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To provide oral comments via electronic means, please contact the City Recorder's Office no later than 2:00 p.m. on the day of the meeting. Most regular City Council meetings are streamed live through [www.KeizerTV.com](http://www.KeizerTV.com) and cable-cast on Comcast Channel 23 within the Keizer City limits.



**KEIZER PARKS & RECREATION ADVISORY BOARD**  
**AGENDA**

**Tuesday, August 12, 2025, 6:00 PM**  
**Robert L. Simon Council Chambers**

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
  - a. July 2025
3. **APPEARANCE OF INTERESTED PERSONS**
4. **NEW/OLD BUSINESS**
  - a. Parks Tour (a List of Previously Toured Parks is attached) ~ Choose the 2025 Parks to Visit
  - b. City Council Requested Discussion on the usage, regulations related to time, manner, and place for E-bikes & E-scooters in the parks ~ see Guide & Bike Laws
5. **PARKS REPORTS**
  - a. Tanya Hamilton ~ Hidden Creek | Northridge  
Mike Pantalone ~ Northview | Country Glen  
Clay Rushton ~ Clearlake | Bair  
Bob Shackelford ~ Bob Newton | Mike Whittam  
Chair Matt Lawyer ~ Ryan J. Hill | Chalmer-Jones  
All ~ Keizer Rapids Park
6. **STAFF REPORT**
7. **COUNCIL LIAISON REPORT**

8. **MEMBER REPORTING TO COUNCIL: CLAY RUSHTON ON AUGUST 18TH - 6PM**
9. **NEXT MEETING: MONDAY, SEPTEMBER 8TH - 6PM - PARKS TOUR!**
10. **ADJOURNMENT**

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*



**MINUTES**  
**KEIZER PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, July 8, 2025**  
**Robert L. Simon Council Chambers**

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:02 p.m. Attendance was noted as follows:

**Present:**

Matt Lawyer, Chair  
Lisa Cejka, Vice Chair  
Tanya Hamilton  
Gwen Carr  
Michael Pantalone  
Clay Rushton  
David Loudon  
Jill Gust

**Absent:**

Bob Shackelford

**Youth Liaison Present:**

Liam Stitt

**Staff Present:**

Bill Lawyer, Public Works Director  
Dawn Wilson, Deputy City Recorder

**Council Liaison Present:**

Councilor Parsons

**Staff Absent:**

Robert Johnson, Parks Division Manager

**2. APPROVAL OF MINUTES**

- a. June 2025** Mike Pantalone made a change on his report out when he was talking about a sidewalk from the North stairs to the court.

Lisa Cejka moved for approval of the June 2025 Minutes as amended.  
Tanya Hamilton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Lawyer, and Gust in favor with Shackelford absent.

- 3. APPEARANCE OF INTERESTED PERSONS** Ellen Marsh, Keizer, asked that the park hours remain closed at 9:00 p.m.

Rebecca Fineran, Manager of the Keizer Community Fields, offered to discuss the hours and answer questions.

Rhonda Rich, President of the West Keizer Neighborhood Association, commented on the lighting for the turf fields at a 2021 meeting and read a portion of the minutes. It was acknowledged that the rule would need to be amended and that the lighting would be installed for park use in the winter months. She felt that the lighting does effect the livability of the neighborhood. It was agreed that at 9:00 p.m. lights dimmed and 9:30 p.m.,

lights were out. On behalf of the neighbors, she asked that the games be over by 9:00 p.m. year round because the noise was an issue.

Steve Brooks, Keizer, supported the previous testimony and enjoys having the turf field, and it was unreasonable to have games until 10:00 p.m.

#### 4. PARK RULES AMENDMENT

##### a. **ORDINANCE - Relating to Park Regulations; Amending Keizer Code Sections 28-23 and 28-43**

The Board agreed to discuss the Parks Rules Amendment out of order.

Public Works Director Bill Lawyer summarized the staff report and explained why this item was being considered a second time by this Board. Mr. Lawyer acknowledged that reserving the turf fields would be different from reserving other parks. He viewed reservations to be permitted activities relating to Code Section 28-26.

The Board discussed the suggested changes to **Code Section 28-23(e)**. Ms. Fineran shared how they noticed which players were using the fields for business and training.

Tara Shafer, Keizer and President of Keizer Community Field Association, commented on the fees that the trainers charge and how the trainers should pay back the park to help keep the park affordable.

Jill Gust moved to take the staff recommendation with exception adding in individual/group training sessions. Seconded by Mike Pantalone. Motion passed unanimously as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Lawyer, and Gust in favor with Shackelford absent.

The opening and closing hours for programmed gaming were discussed. It was suggested to add the lighting based upon a certain time of year in **Code Section 28-43**. The challenges with community play versus park rentals were discussed.

Discussion ensued about having longer open hours from May 1st to September 30th. It was clarified that the lights would only remain on when there were reservations.

Ms. Fineran shared that they stop play at 9:30 p.m. and lights were turned off at 9:45 p.m. Ms. Fineran suggested to close the park at 10:00 p.m. with lights off at 10:15 p.m. so paid gaming could last longer. Discussion ensued about the dimming and turning off the lights at various times to allow for programmed gaming to occur later.

Mr. Lawyer shared that parking lot lights would be included in the next phase.

Mr. Rushton commented on the initial discussion of the hours in 2021, and that the hours were extended.

Clay Rushton motioned for the staff proposal but for lights to be dimmed at 9:30 p.m. and be out of the park by 10:00 p.m. Jill Gust seconded. Motion failed as follows: Rushton, Loudon, Lawyer, and Gust in favor with Cejka, Hamilton, Pantalone, and Carr opposed with Shackelford absent.

Discussion ensued on the noise pollution, how the time could be adjusted during the summer, and how the lighting and activities negatively impact the lives of residents.

Mike Pantalone moved that all programming/games shall be completed by 9:00 p.m. and the lighting shall be dimmed at 9:00 p.m. and the fields will be closed at 9:30 p.m. Clay Rushton seconded. Motion passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, and Lawyer in favor with Gust opposed and Shackelford absent.

Chair Lawyer clarified that this motion was to maintain status quo so it would effectively be no recommendation for a change.

## 5. PARKS REPORTS

### a. Gwen Carr ~ Claggett Creek | Keizer Little League

**Gwen Carr** reported that *Claggett Creek* looked absolutely beautiful.

**David Loudon** reported that *Wallace House* looked great | Ben Miller had a small nick in one of the swings but it was not a safety hazard.

### David Loudon ~ Wallace House | Ben Miller

**Lisa Cejka** reported on *Wallace House* that the native plants were mowed or chopped off | *Palma Ciea* looked good and the berries were ripe and the walkway down to the river looked good and was a little overgrown | *Sunset* looks great with hidden hearts in the trees.

### Jill Gust ~ Willamette Manor | Meadows

Councilor Parsons shared that there would be a facelift for the Big Toy at *Keizer Rapids Park* on July 19th. The Big Toy would be closed from Saturday to Wednesday for the surface to dry. Lisa Cejka shared that there were briquettes in the trees and to be careful of fires.

### Lisa Cejka ~ Palma Ciea | Sunset

Liam Stitt reported that he and other volunteers spent about 6 hours installing 10 of the new trashcan holders in Keizer Rapid Parks, and the park looked very well-kept.

### All ~ Keizer Rapids Park

## 6. NEW/OLD BUSINESS

There was no other business.

## 7. STAFF REPORT

Public Works Director Bill Lawyer shared that construction was underway for the play structure at Bob Newton Park. Mr. Lawyer provided an update on

the Parks Master Plan on how it would go back to Parks Recreation and Advisory Board for feedback on the process, plan, and a recommendation to City Council.

Mr. Lawyer shared that the Turf Fields were in phase II and there was an issue installing the waterline, and the floor was poured for the concessions building and restroom. The contractor was keeping everything neat and orderly since the parks were kept open during construction.

Mr. Lawyer shared that there was clean up for the stormwater system at Hidden Creek. For public access purposes, Mr. Lawyer shared that the Wetlands Mitigation Project was moving forward on the East of Clagget Creek.

**8. COUNCIL  
LIAISON REPORT**

Councilor Marlene Parsons shared that a request for proposal to provide management on the Keizer Little League Park for the Scope of Service in the contract would be sent out and that the City Council asked for the Parks Board input at the next meeting.

**9. MEMBER  
REPORTING TO  
COUNCIL: Clay  
Rushton on July  
21st at 6pm**

Chair Lawyer and Tanya Hamilton would be reporting to Council on July 21st.

**10. NEXT MEETING:  
August 12th**

**11. ADJOURNMENT**

Meeting adjourned: 7:49 p.m.

Minutes approved: \_\_\_\_\_

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*

## **PARKS TOURS**

2017: Country Glen, KLL, Mike Whittam, Claggett, Rickman & Skate Park

2018: KRP, Meadows and Hill

2019 was cancelled due to weather

2020 was cancelled due to Covid (Claggett, Northview, KLL & Bob Newton)

2021 Spring: Chalmers-Jones, Willamette Manor, Wallace House

2021 Fall: Claggett Creek, Northview, Palma Ciega





2022: Palma Ciega, Keizer Rapids, Bair Park

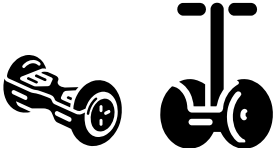




2023: Keizer Rapids Park, Ben Miller Family Park, Bob Newton Family Park

2024: Keizer Rapids Park, Ryan J. Hill Memorial Park, and Keizer Little League Park

2025:

# OREGON MICROMOBILITY, MOPED, AND MINI MOTORCYCLE GUIDE

Device	Definition	Overview of Regulations	ORS Reference
 <p style="text-align: center;"><b>Bicycle</b></p>	<p>A vehicle that:</p> <ul style="list-style-type: none"> <li>• Is designed to be operated on the ground on wheels;</li> <li>• Has a seat or saddle for use of the rider;</li> <li>• Is designed to travel with not more than three wheels in contact with the ground;</li> <li>• Is propelled exclusively by human power;</li> <li>• Has every wheel more than 14 inches in diameter or two tandem wheels either of which is more than 14 inches in diameter; and</li> <li>• Is equipped with pedals.</li> </ul>	<ul style="list-style-type: none"> <li>• Helmet required for people under 16 unless doing so violates religious beliefs.</li> <li>• May operate on a bicycle lane or path, or in a crosswalk.</li> <li>• May operate on a sidewalk but must give audible warning when overtaking a pedestrian and must yield right of way to all pedestrians.</li> <li>• Approved lighting must be used when operating under limited visibility.</li> </ul>	<p>801.150 (Definition) 801.608 (Vulnerable user) 807.020 (License exemption) 814.400 (Rights and duties) 814.410 (Sidewalk use) 814.420 (Bike lane use) 814.440 (Signaling turns) 814.485 (Helmets) 814.487 (Helmet exemption) 815.280 (Equipment)</p>
 <p style="text-align: center;"><b>Electric Assisted Bicycle (E-bike)</b></p>	<p>A bicycle that is:</p> <ul style="list-style-type: none"> <li>• Equipped with an electric motor and that is a Class 1, Class 2, or Class 3 electric assisted bicycle.</li> <li>• Class 1: Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 MPH.</li> <li>• Class 2: May be propelled by its motor without a rider pedaling and ceases to provide assistance once the bicycle reaches a speed of 20 MPH.</li> <li>• Class 3: Provides assistance only when the rider is pedaling, ceases to provide assistance when the bicycle reaches the speed of 28 MPH, and is equipped with a speedometer.</li> </ul> <p><b>Note:</b> Gas assisted bicycles are considered mopeds.</p>	<ul style="list-style-type: none"> <li>• Must be at least 16 to operate.</li> <li>• Protective headgear is recommended unless doing so violates religious beliefs.</li> <li>• May not operate on a sidewalk.</li> <li>• Approved lighting must be used when operating under limited visibility.</li> </ul>	<p>801.258 (Definition) 801.608 (Vulnerable user) 807.020 (License exemption) 814.400 (Rights and duties) 814.405 (E-bike status) 814.410 (Sidewalk use) 814.420 (Bike lane use) 814.440 (Signaling turns) 814.485 (Helmets) 814.487 (Helmet exemption) 815.280 (Equipment)</p>
 <p style="text-align: center;"><b>Motor Assisted Scooter</b></p>	<p>A vehicle that:</p> <ul style="list-style-type: none"> <li>• Is designed to be operated on the ground with up to four wheels and has a foot support or seat for the operator's use;</li> <li>• Can be propelled by motor OR human propulsion;</li> <li>• Is equipped with a power source that maxes out at 24 MPH on level ground, and:             <ul style="list-style-type: none"> <li>◦ If gas-powered, has a max displacement of 35 cc.</li> <li>◦ If electric, has a max output of 1,000 watts.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Must be at least 16 to operate.</li> <li>• May not exceed 15 MPH.</li> <li>• Must wear protective headgear unless doing so violates religious beliefs.</li> <li>• Passengers not allowed.</li> <li>• Approved lighting must be used when operating under limited visibility.</li> <li>• Must use bicycle lane or path if bicycle lane or path is near the roadway and use is not prohibited by local laws. May ride on sidewalk to enter or leave adjacent property.</li> <li>• Must walk motor assisted scooter in crosswalk. (Does not apply to person with a disability.)</li> <li>• Use may be restricted by local jurisdictions.</li> </ul>	<p>801.348 (Definition) 801.608 (Vulnerable user) 807.020 (License exemption) 811.440 (Bike lane use) 814.510 (Rights and duties) 814.512 (Age, speed) 814.514 (bike lane use) 814.518 (Highway use) 814.520 (Lane use) 814.522 (Signaling turns) 814.524 (Sidewalk use) 814.526 (Bike lane/audible warning) 814.528 (Crosswalk use) 814.530 (Passengers) 814.534 (Helmet req.) 815.283 (Lights)</p>
 <p style="text-align: center;"><b>Motorized Wheelchair</b></p>	<p>Not defined in Oregon Vehicle Code.</p>	<ul style="list-style-type: none"> <li>• Motorized wheelchair may be operated on a bike lane or path.</li> <li>• Lighting equipment required when operated in a bike lane or path under limited visibility.</li> </ul>	<p>811.440 (Bike lane use) 814.500 (Rights and duties) 815.282 (Lights)</p>

Device	Definition	Overview of Regulations	ORS Reference
 <p><b>Electric Personal Assistive Devices</b></p>	<p>A device that:</p> <ul style="list-style-type: none"> <li>• Is self-balancing on two non-tandem wheels;</li> <li>• Is designed to transport one person in a standing position;</li> <li>• Has an electric propulsion system; and</li> <li>• Has a maximum speed of 15 MPH.</li> </ul>	<ul style="list-style-type: none"> <li>• Must be at least 16 to operate.</li> <li>• May not exceed 15 MPH.</li> <li>• May operate on a bicycle lane or path.</li> <li>• May operate on a sidewalk but must give audible warning when overtaking a pedestrian and must yield right of way to all pedestrians.</li> <li>• Use may be limited by local jurisdictions.</li> <li>• Approved lighting must be used when operating under limited visibility.</li> </ul>	<p>801.259 (Definition) 811.440 (Bike lane use) 814.550 (Application of laws) 814.552 (Speed, use) 814.554 (Local govt.) 815.284 (Lights)</p>
 <p><b>Skateboard, E-skateboard</b></p>	<p>Not defined in Oregon Vehicle Code.</p>	<ul style="list-style-type: none"> <li>• Helmet required for people under 16.</li> </ul>	<p>801.608 (Vulnerable user) 814.600 (Helmet req.)</p>
 <p><b>One-Wheeled Devices</b></p>	<p>Not defined in Oregon Vehicle Code.</p>	<ul style="list-style-type: none"> <li>• No regulations are listed as these devices are not defined in Oregon Vehicle Code.</li> </ul>	<p>N/A</p>
 <p><b>Moped</b></p>	<p>A vehicle that:</p> <ul style="list-style-type: none"> <li>• Is designed to be operated on the ground with no more than three wheels,</li> <li>• Has a seat or saddle for operator use;</li> <li>• Is equipped with an independent power source that <ul style="list-style-type: none"> <li>◦ Maxes out at 30 MPH on level ground, and</li> <li>◦ If gas-powered, has a displacement of 35.01 to 50cc.</li> </ul> </li> <li>• Has an automatic power drive and does not require clutching or shifting.</li> </ul> <p><b>Note:</b> If the vehicle exceeds either maximum capable speed or engine size, it is a motorcycle.</p>	<ul style="list-style-type: none"> <li>• Requires registration and insurance to operate on public roadways and premises open to the public.</li> <li>• Requires a driver license to operate (but not a motorcycle endorsement).</li> <li>• Motorcycle helmet required.</li> <li>• Headlights required.</li> <li>• May operate in a bike lane only if exclusively powered by human power.</li> <li>• Passengers not allowed.</li> </ul>	<p>801.345 (Definition) 801.608 (Vulnerable user) 803.420 (Registration) 807.010 (License) 811.440 (Bike lane use) 814.200 (Unlawful use) 814.260 (Helmet req.) 814.310 (Alterations) 814.320 (Lights) 814.330 (Passengers)</p>
 <p><b>Pocket Bike, Mini Motorcycle</b></p>	<p>Not defined in Oregon Vehicle Code.</p> <p><b>Note:</b> These do not fall under the definition of motor assisted scooters because the engine is more than 35 cc and can go faster than 24 mph on level ground. These also do not fall under the definition of a motorcycle or moped because they do not meet federal safety standards.</p>	<ul style="list-style-type: none"> <li>• No regulations are listed as these are not legal to operate on highways or premises open to the public.</li> <li>• May operate only on private property with owner's permission.</li> </ul>	<p>N/A</p>

## Oregon Motorized and Non-motorized Device Reference Guide.

Description	Min. Age	License	Registration	Insurance	Helmet	Passenger	Lights	Max Capable Speed	Max Allowed Speed	Ride on Sidewalk	Ride on Bike Path/Lane	Ride in crosswalk	Arrest DUII	Read Implied Consent	
<b>Electric Scooter</b> <b>Gas Scooter</b> 	16	No	No	No	Yes Bike	No	Yes at night	24 Mph	15 Mph	No	Yes	No	Yes	Yes	
Electric – <b>Max Power 1000 watts output</b> Gas – <b>Under 35.01cc's</b> . Both cannot operate faster than 24 mph. If an electric or gas scooter exceeds either the maximum allowed speed, maximum capable speed or engine size, it is classified as a moped or motorcycle and must meet all of the requirements of that classification.															
<b>Pocket Bike</b> <b>Mini Motorcycle</b> 	* See Below	Yes	Yes	Yes	Yes DOT	No	Yes	24+ Mph	Cannot drive on roadways	No	No	No	Yes	Yes	
<b>Drive on Private Property Only</b> Cannot be operated on roads/highways or premises open to the public. These are off-road use only vehicles. These are <b>NOT</b> motor assisted scooters since the engine is more than 35.01 ccs and faster than 24mph. These are considered a moped or motorcycle due to cc size and do not meet standards set by The Department of Transportation. Must have a license to operate. If license is suspended or no insurance, cite and tow the bike. These also require insurance and a registration to operate. *Although pocket bikes may not be ridden on roadways or premise open to the public, anyone riding them can still be cited for any violation of license, registration or insurance.															
<b>Moped</b> 	16	Yes	Yes	Yes	Yes DOT	No	Yes	30 Mph	--	No	Only under human power	No	Yes	Yes	
Operation of this is <b>the same as a motorcycle</b> . Engine size is limited to 35.01 to 50 ccs. Any moped equipped with a power source, <b>EXCEPT electric assisted bike or a motor assisted scooter</b> designed to travel w/no more than 3 wheels in contact with the ground, has an independent power source capable of unassisted speed not more than 30mph on level surface. It is equipped with a power drive system that functions directly or automatically only and does not require clutching or shifting by the operator after the system is engaged. Requires a driver's license ( <i>but not a motorcycle endorsement</i> ), registration and insurance to operate on public roadways and premises open to the public. If a moped exceeds either maximum capable speed or engine size, it would be classified as a motorcycle and then must meet all of the requirements of that classification. Tow for DWS / No insurance.															
<b>Electric Personal Assistive Mobility Device</b> 	16	No	No	No	No	No	Yes at night	15 Mph	--	Yes	Yes	Yes	Yes	No	
Can operate in bicycle lanes and paths, sidewalks and highways with speed limits of 35 mph or less. Electric personal assistive mobility device is self-balancing on two non-tandem wheels. It's designed to transport 1 person in standing position. Has an electric propulsion system with a maximum speed of 15mph. Unlike bicyclists, operators of these scooters must be at least 16 years old, and the new law creates the offense of operating such a vehicle in an unsafe manner.															
<b>Electric Assisted Bike</b> 	16	No	No	No	Yes Bike	Restricted	Yes at night	20 Mph	--	No	Yes	Yes	Yes	No	
Treat as a bicycle per ORS 814.405 An electric assisted bicycle shall be considered a bicycle, rather than a motor vehicle, for purposes of the Oregon Vehicle Code, except when otherwise specifically provided by statute. The same rules apply to this bicycle as do a "normal" bicycle. These are considered a VEHICLE. Electric assisted bike has both fully operative pedals for human propulsion and electric motor w/power output not more than 1,000 watts. Max speed no more than 20mph on level ground.															
<b>Bicycle</b> 	--	No	No	No	Under 16	Restricted	Yes at night	--	--	Yes	Yes	Yes	Yes	No	
A bicycle is considered a vehicle and must the operator must obey the rules of the road. Approved lighting must be used when operating under limited visibility.															
<b>Skateboard / Skate Scooter</b>	--	No	No	No	Under 16	No	No	--	--	Yes	Yes	Yes	Yes	No	
<b>Roller / In-line Skates</b> 	--	No	No	No	Under 16	No	No	--	--	Yes	Yes	Yes	Yes	No	

GDN 30866 09/2004

*\*If the operators privileges to drive is suspended or they are under 16 years of age, they cannot legally operate ANY motor vehicle on roadway or premises open to the public. A motor assisted scooter is a motor vehicle although it is not required to be registered or insured under Oregon Law.*

-----Original Message-----

**From: Lindsay, Joseph**

Sent: Wednesday, July 30, 2025 12:01 PM

To: Brown, Adam; Copeland, Andrew; Bisset, Melissa; Witham, Shane; Wood, Tim; Lawyer, Bill; Klever, Garrett

Subject: RE: Additional Scooter Laws

**Here is additional knowledge from our Keizer Code:**

**Section 28-30 (b):** No person may operate a vehicle, except as authorized by the director, in any park except upon a publicly owned road or trail which is open for public vehicular traffic within the park. No person may operate any vehicle on any park road or trail at a speed greater than the speed limit established by the director and posted on the road or trail, or if no speed is posted, at a speed greater than ten miles per hour.

Also, the definition of vehicle is quite expansive to even include wheelchairs and strollers--which covers all of these types of vehicles including ebikes. So...we can post speed limits greater than ten or we can assume a 10 mph zone for all our parks trails and roadways.

This will be good info to share with the parks board and traffic safety folks as well. It looks like we have the rules in place.

Joe