



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, February 11, 2025
Robert L. Simon Council Chambers

- 1. CALL TO ORDER** CALL TO ORDER – Vice Chair Lisa Cejka called the meeting to order at 6:01 p.m. Attendance was noted as follows:

Present:

Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
Michael Pantalone
Clay Rushton
David Loudon
Bob Shackelford
Jill Gust

Youth Liaison Present:

Liam Stitt

Staff Present:

Bill Lawyer, Public Works Director
Dawn Wilson, Deputy City Recorder

Absent:

Robert Johnson, Parks Division Manager

Council Liaison Present:

Councilor Parsons

Council Liaison Absent:

Absent:

Matt Lawyer, Chair

2. APPROVAL OF MINUTES

- a. January 2025** Jill Gust moved for approval of the January 2025 Minutes. Mike Pantalone seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Loudon, and Gust in favor with Lawyer absent, and Hamilton and Shackelford abstained.

- 3. APPEARANCE OF INTERESTED PERSONS** Rhonda Rich, President of the West Keizer Neighborhood Association (WKNA) shared Ms. Phipps received the volunteer of the quarter award and does a lot of volunteer work and worked at Willamette Manor Park. Ms. Rich commented on several parks improvements and asked about clearing out the ivy and poison oak issue and adding more shelters and would like a new play structure. The WKNA would be involved on upcoming projects for the parks. They would like to be invited to the Master Plan development and are particularly interested in the progress at Keizer Rapids Park.

Public Works Director Bill Lawyer said that a Focused Master Plan for Keizer

Rapids Park on the term of "Pavilion" would have public input and outreach at the KeizerFEST to receive community input.

Carol Phipps on the WKNA board updated the Parks Board on the work that was done as a result of receiving a park's grant. A lot of plants didn't survive due to the weather, and the first plants spread out nice. The second set of plants are doing okay, the hillside should be covered with plants in the next year or so.

4. MATCHING GRANT APPLICATION

Peggy and Jerry Moore shared their request for a matching grant and the improvements that they would be making.

a. **Submitted by Peggy and Jerry Moore ~ Community Garden Improvements at Chalmers Jones - Total Project Value: \$779**

Peggy Moore, Keizer, and was representing Peggy and Jerry Moore Community Garden and requested \$300 to help keep the garden successful. She has the gardeners buy and plant or hang their plants. She also works with the stores to receive discounts. They grow a lot of herbs because they are very expensive in the store and affordable to plant, dry, and create gourmet recipes.

Tanya Hamilton moved to approve the request for the \$300 Parks Board matching grant for the Peggy and Jerry Moore Community Garden. Clay Rushton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford and Gust in favor with Lawyer absent.

5. PARKS REPORTS

a. **Mike Pantalone ~ Northview | Country Glen**

Mike Pantalone ~ Everything was in good shape at *Northview. Country Glen* was beautiful but has an issue with gopher or mole holes by the playground area.

Clay Rushton ~ Clearlake | Bair

Clay Rushton ~ *Bair* looks good as usual.

Bob Shackelford ~ Bob Newton | Mike Whittam

Bob Shackelford ~ *Bob Newton* didn't see any new graffiti. *Mike Whittam* looks good and the garden box would be cleaned up soon.

Chair Matt Lawyer ~ Ryan J. Hill | Chalmers-Jones

Lisa Cejka reported that Chair Lawyer thanked everyone who helped with the removal of the water feature and relocation of the boulders at *Ryan J. Hill*.

All ~ Keizer Rapids Park

Keizer Rapids Park ~ **Clay Rushton** report that the pickleball courts were getting used regularly even with the winter weather.

6. NEW/OLD BUSINESS

There was no new or old business.

- 7. STAFF REPORT** Public Works Director Bill Lawyer shared that the plan for Bob Newton Park would be rebuilt over the next two fiscal years. They have a concept drawing for the playground that has been sent to the neighborhood association.
- He would be discussing the bids and have them done by the end of next summer. He would be working with Parks Division Manager Robert Johnson on the budget for parks maintenance.
- 8. COUNCIL LIAISON REPORT** Councilor Marlene Parsons shared that the \$10,000 Gold Star Memorial Grant that Adam Brown applied for a \$30,000 matching grant and partnered with Rotary and the Elks. The Council was gearing up for the budget process and asked for items to add to the Budget Committee's short-term goals. Ms. Cejka asked about the property on Shoreline where there was a pump house and an old well that City staff maintains to have it turned into another park with river access. Councilor Parsons would add the request for more parks to the Council's short-term goals.
- Councilor Parsons reminded everyone to report graffiti on the City's website and there would be McNary students helping to remove graffiti.
- 9. OTHER BUSINESS** Liam Stitt followed up on the motion that he made from the last meeting about getting a McNary school staff person. He has dates setup and would be contacting Mr. Johnson for potential projects.
- 10. ADJOURNMENT** Meeting adjourned: 6:36 p.m.
- Minutes approved: 03/11/2025

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