



MINUTES KEIZER

Thursday, September 25, 2025

Hybrid Meeting: In-Person (Keizer City Council Chambers) and via Zoom

Zoom Link: <https://us02web.zoom.us/j/86474329952>

Phone one-tap: +16699006833,,86474329952# US

Join via audio: +1 719 359 4580 US

- 1. Call to Order** Council President Starr called the meeting to order at 6:00 p.m.
Roll call was taken as follows:

Present:

Shaney Starr, Council President
Kyle Juran, Councilor
Daniel Kohler, Councilor

Staff:

Adam Brown, City Manager
Andrew Copeland, Police Chief

2. Discussion regarding Scope of Work, Information Needed and Next Steps

City Manager Adam Brown summarized the police services fee motions from a June City Council meeting as follows:

- To delay the \$.69 increase and come back to the Council no later than the second meeting in November
- To establish a Task Force to study the funding and operational needs of the Police Department.
- The purpose was to have an advisory vote on a fee increase that may be placed on the November 2026 ballot.

It was noted that the \$0.69 increase would generate approximately \$90,000 for the year 2026.

It was noted that there was a requirement to help other police agencies because Keizer receives help from them with special and expert resources and how this impacts staffing in Keizer.

The increase of costs for fuel, health, liability, and workers' compensation insurance, vehicle maintenance, vehicle costs, equipment, and other City line items have exponentially increased—and had been more than the cost of living.

Police Chief Copeland suggested that the Task Force consider what it would look like if the current staffing levels were reduced, which types of officers

would be lost, and what services this community wanted to retain.

Mr. Brown commented on how important it was not to be in a position of having to catch up with the costs and services.

Discussion ensued on the efficiency rate, happiness of the police staff, the conviction rate, and concern by the community not to raise taxes.

Data and Information Requested:

The Police Fee Task Force requested the following for future analysis:

- Historical and current calls for service and consideration of the original five extra police positions to the need to maintain the current number of officers with inflation—from the inception of the police fee to present.
- Time and resource breakdown for types and number of calls.
- Staffing roles, types of officers, and organizational structure.
- Officer workload and service impact modeling.
- Best practices data for public safety staffing and property tax rates from comparable Oregon cities and nationally.
- Influx of property tax revenue.
- License Plate Reader (LPR) impact and data on how that has brought costs down.
- Demographic reporting requirements and time needed for police officers to complete and submit the reports.
- Shared service agreements with other jurisdictions.

Timeline for Action Items:

Task	Responsible Party	Approximate Due Date
Compile call data & staffing breakdown	Police Department	October 9, 2025
Collect comparable City data	City Staff	October 9, 2025
Schedule and confirm next meetings: October 28 th	Task Force Lead	Right away
Analyze LPR and body cam data	Police Department and IT	Ongoing
Collective review and synthesization of data	Task Force	October 28 th
Draft visual materials for public presentation	Staff and Consultants	Prior to final recommendation

It was noted that the City Council requested to receive an advisory recommendation from this Task Force for the second Council meeting in November 2025.

3. Adjourn

Meeting adjourned: 6:50 p.m.

Minutes approved: _____

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