



**MINUTES**  
**KEIZER PARKS & RECREATION ADVISORY BOARD**  
**Tuesday, July 8, 2025**  
**Robert L. Simon Council Chambers**

- 1. CALL TO ORDER** CALL TO ORDER – Chair Matt Lawyer called the meeting to order at 6:02 p.m. Attendance was noted as follows:

**Present:**

Matt Lawyer, Chair  
Lisa Cejka, Vice Chair  
Tanya Hamilton  
Gwen Carr  
Michael Pantalone  
Clay Rushton  
David Loudon  
Jill Gust

**Absent:**

Bob Shackelford

**Youth Liaison Present:**

Liam Stitt

**Staff Present:**

Bill Lawyer, Public Works Director  
Dawn Wilson, Deputy City Recorder

**Council Liaison Present:**

Councilor Parsons

**Staff Absent:**

Robert Johnson, Parks Division Manager

**2. APPROVAL OF MINUTES**

- a. June 2025** Mike Pantalone made a change on his report out when he was talking about a sidewalk from the North stairs to the court.

Lisa Cejka moved for approval of the June 2025 Minutes as amended.  
Tanya Hamilton seconded. Motion unanimously passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Lawyer, and Gust in favor with Shackelford absent.

- 3. APPEARANCE OF INTERESTED PERSONS** Ellen Marsh, Keizer, asked that the park hours remain closed at 9:00 p.m.

Rebecca Fineran, Manager of the Keizer Community Fields, offered to discuss the hours and answer questions.

Rhonda Rich, President of the West Keizer Neighborhood Association, commented on the lighting for the turf fields at a 2021 meeting and read a portion of the minutes. It was acknowledged that the rule would need to be amended and that the lighting would be installed for park use in the winter months. She felt that the lighting does effect the livability of the neighborhood. It was agreed that at 9:00 p.m. lights dimmed and 9:30 p.m.,

lights were out. On behalf of the neighbors, she asked that the games be over by 9:00 p.m. year round because the noise was an issue.

Steve Brooks, Keizer, supported the previous testimony and enjoys having the turf field, and it was unreasonable to have games until 10:00 p.m.

#### 4. PARK RULES AMENDMENT

##### a. **ORDINANCE - Relating to Park Regulations; Amending Keizer Code Sections 28-23 and 28-43**

The Board agreed to discuss the Parks Rules Amendment out of order.

Public Works Director Bill Lawyer summarized the staff report and explained why this item was being considered a second time by this Board. Mr. Lawyer acknowledged that reserving the turf fields would be different from reserving other parks. He viewed reservations to be permitted activities relating to Code Section 28-26.

The Board discussed the suggested changes to **Code Section 28-23(e)**. Ms. Fineran shared how they noticed which players were using the fields for business and training.

Tara Shafer, Keizer and President of Keizer Community Field Association, commented on the fees that the trainers charge and how the trainers should pay back the park to help keep the park affordable.

Jill Gust moved to take the staff recommendation with exception adding in individual/group training sessions. Seconded by Mike Pantalone. Motion passed unanimously as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, Lawyer, and Gust in favor with Shackelford absent.

The opening and closing hours for programmed gaming were discussed. It was suggested to add the lighting based upon a certain time of year in **Code Section 28-43**. The challenges with community play versus park rentals were discussed.

Discussion ensued about having longer open hours from May 1st to September 30th. It was clarified that the lights would only remain on when there were reservations.

Ms. Fineran shared that they stop play at 9:30 p.m. and lights were turned off at 9:45 p.m. Ms. Fineran suggested to close the park at 10:00 p.m. with lights off at 10:15 p.m. so paid gaming could last longer. Discussion ensued about the dimming and turning off the lights at various times to allow for programmed gaming to occur later.

Mr. Lawyer shared that parking lot lights would be included in the next phase.

Mr. Rushton commented on the initial discussion of the hours in 2021, and that the hours were extended.

Clay Rushton motioned for the staff proposal but for lights to be dimmed at 9:30 p.m. and be out of the park by 10:00 p.m. Jill Gust seconded. Motion failed as follows: Rushton, Loudon, Lawyer, and Gust in favor with Cejka, Hamilton, Pantalone, and Carr opposed with Shackelford absent.

Discussion ensued on the noise pollution, how the time could be adjusted during the summer, and how the lighting and activities negatively impact the lives of residents.

Mike Pantalone moved that all programming/games shall be completed by 9:00 p.m. and the lighting shall be dimmed at 9:00 p.m. and the fields will be closed at 9:30 p.m. Clay Rushton seconded. Motion passed as follows: Cejka, Pantalone, Carr, Rushton, Hamilton, Loudon, and Lawyer in favor with Gust opposed and Shackelford absent.

Chair Lawyer clarified that this motion was to maintain status quo so it would effectively be no recommendation for a change.

## 5. PARKS REPORTS

a. **Gwen Carr**  
~ *Claggett Creek*  
| *Keizer Little League*

**Gwen Carr** reported that *Claggett Creek* looked absolutely beautiful.

**David Loudon** reported that *Wallace House* looked great | Ben Miller had a small nick in one of the swings but it was not a safety hazard.

**David Loudon** ~  
**Wallace House** |  
**Ben Miller**

**Lisa Cejka** reported on *Wallace House* that the native plants were mowed or chopped off | *Palma Ciea* looked good and the berries were ripe and the walkway down to the river looked good and was a little overgrown | *Sunset* looks great with hidden hearts in the trees.

**Jill Gust** ~  
**Willamette Manor**  
| **Meadows**

Councilor Parsons shared that there would be a facelift for the Big Toy at *Keizer Rapids Park* on July 19th. The Big Toy would be closed from Saturday to Wednesday for the surface to dry. Lisa Cejka shared that there were briquettes in the trees and to be careful of fires.

**Lisa Cejka** ~  
**Palma Ciea** |  
**Sunset**

Liam Stitt reported that he and other volunteers spent about 6 hours installing 10 of the new trashcan holders in Keizer Rapid Parks, and the park looked very well-kept.

**All** ~ **Keizer Rapids Park**

## 6. NEW/OLD BUSINESS

There was no other business.

## 7. STAFF REPORT

Public Works Director Bill Lawyer shared that construction was underway for the play structure at Bob Newton Park. Mr. Lawyer provided an update on

the Parks Master Plan on how it would go back to Parks Recreation and Advisory Board for feedback on the process, plan, and a recommendation to City Council.

Mr. Lawyer shared that the Turf Fields were in phase II and there was an issue installing the waterline, and the floor was poured for the concessions building and restroom. The contractor was keeping everything neat and orderly since the parks were kept open during construction.

Mr. Lawyer shared that there was clean up for the stormwater system at Hidden Creek. For public access purposes, Mr. Lawyer shared that the Wetlands Mitigation Project was moving forward on the East of Clagget Creek.

**8. COUNCIL  
LIAISON REPORT**

Councilor Marlene Parsons shared that a request for proposal to provide management on the Keizer Little League Park for the Scope of Service in the contract would be sent out and that the City Council asked for the Parks Board input at the next meeting.

**9. MEMBER  
REPORTING TO  
COUNCIL: Clay  
Rushton on July  
21st at 6pm**

Chair Lawyer and Tanya Hamilton would be reporting to Council on July 21st.

**10. NEXT MEETING:  
August 12th**

**11. ADJOURNMENT**

Meeting adjourned: 7:49 p.m.

Minutes approved: \_\_\_\_\_

*“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”*