



MINUTES
KEIZER PARKS & RECREATION ADVISORY BOARD
Tuesday, June 10, 2025
Robert L. Simon Council Chambers

1. CALL TO ORDER CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Matt Lawyer, Chair
Lisa Cejka, Vice Chair
Tanya Hamilton
Gwen Carr
Michael Pantalone
Clay Rushton
David Loudon
Bob Shackelford
Jill Gust

Youth Liaison Absent:

Liam Stitt

Staff Present:

Robert Johnson, Parks Division Manager
Dawn Wilson, Deputy City Recorder

Council Liaison Present:

Councilor Parsons

2. APPROVAL OF MINUTES

a. April 8, 2025 Lisa Cejka moved to approve both sets of minutes. Seconded by Jill Gust. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford, Lawyer, and Gust in favor.

b. April 29, 2025

3. APPEARANCE OF INTERESTED PERSONS Peggy Moore, Keizer, Overseer for the Peggy and Jerry Moore Community Garden, shared about the projects and items they purchased from recent \$300 parks grant that she received for the garden. She was able to secure some items at wholesale. They are currently feeding 24 families.

Carol Phipps, Keizer, West Keizer Neighborhood Association, shared about the park rules amendments. She felt that there was a need to use the soccer field and would like to know the reason for extending the time to 10:00 p.m. A few neighbors felt that when the lights were on and people are there, there was less vandalism and trouble in the park. Her concern was if the time changed from 10:00 to 10:30 p.m. that it be on a trial period, along with a survey for the neighbors living around the park. She asked about the camera at Willamette Manor Park.

Ellen Marsh, Keizer, shared that her home abuts Keizer Rapids Park and wanted to reinforce that park activity should be completed by 9:00 p.m. She felt that Fridays and Saturdays could remain open longer.

4. PARK RULES AMENDMENT

a. **Proposed Park Rules' Amendments: Keizer Code Section 28-23 and Section 28-43 Relating to the Keizer Rapids Park Artificial Turf Fields**

Chair Lawyer opened the floor to discuss the proposed park rules' amendments.

Parks Division Manager Robert Johnson summarized the proposed lighting amendments. Discussion ensued regarding having different summer hours. Ms. Marsh shared that the noise she was hearing was from the sports field. Possible noise buffers and the competing noise ordinance were discussed.

It was noted that Section D2 had a discrepancy.

Ms. Phipps shared that she wasn't sure how the Parks Board could make a recommendation without knowing the reasons behind the amendments and felt that the issue was more about the noise than the lights.

Lisa Cejka moved to maintain Sunday through Thursday status quo, Friday and Saturday all activities completed, lights off by 10:00 p.m. and that goes from Memorial Day to Labor Day and then after Labor Day to Memorial Day, it maintains status quo as it is right now. Seconded by Gwen Carr. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Shackelford, Lawyer, and Gust in favor.

Parks Division Manager Robert summarized the proposed access and user fees for activities amendments and how some groups were using the parks without reserving it.

Councilor Parsons commented that the Keizer Little League Field contract manager told the City Council that the fields would be reserved from 4:00 p.m. to 9:00 p.m. and recommended that the City Manager and City Attorney review the proposed language before Council takes action on the amendment.

Discussion ensued on training sessions and affordable game play. It was suggested to recommend adding individual groups to the training sessions specific to the reservation portion.

There was concern about the proposed 10:30 p.m. park closing time instead of 10:00 p.m.

There was a suggestion to remove E4 regarding the Sunday piece.

Lisa Cejka moved to change the rules to allow Sunday to be just like every

other day with the same restrictions that we talked about earlier, and then I also move that we include all of the redline language in Section E with the exception of replacing individual with the word group. Bob Shackelford seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Louden, Shackelford, Lawyer, and Gust in favor.

Chair Lawyer simplified the motion to accept the change under Section 28-43, Subsection E4, which was removing extended hours shall be limited to Monday through Sunday, etc. and accepting the change under Section 28-23, Subsection E, as amended, which would be "group training sessions" instead of "individual training sessions."

Ruth Ann Fry, Keizer, asked questions about the noise permits and decibels in Keizer Rapids Parks.

5. PARKS REPORTS

a. **Tanya Hamilton ~ Hidden Creek | Northridge** **Tanya Hamilton** ~ Hidden Creek looked great.

Mike Pantalone ~ Northview | Country Glen

Mike Pantalone asked about installation of the sidewalk from the North stairs to the court and reported on the Country Glen fountain.

Clay

Clay Rushton ~ Clearlake and Bair looked great.

Rushton ~ Clearlake | Bair

Bob Shackelford ~ Bob Newton looked beautiful.

Bob Shackelford ~ Bob Newton | Mike Whittam

Chair Matt Lawyer ~ The monument was moving forward at Ryan J. Hill and Chalmer-Jones has lots of activity.

Chair Matt Lawyer ~ Ryan J. Hill | Chalmer-Jones

Lisa Cejka shared that with the heat wave, everything was super dry at Keizer Rapids Park, there were remnants of campfires close to dry grass, and she cautioned folks about campfires.

All ~ Keizer Rapids Park

Chair Lawyer expressed appreciation to the Parks Division staff and Jeff Anderson, Seth Kerner, David Louden, Mark Caillier, and himself for their structural and preparation work on The Big Toy. The Big Toy painting would occur on June 21st and 22nd.

6. OTHER BUSINESS

a. **Discussion on Standards for Plaques in the Parks ~ Please see the Naming and Donation Policies for Keizer**

Parks Director Robert Johnson summarized the request made by David Philbrick to change a dedication plaque in Keizer Rapids Park and the applicable Keizer Parks Resolution.

Mr. Johnson reviewed the Resolution and commented that there may have been a mistake pursuant to Section B6 because there weren't bench and plaque standards during the time when this plaque was installed.

**Parks Resolution
in the Packet**

Mr. Johnson explained that because someone had made a donation for the plaque, it wouldn't be appropriate to relocate the dedication. Mr. Johnson recommended having the plaque color changed to a color that matches nature. There was consensus to go with Mr. Johnson's plan.

There was a question about a replacement plan for deteriorating and fading plaques and benches. There was a suggestion to make a list of all the plaques and bench locations with photos and add the information to the Geographical Information System (GIS) system. If the information was entered into the GIS system using the City's tablet, there would also be Global Positioning System (GPS) coordinates.

7. STAFF REPORT

Parks Director Robert Johnson shared that they got the shade sails up during pressure-washing. Mr. Johnson expressed appreciation for the volunteers who helped with all the Big Toy preparation work in Keizer Rapids Park.

Mr. Johnson noted that The Big Toy would be closed from June 21-24 for painting, the Public Works Fair on June 18th at Keizer Rapids Park, the Splash Pad was planned to open on Saturday and would run from Wednesday through Sunday on days forecasted to be over 75 degrees from noon to 7:00 p.m., and the playground replacement construction at Bob Newton Park was coming up and shouldn't last longer than eight weeks. Phase II of the Keizer Community Fields was underway with concessions, bathrooms, waterlines, sewer line, and re-doing the front entry. Phase III includes paving the parking lot and finishing the barn for equipment storage.

**8. COUNCIL
LIAISON REPORT**

Councilor Parsons shared that the Council passed the Budget and increased the parks services fee \$.69. She shared about the artists who would be repainting The Big Toy and was working on having the paint donated. There would be pizza available for the volunteers.

**9. MEMBER
REPORTING TO
COUNCIL: Bob
Shackelford on
June 16th at 6pm**

Bob Shackelford would report to Council on June 16th at 6pm.

**10. NEXT BOARD
MEETING: July
8th**

11. ADJOURNMENT

Meeting adjourned: 7:50 p.m. Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”

