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KEIZER PARKS & RECREATION ADVISORY BOARD
AGENDA

Tuesday, April 8, 2025, 6:00 PM
Robert L. Simon Council Chambers

1. **CALL TO ORDER**
2. **ANNUAL VOLUNTEER RECOGNITION ~ BY TINA RICHMOND**
3. **APPROVAL OF MINUTES**
 - a. **March 2025**
4. **APPEARANCE OF INTERESTED PERSONS**
5. **PARKS REPORTS**
 - a. **Mike Pantalone ~ Northview and Country Glen**
Clay Rushton ~ Clearlake and Bair
Bob Shackelford ~ Bob Newton and Mike Whittam
Chair Matt Lawyer ~ Ryan J. Hill and Chalmer-Jones
All ~ Keizer Rapids Park
6. **NEW/OLD BUSINESS**
 - a. **The Big Toy Cleanup at Keizer Rapids Park**
7. **STAFF REPORT**
8. **COUNCIL LIAISON REPORT**
9. **NEXT BOARD MEETING: JUNE 10TH (THE MAY MEETING WAS CANCELLED DUE TO THE BUDGET COMMITTEE MEETING)**

10. ADJOURNMENT ~ CLAY RUSHTON REPORTS TO COUNCIL ON APRIL 21ST - 6PM

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MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, March 11, 2025
Keizer Event Center

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Michael Pantalone
Clay Rushton
David Louden
Jill Gust

Youth Liaison Present:

Liam Stitt

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder

Council Liaison Present:

Councilor Marlene Parsons

Absent:

Bob Shackelford
Gwen Carr

2. APPROVAL OF MINUTES

- a. February 2025** Lisa Cejka moved for approval of the February 2025 Minutes. Tanya Hamilton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Rushton, Hamilton, Louden, Lawyer, and Gust in favor. with Shackelford and Carr absent.

3. APPEARANCE OF INTERESTED PERSONS Item discussed out of order.

Corina Navarro, Keizer, shared that there have been a lot of problems with theft, vandalism, incorrectly parked cars, and people working on cars overnight in the Ben Miller Park. She has spoken with the Police and her neighborhood association and continues to find vandalism daily. She has been taking pictures, reporting the issues to the Police, and then cleaning up the vandalism. She would like to see a neighborhood watch.

Parks Division Manager Robert Johnson shared that he spoke with the Keizer Police Department, and they are actively working on having cameras installed at the Ben Miller Park.

4. MATCHING GRANT APPLICATION

- a. **Submitted by Tammy Kunz and Jacqueline Green with GNEKNA for a Mini-Library & Garden Project: Total Grant Request - Total Project Value: \$4,089 - \$5,529**

Tammy Kunz and Jacqueline Green, Keizer, and GNEKNA, shared their mini-garden project for a matching grant. They want two gardens at Clagget Creek, one garden at Nortview Terrace and two gardens at Chalmers Jones. They would be receiving assistance for the labor and many plants would be donated. The types of plants were discussed.

Chair Lawyer commented that he was unclear where the money would be spent and what would be purchased with a matching grant. Ms. Kunz shared that they need the money to build the garden boxes and soil. Chair Lawyer suggested starting with one garden to ensure that it's setup properly and would be sustainable.

Parks Division Manager Robert Johnson addressed the question about box standards that need to be safe. He would like to see a drawing of the design and know the exact locations.

The members expressed their support for the gardens, but would like further information for Ms. Kunz and Ms. Green to work with others to obtain the necessary information for the gardens.

- b. **Submitted by Paul Massey for a KP Pollinator Garden in the Carlson Skate Park - Total Project Value: \$6,600**

Paul Massey, one of the Founders for the KP Crew, shared that there was a patch of grass behind the skate park so they would like to add a pollinator garden there and would like \$500 for the Youth Grant to install all of the plants. He noted that wood chips would be donated to create mulch. The type of plants would be Oregon natives. Mr. Massey and his KP Crew would maintain the garden.

Mr. Johnson commented that the Oregon natives wouldn't need much water, and they could be irrigated by the City by adding more sprinkler heads to the sprinkler system. He shared that since this was a Youth Grant that the City could purchase the plants.

Tanya Hamilton moved forward to approve the \$500 request for the Youth Park Grant for the KP pollinator garden at the Carlson Skate Park. Jill Gust seconded. Motion unanimously passed as follows: Cejka, Pantalone, Rushton, Hamilton, Loudon, Lawyer, and Gust in favor with Shackelford and Carr absent.

5. NEW/OLD BUSINESS

there was no other business.

- a. **Pickleball Court Rules (Current Set of Rules are attached) ~**

Parks Director Robert Johnson spoke about the current, Pickleball rules, and it was requested at the initial discussion at a Parks Recreation and Advisory Board meeting to revisit the rules. Mr. Johnson hasn't received any complaints on the rules or disputes among the players, and participants love

**Collective
Dialogue with
Interested Parties**

the rules.

It was suggested to have reservation options for tournaments and events. Mr. Johnson shared that currently, the courts were not reservable.

It was noted that the use of the courts during the nicer weather would be monitored.

**b. The Big Toy
Clean-up Project**

Chair Lawyer shared about the Big Toy Clean-up Project that would be a two-part activity to do maintenance, probably on two different Saturdays. He would like to scrub down all surfaces to remove the algae and return another time to reserve the artwork. He would like to use this group to spearhead this clean-up project.

Councilor Parsons spoke about the surface holes that need to be fixed and signage that needs to be replaced. She would like to see everything clean and safe for the 10-year anniversary. She offered to lead the way.

6. STAFF REPORT

Parks Director Robert Johnson shared that they had an incident at the pickleball courts with a car that took out the fence and repairs would be made right away. The courts were not damaged and no one was hurt. They mowed all of the parks, and there was a lot of activity in the parks.

Mr. Johnson shared that some volunteers temporarily took down some of the wind screening because there were ice issues in January and February. Five trees fell in three parks due to a windstorm and all the debris was removed. The skateboard volunteers have continued to work hard to clean up the concrete for better skateboard use. Upcoming, there would be a Scout replacing the trash cans at Keizer Rapids Parks.

**7. COUNCIL
LIAISON REPORT**

Councilor Marlene Parsons shared that the Council was in planning mode for the budget. They discussed short- and long-term goals, and the Budget Committee meets in May.

**8. OTHER
BUSINESS**

Liam Stitt shared that the Parks Club at McNary would start on March 31st, and Mr. Johnson could email him with potential projects for this Spring.

Chair Lawyer shared that this Saturday was the 15th annual Event Center clean up and invited everyone to volunteer for the clean up. There would be beverages and treats ready for the volunteers at 9:00 a.m. and folks could just show up.

Chair Lawyer shared the progress on the Gold Star Memorial Project, which was moving really well. He expressed appreciation for receiving another donation, bringing the total to \$5,000 that was raised by Keizer Elks. He also appreciated all of the volunteers who prepped the Ryan J. Hill Memorial Park. Another donation was received and anticipates to receive the Gold Star Monument in September. There would be a fundraiser on March 31st with a guaranteed \$2,000 match for the funds raised.

9. ADJOURNMENT ~ Lisa Cejka or Matt Lawyer would be reporting to Council on March 17th.
Gwen Carr
Reporting to City Meeting adjourned: 7:17 p.m.
Council on March
17th @ 6pm Minutes approved: _____

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