

**Accessibility and Accommodation Requests**

For questions about accessibility or accommodations for persons with disabilities, or to request a translator, interpreter, or other communication aids, please contact Melissa Bisset at 503-856-3412 or [bissetm@keizeror.gov](mailto:bissetm@keizeror.gov). The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible.

To provide oral comments via electronic means, please contact the City Recorder's Office no later than 2:00 p.m. on the day of the meeting. Most regular City Council meetings are streamed live through [www.KeizerTV.com](http://www.KeizerTV.com) and cable-cast on Comcast Channel 23 within the Keizer City limits.



**KEIZER BUDGET COMMITTEE**  
**AGENDA**

**Monday, May 12, 2025, 6:00 PM**  
**Robert L. Simon Council Chambers**  
**930 Chemawa Road NE**  
**Keizer, Oregon**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNUAL VOLUNTEER RECOGNITION ~ BY KIM FREEMAN**
4. **ELECTION OF BUDGET COMMITTEE CHAIR & VICE CHAIR**
5. **APPROVAL OF BUDGET CALENDAR**
6. **APPROVAL OF BUDGET COMMITTEE MEETING MINUTES**
  - a. **May 13, 2024 Minutes**
  - b. **May 14, 2024 Minutes**
7. **CITY MANAGER BUDGET MESSAGE**
8. **PUBLIC TESTIMONY**
9. **BUDGET PRESENTATION AND DELIBERATION**
  - a. **The proposed draft budget will be presented in the following order, beginning at the first Budget Committee Meeting on May 12th. Items that are not covered during the May 12th meeting will be discussed at the meeting/s May 13th and May 15th if needed.**

**Administrative Services Fund – Summary – page 93**

- **City Manager's Office – pages 94-95**
- **City Attorney's Office – pages 96-97**

- City Recorder's Office – pages 98-99
- Human Resources – pages 100-101
- Finance - Non-Departmental – pages 102-103
- Information Technology – pages 104-105
- Utility Billing – pages 106-107
- Public Works - Non-Departmental – pages 108-109
- Public Works - Civic Center Facilities – pages 110-112
- General Administration – pages 112-114

#### **Public Works Funds**

- Street – pages 115-117
- Street Lighting District – page 118
- Transportation Improvements – page 119
- Stormwater– pages 120-122
- Sewer – pages 123-124
- Sewer Reserve – page 125
- Water – pages 126-128
- Water Facility Replacement – page 129
- Park Services Fee – pages 130-132
- Park Improvements – page 133

#### **General Funds – Summary - Page 134**

- Non-Departmental Resources – pages 135-136
- Non-Departmental Requirements – pages 137-138
- Planning – pages 139-140
- Municipal Court – page 141
- Police Operations – pages 142-143
- Transient Occupancy Tax - page 144

#### **Other Funds**

- Police Services Fee – page 145
- American Rescue Plan Act – pages 146-147
- Event Center – pages 148-149
- Public Education Government Access (PEG) – page 150
- Keizer Youth Peer Court – page 151
- Housing Rehabilitation Program – page 152
- Energy Efficiency Loan Program – page 153
- Keizer Station Local Improvement – p 154
- PERS Obligation - page 155

### **10. OUTSIDE BUDGET REQUESTS**

#### **a. Outside Budget Requests**

## 11. ADJOURNMENT

**Next Budget Committee Meetings: Tuesday, May 13, 2025 & Thursday, May 15, 2025 (if needed)**

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*