



MINUTES
KEIZER COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE
Thursday, January 2, 2025
Robert L. Simon Council Chambers

Call to Order

Vice Chair Benita Picazo called the meeting to order at 6:01 p.m.
Attendance was noted as follows:

Present:

Benita Picazo, Vice Chair
Laura Reid
Tammy Kunz
Carrie Brown
Stephanie Cross
Shaney Starr
Jane Titchenal

Absent:

Open Position
Open Position - Youth Member

Staff:

Dawn Wilson, Deputy City Recorder
Tim Wood, Assistant City Manager

**Election of Chair &
Vice Chair**

There was a consensus to postpone the elections to the next meeting because there would potentially be several new members on the Committee.

Approval of Minutes

a. November 2024

Councilor Reid moved for approval of the November 2024 Minutes. Tammy Kunz seconded. Motion passed as follows: Picazo, Kunz, Starr, Reid, Cross, Brown, and Titchenal in favor with two open positions.

**Appearance of
Interested Persons**

Liam Stitt, Keizer and Youth Liaison on the Parks Advisory and Recreation Board, commented that he was on a quest to discover more on how the local government works and asked about the role of this Committee and how it executes plans.

Councilor Reid shared that the Community Diversity Engagement Committee (CDEC) was established to do the work of the Justice, Equity, Diversity, and Inclusion Initiative that was passed several years ago. Their job was to reach out to every member and group in the community to ensure that they were heard. Other Committees run matters by the CDEC as an advisory Committee so they could give input upon looking at them through the CDEC lens to make sure that Justice, Equity, Diversity, and Inclusion were being represented.

**Committee Member
Reports**

There were no member reports.

Neighborhood Association Reports-Out from Committee Members Member Tammy Kunz shared the semi-annual report for the Greater Northeast Keizer Neighborhood Association and spoke about their work on safety awareness in which they had a recent outreach and provided resources.

a. Safety Awareness by the Greater Northeast Keizer Neighborhood Association

March 11th Work Session Recommended Action Items

One of the key issues was to keep the direct appointments or to use the Volunteer Coordinating Committee (VCC) process. There would also be some questions for the VCC to ask for the CDEC when interviewing if the interview process was used.

The suggested definitions by Assistant City Manager Tim Wood and Jane Titchenal were discussed. Carrie Brown noted that she included a suggestion to Ms. Titchenal's definitions. The members agreed that Ms. Titchenal's suggestions were clear and consistent with the CDEC's purpose. It was suggested to forward the definitions to the City Council for their review and input at a work session. The members made a few changes to Ms. Titchenal's suggested definitions.

Mr. Wood commented that City staff and some external groups could review the definitions. He also offered to produce a survey. It was asked that staff consider if they want the word "equity" or "equality" to be used for the definition of Justice. It was noted that there would be a Council Work Session in March to discuss the definitions.

Other Business/Staff Liaison Report

Mr. Wood expressed appreciation for the feedback he received on the engagement matrix. He would run it by the Executive Leadership Team and push it through the organization for comments and questions. He hopes to have this feedback ready to report back to the CDEC at the next meeting with a final or near-final document.

Mr. Wood would be regenerating the Staff Report and materials from the December joint meeting because it was cancelled. He would present this information at the February CDEC meeting and make sure that everything was accurate so it could be discussed at a March Council meeting.

Councilor Reid expressed appreciation for this Committee's hard work, camaraderie, diligent effort, and sincere desire to serve the community, and she enjoyed serving on the CDEC.

**Adjourn ~ Next Meeting:
February 6th**

Meeting adjourned: 6:35 p.m. Minutes approved: _____

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