



MINUTES
KEIZER CITY COUNCIL
Monday, March 24, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:03 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Soraida Cross, Council Vice
President
Kyle Juran, Councilor
Daniel Kohler, Councilor
Marlene Parsons, Councilor
Lore Christopher, Councilor

Staff:

Adam Brown, City Manager
Joseph Lindsay, City Attorney
Bill Lawyer, Public Works Director
Garrett Klever, Human Resources
Director
Melissa Bisset, City Recorder

DISCUSSION

a. Keizer Community Fields Agreement

Rebecca and Ryan Finneran, Keizer Community Fields were present.

City Manager Brown reviewed the proposed agreement with Keizer Community Fields.

There was discussion about equipment maintenance, the potential of having the financial reports quarterly, the timing of payments, grading of the parking lot, electricity costs, the sign code and banners, Phase II and Phase III construction of the Turf Fields, standards for chemical toilets, tournaments, the fee schedule, tournament rates, the rental schedule, the possibility of using Transient Occupancy Tax funds, the length of the contract, membership rates, and field naming.

Council Vice President Cross left the meeting at 7:35 p.m., and Mayor Clark noted for the record that she was excused from the meeting.

Conversation ensued regarding the termination section of the agreement.

Mr. Brown shared the email feedback that he had received from Billy Powers, Recreation Softball Program Manager with the City of Salem, and Collin Box, Executive Director with Capital Futbol Club.

There was a request for extra gates as there were children hoping the fences to get balls. There was also a request for later field hours. Public Works Director Bill Lawyer noted that changing the hours would be a Council decision by making an amendment to the field rules. Staff was open to obtaining neighborhood impact and input by asking them what they would prefer. There would be additional conversation.

Mr. Lawyer noted that there was a one-year maintenance agreement, and the Parks staff would inspect the concrete at 10 months and report any issues to the contractor.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:58 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”