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To provide oral comments via electronic means, please contact the City Recorder's Office no later than 2:00 p.m. on the day of the meeting. Most regular City Council meetings are streamed live through www.KeizerTV.com and cable-cast on Comcast Channel 23 within the Keizer City limits.



KEIZER VOLUNTEER COORDINATING COMMITTEE
AGENDA

Thursday, October 9, 2025, 6:00 PM
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

1. **CALL TO ORDER/NOTE OF ATTENDANCE**
2. **PUBLIC TESTIMONY**
3. **APPROVAL OF MINUTES**
 - a. August 2025
4. **COMMITTEE APPOINTMENTS**
 - a. Traffic Safety, Bikeways and Pedestrian Committee
 - b. Parks and Recreation Advisory Board
 - c. Planning Commission ~ Youth Liaison
5. **OTHER BUSINESS**
 - a. Discussion to Work with the Community Diversity Engagement Committee (CDEC) on Volunteer Video Production to Recruit Volunteers ~ CDEC Chair Robin Barney and Vice Chair Fausto Ramos will Speak on this Item.
 - b. Review & Revise the Appointment Process
 - c. 2026 Meeting Date Taken by Another Committee:
 - May 14, 2026, is a Budget Committee meeting.
 - Cancel the meeting or select a different date?
 - Available dates: May 6th (Wed), May 20th (Wed), and May 28th (Thur)
6. **NEXT MEETING: NOVEMBER 13TH**

7. ADJOURNMENT

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”



MINUTES
KEIZER VOLUNTEER COORDINATING COMMITTEE
Thursday, August 14, 2025
Robert L. Simon Council Chambers
930 Chemawa Road NE
Keizer, Oregon

1. **CALL TO ORDER/NOTE OF ATTENDANCE**

CALL TO ORDER: Chair Jane Herb called the meeting to order at 6:00 pm.

ATTENDANCE:

Present:
Jane Herb, Chair
Larry Jackson
Leslie Risewick
Tina Richmond
Lanora Blake
Kim Freeman, Vice Chair
Councilor Daniel Kohler

Absent:
Daisy Hickman

Staff Present:
Dawn Wilson, Deputy City Recorder

2. **PUBLIC TESTIMONY**

The public testimony was taken out of order.

3. **APPROVAL OF MINUTES**
 - a. **June 2025**

Leslie Risewick moved for approval of the June 2025 minutes. Kim Freeman seconded. Motion passed unanimously as follows: Herb, Jackson, Risewick, Richmond, Blake, and Freeman in favor and Hickman absent.

4. **COMMITTEE APPOINTMENTS**
 - a. **Planning Commission Openings**

Quinn Stoddard was absent. The Board interviewed applicants Matt Lawyer, Jeremy Grenz, and Larry Scruggs.

Matt Lawyer shared that he was the current Planning Commission Chair and that the Planning Commission had done some really cool things, such as the River-Cherry Overlay District, navigated the sign code, made dozens of text amendments, implemented rules mandated by the State to serve the Keizer community. It's important to him to receive public engagement.

Jeremy Grenz shared that he had been a resident of Keizer since 2003 and was proud to live in Keizer. He has served on the Planning Commission for

almost two terms. He enjoyed being on the Planning Commission and felt that he worked well with Chair Lawyer. He helped work on the River-Cherry Overlay District and was looking forward to upcoming Public Hearings. He appreciated being able to voice his opinion on the State mandates.

Larry Scruggs shared that he had been a resident in Keizer for about 10 years. He volunteered for the University of Portland and a Task Force for the City of Portland. He has been a strategic planner for a number of years. He facilitated the processes for the Oregon Garden, Masterplans, and Transportation Plans. He believed that we need to plan for the future of Keizer.

Kim Freeman moved to close nominations for the Planning Commission.
Larry Jackson seconded.

The Board voted on the applicants for **Position # 1**.

Voting was as follows:

Member	Applicant
Lanora Blake	Matt Lawyer
Tina Richmond	Matt Lawyer
Larry Jackson	Matt Lawyer
Leslie Risewick	Matt Lawyer
Jane Herb	Matt Lawyer
Kim Freeman	Matt Lawyer

Matt Lawyer received the majority of the votes for Position #1.

The Board voted on the applicants for **Position # 2**.

Voting was as follows:

Member	Applicant
Kim Freeman	Jeremy Grenz
Lanora Blake	Larry Scruggs
Tina Richmond	No Recommendation
Larry Jackson	Jeremy Grenz
Jane Herb	Larry Scruggs
Leslie Riseman	Jeremy Grenz

Jeremy Grenz received the majority of the votes for Position # 2.

The Board voted on the applicants for **Position # 3**.

Voting was as follows:

Member	Applicant
Jane Herb	Larry Scruggs

Larry Jackson	No Recommendation
Tina Richmond	No Recommendation
Leslie Risewick	Larry Scruggs
Kim Freeman	Larry Scruggs
Lanora Blake	Jeremy Grenz

Larry Scruggs received the majority of the votes for Position #3.

b. Keizer Public Arts Commission

Erin Haigh and Quinn Stoddard were absent.

Jesus Escobar submitted a letter to the Volunteer Coordinating Committee because he couldn't attend the meeting.

Terry Romero, Salem Multicultural Institute and the World Beat Festival, read the letter that Jesus Escobar submitted to Volunteer Coordinating Committee (VCC). She shared that she met Mr. Escobar at the Latino Business Alliance and found that he was an inspiring artist who was passionate about children and art, and he wanted to be involved with this community. Mr. Escobar's artwork was mostly photography of historical buildings, and he added creative twists to the pictures.

The Board voted on the applicants for **Position # 1**.

Kim Freeman moved to close nominations for the Arts Commission and move Jesus Escobar forward for Position # 1 for term ending June of 2028. Larry Jackson seconded. Motion passed unanimously as follows: Herb, Jackson, Risewick, Richmond, Blake, and Freeman in favor and Hickman absent.

Ms. Freeman noted that Councilor Christopher emailed the VCC recommending Mr. Escobar.

Leslie Risewick shared that she preferred that applicants attend in person so the VCC could get a sense of who they were and ask questions.

c. City Council ~ Youth Councilor

The Board interviewed applicant Felicia Guptill.

Felicia Guptill shared that she was honored to be considered for the Youth Councilor. She had volunteered for Keizer community events, such as being part of the clean up crew and attended a Kevin Mannix Campaign. She recently attended a leadership camp for debates and campaign work and learned how to communicate effectively and work with the government. She would like to continue learning about the government and collaboration. She would like to have a voice for the youth.

Kim Freeman moved to close nominations for Youth Councilor and move Felicia Guptill forward to City Council for the term of the 2025/2026 school

year, that's from approximately 09/01/2025 thru 05/30/2026. Leslie Risewick seconded. Motion passed unanimously as follows: Herb, Jackson, Risewick, Richmond, Blake, and Freeman in favor and Hickman absent.

d. Keizer Public Arts Commission ~ Youth Liaison

Myles Delos Reyes withdrew his application. The Board interviewed applicant Cassidy Kerner.

Cassidy Kerner shared that she volunteered at the Big Toy painting in Keizer Rapids Park and would like to add a younger perspective with the art. She made posters for school and enjoys art. She felt that Keizer was already doing a good job with the art and that additional youth art could be added. She felt that discouraging graffiti wasn't the solution and suggested designating places for graffiti to be allowed.

Kim Freeman moved to close nominations the Youth Liaison position for the Keizer Arts Commission for a school year of 2025/2026 from 09/01/2025 thru 05/30/2026 approximately and move Cassidy Kerner forward to the Keizer City Council. Leslie Risewick seconded. Motion passed unanimously as follows: Herb, Jackson, Risewick, Richmond, Blake, and Freeman in favor and Hickman absent.

5. OTHER BUSINESS

a. Review the Appointment Process ~ Mayor Clark asked that interviews happen prior to the vote for any position, and then vote on one position and then the other position---and she requested that the process be reviewed.

The VCC discussed their Appointment Process.

Larry Jackson suggested that top candidates be voted on regardless of the position numbers.

Kim Freeman felt that if all the terms of positions were the same number of years to vote for all positions and move them all forward into the motion. She suggested being clear on the position number when voting, even though the position numbers didn't have any value and were merely to track the members. She loved the no recommendation option.

Chair Herb preferred the prior Process where slate votes were allowed by having the top two or three applicants on one ballot.

Councilor Kohler explained that if the new process had five applicants for three open positions, to vote for up to three applicants and then vote for the top and middle candidates and a no recommendation. He felt there was room for some revision and that everyone understood how this worked.

Larry Jackson remembered voting over and over again and not getting anywhere with slate voting.

Councilor Kohler suggested having this topic added to the next meeting, having it on the screen, and having City Manager Adam Brown attend the

meeting to referee the discussion to try and reach a consensus. Ms. Freeman requested to see the last two Appointment Processes. She commented the importance of this Committee to recommend the Appointment Process to the City Council. Ms. Freeman didn't think the VCC needed a referee.

Councilor Kohler didn't want to see a list of interview questions that must be asked but rather have a list of possible questions that could be asked. Councilor Kohler suggested having the City Manager at the meeting in case he was aware of certain rules that the VCC should be following.

The VCC would like the review and revision of the Appointment Process to be added to the next couple of agendas.

b. Review ideas for volunteer tokens of appreciation for next year's Volunteer Recognition Month

Chair Herb brought several items that Councilor Christopher obtained to consider as tokens for the annual Volunteer Recognition. Those items included a stylus pen with a pop-out to place on the back of the phone, a no-battery flashlight that lends to volunteers with a bright light to Keizer, a night light, sticker, pizza cutter, bottle opener, reflector, water gun, selfie-light, a pill box, and reusable tote bags. The VCC discussed the token of appreciation ideas.

Chair Herb would like the tokens to be different each year.

Leslie Risewick would like to have pens.

It was noted that extra tokens could be purchased, so the City Council could hand out at conferences and to volunteers in the community who were not on a Keizer Committee.

The VCC decided that they want to have high quality pens as the tokens.

The VCC members would bring sample pens to the next meeting for consideration.

6. NEXT MEETING: September 11th

Councilor Kohler announced that Assistant City Recorder Dawn Wilson had received a great accomplishment with her specialized training. Assistant City Recorder Wilson shared that she received the Certified Municipal Clerk designation, which was based upon a point system for education, experience, and training.

7. ADJOURNMENT

Meeting adjourned: 7:41 p.m. Minutes approved: _____

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”



Volunteer Coordinating Committee Meeting Date:
October 9, 2025

To: Volunteer Coordinating Committee
From: Dawn Wilson, Deputy City Recorder
Subject: Traffic Safety, Bikeways and Pedestrian Committee

Proposed Motion

After nominations are made:

I move to close nominations.

I move that the Volunteer Coordinating Committee recommend to City Council appointment of **APPLICANT'S NAME** and **APPLICANT'S NAME** to the Traffic Safety, Bikeways and Pedestrian Committee for Positions 1 and 2 with terms expiring December 31, 2028.

I. Summary

One position on the Traffic Safety, Bikeways and Pedestrian Committee is open. This opening was advertised on the City's Facebook and website, and a media release was published.

Positions 1 and 2 have terms ending December 31, 2028.

Applications were received from: Hersch Sangster and Michael Welsch. Hersch Sangster is an incumbent for Position 2.

Michael Welsch is also applying to serve on the Parks Recreation and Advisory Board.

II. Background

Open positions need to be filled, and the Volunteer Coordinating Committee (VCC) meets to review applications, interview the applicants, vote, and makes recommendations to the City Council for appointments.

III. Current Situation

This open position was advertised on the City's Facebook and website, and a media release was published from August 28, 2025 to September 22, 2025.

Applications were received and are included as an attachment for the VCC's review. The applicant will attend the VCC meeting to be interviewed by the Committee.

IV. Analysis

- A. **Strategic Impact** - N/A
- B. **Financial** - N/A
- C. **Timing** - N/A
- D. **Policy/Legal** - N/A

V. Alternatives

- A. Make recommendation for appointment to the City Council.
- B. Do not make a recommendation and continue advertising for the open positions.

VI. Recommendation

Staff recommends the VCC review the applications, interview the candidates for the openings, vote, and make a recommendation to the City Council for the appointment or continue the recruitment for the open positions.

Attachments

1. ATT_TSBP Packet_10 9 2025

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”

TRAFFIC SAFETY/BIKEWAYS/ PEDESTRIAN COMMITTEE

This committee is responsible for reviewing traffic safety issues in Keizer and making recommendations to the City Council for improvements. Members also make recommendations for future locations of bike lanes in the City and work to promote bicycle safety and use throughout the community. In addition to the monthly Committee meeting, there may be other events which require extra volunteer hours. The committee meets on the third Thursday of each month at 6 pm at City Hall.

Two Positions Open

Positions # 1 & 2 – Terms ending
12/31/2028

Application

- **Hersch Sangster**
(incumbent for Position # 2)
- **Michael Welsch**
Also applied to serve on the Parks Board

TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE

3-year terms | Updated 10/1/2025

Position	Member	Address/Phone	Original Appt. Date	Exp. Date (3-yr terms)	Report to Council/ Attend PC Mtg.
	*Indicates Cycle Advocate				
1	Brenda Lamb – VICE CHAIR <i>(not re-applying)</i>		2022	12/31/25	August
2*	Hersch Sangster		2014	12/31/25	February September
3*	Michael De Blasi – CHAIR		2018	12/31/26	March October
4	Trevor Lewis		2025	12/31/27	April November
5	David Philbrick		2024	12/31/26	May January
6*	David Dempster		2012	12/31/27	June
7	Matt Myers		2024	12/31/26	July December
	Lazlo Montoya Mendoza Youth Liaison (non-voting)			2025/26 school yr	
	Marion County Fire	503-588-6526			
	Council President Starr, Council Liaison starrs@keizeror.gov			01/2026	
	Mike Griffin, Staff Liaison griffinm@keizer.org	W: 503-856-3551			
	Martin Powell, Police Liaison powellm@keizer.org	W: 503-856-3502 W:			

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Lanora Blake Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Tina Richmond Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Jane Herb Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Leslie Risewick Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Kim Freeman Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Larry Jackson Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Daisy Hickman Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
** TALLY **	
Vote # 1	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COM	
VCC MEMBER: Lanora Blake Vote # 2	
Position # 1	Exp. 12/31/2028
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
** TALLY **	
Vote # 2	
Position # 1	Exp. 12/31/2028
Hersch Sangster	
Michael Welsh	
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Lanora Blake Vote # 1	
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VCC MEMBER: Tina Richmond Vote # 1	
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Michael Welsh	
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TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Lanora Blake Vote # 1	
Position # 3	Exp. 12/31/2028
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No Recommendation	

TRAFFIC SAFETY, BICYCLE & PEDESTRIAN COMM	
VCC MEMBER: Tina Richmond Vote # 1	
Position # 3	Exp. 12/31/2028
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Position # 3	Exp. 12/31/2028
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No Recommendation	

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Saturday, September 20, 2025 1:46 PM
To: Wilson, Dawn
Subject: Volunteer Application - New Form Submission for Keizer, Oregon

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

A new submission has been received for Volunteer Application at 09/20/2025 1:46 PM

First and Last Name (Nombre y Apellidos): Hersch Sangster

Email Address (Dirección de correo electrónico): [REDACTED]

Phone (Teléfono) : [REDACTED]

Address (Dirección): [REDACTED]

City (Ciudad): Keizer

Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés):

Budget Committee (Comité de Presupuesto):

Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación):

Planning Commission (Comisión de Planificación):

Public Art Commission (Comisión de Arte Público):

Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones): Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones)

Emergency Planning Committee (Comité de Planificación de Emergencias): Emergency Planning Committee (Comité de Planificación de Emergencias)

Other (Otra):

If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?):

Days and times of week available (Días y horas de la semana disponibles): Available most times

**Your knowledge, education and/or skills
(Sus conocimientos, educación y/o
habilidades):**

Education: McNary High School - 1972 Oregon State University – 1976 B.S. Community Health Education Oregon Worker’s Compensation Senior Examiner and Employer Training (SAIF and DAS) – 1980, 1995 Associate Degree In Risk Management 1998. Administrative Hearing Officer Training – McGeroge School of Law - 2000 Professional: • Quality Assurance, Training & Cooperative Disability Investigation Unit Senior Manager State of Oregon-DHS/Social Security Disability Program • Risk Management Consultant – State of Oregon - DAS • Program Manager Pre-Temporary Assistance for Needy Families Program (TANF) State of Oregon - DHS • Safety, Health & Training Manager State of Oregon – DCBS Awards: Governor’s State of Oregon Training Program of the Year, Quality Assurance Reviewer of the Year, Certified Disability Professional, Social Security Administration Commissioner’s Program Citation 1982 and SSA Regional Commissioner’s Citation 2004. Community: City of Keizer • Past -Chairperson, Current Member – City of Keizer Traffic, Bikeways and Pedestrian Committee • Past Member - City of Keizer Budget Committee • Past Chair/Board member Northwest Keizer Neighborhood Association • Past Commissioner and Chairperson - City of Keizer Planning Commission • Past Vice Chairperson – City of Keizer RIVERR Committee • Keizer Futures - Visions Workgroup • Keizer Police Gang Issue Focus Group • SDC Development – Contractor Interview Panel and Member SDC Development Task Force. Bikeways received the Bicycle Transportation Alliance’s Alice B. Toeclips State Award for the Helmet Program in Keizer 2001, nominated personally by ODOT for the award in 2003 Co-founding member of the Southeast Keizer Neighborhood Association and past Secretary Keizer Chamber of Commerce 2019 Keizer’s First Citizen Award Winner Salem-Keizer Schools • Past LSAC Chairperson – Keizer Elementary School, Whitaker Middle School & McNary High School • Site Council Member – Whiteaker Middle School & McNary High School • Past Salem-Keizer Community Schools Educator since 1982 • Citizen Ambassador for Public Schools (CAPS) 2000 Graduate • Numerous Workgroups, including a Performance Review, Boundary, Book Review, Facilities Taskforce, McNary Area CIP • Past President- McNary HS Sport Booster Club – McNary Wear Chairperson • Assistant Coach – McNary HS Equestrian Team • Safe Route to Schools

Instructor and member of the SRTS Advisory Board •
 Past Vice Chairperson/Social Director – Oregon High School Equestrian Teams – Willamette District Awards: Nominated 3 times for Community Educator of the year. Received the Oregon Athletic Directors' Award for distinguished service for High School Athletics. Received a McNary Varsity Letter for support of the school and the athletic programs-2003 Salem-Keizer Transit Board Commissioner and Treasurer 2004-2009 Past Chair Budget Committee – Member and Chairperson 2004 -2019 Mid-Valley Council of Governments Longtime member and past Vice Chair – SKATS Bicycle Advisory Committee Member Safe Routes to Schools Workgroup Marion County Chair /Commissioner – Marlon County Parks Commission Oregon State Past Member Oregon Traffic Safety Commission Bicycle Safety Advisory Committee ODOT/DMV Traffic Safety Bicycle and Pedestrian Program Advisory Professional: Past President & Regional Director – Oregon Association of Disability Employees Program Chairperson - National Disability Conference 1987 and two State Conferences Co-Founder and past Chairperson - State Safety Professional Network Awards: National Association of Disability Examiners Regional President's Award, Longevity Award and Community Service Award. Recreation: * Long time member, Past President, Vice President, Treasurer, Tour Leader & Spokes Editor, Education and Outreach Chairperson – Salem Bicycle Club Co-Founder /Coordinator– Monster Cookie Bicycle Ride *LAB Certified Effective Cyclist, ODOT SMART Cycling Instructor, Salem-Keizer School Cautious Kids Instructor and Safe Routes to Schools Instructor Member and Ride Leader – Salem Pedal Pals Cycling Group

**How many hours a month are you available?
 (¿Cuántas horas al mes estás disponible?):**

40 +

Please explain why you are interested in serving. (Por favor, explique por qué está interesada/o en servir):

To continue working to improve bicycle and pedestrian safety, through skill and safety fairs, the bike helmet program and the development of an E-Bike policy in Keizer


I understand the time commitment and duties involved (Entiendo el compromiso de tiempo y los deberes involucrados):

Yes

Education Background (Antecedentes educativos):

High School (escuela secundaria):

McNary HS

Graduate or GED (Posgrado o GED):	Graduate
College (universidad):	Oregon State University
Degree (Título universitario):	BS Public/Community Health
Name (Nombre):	Herschel Sangster
Address (Dirección):	
Phone (Número de teléfono):	
Current Place of Employment (Lugar de empleo actual):	
Occupation/Profession (Ocupación/Profesión):	Retired -
Employer's Name (Nombre del empleado):	State of Oregon
Employer's Address (Dirección del empleado):	
Employer's Phone (Teléfono del empleador):	
May We Contact you at work? (¿Podríamos contactarte en tu trabajo?):	Yes
Previous Volunteer Experience (Experiencia previa de voluntariado):	
Volunteer Agency (Agencia de voluntariado):	City Of Keizer
Address (Dirección):	930 Chemawa Rd
Phone (Número de teléfono):	503 390- 3700
	<ul style="list-style-type: none"> • Past -Chairperson, Current Member – City of Keizer Traffic, Bikeways and Pedestrian Committee • Past Member - City of Keizer Budget Committee • Past Chair/Board member Northwest Keizer Neighborhood Association • Past Commissioner and Chairperson - City of Keizer Planning Commission • Past Vice Chairperson – City of Keizer RIVERR Committee • Keizer Futures - Visions Workgroup • Keizer Police Gang Issue Focus Group • SDC Development – Contractor Interview Panel and Member SDC Development Task Force. Bikeways received the Bicycle Transportation Alliance’s Alice B. Toeclips State Award for the Helmet Program in Keizer 2001, nominated personally by ODOT for the award in 2003 Co-founding member of both the Southeast Keizer Neighborhood Association and the Northwest Keizer Neighborhood Association.
Duties (Deberes):	
I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.):	I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)

Hersch Sangster

Keizer, OR 97303

Education:

McNary High School - 1972

Oregon State University – 1976 B.S. Community Health Education

Oregon Worker's Compensation Senior Examiner and Employer Training (SAIF and DAS) – 1980, 1995

Associate Degree in Risk Management 1998.

Administrative Hearing Officer Training and Certificate – McGeorge School of Law - 2000

Professional:

- Quality Assurance, Training & Cooperative Disability Investigation Unit Senior Manager
State of Oregon-DHS/Social Security Disability Program
- Risk Management Consultant – State of Oregon - DAS
- Program Manager Pre-Temporary Assistance for Needy Families Program (TANF) State of Oregon - DHS
- Safety, Health & Training Manager State of Oregon – DCBS

Awards: Governor's State of Oregon Training Program of the Year, Quality Assurance Reviewer of the Year, Certified Disability Professional, Social Security Administration Commissioner's Program Citation 1982 and SSA Regional Commissioner's Citation 2004.

Community:

City of Keizer

- Past -Chairperson, Current Member – City of Keizer Traffic, Bikeways and Pedestrian Committee
- Past Member - City of Keizer Budget Committee
- Chair Northwest Keizer Neighborhood Association
- Past Commissioner and Chairperson - City of Keizer Planning Commission
- Past Vice Chairperson – City of Keizer RIVERR Committee
- Keizer Futures - Visions Workgroup
- Keizer Police Gang Issue Focus Group
- SDC Development – Contractor Interview Panel and Member SDC Development Task Force.

Bikeways received the Bicycle Transportation Alliance's Alice B. Toeclops State Award for the Helmet Program in Keizer 2001, nominated personally by ODOT for the award in 2003

Co-founding member of both the Northwest and the Southeast Keizer Neighborhood Associations

Keizer Chamber of Commerce

2019 Keizer's First Citizen Award Winner

Salem-Kelzer Schools

- Past LSAC Chairperson -- Kelzer Elementary School, Whitaker Middle School & McNary High School
 - Site Council Member -- Whiteaker Middle School & McNary High School
 - Past Salem-Kelzer Community Schools Educator since 1982
 - Citizen Ambassador for Public Schools (CAPS) 2000 Graduate
 - Numerous Workgroups, including a Performance Review, Boundary, Book Review, Facilities Taskforce, McNary Area CIP
 - Past President- McNary HS Sport Booster Club -- McNary Wear Chairperson
 - Assistant Coach -- McNary HS Equestrian Team
 - Safe Route to Schools Instructor and member of the SRTS Advisory Board
 - Past Vice Chairperson/Social Director -- Oregon High School Equestrian Teams -- Willamette District
- Awards: Nominated 3 times for Community Educator of the year. Received the Oregon Athletic Directors' Award for distinguished service for High School Athletics.
Received a McNary Varsity Letter for support of the school and the athletic programs-2003

Salem-Kelzer Transit Board

Commissioner and Treasurer 2004-2009

Past Chair Budget Committee -- Member and Chairperson 2004 -2019

Mid-Valley Council of Governments

Longtime member and past Vice Chair -- SKATS Bicycle Advisory Committee
Member Safe Routes to Schools Workgroup

Marion County

Chair /Commissioner -- Marion County Parks Commission

Oregon State

Past Member Oregon Traffic Safety Commission Bicycle Safety Advisory Committee
ODOT/DMV Traffic Safety Bicycle and Pedestrian Program Advisory

Professional:

Past President & Regional Director -- Oregon Association of Disability Employees
Program Chairperson - National Disability Conference 1987 and two State Conferences
Co-Founder and past Chairperson - State Safety Professional Network
Awards: National Association of Disability Examiners Regional President's Award, Longevity Award and Community Service Award.

Recreation:

* Long time member, Past President, Vice President, Treasurer, Tour Leader & Spokes Editor, Education and Outreach Chairperson -- Salem Bicycle Club
* Co-Founder /Coordinator-- Monster Cooke Bicycle Ride
*LAB Certified Effective Cyclist, ODOT SMART Cycling Instructor, Salem-Kelzer School Cautious Kids Instructor and Safe Routes to Schools Instructor
Member and Ride Leader -- Pedal Pals Cycling Group

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Thursday, August 28, 2025 5:28 PM
To: Wilson, Dawn
Subject: Volunteer Application - New Form Submission for Keizer, Oregon

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

A new submission has been received for Volunteer Application at 08/28/2025 5:28 PM

First and Last Name (Nombre y Apellidos): Michael Welsh
Email Address (Dirección de correo electrónico): [REDACTED]
Phone (Teléfono) : [REDACTED]
Address (Dirección): [REDACTED]
City (Ciudad): Keizer
Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés):
Budget Committee (Comité de Presupuesto):
Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación): Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación)
Planning Commission (Comisión de Planificación):
Public Art Commission (Comisión de Arte Público):
Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones): Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones)
Emergency Planning Committee (Comité de Planificación de Emergencias): Emergency Planning Committee (Comité de Planificación de Emergencias)
Other (Otra):
If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?):
Days and times of week available (Días y horas de la semana disponibles): Monday - Friday after 4 pm Some Saturdays
Your knowledge, education and/or skills (Sus conocimientos, educación y/o habilidades): - Associates Degree in Health and Safety - Risk Assessments and Hazard Mitigation
How many hours a month are you available? (¿Cuántas horas al mes estás disponible?): 40

**Please explain why you are interested in serving.
(Por favor, explique por qué está interesada/o en servir):**

I've been focused on continuous improvement most of the last decade with my career and in the spirit of that I want to make Keizer a better place for live all residents.

I understand the time commitment and duties involved (Entiendo el compromiso de tiempo y los deberes involucrados):

Yes

Education Background (Antecedentes educativos):

High School (escuela secundaria):

Kearney High School

Graduate or GED (Posgrado o GED):

Graduate

College (universidad):

Columbia Southern University

Degree (Título universitario):

Associates Degree - Safety and Health

Name (Nombre):

Columbia Southern University

Address (Dirección):

21982 University Ln, Orange Beach, AL 36561

Phone (Número de teléfono):

800-977-8449

Current Place of Employment (Lugar de empleo actual):

Occupation/Profession (Ocupación/Profesión):

EHS Manager

Employer's Name (Nombre del empleado):

Sherwin-Williams

Employer's Address (Dirección del empleado):

2475 Progress Way Woodburn, OR 97071

Employer's Phone (Teléfono del empleador):

5034038781

May We Contact you at work? (¿Podríamos contactarte en tu trabajo?):

Yes

Previous Volunteer Experience (Experiencia previa de voluntariado):

Volunteer Agency (Agencia de voluntariado):

SHARP Alliance Board of Directors, VPPPA
Region X Board of Directors, Mid Valley Soccer Club

Address (Dirección):

Phone (Número de teléfono):

Duties (Deberes):

**I authorize a criminal background check if required.
(Autorizo una verificación de antecedentes penales si es necesario.):**

I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)



Volunteer Coordinating Committee Meeting Date:
October 9, 2025

To: Volunteer Coordinating Committee
From: Dawn Wilson, Deputy City Recorder
Subject: Parks and Recreation Advisory Board

Proposed Motion

After nominations are made:

I move to close nominations.

I move that the Volunteer Coordinating Committee recommend to City Council appointment of **APPLICANT'S NAME** to the Parks and Recreation Advisory Board for Positions 1, 2, and 3 with terms expiring December of 2028.

I. Summary

One position on the Parks Advisory Board is open. The opening was advertised on the City's Facebook and website, and a media release was published.

Positions 1, 2, and 3 with terms expiring December of 2028.

Applications were received from: Tanya Hamilton, Gwen Carr, and Michael Welsch. Tanya Hamilton and Gwen Carr are incumbents.

Michael Welsch is also applying to serve on the Traffic Safety, Bikeways and Pedestrian Committee.

II. Background

Open positions need to be filled, and the Volunteer Coordinating Committee (VCC) meets to review applications, interview the applicants, vote, and makes recommendations to the City Council for appointments.

III. Current Situation

This open position was advertised on the City's Facebook and website, and a media release was published from August 28, 2025 to September 22, 2025.

Applications were received and are included as an attachment for the VCC's review. The applicants will attend the VCC meeting to be interviewed by the Committee.

IV. Analysis

- A. **Strategic Impact** - N/A
- B. **Financial** - N/A
- C. **Timing** - N/A
- D. **Policy/Legal** - N/A

V. Alternatives

- A. Make recommendation for appointment to the City Council.
- B. Do not make a recommendation and continue advertising for an open position.

VI. Recommendation

Staff recommends the VCC review the application, interview the candidate for the opening, vote, and make a recommendation to the City Council for the appointment or continue the recruitment for an open position.

Attachments

- 1. ATT_Parks Packet_10 9 2025

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”

PARKS & RECREATION ADVISORY BOARD

This Board reviews and studies issues that involve development and maintenance of city parks and makes recommendations to the Council. The Board meets on the second Tuesday of each month at 6:00 p.m.

Three Positions Open

Position Nos. 1, 2, and 3 - Terms ending 12/2028

Applications

- **Tanya Hamilton**
(incumbent, Position 1)
- **Mike Pantalone**
(incumbent, Position 2)
- **Gwen Carr**
(incumbent, Position 3)
- **Michael Welsch**
Also applied to serve on the TSBP

Keizer Parks & Recreation Advisory Board Roster - 2025

3-year terms | Updated: October 1, 2025

# Position	Member	Address/Phone/E-Mail	Appnt	Exp	Council Rpt	Park Assignment*	Park Report
1	Tanya Hamilton		2019	12/25	December	Hidden Creek Northridge	Jan-Mar-May- July Sept-Nov
2	Mike Pantalone		2019	12/25	February	Northview Country Glen	Feb-Apr-Jun- Aug-Oct-Dec
3	Gwen Carr		2021	12/25	March	Claggett Creek Keizer Little League	Jan-Mar-May- July Sept-Nov
4	Clay Rushton		2019	12/26	April	Clearlake Bair	Feb-Apr-Jun- Aug-Oct-Dec
5	David Louden		2012	12/26	May October	Wallace House Ben Miller	Jan-Mar-May- July Sept-Nov
6	Bob Shackelford		2021	12/26	August	Bob Newton Mike Whittam	Feb-Apr-Jun- Aug-Oct-Dec
7	Jill Gust		2022	12/27	July	Willamette Manor Meadows	Jan-Mar-May- July Sept-Nov
8	Matt Lawyer CHAIR		2016	12/27	January June	Ryan J. Hill Chalmer-Jones	Feb-Apr-Jun- Aug-Oct-Dec
9	Lisa Cejka VICE CHAIR	445 Hornet Ct N 503-269-1800 lcejka@gmail.com	2022	12/27	September Parks Tour November	Palma Ciea Sunset	Jan-Mar-May- July Sept-Nov
Marlene Parsons, Council Liaison (non-voting) parsonsm@keizeror.gov		Liam Stitt – Youth Liaison (non-voting) 2025/26 School Year	Robert Johnson, Staff Liaison 503-856-3569 JohnsonR@keizer.org			Dawn Wilson, Deputy City Recorder 503-856-3418, wilsond@keizer.org	

* All members share Keizer Rapids Park assignment

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Lanora Blake Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Tina Richmond Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Jane Herb Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Leslie Risewick Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Kim Freeman Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Larry Jackson Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Daisy Hickman Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 1	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Lanora Blake Vote # 2	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Tina Richmond Vote # 2	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
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Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Jane Herb Vote # 2	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Leslie Risewick Vote # 2	
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No Recommendation	

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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 2	
Position # 1	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Lanora Blake Vote # 1	
Position # 2	Exp. 12/31/2028
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No Recommendation	

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PARKS & RECREATION ADVISORY BOARD	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
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Tanya Hamilton	
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Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 1	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Lanora Blake Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Tina Richmond Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
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Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Jane Herb Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Leslie Risewick Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Kim Freeman Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Larry Jackson Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Daisy Hickman Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 2	
Position # 2	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Lanora Blake Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Tina Richmond Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Jane Herb Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Leslie Risewick Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Kim Freeman Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Larry Jackson Vote # 1	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Daisy Hickman Vote # 1	
Position # 3	Exp. 12/31/2028
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Mike Pantalone	
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PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 1	
Position # 3	Exp. 12/31/2028
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Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
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No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Jane Herb Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Leslie Risewick Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Kim Freeman Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Larry Jackson Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
VCC MEMBER: Daisy Hickman Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

PARKS & RECREATION ADVISORY BOARD	
** TALLY **	
Vote # 2	
Position # 3	Exp. 12/31/2028
Tanya Hamilton	
Gwen Carr	
Michael Welsh	
Mike Pantalone	
-	
No Recommendation	

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Thursday, August 28, 2025 2:44 PM
To: Wilson, Dawn
Subject: Volunteer Application - New Form Submission for Keizer, Oregon

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

A new submission has been received for Volunteer Application at 08/28/2025 2:43 PM

First and Last Name (Nombre y Apellidos): Tanya Moore-Hamilton
Email Address (Dirección de correo electrónico): [REDACTED]
Phone (Teléfono): [REDACTED]
Address (Dirección): [REDACTED]
City (Ciudad): Keizer
Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés):
Budget Committee (Comité de Presupuesto):
Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación): Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación)
Planning Commission (Comisión de Planificación):
Public Art Commission (Comisión de Arte Público):
Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones):
Emergency Planning Committee (Comité de Planificación de Emergencias):
Other (Otra):
If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?):
Days and times of week available (Días y horas de la semana disponibles): Evening and weekends

Your knowledge, education and/or skills (Sus conocimientos, educación y/o habilidades):

I have lived in the Kelzer community since 2008 and have enjoyed participating in many activities that support and utilize our local parks. I previously served on the Parks Board and bring that experience and perspective to this role. As a parent I deeply understand the importance of safe, accessible, and engaging park spaces where families can gather, play, and build community connections. I bring a strong commitment to community service, a collaborative approach to problem-solving, and a passion for ensuring our parks remain a vibrant and welcoming resource for all residents.

How many hours a month are you available? (¿Cuántas horas al mes estás disponible?):

4 hours monthly

Please explain why you are interested in serving. (Por favor, explique por qué está interesada/o en servir):

I am interested in continuing with the Parks Board because I believe our parks are at the heart of building community in Kelzer. Since moving here in 2008, I have seen firsthand how parks provide safe spaces for children and families to connect, play, and thrive. Having young children myself, I know how important it is to maintain and improve these spaces so they remain accessible and welcoming for all. Serving on the Parks Board has been a meaningful way to contribute to our community, and I want to continue supporting projects and initiatives that strengthen the quality of life for Kelzer residents.

I understand the time commitment and duties involved (Entiendo el compromiso de tiempo y los deberes involucrados):

Yes

Education Background (Antecedentes educativos):

High School (escuela secundaria):

Dallas High

Graduate or GED (Posgrado o GED):

Graduate

College (universidad):

Western Oregon

Degree (Título universitario):

Criminal Justice

Name (Nombre):

Family Building Blocks

Address (Dirección):

2425 Lancaster Drive NE

Phone (Número de teléfono):

503-566-2132

Current Place of Employment (Lugar de empleo actual):

Occupation/Profession (Ocupación/Profesión):

Program Director

Employer's Name (Nombre del empleado):

Family Building Blocks

Employer's Address (Dirección del empleado):

2425 Lancaster Drive NE

Employer's Phone (Teléfono del empleador): 503-566-2132

May We Contact you at work? (¿Podríamos contactarte en tu trabajo?): Yes

Previous Volunteer Experience (Experiencia previa de voluntariado):

Volunteer Agency (Agencia de voluntariado): City of Keizer Parks, Salem Harvest, Salem-Keizer Schools, various churches, MPFS

Address (Dirección): 2425 Lancaster Drive NE

Phone (Número de teléfono): 503-566-2132

Duties (Deberes):

I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.): I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Sunday, September 14, 2025 1:28 PM
To: Wilson, Dawn
Subject: Volunteer Application - New Form Submission for Keizer, Oregon

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A new submission has been received for Volunteer Application at 09/14/2025 1:28 PM

First and Last Name (Nombre y Apellidos): John M (Michael) Pantalone
Email Address (Dirección de correo electrónico): [REDACTED]
Phone (Teléfono): [REDACTED]
Address (Dirección): [REDACTED]
City (Ciudad): Keizer
Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés):
Budget Committee (Comité de Presupuesto):
Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación): Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación)
Planning Commission (Comisión de Planificación):
Public Art Commission (Comisión de Arte Público):
Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones):
Emergency Planning Committee (Comité de Planificación de Emergencias):
Other (Otra):
If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?):
Days and times of week available (Días y horas de la semana disponibles): evenings and weekends, as needed

**Your knowledge, education and/or skills
(Sus conocimientos, educación y/o
habilidades):**

6 years as a Keizer Parks Advisory Board member has given me the opportunity to view issues from more than one side. It is not always as simple as creating a space for people to use. WE have to realize that developing these spaces has an effect on the surrounding neighborhood. I have worked numerous years (Reserve Deputy Sheriff, Keizer CERT program manager, Oregon State Hospital, Collaborative Problem-Solving Trainer) in roles which have allowed me the opportunity to develop a viewpoint geared toward inclusiveness, problem solving, and looking at issues from more than just one side.

**How many hours a month are you available?
(¿Cuántas horas al mes estás disponible?):**

As needed

**Please explain why you are interested in
serving. (Por favor, explique por qué está
interesada/o en servir):**

Due to issues in my personal life I have come to appreciate the importance of ADA accommodations being included in the creation and development of Keizer's parks and green spaces. I would like these spaces to be available to as many Keizer residents as possible.

**I understand the time commitment and
duties involved (Entiendo el compromiso de
tiempo y los deberes involucrados):**

Yes

**Education Background (Antecedentes
educativos):**

High School (escuela secundaria):

McNary, Class of 1980

Graduate or GED (Posgrado o GED):

Graduate

College (universidad):

Degree (Título universitario):

Name (Nombre):

McNary High School

Address (Dirección):

595 Chemawa Rd N, Keizer, OR 97303

Phone (Número de teléfono):

(503) 399-3233

**Current Place of Employment (Lugar de
empleo actual):**

**Occupation/Profession
(Ocupación/Profesión):**

Unit Administrator, Butterfly 3

Employer's Name (Nombre del empleado):

Oregon State Hospital

**Employer's Address (Dirección del
empleado):**

2600 Center St NE

Employer's Phone (Teléfono del empleador):

(503)932-2305 my work cell

**May We Contact you at work? (¿Podríamos
contactarte en tu trabajo?):**

Yes

**Previous Volunteer Experience (Experiencia
previa de voluntariado):**

Volunteer Agency (Agencia de voluntariado): Keizer Parks Advisory Board
Address (Dirección): 930 Chemawa Rd NE
Phone (Número de teléfono): (503)390-3700
Duties (Deberes): Keizer Parks Advisory Board Member, attend monthly meetings, report out on assigned parks regarding repair and upkeep, Advise and vote on issues.
I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.): I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)



Gwen Carr
Parks Board

How Can We Help You?

Select Language | ▼

[Home](#) / [Address / Phone / Hours](#)

[Council & Boards](#) / [Volunteer ~ Interested in Volunteering on a Committee, as a Cadet, or to Help in the Parks?](#) / [Volunteer Application \(Boards/Committees\)](#)

Volunteer Application

Volunteer Application Form

This online form is intended to provide the City with contact information and to learn about your background and interests as a potential member of a city advisory board or commission. Thank you for your interest in serving the City of Keizer! Please read the following waiver:

I have completed the questions below and, to the best of my knowledge, what has been stated is true. If appointed to a volunteer position, I agree to serve without reimbursement of any kind and with the understanding and agreement that medical insurance is not provided by the City of Keizer. Volunteers for the City of Keizer are covered under the City's liability insurance and workers' compensation program. As a volunteer applicant, I understand that I may be subject to a criminal records check. I further understand the irrespective of any criminal records check, the City of Keizer may decline my volunteer application or volunteer services at any time.

By submitting this application, you acknowledge that you have read the waiver and authorize the City of Keizer to run a Criminal History Background Check (CHBC) if required.

[Form for the Criminal History Background Check](#) ~ To help protect your personal information - please print, complete, sign, and return to the City Recorder's Office in-person at: 930 Chemawa Road NE, Keizer, OR 97303.

The Keizer Police Department to conduct the CHBC's. The evaluation factors that will be considered include:

- The nature and gravity of the offense or conduct;
- The time that has passed since the offense, conduct and/ or completion of the sentence; and
- The nature of the position held or sought.

Please note that the use of the evaluation factors on the anything appearing on an applicant's criminal background is weighed against the type of work the applicant would be performing in a volunteer role for the City.

***** Planning Commission & Budget Committee Members:** Please NOTE that State statute prohibits Budget Committee members from concurrently serving on the Planning Commission. ***

conocer sus antecedentes e intereses como posible miembro de una junta o comisión asesora de la ciudad. ¡Gracias por su interés en servir a la ciudad de Keizer! Por favor, lea la siguiente renuncia:

He completado las preguntas a continuación y, hasta donde yo sé, lo que se ha dicho es cierto. Si me nombran para un puesto voluntario, acepto servir sin reembolso de ningún tipo y con el entendimiento y acuerdo de que la Ciudad de Keizer no proporciona seguro médico. Los voluntarios de la ciudad de Keizer están cubiertos por el seguro de responsabilidad civil y el programa de compensación para trabajadores de la ciudad. Como solicitante voluntario, entiendo que puedo estar sujeto a una verificación de antecedentes penales.

Al enviar esta solicitud, usted reconoce haber leído la exención y autoriza a la Ciudad de Keizer a realizar una Verificación de Antecedentes Penales (CHBC) si es necesario. El Departamento de Policía de Keizer también realizará la CHBC. Los factores de evaluación que se considerarán incluyen:

- La naturaleza y gravedad del delito o conducta;
- El tiempo transcurrido desde el delito, conducta o cumplimiento de la condena; y
- La naturaleza del cargo desempeñado o aspirado.

Tenga en cuenta que el uso de los factores de evaluación sobre cualquier cosa que aparezca en los antecedentes penales de un solicitante se sopesa en relación con el tipo de trabajo que el solicitante realizaría en un rol voluntario para la Ciudad.

*****Miembros de la Comisión de Planificación y del Comité de Presupuesto:** Tenga en cuenta que el estatuto estatal prohíbe que los miembros del Comité de Presupuesto sirvan simultáneamente en la Comisión de Planificación.***

* **First and Last Name (Nombre y Apellidos)** Gwen Carr

* **Email Address (Dirección de correo electrónico)**

* **Phone (Teléfono)**

* **Address (Dirección)**

* **City (Ciudad)** Keizer

Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés)

- Budget Committee (Comité de Presupuesto)**
- Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación)**
- Planning Commission (Comisión de Planificación)**
- Public Art Commission (Comisión de Arte Público)**

Committee (Comité de seguridad vial/carriles ciclistas/peatones)

Emergency Planning Committee (Comité de Planificación de Emergencias)

Other (Otra)

If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?)

Days and times of week available (Días y horas de la semana disponibles)

Flexible

Your knowledge, education and/or skills (Sus conocimientos, educación y/o habilidades)

I have been on the Parks board. I was a girl scout leader for 18 years so I love and respect nature.

How many hours a month are you available? (¿Cuántas horas al mes estás disponible?)

Flexible

Please explain why you are interested in serving. (Por favor, explique por qué está interesada/o en servir)

I love volunteering in my community and give my time to my community

I understand the time commitment and duties involved (Entiendo el compromiso de tiempo y los deberes involucrados)

Yes
 No

Education Background (Antecedentes educativos)

High School (escuela secundaria)

Westchester HS Westchester CA

Graduate or GED (Posgrado o GED)

Graduate

College (universidad)

Degree (Título universitario)

* Name (Nombre)

* Address (Dirección)

* Phone (Número de teléfono)

Current Place of Employment (Lugar de empleo actual)

* Occupation/Profession
(Ocupación/Profesión)

Retired

* Employer's Name (Nombre del empleado)

NA

Employer's Address (Dirección del empleado)

NA

Employer's Phone (Teléfono del empleador)

NA

May We Contact you at work? (¿Podríamos
contactarte en tu trabajo?)

Yes

No

Previous Volunteer Experience (Experiencia previa de voluntariado)

Volunteer Agency (Agencia de voluntariado)

Parks Board

Address (Dirección)

930 Chemawa Rd. N. Keizer Or

Phone (Número de teléfono)

Duties (Deberes)



I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)

I'm not a robot

reCAPTCHA
Privacy · Terms

Submit

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Thursday, August 28, 2025 5:28 PM
To: Wilson, Dawn
Subject: Volunteer Application - New Form Submission for Keizer, Oregon

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

A new submission has been received for Volunteer Application at 08/28/2025 5:28 PM

First and Last Name (Nombre y Apellidos): Michael Welsh

Email Address (Dirección de correo electrónico): [REDACTED]

Phone (Teléfono) : [REDACTED]

Address (Dirección): [REDACTED]

City (Ciudad): Keizer

Please Check ALL Committees of Interest (Por favor, revise TODOS los Comités de Interés):

Budget Committee (Comité de Presupuesto):

Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación): Parks & Recreation Advisory Board (Junta Asesora de Parques y Recreación)

Planning Commission (Comisión de Planificación):

Public Art Commission (Comisión de Arte Público):

Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones): Traffic Safety/Bikeways/Pedestrian Committee (Comité de seguridad vial/carriles ciclistas/peatones)

Emergency Planning Committee (Comité de Planificación de Emergencias): Emergency Planning Committee (Comité de Planificación de Emergencias)

Other (Otra):

If you selected Planning Commission & Budget Committee, which one is your First Choice? (Si seleccionó la Comisión de Planificación y el Comité de Presupuesto, ¿cuál es su primera opción?):

Days and times of week available (Días y horas de la semana disponibles): Monday - Friday after 4 pm Some Saturdays

Your knowledge, education and/or skills (Sus conocimientos, educación y/o habilidades): - Associates Degree in Health and Safety - Risk Assessments and Hazard Mitigation

How many hours a month are you available? (¿Cuántas horas al mes estás disponible?): 40

Please explain why you are interested in serving. (Por favor, explique por qué está interesada/o en servir):	I've been focused on continuous improvement most of the last decade with my career and in the spirit of that I want to make Keizer a better place for live all residents.
I understand the time commitment and duties involved (Entiendo el compromiso de tiempo y los deberes involucrados):	Yes
Education Background (Antecedentes educativos):	
High School (escuela secundaria):	Kearney High School
Graduate or GED (Posgrado o GED):	Graduate
College (universidad):	Columbia Southern University
Degree (Título universitario):	Associates Degree - Safety and Health
Name (Nombre):	Columbia Southern University
Address (Dirección):	21982 University Ln, Orange Beach, AL 36561
Phone (Número de teléfono):	800-977-8449
Current Place of Employment (Lugar de empleo actual):	
Occupation/Profession (Ocupación/Profesión):	EHS Manager
Employer's Name (Nombre del empleado):	Sherwin-Williams
Employer's Address (Dirección del empleado):	2475 Progress Way Woodburn, OR 97071
Employer's Phone (Teléfono del empleador):	5034038781
May We Contact you at work? (¿Podríamos contactarte en tu trabajo?):	Yes
Previous Volunteer Experience (Experiencia previa de voluntariado):	
Volunteer Agency (Agencia de voluntariado):	SHARP Alliance Board of Directors, VPPPA Region X Board of Directors, Mid Valley Soccer Club
Address (Dirección):	
Phone (Número de teléfono):	
Duties (Deberes):	
I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.):	I authorize a criminal background check if required. (Autorizo una verificación de antecedentes penales si es necesario.)



Volunteer Coordinating Committee Meeting Date:
October 9, 2025

To: Mayor Clark and City Council Members
Thru: Adam J. Brown, City Manager
From: Dawn Wilson, Deputy City Recorder
Subject: Planning Commission ~ Youth Liaison

Proposed Motion

I move to close nominations.

I move that the Volunteer Coordinating Committee recommend to City Council appointment of **APPLICANT'S NAME** to the Planning Commission for the Youth Liaison position with the 2025/26 School Year term.

I. Summary

One **Youth Liaison** position on the Planning Commission is open. This opening was advertised on the City's Facebook and website, and a media release was published.

This Youth Liaison position's term is for the 2025/26 School Year.

One application was received from Talia Mesecar.

Planning Commission ~ There is one position as a non-voting **Youth Liaison**. A media release was distributed and applications were received from Talia Mesecar. The VCC Committee should review the application and make a recommendation for appointment to fill the Youth Liaison position.

II. Background

- A. Open positions need to be filled, and the Volunteer Coordinating Committee (VCC) meets to review applications, interview the applicants, vote, and makes recommendations to the City Council for appointments.

III. Current Situation

- A. Talia Mesecar would like to serve on the Planning Commission.

The open position was advertised on the City's Facebook and website, and a media

release was published from August 28, 2025 thru September 22, 2025.

One application was received from Talia Mesezar.

The applicants will attend the VCC meeting to be interviewed by the Committee.

IV. Analysis

- A. **Strategic Impact** - N/A
- B. **Financial** - N/A
- C. **Timing** - N/A
- D. **Policy/Legal** - N/A

V. Alternatives

- A. Make recommendation for appointment to the City Council.
- B. Do not make a recommendation and continue advertising for the open position.

VI. Recommendation

Staff recommends the VCC review the applications, interview the candidates for the opening, vote, and make a recommendation to the City Council for the appointment or continue the recruitment for the open position.

Attachments

1. ATT_Youth Liaison Packet_10 9 2025

“Agenda Management Services are being supported, in whole or in part, by federal award number 21.019 awarded to City of Keizer by the U.S. Department of the Treasury.”

YOUTH COMMITTEE LIAISON

Each school year, one youth Liaison may be appointed as a non-voting member to any City Board, Committee, or Commission. To receive this appointment, the candidate must be a Keizer resident who is either attending high school or a registered home-schooled student. The appointment shall be by majority vote of the Councilors present, following a recommendation from the Volunteer Coordinating Committee.

Youth Committee Liaison:

- Will be open to all age groups.
- Will attend committee meetings of the group for which they are liaison.
- Will share information from committee meetings with the Youth Council.
- Will be urged to recruit candidates to fill their position near the end of the school year.

The Commission meets on the third Tuesday of every other month starting in January at 6:00 p.m.

Youth Liaison – Planning Commission

Application

- Talia Mesecar



Position #	PLANNING COMMISSION				
	Updated: October 1, 2025 (3-year terms)				
Name	Address/Phone	Occupation	Serving Since/Term Expires	Council Assignment	
1	Matt Lawyer - CHAIR		Senior Policy Analyst	12/2017 - 9/30/2028	December August
2	Jeremy Grenz – VICE CHAIR		Project Manager for Multi/Tech Engineering	10/2019 - 9/30/2028	April October
3	Larry Scruggs		Retired (Project Mgr/VP Ops)	10/2025 – 09/30/2028	May November
4	Fernando Lopez		Arrows Home Air, Inc.	10/2/2023 - 9/30/2026	January
5	Robb Witters		Marion County Assessor	10/2/2023 - 9/30/2026	June
6	Lindsey King		Pacific Planning NW (self-emp)	10/09/24 - 9/30/27	February July
7	Frank Hostler		Student at Portland State	10/09/24 - 9/30/27	March September
	Joseph Lindsay City Attorney	PO Box 21000 503-856-3433 (Tammie)			
	Shane Witham, Planning Director withams@keizeror.gov	PO Box 21000 503-856-3439			
	Kyle Juran, Council Liaison jurank@keizeror.gov				
	OPEN POSITION Youth Liaison – non-voting			09/01/24 – 05/30/25	
	Dawn Wilson Deputy City Recorder wilsond@keizeror.gov	PO Box 21000 503-856-3418			

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Lanora Blake Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Tina Richmond Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Jane Herb Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Leslie Risewick Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Kim Freeman Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Larry Jackson Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Daisy Hickman Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
** TALLY **	Vote # 1
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Lanora Blake Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Tina Richmond Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Jane Herb Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Leslie Risewick Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
10	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Kim Freeman Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Larry Jackson Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
VCC MEMBER:	Daisy Hickman Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

YOUTH LIAISON	
Planning Commission	
** TALLY **	Vote # 2
School Year:	09/25 - 5/26
Talia Mesecar	
-	
-	
-	
No Recommendation	

Wilson, Dawn

From: no-reply@services.evo.cloud
Sent: Wednesday, August 20, 2025 11:16 AM
To: Wilson, Dawn
Subject: Youth Committee Liaison Application Form - New Form Submission for Keizer, Oregon
Attachments: _Talia Mesecar recommendation.pdf; Resume.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

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A new submission has been received for Youth Committee Liaison Application Form at 08/20/2025 11:16 AM

First and Last Name (Nombre y apellido): Talia Mesecar
Phone (Teléfono): [REDACTED]
Address (DIRECCIÓN): [REDACTED]
City, State and Zip Code (Ciudad, estado y código postal): Keizer, OR 97303
Email Address (Dirección de correo electrónico): [REDACTED]

Please write a brief narrative describing your interest, qualifications and what you hope to accomplish in this position. Include your skills, experience, and knowledge that you would contribute to this volunteer position. (Feel free to attach a cover letter, resume, or other helpful information.) [Escriba una breve descripción de sus intereses, sus cualificaciones y lo que espera lograr en este puesto. Incluya las habilidades, la experiencia y los conocimientos que aportaría a este puesto de voluntario. (No dude en adjuntar una carta de presentación, un currículum vitae u otra información útil.)]:

Community is very important to me and I believe that it is important to contribute to it. Growing up going to keizer's parks has shown me how important having outdoor spaces is. Recently, I visited the keizer art gallery. Everyone there was so welcoming and passionate! Art is one of my major hobbies. I am heavily involved in music and frequently am given leadership positions. Often, I am given the responsibility of teaching my peers and younger players. If I am given a position, I hope to grow my leadership skills and serve the keizer community. I have a passion for art and nature and I believe that everyone should have access to them.

Previous Volunteer Experience: Name & Address of Volunteer Agency and your duties (Experiencia previa como voluntario: Nombre y dirección de la agencia de voluntariado y sus funciones):

Oregon Humane Society Dog walker-4246 Turner Rd SE, Salem, OR 97317 Every Tuesday I walk dogs at the shelter. I am a yellow card walker currently. When I turn 18 this October I will be moving to walking red card dogs with more challenging behaviors.

I understand that I will be required to attend scheduled committee/commission meetings.

~~Arts Commission, Parks Advisory Board~~
1 **Planning Commission**

All meetings meet at 6:00 p.m. Select committee preference. (Entiendo que se me exigirá que asista a las reuniones programadas de los comités o comisiones. Todas las reuniones se celebran a las 6:00 p. m. Seleccione la preferencia del comité.):

I understand the time commitment and duties involved for the position I am seeking. (Entiendo el compromiso de tiempo y los deberes que implica el puesto que estoy buscando.):

AUTHORIZATION WAIVER: I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed to a volunteer position, I agree to serve without reimbursement of any kind and with the understanding and agreement that medical insurance is not provided by the City of Keizer. Volunteers for the City of Keizer are covered under the city's liability insurance and workers compensation program. As a volunteer applicant, I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Keizer may decline my volunteer application or volunteer services at any time.

EXENCIÓN DE AUTORIZACIÓN: He completado las preguntas anteriores y, hasta donde sé, lo que se ha dicho es cierto. Si me designan para un puesto de voluntario, acepto prestar mis servicios sin reembolso de ningún tipo y con el entendimiento y el acuerdo de que la ciudad de Keizer no proporciona seguro médico. Los voluntarios de la ciudad de Keizer están cubiertos por el seguro de responsabilidad civil y el programa de compensación para trabajadores de la ciudad. Como solicitante voluntario, comprendo que puedo estar sujeto a una verificación de antecedentes penales. Además, comprendo que, independientemente de cualquier verificación de antecedentes penales, la ciudad de Keizer puede rechazar mi solicitud de voluntariado o mis servicios voluntarios en cualquier momento. Escriba su firma a continuación.):

Signature of Parent/Guardian (Firma del padre / tutor):

I understand the time commitment and duties involved for the position I am seeking. (Entiendo el compromiso de tiempo y los deberes que implica el puesto que estoy buscando.):

Talia Mesecar

Lisa Mesecar

Reference Letter (Optional) [Carta de referencia (opcional)]: _Talia Mesecar recommendation.pdf

Resume (Optional) [Currículum (opcional)]: Resume.pdf

Talia Mesecar

SKILLS

- Group leadership
- Time management
- Receptive to feedback
- Hardworking
- Personable and friendly

EXPERIENCE

Keizer Area Band Camp, Keizer, OR – Section Coach

July 2024 – August 2024

- Enforced discipline during band rehearsals.
- Coached individuals and groups on skills needed to do well in rehearsals and performances.

VOLUNTEER EXPERIENCE

Oregon Humane Society, Salem, OR – Dog Walker

January 2024 – Present

- Followed safe and responsible dog walking procedures.

Whiteaker Middle School, Salem, OR – Peer Mentor

October 2021 – June 2022

- Advised and assisted students with academic activities.

EDUCATION

McNary High School, Keizer, OR – High School Diploma

Expected Graduation June 2026

4.0 GPA

AWARDS

- OSAA Academic Excellence
- OSAA Flute Solo Performance State Champion 2025



McNary High School Bands

Elizabeth Hering
Director of Bands

503-399-3233
Hering_Elizabeth@salkeiz.k12.or.us
www.mcnaryhsbands.org

To Whom It May Concern:

I met Talia as an 8th grader and she is currently a junior flute player in the McNary band program. As a junior she is performing as the principal flutist in our top ensemble (the Wind Ensemble). In addition to the Wind Ensemble Talia plays in our Symphony Orchestra, and is a section leader in the Marching Band, and she participates in McNary chamber ensembles. As a freshman, she was accepted to the Oregon All State Symphony Orchestra as well as the NAFME All Northwest Band and the SKPS All City Band. She also placed 4th at the State Solo Contest. This year she has placed into All State and I have no doubt will also place into All City and at State Solo again this year.

Talia plays beautifully, is one of the first to learn her parts, does not shy away from musical challenges, and has a sound that is far beyond her years. She is frequently a featured soloist when I choose repertoire for the band and symphony orchestra.

In addition to being a wonderful musician, Talia is a high achiever academically with a 4.0 GPA and she is well liked by her peers and teachers. She is organized, proactive, and reliable. She has the maturity to work side by side with students much older than she is and she has the ability to make good decisions and be a responsible citizen. Talia is every band director's dream student.

Sincerely,

Elizabeth Hering
Director of Bands
McNary High School
Keizer, OR



**Process for Appointments to City Council Committees
Adopted 11/20/2023 by City Council**

Announcement

Announcements for open positions that occur on any City Council Committees shall be distributed to the media and posted on the City's web page, social media, and at City Hall. Announcements will contain the name of the committee, a brief description of the duties of the committee, the date and time of the committee meetings, the number of open positions, instructions to receive and submit a volunteer application, the closing date to submit an application in order to be considered at the next meeting, and any background, skills, interest, or requirements, if applicable.

Applications

1. Applications delivered to City Hall will be stamped with the date received. Applications received by email will be marked as received as of the time/date stamp when the email was sent. Any supporting documents or letters of recommendation must be received no later than 2 weeks prior to the meeting to be included in the published packet.
2. Applications must be received by the closing date in the press release to be considered at the next Volunteer Coordinating Committee meeting. If an application is received after the closing date and an open position remains, the application may be considered at the next meeting. If there are no current openings, the application will be held for up to one year.
3. Interested applicants whose applications are received prior to the posted deadline will be sent a letter inviting them to attend the Volunteer Coordinating Committee (VCC) meeting to give an oral presentation on their background, skills, and interest for the position they are seeking. The presentation is limited to five minutes. After which, the Committee will ask questions.
4. Applicants who are unable to attend the meeting will be eligible for consideration. They are encouraged to submit written testimony and an explanation for their absence.

At the meeting:

1. Public comment will be limited to 5 minutes with the same guidelines as Council Rules and Procedures.
2. At the beginning of the meeting, the chair will give an overview of the interview and voting process.

3. The interview and voting process will be conducted separately for each committee or commission.
 - a. If a VCC member is an applicant, when that committee/commission process begins, the member shall declare they are an applicant and leave the dais. The required voting majority will adjust to include only those present and voting.
4. Interview:
 - a. Each applicant has five minutes to give an oral presentation highlighting their background, skills, and interest for the position they are seeking.
 - b. The Volunteer Coordinating Committee members will then ask questions of the applicants. Questions from the Committee are not included in the five-minute time limit.

Voting

1. Following close of the presentations, any committee member may nominate any or all candidates. A second is not required.
2. Each member of the Volunteer Coordinating Committee is required to cast a vote, including the option of voting for “no recommendation.”
3. Voice vote, show of hands, or written ballots may be used. If written ballots are used, the vote of each member will be announced. The determination of how votes are taken (i.e. voice vote, show of hands, or written ballots) shall be made at the call of the chair. All votes are public records.
4. Results:
 - a. If a candidate receives a majority of the votes of the members present, the name of this candidate shall be forwarded to the City Council for consideration.
 - b. If a candidate does not receive a majority of the votes of the members present, the names of the two candidates receiving the most votes shall be voted upon in the second vote. The candidate with the most votes shall be forwarded to the City Council for consideration.
 - c. In the event of a tie vote during the second vote, the names of the two candidates shall be placed in the official Keizer bucket or other container and the chair of the committee shall draw the successful name.
 - d. The option of voting for “no recommendation” will be on all ballots. If a majority of votes are “no recommendation,” the position will be reopened.
5. If there are multiple positions to fill, each position will be voted separately, using steps 2 through 4.

City Councilor Applications

A member of the City Council may not be considered for a position on a committee or commission while they are actively serving as Councilor, even if the term of service would begin after the Councilor left office. For Council voting positions on committees and commissions, the City Council member will be appointed by the Mayor.

Miscellaneous

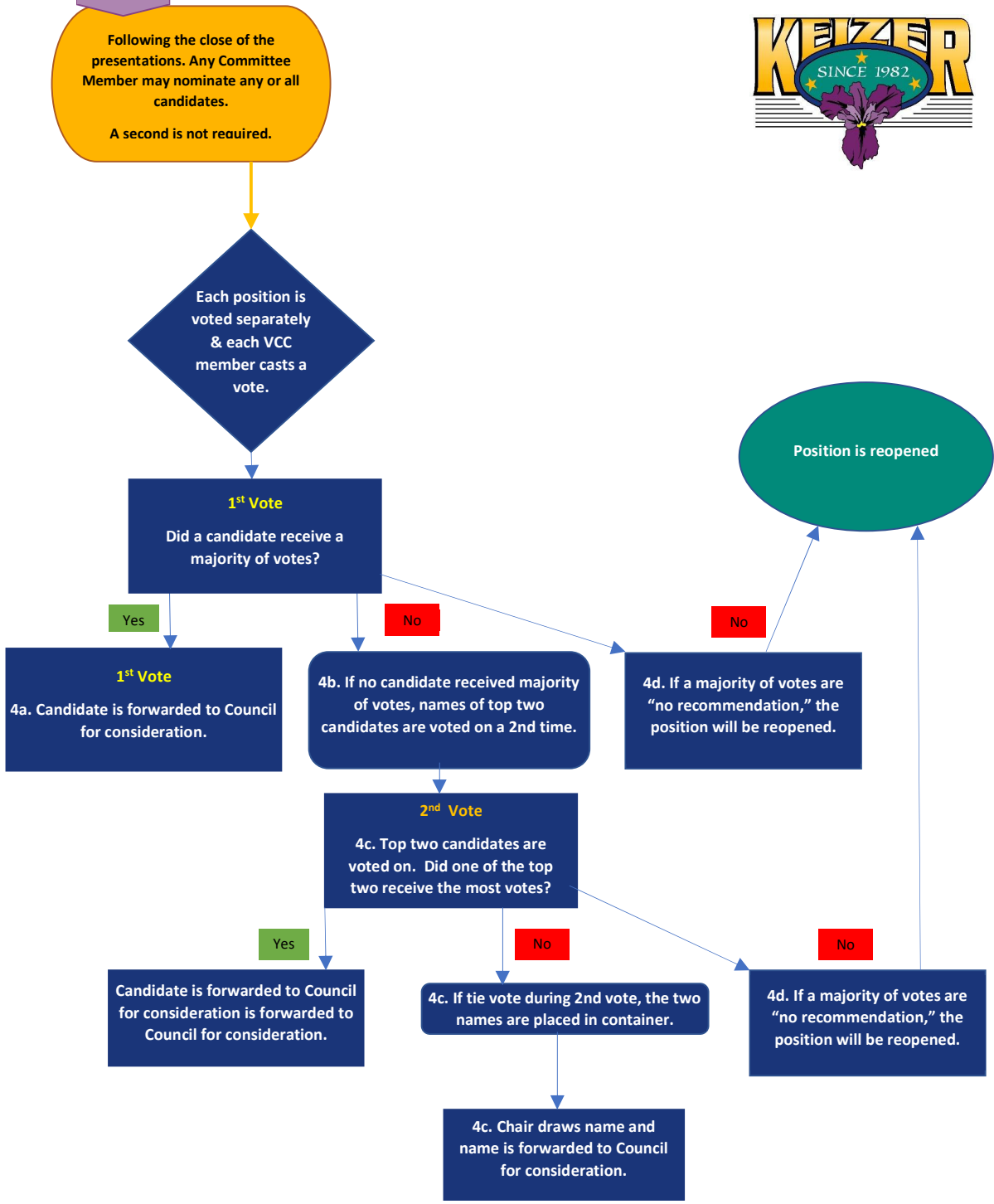
1. Whenever a position becomes vacant or a recommendation for appointment is not accepted by the City Council, it will be reopened for additional applications. If necessary, the Committee may use the option of suspending the rules to consider current applications.
2. Letters will be sent to all non-successful individuals thanking them for their interest and encouraging them to attend the committee meetings.
3. Non-successful volunteer applicants will remain on file for one year and will be contacted for any future openings on the committees of interest. To be considered for a future opening, the applicant must respond in writing by the recruitment closing date to be considered for that opening.
4. For appointments to fill a mid-term vacancy of three months or less, the Volunteer Coordinating Committee will recommend the appointment for that period and the next consecutive term.
5. When a person applies to be reappointed to serve on a committee, their attendance record will be presented to the VCC.
6. When the Committee makes a recommendation for an applicant who is already serving on two city committees/commissions to serve on a third committee, an explanation supporting the recommendation will be included in the staff report and a representative from the Committee will attend the Council meeting to explain the recommendation.
7. Outgoing Youth Councilor and Youth Liaisons will be emailed the Youth Exit Survey in April. Answers will be included in the June or subsequent agenda packet.
 - a. *Name one or more highlights of this experience that you feel other youth volunteers would enjoy.*
 - b. *Share any aspects of this experience that you would change.*
 - c. *If you could add anything to this experience to make it more impactful what would that be?*
 - d. *What would you recommend we do to create more interest for other youth?*
 - e. *What was the most surprising thing about the experience?*

Adopted by the Volunteer Coordinating Committee - June 15, 2004; Amended 7/19/07; 10/18/07; 9/25/08; 2/18/10; 3/21/13; 2/20/14; 6/15/17; 10/13/22

Amended by the Keizer City Council on November 20, 2023, by Resolution No. R2023-3424.

VCC

Nominations Opened for Each Vacancy Separately



January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		