



MINUTES
KEIZER CITY COUNCIL
Monday, May 19, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor
Lore Christopher, Councilor
Ma'Layah Latty-Farrar, Youth
Councilor

Absent:

Soraida Cross, Council Vice
President
Marlene Parsons, Councilor

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager
Shane Witham, Planning Director
Joseph Lindsay, City Attorney
Bill Lawyer, Public Works Director
Andrew Copeland, Police Chief
Garrett Klever, Human Resources
Director
Melissa Bisset, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

a. Jewish American Heritage Month Proclamation

Rabbi Perlstein spoke about antisemitism, and encouraged the community to stand up for what's good, right, and peaceful. Mayor Clark read the Proclamation recognizing May 2025 as Jewish American Heritage Month.

COMMITTEE REPORTS

David Loudon, member of the Parks Recreation and Advisory Board, shared that a matching grant was approved for the garbage can holders Eagle Scout project.

Mayor Clark announced that the Greater Northeast Keizer Neighborhood Association received a grant for their story-walk program.

Youth Councilor Latty-Farrar shared about the end of the school year events.

PUBLIC COMMENTS

One written comment was acknowledged for the record.

Liam Stitt, Keizer, commented that the combined symphony placed second with honors, and the Chamber Orchestra had tied for third at the state championship. He was representing Scout Troop 105, and he shared about an upcoming Scouting Expo at St. Edward.

CONSENT CALENDAR

Council President Starr pulled item b.

Councilor President Starr moved that the Keizer City Council approve the Consent Calendar items, a., c. and d. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Starr, Kohler, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

- a. **RESOLUTION - Authorizing Chief of Police to Sign Subaward ("Micro-Grant") for Body-Worn Cameras**
- b. **RESOLUTION - Authorizing the Chief of Police to Purchase Body-Worn Cameras and Associated Equipment for Police Department**

Lieutenant Hein explained about the number of body cameras, how the cameras would be distributed, the number of subscriptions, the pricing, the cloud storage and management of the videos. Police Chief Copeland shared about the phenomenal job of Lieutenant Hein on the project.

Councilor President Starr moved that the Keizer City Council adopt Resolution R2025, authorizing the Chief of Police to Purchase Body-Worn Cameras and Associated Equipment for Police Department. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Starr, Kohler, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

- c. **Approval of May 5, 2025 Regular Session Minutes**
- d. **Approval of April 28, 2025 Work Session Minutes**

PUBLIC HEARINGS

- a. **ORDINANCE - Relating to Liquor License Review; Amending Keizer Code Chapter 4,**

Article II

RESOLUTION - Establishing Fes Relating to Liquor License Applications

City Recorder Melissa Bisset summarized the staff report. Cost and efficiency savings were addressed.

Council President Starr moved to adopt an Ordinance No. 2025- Relating to Liquor License Review; Amending Keizer Code Chapter 4, Article II. Councilor Kohler seconded. Motion passed unanimously as follows upon first reading:

AYES: Clark, Kohler, Starr, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

Council President Starr moved to adopt Resolution R2025- Establishing Fes Relating to Liquor License Applications. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

ADMINISTRATIVE ACTION

a. Discussion regarding next steps of the Utah Property

City Manager Adam Brown summarized the staff report. There were suggestions about including an emergency operations center in the discussion, getting the testing done, having conversations at a Council work session, speaking with the Fire District about the Public Works Building, and the potential consolidation of City staff. There was discussion about the security of evidence.

Council President Starr moved to direct the city manager to get the hazards testing conducted on the single family dwelling at 4860 Bailey Road NE and collect prices for abatement, demolition, and property restoration, and return to council with a cost. Councilor Kohler seconded. Motion passed unanimously as follows:

AYES: Clark, Kohler, Starr, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

OTHER BUSINESS

City Manager Brown shared about Senate Bill 238 changing the use of drones for Law Enforcement, and he asked that Council direct staff to draft a letter in support of the Bill.

Council President Starr moved to suspend the Rules. Councilor Kohler seconded. Motion passed unanimously as follows upon first reading:

AYES: Clark, Kohler, Starr, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

Council President Starr moved the City Council direct staff to draft a letter of support for Senate Bill 238. Councilor Kohler seconded.

There was discussion about who would sign it. It was suggested that the Police Chief and the Mayor sign the letter.

AYES: Clark, Kohler, Starr, Juran, Christopher (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Cross, Parsons (2)

STAFF UPDATES

Mayor Clark congratulated Assistant City Manager Wood for receiving the Government Finance Officers Association (GFOA) award.

Chief Copeland thanked Officer Powell and other agencies for their KeizerFEST support.

Public Works Director Lawyer reported that Public Works Day would be held on Wednesday, June 18th, at Keizer Rapids Park. Mr. Lawyer provided an update on the Water Main Replacement Project on Leo Street and Noon Avenue.

City Attorney Joseph Lindsay shared that Fire Code and Erosion Code updates would be coming to the Council.

COUNCIL MEMBER REPORTS

Mayor Clark and the Councilors each reviewed the events and meetings that they had attended as well as upcoming events.

AGENDA INPUT

Monday, June 2, 2025 - 6:00 p.m.

City Council Regular Session

Monday, June 9, 2025 - 6:00 p.m.

City Council Joint Work Session with Community Diversity Engagement Committee

Monday, June 16, 2025 - 6:00 p.m.

City Council Regular Session

ADJOURNMENT

Mayor Clark stated that the City Council would be going into Executive Session pursuant to ORS 192.660 (2) (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. The City Council will not be reconvening into open session after the Executive Session.

Mayor Clark adjourned the meeting at 7:22 p.m.

MAYOR:

APPROVED:

Cathy Clark

Dawn Wilson, Deputy City Recorder

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”