



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, December 12, 2023
Keizer Civic Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Tanya Hamilton called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:	Absent:
Tanya Hamilton, Chair	Katie Brady
Lisa Cejka, Vice Chair	
Gwen Carr	Staff Present:
Matt Lawyer	Robert Johnson, Parks Division Manager
Michael Pantalone	Dawn Wilson, Deputy City Recorder
Clay Rushton	
David Loudon	Council Liaison Absent:
Bob Shackelford	Councilor Kohler
- 2. APPROVAL OF MINUTES** Michael Pantalone moved for approval of the November 2023 Minutes. Lisa Cejka seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, and Shackelford in favor with Brady absent and Lawyer abstained.

a. November 2023 Minutes
- 3. APPEARANCE OF INTERESTED CITIZENS** None.
- 4. NEW/OLD BUSINESS** **Parks Reports:**

Michael Pantalone reported on *Country Glen* and said it was wet and soggy from the rain.

Bob Shackelford inquired how to report potential unsafe issues and how to get questions addressed. Chair Hamilton indicated that potentially unsafe issues can be reported to Robert Johnson, and general parks questions could be answered by reviewing the Parks Master Plan or asking any of the Park's Division staff.

Matt Lawyer shared that when he first started on this board, he attended the neighborhood association meetings and encouraged Bob Shackelford to

attend the Greater Gubser Neighborhood Association meeting to exchange information.

Lisa Cejka made reported on *Sunset*, which is beautiful and had really high water from the rain, and *Palma Ciega* has a bit of a gully in the path, next to the cottage bricks. Lisa Cejka also reported on *Keizer Rapids Park* and said that staff fixed one of the flood signs and will continue to replace the signs one by one.

a. Members will Choose the Parks they would like to Report on for 2024

REASSIGNMENT OF PARKS: Each Board member chose one park and the names of remaining parks were drawn at random for the second assignment to report on for 2024. Results follow:

1. Chair Tanya Hamilton: Ryan J. Hill & Willamette Manor
2. Mike Pantalone: Northview & Country Glen
3. Gwen Carr: Claggett Creek & Clearlake
4. Clay Rushton: Bair & Chalmer-Jones
5. David Loudon: Wallace House & Keizer Little League
6. Bob Shackelford: Meadows & Bob Newton
7. Katie Brady: Hidden Creek & Northridge
8. Matt Lawyer: Ben Miller & Mike Whittam
9. Lisa Cejka: Palma Ciega & Sunset

5. STAFF REPORT

Robert Johnson reported that Parks' staff removed the floating docks at Keizer Rapids Park. He also reported that there has been a lot more graffiti showing up at Claggett Creek Park and Willamette Manor. Staff has been working on covering up and/or removing the graffiti. Staff also just finished the picking up of the leaves for the season.

6. COUNCIL LIAISON REPORT

None.

7. OTHER BUSINESS

Chair Hamilton reminded members to consider who they want to nominate for chair and vice chair in January.

Matt Lawyer expressed his appreciation of the planting on the South side of Wallace House Park and that volunteers removed the massive ivy. As a result of the Giving Basket, 385 Keizer families were given gifts. The parade had an awesome turnout with 74 entries, which is incredible.

a. Board Member Reporting to Council: Tanya Hamilton, Monday, December 18th

Chair Tanya Hamilton will report to the Council on December 18th.

8. ADJOURNMENT

Adjourned at: 6:18 p.m.

Minutes Approved: 01/09/2024

**a. Next Board
Meeting: January
9, 2024**

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