner.

Community Development Director, Nate Brown, reported that regarding the Public Hearing on the Master Plan on the Keizer Station, there is not 20 days between Friday's paper and June 7 so another date will have to be considered. Additionally, he received a rezone application today, site plans have been coming in and are being reviewed. Keith Liden, who did the work on the Keizer Station plan, has been approached to help put together the findings and do some of the background work in order to form a recommendation. However, the DLCD requires 45 days notice for a rezone application and because the application was received today, this may be a problem. Alternatives will be investigated for proceeding with the Master Plan with this in mind.

ADMINISTRATIVE ACTION

a. ORDINANCE – Amendment to the Ordinance Creating the Planning Commission (second reading)

City Attorney Shannon Johnson noted that this was the second reading on this Ordinance because the previous vote was not unanimous and reviewed the proposed ordinance briefly stating that the ordinance allows for two people from the real estate business but only one from any other business to serve on the Planning Commission.

Councilor Moir moved a Bill for an Ordinance Amending the Ordinance Creating a Planning Commission; Amending Ordinance No. 83-006; Declaring an Emergency. Councilor Walsh seconded.

Motion passed as follows:

AYES: Christopher, Gaynor, Moir, Taylor, Walsh and Lee (6)

NAYS: Smith (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. ORDINANCE – Amending the Keizer Transportation System Plan

Community Development Director, Nate Brown, pointed out errors in the Council members' copies of the maps and circulated a corrected map for review.

Mayor Christopher mentioned that Councilor Walsh had some ideas on the continuation of 35th Street north and asked that Council give consensus so that he could share these thoughts with Marion County elected officials at any opportunity. Councilor Walsh explained that this involved the realignment of 35th which would require an additional crossing over Labish ditch and working towards this area. All agreed by consensus to so allow.

Mr. Brown continued with his presentation of the TSP revisions reviewing the extensive work done by the Planning Commission, noting that it had been presented at Public Hearing at the last council meeting. He explained that the major change is to separate the Capital

Improvement projects from the TSP so that it would be a separate process, and changes in the list would not be subject to the extensive process required to change the TSP. It is, however, still referred to in the TSP and is therefore incorporated by reference.

Mr. Brown fielded questions from Council members and lengthy discussion followed.

City Attorney Shannon Johnson added that verbiage on the last page should be changed to read as follows: "The adoption of the Capital Improvement Program (CIP) is separate from the TSP, however the CIP project list is incorporated herein by this reference."

Council President Moir moved to Adopt a Bill for an Ordinance Amending the Keizer Transportation Systems Plan (TSP); Amending the Keizer Comprehensive Plan (Ordinance No. 87-077) and Keizer Transportation Systems Plan (Ordinance No. 2000-425). Councilor Smith seconded.

Motion passed unanimously as follows:

AYES: Christopher, Gaynor, Smith, Walsh, Moir, Taylor and Lee (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Walsh asked City Staff to research and recommend possible north-south and east-west corridors. Chris Eppley responded that it could be done. Councilor Smith added that because they were so busy with Keizer Station, there was no pressure to do the research. Consensus was given for this research request with no pressure time-wise.

CONSENT CALENDAR

Nothing

WRITTEN COMMUNICATIONS

Councilor Walsh reported that a letter had been received from the Governor thanking the city leaders for their commitment to the improvement of the Willamette River.

AGENDA INPUT

May 24, 2004

12:00 p.m. City Council Work Session

- Civic Center Task Force Recommendation

June 7, 2004

6:30 p.m. Urban Renewal Agency Meeting

- 2004-05 Urban Renewal Agency Budget – Public Hearing and Adoption

7:00 p.m. City Council Regular Session

- 2004-05 City of Keizer Budget – Public Hearing
- Cost of Service/Water Rates Public Hearing (Continued from 5-3-04)
- Extension of Contract with Grove, Mueller and Swank Audit Firm

June 14, 2004

12:00 p.m. City Council Work Session

June 21, 2004

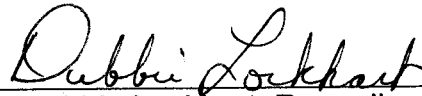
7:00 p.m. City Council Regular Session

- Adoption of 2004-05 City of Keizer Budget

ADJOURNMENT Mayor Christopher adjourned the meeting at 8:34 p.m.

APPROVED:

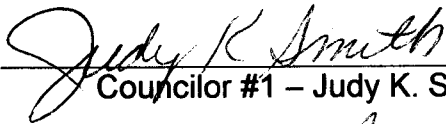
MAYOR:



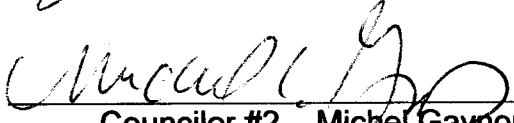
Debbie Lockhart, Recording Secretary

Lore Christopher

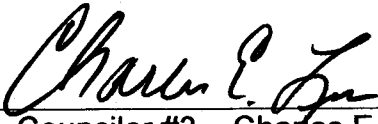
COUNCIL MEMBERS



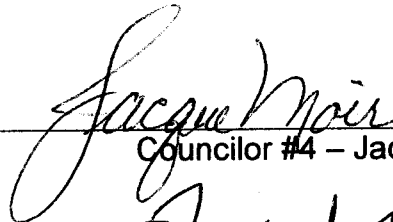
Councilor #1 – Judy K. Smith



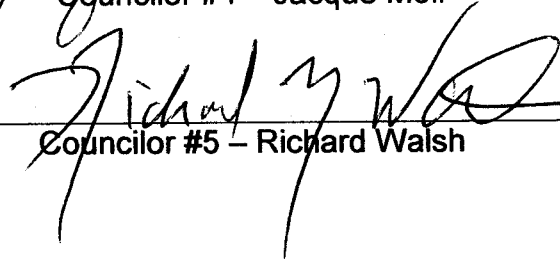
Councilor #2 – Michel Gaynor



Councilor #3 – Charles E. Lee



Councilor #4 – Jacques Moir



Councilor #5 – Richard Walsh

Councilor #6 – James Taylor

Minutes approved:

