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To provide oral comments via electronic means, please contact the City Recorder's Office no later than 2:00 p.m. on the day of the meeting. Most regular City Council meetings are streamed live through www.KeizerTV.com and cable-cast on Comcast Channel 23 within the Keizer City limits.



KEIZER COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE
AGENDA

Thursday, August 7, 2025, 6:00 PM
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

MISSION STATEMENT: 'Exists to foster justice, diversity, equity and inclusion and to strengthen our community through active listening in order to strengthen and encourage civic engagement, understanding and empowerment and to advise the City Council on issues that are critical to connecting our community.'

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - a. July 2025
- 3. APPEARANCE OF INTERESTED PERSONS**
- 4. REVIEW SHORT- AND LONG-TERM GOALS**
 - a. **** Please see list of goals inside packet ****
 1. Collaborate with other Organizations
 2. Collaborate to increase community events
 3. Data Collection and Survey Creation
 4. Identify and Build Leadership in underrepresented communities
- 5. OTHER BUSINESS/STAFF LIAISON REPORT**
 - a. Proclamations Guidance
 - b. CDEC Community Partners
- 6. COMMITTEE MEMBER REPORTS**
- 7. NEIGHBORHOOD ASSOCIATION REPORTS-OUT FROM COMMITTEE MEMBERS**

8. **MEMBER REPORTING TO COUNCIL: AUGUST 18TH - 6PM**

9. **ADJOURN**

EQUITY AGREEMENTS: Stay Engaged | Listen to Understand | Speak Truth Responsibly | Expect and Accept Non-closure | Be Willing to do Things Differently and Experience Discomfort | Practice Confidentiality | Be Committed To Hold People In Positive Regard | Recognize Intent vs. Impact.

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”



MINUTES
KEIZER COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE
Thursday, July 3, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

Call to Order

Chair Jane Titchenal called the meeting to order at 6:02 p.m. Attendance was noted as follows:

Present:

Jane Titchenal, Chair
Robin Barney
Sara Ngo, Vice Chair
Larry Porter
Guillermo Rodriguez
Council President Shaney Starr

Absent:

Elaine Wilson
Fausto Ramos
Open Position - Youth Liaison

Staff:

Dawn Wilson, Deputy City Recorder
Tim Wood, Assistant City Manager

Approval of Minutes

a. June 2025

Robin Barney moved for approval of the June 2025 Minutes. Guillermo Rodriguez seconded. Motion passed as follows: Titchenal, Barney, Ngo, Porter, and Rodriguez in favor with Wilson and Ramos absent and one open position.

Appearance of Interested Persons

Tammy Kunz, Keizer, Greater Northeast Keizer Neighborhood Association, shared that they were partnering with the Southeast Keizer Neighborhood Association on August 5th at Keizer Elks Lodge for National Night Out.

Review the June 9th Joint Work Session with Council

a. June 9, 2025 Minutes

Chair Titchenal noted that there were two members absent and asked about postponing this discussion when all the voices were present.

The Community Diversity Engagement Committee (CDEC) summarized previous discussions for two members who were absent at the last meeting.

Chair Titchenal shared that they identified items 4a, 4c, 4e, 4f, and 5 from the CDEC's Resolution, Appendix A as this year's goals.

Member Ngo shared that the CDEC would create and publish postcards and other materials to let the community know about the CDEC meetings and that the City Council was very collaborative with the CDEC.

Member Barney noted that as information was received, the members could take action on the items.

The members discussed the outcome of their June 9th Joint Meeting with the City Council.

2025 Goals from Appendix A of the CDEC Resolution

a. 4a - Collaborate with other organizations

The 2025 goals were reviewed by Chair Titchenal and identified the actions to take. She suggested reviewing the goals in the short- and long-term.

*** Participate, build relationships and work the neighborhood associations and other local groups**

In summary, the CDEC would achieve their goals through the following:

- 4a - Establish partnerships and volunteer with local groups
 - Talk with each of the neighborhood association boards to learn about engagement and participation with the monthly meetings
- 4a - Attend meetings and events, communicate with the schools, and bring information back to the CDEC
- 4c - Identify the community leaders and schedule meetings in the next three months and hold CDEC meetings outside of City Hall in the next six months
- 4e - The City would prepare the survey with the CDEC's input on suggested questions by the end of the calendar year
- 4e - The CDEC would review the Keizer demographics in the next three months and provide suggestion on how to use the demographic information
- 4f - The CDEC would build a relationship with the Volunteer Coordinating Committee (VCC) by attending the VCC meetings and have discussions with the members to identify leaders
- 4f - Have a training or informational session with bullet points or a video for interested persons to serve on a City committee, so people would feel comfortable getting involved with the government and feeling welcomed as a long-term goal.
 - The members would like to go to the community to listen and learn how they could welcome everyone and learn why they may be fearful to participate in government meetings as a short-term goal.
- 5 - The CDEC would have a postcard to give out at City events within three months

4c - Collaborate to increase community events
*** Hold CDEC meetings outside of chambers to increase city participation and reduce barriers**

4e - Data collection and survey creation
*** Obtain current local trends to help make informed decisions**

4f - Identify leaders and build leadership capacity of

**underrepresented
and underserved**

**5 - CDEC and
citizens advisory
committee post-
cards**

*** Visual
information to be
handed out at city
events and
spaces**

**Speaker Selection &
Presentation
Guidelines**

Chair Titchenal shared about the City's Proclamations and how the CDEC members could meet the expectations by having some additional guidelines for the presenters at City Council meetings for educational purposes, as a short-term goal.

It was suggested to bring the name of the speaker to the CDEC at least a month ahead of time, be privy to what they would say, and the speaker would be grateful and understand the process, bring us together as a unity and harmony, that the speaker gets their five minutes, and to let them know that feelings, opinions, and thoughts could be made under Public Comments.

**a. Timeline, Review,
and Guidelines**

**Other Business/Staff
Liaison Report**

**a. Committee
Members to
Select Council
Meetings for
Reporting on the
CDEC**

It was suggested that each member giving a Proclamation could stay and update the City Council. It was noted that the Council Liaison would be at the Council meeting to help support the members when they provided the reports.

Robin Barney would report to Council at the July 21st meeting.

**b. Postcard ~
Feedback from
Members**

This item was discussed out of order.

Chair Titchenal asked the members for feedback on the postcard.

There was discussion that the postcard should include the CDEC's mission statement, objective, contact information, and ask for the community's help. The members would like to have two postcards, one for recruiting volunteers to serve on a committee and a second postcard sharing what the CDEC does and how the community could be heard.

It was suggested to phrase the postcard in a manner that encouraged

people to attend meetings.

There was a suggestion to include a survey QR code on the postcard.

c. CDEC Survey Responses from 2022 to 2025

This item was discussed out of order.

d. Keizer Demographics

This item was discussed out of order. Assistant City Manager Tim Wood summarized the Keizer demographics.

Committee Member Reports

There were no committee member reports.

Neighborhood Association Reports-Out from Committee Members

Chair Titchenal shared about the last City Council meeting in which there were many persons from the Greater Gubser Neighborhood Association who testified against adding a gas station to the Keizer Station area and how the Council worked to find some alternate solutions.

Council President Starr noted that several neighborhood associations have paused their meetings until September.

Adjourn

Meeting adjourned: 7:35 p.m.

Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”

Review Short- and Long-term Goals:

1. Collaborate with other Organizations

a. Review Goals

- i. Short term goal: All CDEC members identify one local organization to learn more about and/or attend group meeting by October 2025
- ii. Long term goal: Share findings and/or have organization leader share at CDEC meeting by July 2026

b. Measure of success

- i. 100% of members report back on finding and/or organization leader/member share at a CDEC meeting by July 2026

c. Review city supplied list

d. Any committee feedback to share

2. Collaborate to increase community events

a. Review Goals

- i. Short term goal: Identify location and month of community CDEC meeting by October 2025
- ii. Long term goal: Host a CDEC meeting outside of chambers with # of attendants

b. Measure of success by July 2026

- i. CDEC will host or co-host 1 local community meeting and/or Keizer event by July 2026

c. Any committee feedback to share

3. Data Collection and Survey Creation

a. Review Goals

- i. Short term goal: Review Keizer demographics information and offer relevant feedback by October 2025

ii. Long term goal: Submit specific question(s) for city survey

b. Measure of success

i. 100% of committee members review the Keizer demographic data and provide at least one piece of relevant feedback by October 2025. and participate in city survey

c. Any committee feedback to share

4. Identify and Build Leadership in underrepresented communities

a. Review Goals

i. Short term goal: Have someone from the VCC share at a CDEC meeting about the application process by October 2025

ii. Short term goal: Identify city process and barriers people face when trying to participate in local governance by November 2025 (gather feedback from CDEC community meeting)

iii. Long term goal: Create demonstration videos for public consumption by July 2026

iv. Long term goal: By August 2026, at least 2 individuals from underrepresented communities apply for and join a city board, committee, or civic initiative.

b. Measure of success

i. By August 2026 we support at least 2 new leaders from underrepresented communities in applying for and joining a city board, committee, or civic initiative.

ii. By August 2026 # of demonstration videos will be created to post

ENGLISH

We are excited to hear from and celebrate you and all that you are representing!

Presenter directions:

- Presentation limited to 1 person
- You will have 5 minutes to present
- Please have all materials ready before presenting
- After all speakers are done presenting, there will be a quick photo-op with the mayor

Thank you so much for your time, energy and expertise presenting this month's proclamation.

The purpose of city proclamations is to educate and engage the Keizer community by highlighting individuals, organizations, or causes that hold relevance to our city. These proclamations aim to raise awareness about important issues, share historical or cultural significance, and celebrate milestones that shape our community. Speakers are encouraged to connect the topic directly to Keizer, offer meaningful ways for residents to get involved, and spotlight local efforts working to create positive change. The overall intent is to inform, inspire, and foster a greater sense of connection and civic engagement among Keizer residents.

SPANISH

¡Estamos emocionados de escucharte y celebrar todo lo que representas!

Instrucciones para los Presentadores:

- La presentación está limitada a una persona.
- Tendrás 5 minutos para presentar.
- Por favor, ten todo el material listo antes de comenzar.
- Después de que todos los oradores hayan terminado sus presentaciones, habrá una sesión rápida de fotos con el alcalde.

¡Muchas gracias por tu tiempo, energía y experiencia al presentar la proclamación de este mes!

El propósito de las proclamaciones de la ciudad es educar y motivar a la comunidad de Keizer destacando a personas, organizaciones o causas que sean relevantes para nuestra ciudad. Estas proclamaciones tienen como objetivo generar conciencia sobre temas importantes, compartir su significado histórico o cultural y celebrar hitos que dan forma a nuestra comunidad. Se alienta a las personas que presenten proclamaciones a conectar el tema directamente con Keizer, ofrecer formas significativas para que los residentes se involucren y resaltar los esfuerzos locales que están generando un cambio positivo. La intención general es informar, inspirar y fomentar un mayor sentido de conexión y participación cívica entre los residentes de Keizer.

Organizations/Groups Operating in Keizer - updated: July 23, 2025

	GROUP	CONTACT INFO	MEETS	NOTES
1	City of Keizer			
a.	City Council		1 st & 3 rd Monday – 6:00 pm	
b.	Audit Committee		As needed	
c.	Budget Committee		April & May 6:00 pm	
d.	Community Diversity Engagement Committee		1 st Thursday – 6:00 pm	
e.	Long Range Planning Task Force		Semi-Annually	
f.	Parks Advisory Board		2 nd Tuesday – 6:00 pm	
g.	Planning Commission		2 nd Wednesday – 6:00 pm	
h.	Public Art Commission		3 rd Tuesday, Odd-numbered months – 6:00 pm	
i.	Traffic Safety Bikeways Pedestrian Committee		3 rd Thursday – 6:00 pm	
j.	Volunteer Coordinating Committee		2 nd Thursday – 6:00 pm	
k.	Keizer Peer Court		Thursdays 4:15 - 5:15 pm	
2	Government			
a.	Marion County	Marion County Oregon - Home		
b.	Cherriots Bus Service	www.cherriots.org		
c.	Keizer Fire District	Home - Keizer Fire District Keizer Fire District		
d.	Marion County Fire District	Marion County Fire District No. 1 – Salem Oregon Marion County Fire District No. 1 (mcf1.com)		
e.	Confederated Tribes of Siletz Indians	Confederated Tribes of Siletz Indians Siletz Tribe located in		

	GROUP	CONTACT INFO	MEETS	NOTES
		Oregon (ctsi.nsn.us)		
f.	Claggett Creek Watershed Council	Untitled Document (watershedcouncils.net)		
3	Salem Keizer School District	https://salkeiz.k12.or.us/about/calendar		
a.	McNary High School	https://mcnary.salkeiz.k12.or.us/about-2/bell-schedule		
b.	Claggett Creek Middle School	https://claggettcreek.salkeiz.k12.or.us/about/calendar		
c.	Whiteaker Middle School	https://whiteaker.salkeiz.k12.or.us/about/calendar		
d.	Forest Ridge Elementary	https://forestridge.salkeiz.k12.or.us/about/calendar		
e.	Clear Lake Elementary	https://clearlake.salkeiz.k12.or.us/about/calendar		
f.	Gubser Elementary	https://gubser.salkeiz.k12.or.us/about/calendar		
g.	Keizer Elementary	https://keizer.salkeiz.k12.or.us/about/calendar		
h.	Kennedy Elementary	https://kennedy.salkeiz.k12.or.us/about/calendar		
i.	Cummings Elementary	https://cummingss.salkeiz.k12.or.us/about/calendar		
j.	Weddle Elementary	https://weddle.salkeiz.k12.or.us/about/calendar		
k.	Optimum Learning Environment	https://ole.salkeiz.k12.or.us/about/calendar		

	GROUP	CONTACT INFO	MEETS	NOTES
	I. Chemawa Indian School	https://chemawa.bie.edu/		
4	Business/Non-Profits			
	a. Community Dinners	https://www.sainteds.com/Community-Outreach 503-393-5323	4 th Wednesday 4:30-6:30 pm (Except in Nov, times are 3:30-6:00 pm) St. Edward Catholic Church – St. Edward Parish Hall	
	b. Keizer Chamber of Commerce	Welcome to the Keizer Chamber of Commerce		
	c. Keizer Network of Women			
	d. Keizer Men of Action			
	e. Keizer Business Alliance	Keizer Business Alliance – Diversity Builds Innovation		
	f. Latino Business Alliance	https://latinobusinessalliance.org		
	g. Keizer United			
	h. CASA of Marion County	HOME marion-county-casa (casamarion.org)		
	i. Latino Action Committee	Roland Herrera		
	j. Hispanic Business Community	RJ Navarro		
	k. Paradise of Samoa	Tasi Keener		
	l. Black Joy Oregon & Black Joy Farms	Juli Ray Joy		
	m. Radness Ensues	Becka Brisbin		
	n. Salem-Keizer NAACP	Ashley Dunn		
	o. Brothers of Valor, Inc. – The REC	Bowling, Mentoring, Studios & Video Games in Keizer The REC (welcometotherec.com)		
	p. Boys & Girls Club Keizer Branch	Boys & Girls Club of Salem, Marion and Polk Counties Salem		

	GROUP	CONTACT INFO	MEETS	NOTES
		Oregon (bgc-salem.org)		
q.	Mano a Mano	Levi Herrera		
r.	Mid-Willamette Valley Community Action Agency	Mid-Willamette Valley Community Action Salem, OR (mwvcaa.org)		
s.	Simonka House			
t.	Keizer Community Foundation – Keizer Klosets			
u.	Keizer Cultural Center Board	Keizer Heritage Foundation		
v.	Keizer Community Library	Keizer Community Library – Imagination and Discovery (keizerlibrary.org)		
w.	Keizer Homegrown Theater	Home - Keizer Homegrown Theatre		
x.	Keizer Art Association	Keizer Art Association (keizerarts.com)		
y.	Keizer Heritage Museum	Discover Keizer History - (keizerheritagemuseum.org)		
z.	Keizer Community Food Bank	Keizer Food Bank - Home (keizercommunityfoodbank.org)		
11	Neighborhood Associations			
a.	Greater Gubser Neighborhood Association (“GGNA”)		2 nd Tuesday (no meetings in June/July/Aug/Dec) 6:30 pm	
b.	Northwest Keizer Neighborhood Association (“NWKNA”)		3 rd Wednesday 7 pm	
c.	Greater Northeast Keizer Neighborhood Association (“GNEKNA”)		1 st Tuesday 6 pm	
d.	Southeast Keizer Neighborhood Association (“SEKNA”)		1 st Thursday (no meetings in June/July/Aug/Dec) 6:30 pm	

	GROUP	CONTACT INFO	MEETS	NOTES
e.	West Keizer Neighborhood Association (“WKNA”)		2 nd Thursday (no meetings in June/July/Aug/Dec) 7 pm	
f.	Kennedy Neighborhood Family Council	Maribel Martinez		
g.	Southeast Keizer Community Center	Korina Navarro		
12	Churches			
a.	Chabad Center for Jewish Life	https://www.jewishsaalem.com/templates/events.htm		
b.	Church on the Hill	HOME Church on the Hill (cothcommunity.com)		
c.	Countryside Christian Church	Countryside Christian Church Home		
d.	Dayspring Fellowship	Dayspring Fellowship Church Loving God, Loving People, Changing Lives		
e.	Faith Lutheran Church ELCA	Faith Lutheran Church (flckeizer.org)		
f.	John Knox Presbyterian Church	John Knox Presbyterian Church Keizer, OR (johnknoxpreskeizer.org)		
g.	Keizer Christian Church	Keizer Christian Church Proclaiming Christ's Love, Building Community, Meeting Human Need		
h.	Keizer Church of Christ	https://keizercoc.org		
i.	Keizer Clear Lake United Methodist Church	KEIZER CLEAR LAKE UNITED METHODIST CHURCH - Home (kclumc.org)		

	GROUP	CONTACT INFO	MEETS	NOTES
j.	Keizer Community Church	Keizer Community Church – KCC Home		
k.	La Luz Del Valle	Pastor Dominguez		
l.	Saint Edward Catholic Church	Saint Edward Catholic Church (sainteds.com)		
m.	Salem Mennonite Church			
n.	The Church of Jesus Christ of Latter-day Saints	Christian Church in Keizer, OR 1375 Lockhaven Drive Northeast Church of Jesus Christ		
13	Fraternal Organizations			
a.	Keizer Elks Lodge			
b.	Keizer Rotary			
c.	American Legion Post 17			
d.	Lions Club			
e.	Fraternal Order of Eagles			
14	Sports Related			
a.	Mid Valley Soccer Club			
b.	McNary Youth Baseball			
c.	Keizer Baseball and Softball			
d.	Keizer Community Fields			
e.	Women's Football League			
f.	Rugby Lacrosse			
g.	For Love of the Game			
16	Social Media/Media			
a.	Keizer Community Bulletin Board			
b.	Keizer, OR			
c.	Keizertimes			
d.	Salem Reporter			
e.	Statesmen Journal			