



MINUTES
JOINT MEETING OF THE KEIZER CITY COUNCIL &
TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE

Thursday, January 18, 2024
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 6:48 p.m.

ROLL CALL Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Robert Husseman, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Laura Reid, Councilor

Absent:

Soraida Cross, Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shane Witham, Planning Director
Joseph Lindsay, City Attorney
Shannon Johnson, City Attorney
Emeritus
Bill Lawyer, Public Works Director
Andrew Copeland, Police Chief
Melissa Bisset, City Recorder

Traffic Safety, Bikeways & Pedestrian Committee

Present:

Tammy Saldivar, Chair
David Dempster
Hersch Sangster
Michael De Blasi, Vice Chair
Brenda Lamb
David Philbrick
Matt Myers

Council Liaison/Staff Present:

Councilor Robert Husseman
Mike Griffin, Storm Ops & Streets
Tim Hein, Police Lieutenant

DISCUSSION

- a. Neighborhood Traffic Management Program** Traffic Safety, Bikeways and Pedestrian Committee Chair Saldivar explained that the Neighborhood Traffic Management Program (NTMP) was outdated and the Committee provided a draft of the revised NTMP. She also stated that they were looking for feedback to incorporate in the revised plan.

It was noted that a Table of Contents would be added and the correct acronym for the Traffic Safety, Bikeways and Pedestrian Committee (TSBP) would be included in the revised NTMP.

Public Works Director Lawyer recommended changing the language to consult with the Public Works and Police Departments with regards to the process for the arterials.

Discussion ensued regarding including links to definitions, the Transportation System Plan and the maps with street classifications in the NTMP.

Mr. Lawyer explained that the plans are put together to identify an actual need and not a perceived problem.

Discussion ensued about the NTMP being designed to identify problems, the term cut-through traffic, and the importance of engineering.

The steps in the process of identifying a neighborhood problem were reviewed. The use of percentages and the amount of the percentage with regards to collecting signatures for petitions was discussed. Some residents expressed concern for collecting signatures.

There was a question about the definition of affected residents.

It was suggested that perhaps there could be funds directed to a mailing to the affected residents for those residents who do not have a Neighborhood Association.

The importance of outreach to affected residents was discussed.

Mr. Lawyer stated that a speed and volume study needed to be done first so that accurate data can be collected.

Police Chief Copeland explained that the Police Department would respond to traffic calls to the non-emergency number based upon the message conveyed by the caller. Usually, it would be best for a conversation to occur between a TSBP member and the police liaison. If the call is received by a regular dispatch center, then a random police officer would respond. He also commented that the Police Department has traffic counters that they use for their traffic studies, which is more accurate than a police officer observing traffic matters on random hours.

Mr. De Blasi expressed an interest for metrics to show education and enforcement accomplishments.

It was noted that the TSBP had a complaint tracking document.

Staff would review the thresholds and make suggestions.

Discussion ensued regarding the percentile for local streets the industry standard was becoming the 50 percentile rather than the 85th percentile for collectors.

Mayor Clark expressed her thanks to the TSBP for their work andr proposed updates to the NTMP.

Discussion ensued regarding project development and the budgeting process.

There was discussion regarding using the term residents versus property owners.

There were suggestions about adding certain demographics to the scorecard.

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:41 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Soraida Cross

Councilor #2 – Shaney Starr

Councilor #5 – Robert Husseman

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”